

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Earl Mathers COUNTY MANAGER

FROM: 6110 Library

Dept. # Department Name

Laurel Morris 4/11/2018

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Charlton Torrence Grant	010-04-6110-6110-430000-18609	(2500.00)
Charlton Torrence Grant	010-04-6110-6110-560000-18609	2500.00

JUSTIFICATION FOR REQUEST:

We received a special gift of \$2500.00 from the Charlton Torrence Fund of The Presbyterian Endowment Trust for library discretion use. The money was deposited 4/13/2018 to the Charlton Torrence Fund Revenue account. BCR is to appropriate funds as designated.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.