



# Gaston County

Gaston County  
Board of Commissioners  
www.gastongov.com

## Police Department

### Board Action

File #: 20-231

Commissioner Worley - Police Department - To Accept and Appropriate Additional Discretionary Funds from the North Carolina Department of Public Safety, Adult Corrections and Juvenile Justice in the Amount of \$3,230 to the PORT Program in Gaston County for Court Involved Youth

#### STAFF CONTACT

Chief J. D. Ramey - Gaston County Police Department - 704-866-3321

#### BUDGET IMPACT

N/A

#### BUDGET ORDINANCE IMPACT

N/A

#### BACKGROUND

The North Carolina Department of Public Safety, Adult Corrections and Juvenile Justice awarded discretionary funds to the PORT program of the Gaston County JCPC for Gaston County for the remainder of fiscal year 19-20. Funds are offered each year to JCPC programs that need additional funds to complete projects for the fiscal year. The JCPC does not have to approve these funds and no County matching funds are required. These funds must be expended by June 30, 2020.

#### POLICY IMPACT

N/A

#### ATTACHMENTS

Budget Change Request (BCR) and Award Letter from the State

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NO.	DATE	M1	M2	CBrown	JBrown	AFraley	BHovis	TKelgher	TPHbeck	RWorley	Vote
2020-139	05/26/2020	BH	RW	A	A	A	A	A	A	A	U

#### DISTRIBUTION:

Laserfiche Users

A=AYE, N=NAY, AB=ABSENT, ABS=ABSTAIN, U=UNANIMOUS



# North Carolina Department of Public Safety

## Adult Correction and Juvenile Justice-Juvenile Community Programs

Roy Cooper, Governor  
Erik A. Hooks, Secretary

Timothy D. Moose, Chief Deputy Secretary  
William L. Lassiter, Deputy Secretary  
Cindy Porterfield, Director

April 29, 2020

Dear Mr. Harris:

Congratulations! The Juvenile Community Programs Section is pleased to announce that PORT has been awarded discretionary funding in the amount of \$3,230.00 for FY 2019 - 2020! This award is to fund (or partially fund) the requested Updated website, 3 Doxy Subscriptions, 1 Doc-u-Sign Subscriptions (HIPAA approved virtual). As a reminder, discretionary awards for the 2019-2020 are being treated as expansion funds and require no match unless the funds are used for the purchase of equipment or capital outlay (valued at \$500 or more with a useful life in excess of one year). In order to complete the award process, please access NCALLIES, complete a Program Agreement Revision, and prompt your Area Consultant via email once the revision is completed. If you have any questions or need technical assistance to complete the revision process, please contact your consultant.

We are providing this notification of discretionary fund award to your agency to ensure that all local approvals by the JCPC and local county commission boards may be accomplished. However, there may be some modifications to this process locally, given the effects of COVID-19 and direct impacts on public meetings. Please check with your local county government officials to ensure that all local actions taken to complete this process are in accordance with locally approved/adjusted protocols.

Please note the following timeline to ensure timely disbursement of discretionary fund awards:

- **April 30, 2020 (COB)** Discretionary Award Notifications made to providers/ JCPCs.
- **May 6, 2020** - Programs/JCPCs awarded discretionary funds submit Program Agreement Revisions in NCALLIES for Consultant review, approval, and release for DocuSign electronic signatures.

*Note: Program providers must follow the practices of the local JCPC when requesting discretionary funds to ensure that JCPCs and County Commission Boards have ample time to approve county allocation increases via discretionary awards.*

MAILING ADDRESS:  
4212 Mail Service Center  
Raleigh, NC 27699-4212  
[www.ncdps.gov](http://www.ncdps.gov)



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Raleigh, NC 27603  
Telephone: (919) 733-3388

- **May 25, 2020-** Deadline for completion of all DocuSign signatures. Programs completing all Program Agreement Revision DocuSign e-signatures prior to May 25<sup>th</sup> will be eligible for a May disbursement.
- **June 8, 2020-**Program Revisions with completed DocuSign e-signatures by June 8<sup>th</sup> (by close of business) will receive discretionary funds in the June disbursement. (Note: Failure to meet the June 8<sup>th</sup> DocuSign e-signature deadline may result in termination of the award of discretionary funds.)

Thank you for your continued investment in the youth and families of North Carolina through the valuable services that you offer, particularly during this time of significant challenges for our state and for the youth and families that we serve. It is our hope that this discretionary fund award will further enhance and offer the needed support for your agency to provide continuity of services for our juveniles and their families.

Kind regards,



Cindy Porterfield, Director  
Juvenile Community Programs

Cc: JCPC Chairperson  
County Finance Officer

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim Eagle COUNTY MANAGER

FROM 5830 JPCPC  
Dept. # Department Name

JoSyle Bamey 5/4/2020  
Department Director's Signature Date

**TYPE OF REQUEST:**

<input type="checkbox"/> Line Item Transfer Within Department & Fund	<input type="checkbox"/> Line Item Transfer Between Funds *
<input type="checkbox"/> Project Transfer Within Department & Fund	<input checked="" type="checkbox"/> Additional Appropriation of Funds *
<input type="checkbox"/> Line Item Transfer Between Departments*	* Requires resolution by the Board of Commissioners
Resolution # _____ Date _____	

ACCOUNT DESCRIPTION  (As it appears in the budget)	ACCOUNT NUMBER	PROJECT	AMOUNT
	Fund - Dept - Subdept - Div - Acct - Subacct	SUBPROJECT	Whole Dollars Only
	xx - xxxx - xxxx - xxxx - xxx - xxx	xxxxx - xxx	(See Note Below)
PORT	010-05-5830-0000-560010	20510	\$3,230
JCPC Revenue Account	010-05-5830-0000-425103		(\$3,230)

**Justification for Request:** To accept and appropriate discretionary funds awarded through the North Carolina Department of Public Safety, Adult Corrections and Juvenile Justice to the PORT program administered by the Gaston County Juvenile Crime Prevention Council. Funds are offered to JCPC programs each year that need additional funds to complete projects for the fiscal year. These funds do not require County matching funds and must be expended by June 30, 2020. They do not require approval of the JCPC.

**APPROVAL SIGNATURES:**

\_\_\_\_\_  
County Manager/Assistant County Manager Date

\_\_\_\_\_  
Budget Department Date

\_\_\_\_\_  
Finance Department Date

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts require brackets.