



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Elections Board Action

File #: 20-577

Commissioner Brown - Elections - To Accept and Appropriate a Grant from the Center for Tech and Civic Life (CTCL) for One-Stop Election Workers for the 2020 Election Cycle **(\$40,431)**

STAFF CONTACT

Adam Ragan - Elections - 704-852-6015

BUDGET IMPACT

Appropriate grant revenues. No additional County funds.

BUDGET ORDINANCE IMPACT

Increase grant revenues up to \$40,431 and appropriate into Elections account.

BACKGROUND

The Gaston County Board of Elections has received a grant from CTCL in the amount of \$40,431 to provide bonus pay for each one-stop election worker based on the number of days the worker worked. The Gaston County portion covers a total of 2,067 days at \$19.56 per day and 269 early voting workers. The Board Action accepts and appropriates these funds.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR) and CTCL Award Letter

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NO.	DATE	M1	M2	CBrown	AFraley	BHovis	KJohnson	TKelgher	TPhilbeck	RWorley	Vote
2021-025	01/26/2021	CB	AF	A	A	A	A	A	AB	A	U

DISTRIBUTION:

Laserfiche Users

A=AYE, N=NAY, AB=ABSENT, ABS=ABSTAIN, U=UNANIMOUS

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4170 Elections
 Dept. # Department Name

Adam Ragan 12/18/2020
 Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments *

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER Fund - Function - Dept - Division - Object - Project xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	AMOUNT Whole Dollars Only (See Note Below)
2020 CTCL Grant Elections - 2020 CTCL Grant	010-01-4170-0000-430000-21586 010-01-4170-0000-530041-21586	(\$40,431) \$40,431

JUSTIFICATION FOR REQUEST:

Grant received from the Center for Tech and Civic Life through the State Board of Elections to provide an additional bonus for election workers that worked early voting in Gaston County.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



CENTER FOR
TECH AND
CIVIC LIFE

October 6, 2020

State of North Carolina
Executive Director
State Board of Elections

Dear Karen Brinson Bell,

I am pleased to inform you that based on and in reliance upon the information and materials provided by State of North Carolina, and the special circumstances State of North Carolina faces administering elections in 2020, the Center for Tech and Civic Life ("CTCL"), a nonprofit organization tax-exempt under Internal Revenue Code ("IRC") section 501(c)(3), has decided to award a grant to support the work of State of North Carolina ("Grantee").

The following is a description of the grant:

AMOUNT OF GRANT: \$ 2,284,800.00 USD

PURPOSE: The grant funds must be used exclusively for the purposes outlined in the North Carolina State Board of Elections Grant Request Letter ("Purpose").

Before CTCL transmits these funds to Grantee, CTCL requires that Grantee review and sign this agreement ("Grant Agreement") and agree to use the grant funds in compliance with the Grant Agreement and with United States tax laws and the laws and regulations of your state and jurisdiction ("Applicable Laws"). Specifically, by signing this letter Grantee certifies and agrees to the following:

1. Grantee is a state or local government unit or political subdivision within the meaning of IRC section 170(c)(1).
2. This grant shall be used only for the Purpose described above, and for no other purposes.
3. Due to special circumstances Grantee faces administering elections in 2020, Grantee has produced a grant request letter, with a plan for safe and secure election

administration in 2020, including an assessment of election administration needs and budget estimates for such assessment ("Grant Request Letter"). The Grant Request Letter is attached to this agreement. Grantee shall expend the total amount of grant funds listed in the Grant Request Letter as detailed in the Grant Request Letter.

4. Grantee shall not use any part of this grant to make a grant to another organization, except in the case where the organization is a local government unit or political subdivision within the meaning of IRC section 170(c)(1) or a nonprofit organization tax-exempt under IRC section 501(c)(3), and the subgrant is intended to accomplish the Purpose of this grant. Grantee shall take reasonable steps to ensure that any such subgrant is used in a manner consistent with the terms and conditions of this Grant Agreement, including requiring that subgrantee agrees in writing to comply with the terms and conditions of this Grant Agreement.
5. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs may be applied to the grant. The Grantee shall expend the amount of this grant for the Purpose by December 31, 2020.
6. Grantee is authorized to receive this grant from CTCL and certifies that (a) the receipt of these grant funds does not violate any Applicable Laws, and (b) Grantee has taken all required, reasonable and necessary steps to receive, accept and expend the grant in accordance with the Purpose and Applicable Law.
7. The Grantee shall produce a brief report explaining and documenting how grant funds have been expended in support of the activities described in paragraph 3. This report shall be sent to CTCL no later than January 31, 2021 in a format approved by CTCL and shall include with the report a signed certification by Grantee that it has complied with all terms and conditions of this Grant Agreement.
8. This grant may not supplant previously appropriated funds. The Grantee shall not reduce the budget of the State Board of Elections or any County Board of Elections ("the Election Department") or fail to appropriate or provide previously budgeted funds to the Election Department for the term of this grant. Any amount supplanted, reduced or not provided in contravention of this paragraph shall be repaid to CTCL up to the total amount of this grant.
9. CTCL may discontinue, modify, withhold part of, or ask for the return all or part of the grant funds if it determines, in its sole judgment, that (a) any of the above terms and conditions of this grant have not been met, or (b) CTCL is required to do so to comply with applicable laws or regulations.
10. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs for the Purpose may be applied to the grant.

Your acceptance of and agreement to these terms and conditions and this Grant Agreement is indicated by your signature below on behalf of Grantee. Please have an authorized



CENTER FOR TECH & CIVIC LIFE
233 N. MICHIGAN AVE., SUITE 1800
CHICAGO, IL 60601
HELLO@TECHANDCIVICLIFE.ORG

representative of Grantee sign below, and return a scanned copy of this letter to us by email at grants@techandciviclfe.org.

On behalf of CTCL, I extend my best wishes in your work.

Sincerely,

Tiana M. Johnson

Tiana Epps Johnson

Executive Director

Center for Tech and Civic Life

GRANTEE

By: *Karen Boring Bell*

Title: *Executive Director*

Date: *10/19/2020*



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NORTH CAROLINA STATE BOARD OF ELECTIONS

Mailing Address:
P.O. Box 27255,
Raleigh, NC 27611

(919) 814-0700 or
(866) 622-4723

Fax: (919) 715-0135

September 21, 2020

Tiana Epps-Johnson, Executive Director
Center for Tech and Civic Life
233 N. Michigan Ave., Suite 1800
Chicago, IL 60601-5802
Via email: tiana@techandcivicle.org

Dear Executive Director Epps-Johnson:

Thank you for the efforts by the Center for Tech and Civic Life to improve election processes and ensure they are professional, inclusive, and secure. With this mission in mind, as Executive Director of the North Carolina State Board of Elections, I request a grant of \$2,284,800 to provide bonus pay to each individual who works as a voting site official during the one-stop early voting period, October 15-31, 2020.

While legislation allocated \$100 additional pay for those individuals working as polling place officials on Election Day, no such funds were provided for those working during the one-stop early voting period in our State. These individuals work on the frontline of elections as much as Election Day officials and face the same challenges presented by the pandemic. Each worker will be provided protective personal equipment (PPE) including masks, face shields, gloves, and hand sanitizer, as well as extensive cleaning supplies and enforced social distancing. However, without this grant, we do not have funds to provide a per day bonus of \$20 to \$25 for each one-stop early voting worker. One-stop early voting is often the most used voting method for nearly every North Carolina county. For this election nearly 450 sites across the State will be open from 8 a.m. to 7:30 p.m. each weekday, 8 a.m. to 3 p.m. on the final Saturday, and a minimum of 10 hours at each site each of the first two weekends of the period. Generally, 10 to 12 individuals staff these sites.

With these grant funds, the North Carolina State Board of Elections is prepared to distribute awards to all 100 counties to pay an equal daily bonus to each individual who works at a one-stop early voting site. The award amount and bonus will be based upon a final survey of the counties to determine the number of individuals who worked during the 17-day period.

Thank you for your consideration and efforts to help us provide a safe and secure election for North Carolina.

Sincerely,

Karen Brinson Bell
Executive Director
North Carolina State Board of Elections

County	Total # OS Bonuses
Alamance County Board of Elections	1254
Alexander County Board of Elections	263
Alleghany County Board of Elections	103
Anson County Board of Elections	215
Ashe County Board of Elections	147
Avery County Board of Elections	120
Beaufort County Board of Elections	398
Bertie County Board of Elections	292
Bladen County Board of Elections	621
Brunswick County Board of Elections	2705
Buncombe County Board of Elections	3723
Burke County Board of Elections	465
Cabarrus County Board of Elections	2687
Caldwell County Board of Elections	511
Camden County Board of Elections	95
Carteret County Board of Elections	1051
Caswell County Board of Elections	209
Catawba County Board of Elections	1583
Chatham County Board of Elections	1840
Cherokee County Board of Elections	136
Chowan County Board of Elections	319
Clay County Board of Elections	170
Cleveland County Board of Elections	1475
Columbus County Board of Elections	NON-REPORTING
Craven County Board of Elections	848
Cumberland County Board of Elections	3227
Currituck County Board of Elections	159
Dare County Board of Elections	711
Davidson County Board of Elections	960
Davie County Board of Elections	556
Duplin County Board of Elections	1061
Durham County Board of Elections	5965
Edgecombe County Board of Elections	461
Forsyth County Board of Elections	3348
Franklin County Board of Elections	695
Gaston County Board of Elections	2067
Gates County Board of Elections	250
Graham County Board of Elections	226
Granville County Board of Elections	522
Greene County Board of Elections	183
Guilford County Board of Elections	5440
Halifax County Board of Elections	727
Harnett County Board of Elections	1167
Haywood County Board of Elections	297
Henderson County Board of Elections	1234
Hertford County Board of Elections	294

Hoke County Board of Elections	341
Hyde County Board of Elections	60
Iredell County Board of Elections	1244
Jackson County Board of Elections	1421
Johnston County Board of Elections	1344
Jones County Board of Elections	114
Lee County Board of Elections	636
Lenoir County Board of Elections	956
Lincoln County Board of Elections	640
Macon County Board of Elections	315
Madison County Board of Elections	197
Martin County Board of Elections	222
McDowell County Board of Elections	281
Mecklenburg County Board of Elections	16435
Mitchell County Board of Elections	84
Montgomery County Board of Elections	335
Moore County Board of Elections	1079
Nash County Board of Elections	640
New Hanover County Board of Elections	3396
Northampton County Board of Elections	709
Onslow County Board of Elections	1526
Orange County Board of Elections	1219
Pamlico County Board of Elections	173
Pasquotank County Board of Elections	
Pender County Board of Elections	1001
Perquimans County Board of Elections	
Person County Board of Elections	505
Pitt County Board of Elections	942
Polk County Board of Elections	217
Randolph County Board of Elections	843
Richmond County Board of Elections	749
Robeson County Board of Elections	1597
Rockingham County Board of Elections	413
Rowan County Board of Elections	812
Rutherford County Board of Elections	403
Sampson County Board of Elections	157
Scotland County Board of Elections	119
Stanly County Board of Elections	811
Stokes County Board of Elections	464
Surry County Board of Elections	549
Swain County Board of Elections	180
Transylvania County Board of Elections	838
Tyrrell County Board of Elections	48
Union County Board of Elections	2399
Vance County Board of Elections	344
Wake County Board of Elections	14986
Warren County Board of Elections	444

FUNDED THROUGH OTHER SOURCE

NON-REPORTING

Washington County Board of Elections	337
Watauga County Board of Elections	1281
Wayne County Board of Elections	747
Wilkes County Board of Elections	437
Wilson County Board of Elections	825
Yadkin County Board of Elections	99
Yancey County Board of Elections	142
TOTAL	116836

GRANT AMOUNT	\$	2,284,800.00
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PER DAY BONUS	\$	19.56
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