



Gaston County

Gaston County
Board of Commissioners
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Finance Board Action

File #: 21-235

Commissioner Brown - Finance - To Approve the Designation of Specific Positions in the Department of Health and Human Services and the County Jail as Deputy Finance Officers in Order to Provide Check Signing Authority for Representative Payee Accounts (Non-County Funds) in Accordance with N.C.G.S. 159-25

STAFF CONTACT

Tiffany Murray - Finance Director - 704-866-3032

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

N.C.G.S. 159-25 requires all checks or drafts on an official depository to be signed by the Finance Officer or a designated Deputy Finance Officer and countersigned by another official designated for such purpose. The Department of Health and Human Services as well as the County Jail, maintain and write checks for various representative payee accounts. These are non-County funds. In order to ensure compliance with G.S. 159-25, the Finance Officer wishes to designate specific job positions within the Department of Health and Human Services and the County Jail with check signing authority. These positions will only have the authority to sign checks for their respective representative payee accounts. This will provide three positions within the Department of Health and Human Services and eight positions within the County Jail with check signing authority for their respective accounts.

POLICY IMPACT

Approval of this Board Action gives the Finance Officer authority to designate specific job positions authority to sign checks for their respective payee accounts. No other policy impact is anticipated.

ATTACHMENTS

List of Job Titles Requiring Check Signing Authority

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NO.	DATE	M1	M2	CBrown	AFrale	BHovls	KJohnson	TKelgher	JPhilbeck	RWorley	Vote
2021-192	06/22/2021	TP	KJ	A	A	A	A	AB	A	A	U

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A=AYE, N=NAY, AB=ABSENT, ABS=ABSTAIN, U=UNANIMOUS

Departments	Titles
<u>Department of Health and Human Services</u>	Business Services Administrator Assistant Business Services Administrator Business Services Coordinator
<u>County Jail</u>	Assistant Deputy Chief Major/Assistant Jail Administrator Administrative Sergeant Captain Sergeant Corporal Deputy Detention Officer