



## Board Action Report

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**File #:** 20-063, **Version:** 1

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Commissioner Chad Brown - Parks and Recreation - To Award the Region C Lawn Maintenance Contract for Calendar Year 2020 to Grass Hopper Lawn Service, Dallas, NC **(\$71,700)**

### **STAFF CONTACT**

Cathy Hart - Parks and Recreation - 704-922-2162

### **BUDGET IMPACT**

A portion of the \$71,700 annual costs is included in the proposed FY 2020 Parks and Recreation and Grounds Maintenance budget. Additional funding is included in various County departmental lawn maintenance budgets.

### **BUDGET ORDINANCE IMPACT**

A portion of these funds are included in the FY 2020 budget for lawn maintenance services from March 1 - June 30, 2020. Funds for lawn maintenance services from July 1 - December 31, 2020 will be requested in the FY 2021 Budget.

### **BACKGROUND**

Gaston County Parks and Recreation recently advertised for contractors to submit proposals for Region C lawn maintenance. Region C includes 6 parks and 8 County grounds sites primarily located in eastern Gaston County. Contractors who requested to be on the County's mailing list received notification by mail and two legal ads were placed in the Gaston Gazette to notify potential lawn maintenance bidders. A mandatory pre-proposal meeting was held on December 4, 2019 with eight lawn maintenance contractors attending. These contractors included Wise Lawn Mower Company, Big Dream's Lawn and Landscapes, Transitions Landscape Company, Heaven's Lawn, Grass Hopper Lawn Service, Calhoun's Lawn Maintenance, Greenlawn Specialists, and Tripper Crisson. At the meeting, the RFP was discussed in detail including proposal evaluation criteria and information to be included with proposals. Sealed proposals were received on December 20, 2019 from Green Lawn Specialists and Grass Hopper Lawn Service. Staff evaluated proposals based on evaluation criteria and recommends awarding Grass Hopper Lawn Service the Region C contract effective March 1, 2020. The total contract price is \$71,700.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

N/A