



# Gaston County

Gaston County  
Board of Commissioners  
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## Board Action Report

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**File #:** 21-235, **Version:** 1

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Commissioner Brown - Finance - To Approve the Designation of Specific Positions in the Department of Health and Human Services and the County Jail as Deputy Finance Officers in Order to Provide Check Signing Authority for Representative Payee Accounts (Non-County Funds) in Accordance with N.C.G.S. 159-25

### **STAFF CONTACT**

Tiffany Murray - Finance Director - 704-866-3032

### **BUDGET IMPACT**

N/A

### **BUDGET ORDINANCE IMPACT**

N/A

### **BACKGROUND**

N.C.G.S. 159-25 requires all checks or drafts on an official depository to be signed by the Finance Officer or a designated Deputy Finance Officer and countersigned by another official designated for such purpose. The Department of Health and Human Services as well as the County Jail, maintain and write checks for various representative payee accounts. These are non-County funds. In order to ensure compliance with G.S. 159-25, the Finance Officer wishes to designate specific job positions within the Department of Health and Human Services and the County Jail with check signing authority. These positions will only have the authority to sign checks for their respective representative payee accounts. This will provide three positions within the Department of Health and Human Services and eight positions within the County Jail with check signing authority for their respective accounts.

### **POLICY IMPACT**

Approval of this Board Action gives the Finance Officer authority to designate specific job positions authority to sign checks for their respective payee accounts. No other policy impact is anticipated.

### **ATTACHMENTS**

List of Job Titles Requiring Check Signing Authority