

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Earl Mathers COUNTY MANAGER

FROM: 4921 Travel & Tourism
Dept. # Department Name

5/31/2018
Department Director's Name Date

TYPE OF REQUEST:

☒ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Bike Share Program	022-07-4921-0000-415000-17271	(\$30,000)
Advertising	022-07-4921-0000-520015	(\$9,600)
Bike Share Program	022-07-4921-0000-560000-17271	\$39,600

JUSTIFICATION FOR REQUEST:

To Approve and appropriate \$30,000 from a Travel & Tourism Revenue Account and \$9,600 from T & T's Advertising Expense Account to Pay for the Second Annual Payment for the Zagster Bike Share Program. The Total of \$39,600 is to be Placed in the Bike Share Project Account.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.