



# Gaston County

Gaston County  
Board of Commissioners  
www.gastongov.com

## Human Resources

### Board Action

File #: 18-184

Commissioner Keigher - Human Resources - To Accept and Appropriate Vending Machine Revenue (\$27,125)

#### STAFF CONTACT

Pam Overcash - Director - Human Resources - 704-866-3722

#### BUDGET IMPACT

Accept vending machine revenue from FY16 & FY17 and appropriate FY16 & FY17 reverted funds from fund balance and accept, appropriate FY18 vending machine revenue to the Employee Recognition account.

#### BUDGET ORDINANCE IMPACT

Appropriate FY16 & FY17 reverted funds and appropriate FY18 funds to the Employee Recognition account.

#### BACKGROUND

Gaston County receives a percentage of vending sales from Choice USA Vending.

#### POLICY IMPACT

N/A

#### ATTACHMENTS

Budget Change Request

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NO.	DATE	M1	M2	Brown	Fraleay	Grant	Hovis	Keigher	Philbeck	Worley	Vote
2018-130	05/22/2018	TK	BH	A	AB	A	A	A	AB	A	U

#### DISTRIBUTION:

Laserfiche Users

A=AYE, N=NAY, AB=ABSENT, ABS=ABSTAIN, U=UNANIMOUS

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Earl Mathers COUNTY MANAGER

FROM:	4122	Human Resources
	Dept. #	Department Name

Pamela Overcash	4/24/2018
Department Director's Signature	Date

## TYPE OF REQUEST:

Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

<input checked="" type="checkbox"/>	Additional Appropriation of Funds *
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#### Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

Resolution #

Date \_\_\_\_\_

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER Fund - Dept - Subdept - Div - Acct - Subacct xx - xxxx - xxxx - xxxx - xxx - xxx	PROJECT SUBPROJECT xxxxx - xxxx	AMOUNT Whole Dollars Only (See Note Below)
Fund Balance Appropriation	010-01-9900-0000-490000		(\$15,018)
Choice USA Commissions	010-01-4122-0000-410059		(\$12,108)
Employee Recognition	010-01-4122-0000-560000	18027	\$27,126

JUSTIFICATION FOR REQUEST:

Vending machine revenues in FY16 & FY17 were not accepted and appropriated into the Employee Recognition account and therefore reverted to Fund Balance. This Budget Change Request will approve the funds that reverted to Fund Balance into the Employee Recognition account, plus accept and appropriate revenue received during FY18. Future vending machine revenues will be budgeted to streamline the process.

APPROVAL SIGNATURES:

County Manager/Interim Assistant County Manager \_\_\_\_\_ Date \_\_\_\_\_

Financial Operations Manager/Asst. Financial Operations Mgr. Date

Interim Budget Administrator

Date \_\_\_\_\_

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.