



Gaston County

Board of Commissioners

COURTHOUSE
325 Dr. Martin Luther King Jr. Way
Gastonia, NC

Chairman Tom Keigher
Vice-Chairman Allen Fraley
Commissioner Chad Brown
Commissioner Bob Hovis
Commissioner Kim Johnson
Commissioner Tracy L. Philbeck
Commissioner Ronnie Worley

Tuesday, January 26, 2021

Meeting Agenda

REVISED

COMBINED Work Session (Non-Voting) - 6:00 PM & Regular Meeting (To Immediately Follow the Work Session)

Meeting Closed to the General Public in Response to the COVID-19 Pandemic. It will be **TELEVISED** live for members of the public to view on Spectrum Channel 16 and AT&T Uverse Channel 99 and **LIVESTREAMED** from the Commission's Meeting portal on the Gaston County website, GastonGov.com.

CALL TO ORDER
INVOCATION
PLEDGE OF ALLEGIANCE

1/26/2021 RESCHEDULED WORK SESSION

I. PROCLAMATIONS, COMMENDATIONS, AWARDS, CERTIFICATES

- A.** Commissioner Keigher - BOC - Proclamation - To Proclaim the Month of February 2021 as Black History Month in Gaston County
- B.** Commissioner Keigher - BOC - Proclamation - To Proclaim the Week of January 31, 2021 - February 6, 2021 as Catholic School Week in Gaston County
- C.** Commissioner Worley - Finance - Commendation - Ms. Tiffany R. Murray & Finance Staff - GFOA Certificate of Achievement for Excellence in Financial Reporting Award
- D.** Certificates in Appreciation for Public Service
 - 1. Bryan Robinson and Earl Withers, III, Fire Advisory Board
 - 2. Jeff Beasley, Casey Bishop, Tim Gunn and James Towery, Fireman's Relief Fund Trustees
 - 3. Jeff Hicks, SARA Local Planning Committee (LEPC)
 - 4. Ann Stroupe, Travel & Tourism Advisory Board
 - 5. Eddie Everett, Workforce Development Board

Certificate in Memoriam

- 1. Shirley Wiggins, Council on Aging & Home and Community Care Block Grant Advisory Committee

II. CITIZEN RECOGNITION *(Citizen Comment, Three Minutes per Person. Accepted via Voicemail, Email/Mail. Comment will be entered into the permanent record of the meeting.)*

III. PRESENTATIONS (Limited to 15 Minutes)

- A. PRESENTATION - GASTON COLLEGE PPE NC INITIATIVE:**
- Dr. John Hauser, Gaston College President

IV. OTHER MATTERS**V. ADJOURNMENT OF RESCHEDULED WORK SESSION**

1/26/2021 Regular Meeting to Follow Immediately

REVISED REGULAR MEETING (VOTING) - CALL TO ORDER*MOTION TO OPEN PUBLIC HEARINGS***I. PUBLIC HEARINGS**

- A. Public Hearing - RE: Commissioner Philbeck - Building & Development Services - Zoning Map Change: Z21-01 William J. Frye (Applicant); Property Parcel: 167400 (part of), Located at 629 Colt Thornburg Rd., Dallas, NC, Rezone from the (R-1) Single Family Limited Zoning District to the (R-2) Single Family Moderate Zoning District.....7-18**
1. Receive Citizen Comment
2. Accept Motion to Approve Resolution
- B. Public Hearing - RE: Commissioner Philbeck - Building & Development Services - Zoning Map Change: Z21-02 Richard S. Honeycutt (Applicant); Property Parcel: 303021, Located at Ballard Rd., Dallas, NC, Rezone from the (R-1) Single Family Limited Zoning District to the (R-3) Single Family General Zoning District.....19-30**
1. Receive Citizen Comment
2. Accept Motion to Approve Resolution
- C. Public Hearing - RE: Commissioner Keigher - Building & Development Services - Zoning Map Change: Conditional District CD21-01 DR Horton (Applicant); Property Parcels: 146377, 146376, 147285 (part of), and 147284 (part of), Located at Forbes Rd., Gastonia, NC, Rezone from the (R-1) Single Family Limited and (I-2) General Industrial Zoning Districts with (US) Urban Standards Overlay to the (CD/RS-8) Conditional District / Single Family 8,000 sq ft Zoning District with (US) Urban Standards Overlay, in order to allow a (315) Lot Residential Development.....31-64**
1. Receive Citizen Comment
2. Accept Motion to Approve Resolution
- D. Public Hearing - RE: Commissioner Philbeck - Building & Development Services - Zoning Map Change: Conditional District CD21-02 Gerald L. & Sandra F. Lutz (Applicants); Property Parcel: 303483, Located at 359 Huffstetler Lake Rd., Dallas, NC, Rezone from the (R-1) Single Family Limited Zoning District to the (CD/C-1) Conditional District / Light Commercial Zoning District, in order to allow Contractor's Office and Operations Center.....65-78**
1. Receive Citizen Comment
2. Accept Motion to Approve Resolution

- E. Public Hearing - City of Belmont - 1) Belmont Planning and Zoning Board ETJ.....79-80
 - 1. Receive Citizen Comment
 - 2. Accept Motion for Appointment
- F. Public Hearing - City of Lowell - 1) Lowell Planning & Zoning Board; 2) Lowell Zoning Board of Adjustments ETJ.....81-82
 - 1. Receive Citizen Comment
 - 2. Accept Motion for Appointments

MOTION TO CLOSE PUBLIC HEARINGS

II. BUSINESS AGENDA

A. AGENDA REVISION/APPROVAL

- 1. *ADDED: Section III., Item AG.*

B. APPROVAL OF MINUTES

- 1. To Approve the Minutes of:
 - Organizational Meeting of December 7, 2020
 - Special Meeting of December 17, 2020

III. CONSENT AGENDA

- A. Commissioner Keigher - BOC - To Revise the Gaston County Board of Commissioners' Regular Meeting Schedule for February, 2021 to Reschedule the Work Session to February 23, 2021 - 6:00 P.M.....83-84
- B. Commissioner Keigher - BOC - Proclamation - To Proclaim the Month of February 2021 as Black History Month in Gaston County.....85-86
- C. Commissioner Keigher - BOC - Proclamation - To Proclaim the Week of January 31, 2021 - February 6, 2021 as Catholic School Week in Gaston County.....87-88
- D. Commissioner Worley - Budget & Management Services - To Accept and Appropriate a Governor's Crime Commission Grant Award for The Lighthouse: A Child Advocacy Center in the Amount of \$278,242 (No County Match).....89-90
- E. Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional Governor's Crime Commission Grant Funds for The Cathy Mabry Cloninger Center to Provide Direct Client Services (\$218,856 - No County Funds).....91-92
- F. Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional Governor's Crime Commission Grant Funds for DHHS (Social Services Division)/Adult and Aging Services (\$221,538 - No County Funds).....93-94

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- G.** Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional Governor's Crime Commission Grant Funds for the Gaston/Lincoln Sexual Assault Program Implemented by Phoenix Counseling Center (\$333,344 - No County Funds).....95-96
- H.** Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional Governor's Crime Commission Grant Funds for The Lighthouse Child Advocacy Center for Forensic Medical Exams (\$58,646 - No County Funds).....97-98
- I.** Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional Governor's Crime Commission Grant Funds Awarded to the Gaston County Police Department for Equipment Purchases (\$24,435).....99-100
- J.** Commissioner Worley - Budget & Management Services - To Accept and Appropriate a Governor's Crime Commission Grant Award for Equipment Purchases for the Gaston County Sheriff's Office (\$23,534 - No County Funds).....101-102
- K.** Commissioner Keigher - Cooperative Extension - To Accept and Appropriate \$1,129 in Donations for the Something Pumpkin Event and \$640 in Extension Workshops Fees (100% Donations & Registration).....103-104
- L.** Commissioner Brown - County Attorney - To Amend the Gaston County Code of Ordinances, Chapter 7 - Garbage and Trash, Section 7-3 - Storage and Disposal - to Create Subsection (s) - to Prohibit Anyone From Leaving Loose Yard Waste on Public Roads or any Other Public Places of Travel (Second Reading).....105-107
- M.** Commissioner Philbeck - County Manager - To Accept Departmental Budget Change Requests as Information.....108-110
- N.** Commissioner Keigher - County Manager - Resolution of Support Recognizing the Mutual Advantage of the Creation of a Coordinated Effort Between Gaston County and Dominion Energy North Carolina to Develop Areas of Collaboration in Support of Shared Energy Goals.....111-112
- O.** Commissioner Brown - DHHS (Health Division) - To Accept and Appropriate Grant Funds Received from the National Environmental Health Association (NEHA) for the Environmental Health Private Well Program (100% Grant Funds - \$20,000).....113-114
- P.** Commissioner Brown - DHHS (Social Services Division) - To Accept and Appropriate the State Employees Credit Union Foundation Grant for the Adult and Aging Meals on Wheels Nutrition Program in the Amount of \$10,000.....115-116
- Q.** Commissioner Brown - DHHS (Social Services Division) - To Accept and Appropriate Additional Workforce Innovation and Opportunity Act (WIOA) Funds for an Employer Services Grant in the Amount of \$50,000 (100% Federal Funds).....117-118
- R.** Commissioner Brown - DHHS (Social Services Division) - To Accept and Appropriate Second Quarter Donations for Various Programs within Social Services in the Amount of \$8,351.....119-120
- S.** Commissioner Keigher - DHHS (Social Services Division) - To Accept as Information the Revised Workforce Development Board By-Laws.....121-133
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- T.** Commissioner Brown - DHHS (Social Services Division) - To Correct Budget Change Request for Board Action 2020-182 Adopted at 7/28/2020 BOC Meeting (Administrative Correction).....134-135
- U.** Commissioner Brown - Elections - To Accept and Appropriate a Grant from the Center for Tech and Civic Life (CTCL) for One-Stop Election Workers for the 2020 Election Cycle (\$40,431).....136-144
- V.** Commissioner Worley - Finance - To Accept as Information the Attached Property Tax Refunds Less than \$100. These Tax Refunds Should Be Recorded in the Board's Minutes (Total NCVTS Refunds - \$5,252.38).....145-147
- W.** Commissioner Philbeck - Finance - To Transfer \$96,590.38 in G.O. School Bond Premium Funds from Capital Improvements Fund to the Community Investment Fund (\$96,590.38).....148-149
- X.** Commissioner Keigher - Gaston Community Action - To Accept as Information the FY2021-22 Community Services Block Grant Application (No County Funds).....150
- Y.** Commissioner Brown - Human Resources - To Approve Revisions to the Gaston County Personnel Policy Manual to include a New Telework Policy and To Approve Revision to the Gaston County Pay Plan to include a New Lateral Transfer Policy for Law Enforcement.....151-156
- Z.** Commissioner Worley - Library - To Accept and Appropriate \$228,054 from the North Carolina State Library for the Gaston County Public Library.....157-159
- AA.** Commissioner Keigher - Public Works - To Declare the Attached Vehicles Surplus, Approve the Sale of Said Vehicles to the Highest Bidder on GovDeals.com and Authorize Staff to Prepare the Necessary Documents in Accordance with North Carolina General Statute 160A-266 (No Additional County Funds).....160-162
- AB.** Commissioner Fraley - Public Works - To Declare Vehicle #677 Surplus and Approve the Sale of Said Vehicle to the Tryonota Volunteer Fire Department.....163-165
- AC.** Commissioner Hovis - Public Works - To Finalize and Formally Accept Offer to Purchase County Owned Surplus Parcel (PID#155370 - 813 Freedom Mill Rd., Gastonia) (No County Funds).....166
- AD.** Commissioner Worley - Sheriff's Office - To Appropriate Funding for Inmate Off-Site Medical Expenses (Fund Balance Appropriation - \$345,000 Estimate).....167-168
- AE.** Commissioner Fraley - Tax Collections - Pursuant to G.S. 105-381, the Tax Collector Requests that the November 2020 Tax Refunds be Made. (Releases and Refunds - \$2,596.65; Overpayments - \$37,453.57; VTS Refunds - \$6,865.07; Grand Total - \$46,915.29).....169-171
- AF.** Commissioner Fraley - Tax Collections - Pursuant to G.S. 105-381, the Tax Collector Requests that the December 2020 Tax Refunds be Made. (Releases and Refunds - \$10,708.66; Overpayments - \$56,266.87; VTS Refunds - \$7,643.23; Grand Total - \$74,618.76).....172-174
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- AG. ADDED/ Commissioners Brown and Philbeck - DHHS (Social Services Division) - To Accept and Appropriate Emergency Rental Assistance Funds from the US Department of Treasury in the Amount of \$6,772,100 (100% Federal Funds, No County Match Required).....GREEN SHEET PAGES (GSP) 174A-B**

IV. 2021 LEGISLATIVE REQUESTS

- A. Board of Commissioners - Legislative Request: Legislative Agenda for the 2021 Session of the North Carolina General Assembly.....175-178**

V. NON-CONSENT AGENDA ITEMS

- A. Commissioner Worley - County Attorney - To Amend the Gaston County Code of Ordinances, Chapter 8 - Health and Sanitation, Article IV. - Public Assembly and Parade Permits - To Create Article Outlining County Permitting Process for Mass Gatherings Held Within County's Jurisdiction.....179-185**

VI. ITEMS PULLED FROM CONSENT AGENDA

VII. ITEMS ADDED BY MAJORITY VOTE FOR DISCUSSION ONLY

VIII. APPOINTMENTS

- A. Appointment List - Current Expiring Terms/Vacant Positions.....186-190**

IX. REPORTS

- A. Commissioners Committee Reports**
- B. County Manager's Report**
- C. County Attorney's Report**

X. OTHER MATTERS

XI. ADJOURNMENT OF REGULAR MEETING



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Building and Development Services Board Action

File #: 20-586

Public Hearing - RE: Commissioner Philbeck - Building & Development Services - Zoning Map Change: Z21-01 William J. Frye (Applicant); Property Parcel: 167400 (part of), Located at 629 Colt Thornburg Rd., Dallas, NC, Rezone from the (R-1) Single Family Limited Zoning District to the (R-2) Single Family Moderate Zoning District

1. Receive Citizen Comment
2. Accept Motion to Approve Resolution

STAFF CONTACT

Joseph B. Sciba - Director - 704-866-3970

BACKGROUND

Chapter 5 of the Unified Development Ordinance requires a public hearing by the Commission, with recommendation by the Planning Board prior to consideration for final action by the Commission. William J. Frye (Applicant); Rezone Parcel: 167400 (part of) from the (R-1) Single Family Limited Zoning District to the (R-2) Single Family Moderate Zoning District. A public hearing was advertised and held on January 26, 2021 with Public Hearing comments being on file in the Board of Commission Clerk's Office. Planning Board recommendation was provided on January 11, 2021, and the Commission is requested to consider the public hearing comment, Planning Board recommendation and other pertinent information, then (approve), (disapprove) or (modify) the map change.

ATTACHMENTS

Resolution, Staff Report & Application Packet



RESOLUTION TITLE: ZONING MAP CHANGE: Z21-01 WILLIAM J. FRYE (APPLICANT); PROPERTY PARCEL: 167400 (PART OF), LOCATED AT 629 COLT THORNBURG RD., DALLAS, NC, REZONE FROM THE (R-1) SINGLE FAMILY LIMITED ZONING DISTRICT TO THE (R-2) SINGLE FAMILY MODERATE ZONING DISTRICT

WHEREAS, a County Zoning Ordinance was adopted on April 24, 2008 and a public hearing was held on January 26, 2021 by the County Commission, to take citizen comment into a map change application, as follows:

Tax Parcel Number(s):	167400 (part of)
Applicant:	William J. Frye
Owner(s):	Mary S. Costner
Property Location:	629 Colt Thornburg Rd.
Request:	Rezone Parcel 167400 (part of) from the (R-1) Single Family Limited Zoning District to the (R-2) Single Family Moderate Zoning District

public hearing comments are on file in the Commission Clerk's Office as a part of the minutes of the meeting; and,

WHEREAS, the Planning Board recommended approval of the map change for parcel: 167400 (part of), located at 629 Colt Thornburg Rd., Dallas, NC, from the (R-1) Single Family Limited Zoning District to the (R-2) Single Family Moderate Zoning District on January 11, 2021 based on: staff recommendation; and the request is reasonable and in the public interest and in accordance with the County's Comprehensive Land Use Plan. The proposed rezoning is in the Rural future land use plan. Rural areas allow for residential homes located on large lots with opportunities for agribusiness ventures. The use, going from (R-1) to (R-2) will allow the subject parcel to continue as a residential use in nature, which is consistent with the Rural designation and is in harmony with other residential uses within the immediate vicinity.

Motion: Vinson Second: Brooks Vote: 8-1
Ayes: Ally, Brooks, Fallon, Hollar, Houchard, Hurst, Sain, Vinson
Nay: Horne
Absent: Harris
Abstain: None

DO NOT TYPE BELOW THIS LINE

Zoning Map Change: Z21-01 William J. Frye (Applicant); Property Parcel: 167400 (part of), Located at 629 Colt Thornburg Rd., Dallas, NC, Rezone from the (R-1) Single Family Limited Zoning District to the (R-2) Single Family Moderate Zoning District

Page 2

NOW, THEREFORE, BE IT RESOLVED by the County Commission that after consideration of the map change application, public hearing comment and Planning Board recommendation:

- 1) The map change request **(is consistent)** or **(is not consistent)** with the County's approved Comprehensive Land Use Plan and the Commission considers this action to be **(reasonable)** or **(not reasonable)** and in the public interest, based on: Planning Board recommendation and compatibility with existing land uses in the immediate area. Property parcel: 167400 (part of), is **(hereby approved, effective with the passage of this resolution)** or **(hereby disapproved)**.
- 2) The County Manager is authorized to make necessary notifications in this matter to appropriate parties.

Tom Keigher, Chairman
Gaston County Board of Commissioners

Attest:

Donna S. Buff, Clerk to the Board

General Rezoning Application (Z21-01)

STAFF REPORT

APPLICATION SUMMARY

Request:

To rezone property from the (R-1) Single Family Limited Zoning District to the (R-2) Single Family Moderate Zoning District

Applicant:

William J. Frye

Property Owner(s):

Mary S. Costner

Parcel Identification (PID):

167400 (part of)

Property Location:

629 Colt Thornburg Rd. (Dallas)

Total Property Acreage:

5.34 ac

Acreage for Map Change:

2 ac

Current Zoning:

(R-1) Single Family Limited

Proposed Zoning:

(R-2) Single Family Moderate

Existing Land Use:

Undeveloped / Residential / Former Home site

Proposed Land Use:

Single Family Residential (Manufactured)

COMPREHENSIVE LAND USE PLAN

Area 2: North 321 Gaston / North Central Gaston

Key issues for citizens in this area include preservation of open space; road improvements and better connectivity to other areas of the County and throughout the region; more transportation alternatives; preservation of agriculture and maintaining the rural “feel” of the community; and, steering development towards existing infrastructure and areas immediately surrounding towns and cities.

Comprehensive Plan future Land Use:

Rural – Rural areas are areas characterized by green rolling hills and plenty of open space. Residential homes are located on large lots and are set back from the roads they front upon. There are many opportunities for agribusiness ventures in this designation as well, including farming, landscaping and associated nurseries, etc. It is understood that this is the default use designation for Gaston County.

Staff Recommendation:

Application, as presented, is consistent with the Comprehensive Land Use Plan.

UTILITIES AND ROAD NETWORK INFRASTRUCTURE

Water/Sewer Provider:

Private well / private septic

Road Maintenance:

North Carolina Department of Transportation

AREA SALES DATA

Sales Summary (Valid Sales from January 2018):

Source: Gaston County Tax Department

Total Number of Sales: **17**

Total Value of Sales: **\$531,500**

Low Sale

High Sale

Average Sale

\$0

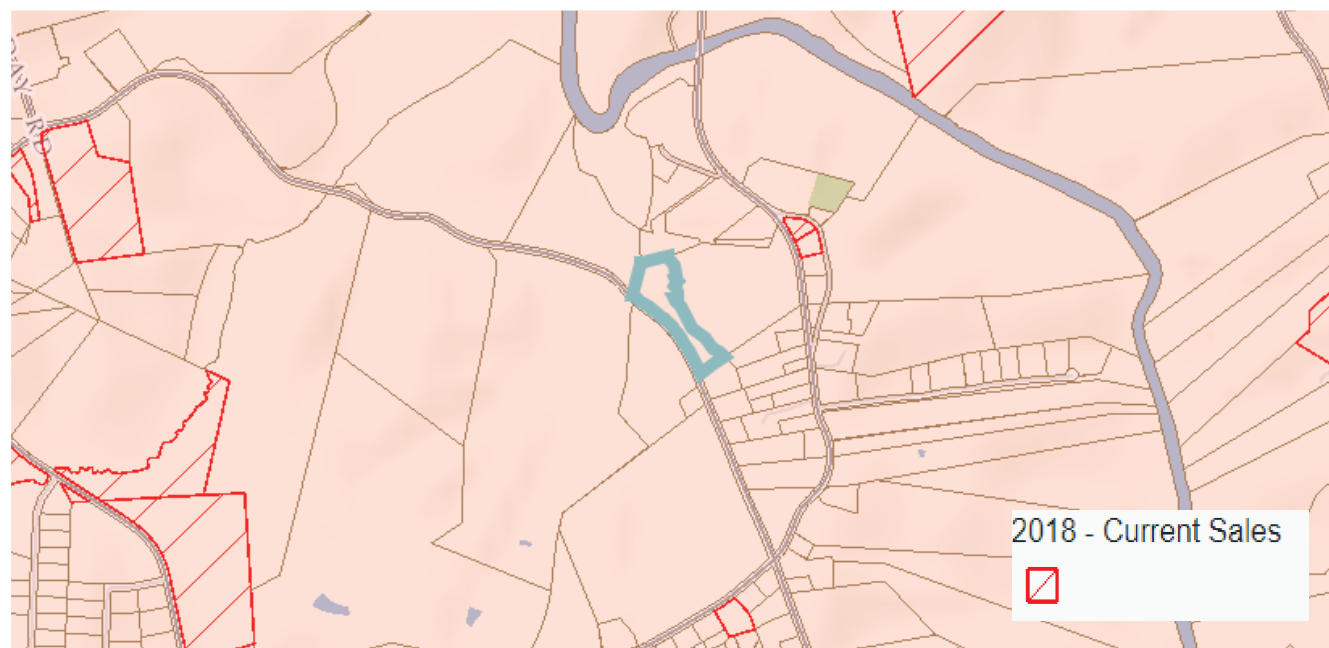
\$210,000

N/A

*** of the 17 sales, only 3 had values**

AREA SALES MAP

Source: Gaston County Tax Department (GIS Website)



Technical Review Committee (TRC) comments provided by Gaston Lincoln Cleveland Metropolitan Planning Organization (MPO)

Highlights from the comments did not include any significant projects in the immediate area. (See attached)

STAFF SUMMARY

Prepared By: Sarah Carpenter Penley, Senior Planner

This property is located in a residential area of the north central region of the county. The location is primarily residential in nature with a wood waste grinding operation located to the northwest of the property, and a small commercial pocket located southeast of the site. Housing types in the area are single family site built, with modular and/or manufactured housing located further out on surrounding secondary roads, which is not uncommon in a rural area and setting.

If approved, any uses allowed in the (R-2) Single Family Moderate Zoning District would be permitted in accordance with standards and regulations as adopted in the Gaston County Unified Development Ordinance (UDO).

PLANNING BOARD RECOMMENDATION

Scheduled Meeting Date: January 11, 2021

Meeting Summary / Points of Discussion: Staff provided Board members with a history of the property, which included that a home site for a double-wide manufactured home had previously occupied the area of consideration; the applicant wished to replace the previous manufactured home with a new double-wide manufactured home, however, the (180) day timeframe to do so (as allowed within UDO regulations) had expired; and, that a well/septic system were currently on site.

The Board voted to approve the application, with a vote of (8) to (1), based upon the following statement of consistency:

The proposed rezoning is in the Rural future land use plan. Rural areas allow for residential homes located on large lots with opportunities for agribusiness ventures. The use, going from (R-1) to (R-2) will allow the subject parcel to continue as a residential use in nature, which is consistent with the Rural designation and is in harmony with other residential uses within the immediate vicinity.

Attachments: Maps, MPO Comments



GASTON COUNTY

Department of Planning & Development Services

Street Address: 128 W. Main Avenue, Gastonia, North Carolina 28052
Mailing Address: P.O. Box 1578, Gastonia, N.C. 28053-1578

Phone: (704) 866-3195
Fax: (704) 866-3966

GENERAL REZONING APPLICATION

Application Number: **Z 21-01**

Applicant ☒

Planning Board (Administrative) ☐

Board of Commission (Administrative) ☐

ETJ ☐

A. *APPLICANT INFORMATION

Name of Applicant: William J. Frye

(Print Full Name)

Mailing Address: 611 Colt Thornburg Rd., Dallas, NC 28034

(Include City, State and Zip Code)

Telephone Numbers: (704)964-5109

(Area Code) Business

(Area Code) Home

Email: _____

** If the applicant and property owner(s) are not the same individual or group, the Gaston County Zoning Ordinance requires written consent form from the property owner(s) or legal representative authorizing the Rezoning Application. Please complete the Authorization/Consent Section on the reverse side of the application.*

B. OWNER INFORMATION

Name of Owner: Mary S. Costner

(Print Full Name)

Mailing Address: 611 Colt Thornburg Rd., Dallas, NC 28034

(Include City, State and Zip Code)

Telephone Numbers: (704)964-5109

(Area Code) Business

(Area Code) Home

Email: _____

C. PROPERTY INFORMATION

Physical Address or General Street Location of Property: 629 Colt Thornburg Rd. (Dallas)

Parcel Identification (PID): 167400 (part of)

Acreage of Parcel: 5.34 +/- Acreage to be Rezoned: 2 +/- Current Zoning: (R-1)

Current Use: Residential Proposed Zoning: (R-2)

D. PROPERTY INFORMATION ABOUT MULTIPLE OWNERS

Name of Property Owner: _____

Name of Property Owner: _____

Mailing Address: _____

Mailing Address: _____

(Include City, State and Zip Code)

(Include City, State and Zip Code)

Telephone: _____

(Area Code)

Telephone: _____

(Area Code)

Parcel: _____

(If Applicable)

Parcel: _____

(If Applicable)

(Signature)

(Signature)

See Reverse Side For Completion of Additional Sections

E. AUTHORIZATION AND CONSENT SECTION

(I/We), being the property owner(s) or heir(s) of the subject property referenced on the **Gaston County Rezoning Application** and having authorization/interest of property parcel(s) 167400

hereby give William J. Frye (Name of Applicant) consent to execute this proposed action.

Mary S Costner
(Signature)

10-30-20
(Date)

(Signature)

(Date)

I, Mia Howell, a Notary Public of the County of Gaston
State of North Carolina, hereby certify that Mary S. Costner
personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and notarial seal, this the 30 day of October

Mia Howell
Notary Public Signature

September 15, 2021
Commission Expiration

(I/We), also agree to grant permission to allow employees of Gaston County to enter the subject property during reasonable hours for the purpose of making **Zoning Review**.

Please be advised that an approved general rezoning does not guarantee that the property will support an on-site wastewater disposal system (septic tank). Though a soil analysis is not required prior to a general rezoning submittal and/or approval, the applicant understands a chance exists that the soils may not accommodate an on-site wastewater disposal system thus adversely limiting development choices/uses unless public utilities are accessible.

If the application is not fully completed, this will cause rejection or delayed review of the application. In addition, please return the completed application to the Planning and Development Services Department within the County Administrative Building located at 128 West Main Avenue, Gastonia, NC 28052.

APPLICATION CERTIFICATION

(I/We), the undersigned being the property owner/authorized representative, hereby certify that the information submitted on the subject application and any applicable documents is true and accurate.

William J. Frye
Signature of Property Owner or Authorized Representative

10-30-20
Date

Note: Approval of this request does not constitute a zoning permit. All requirements must be met within the UDO.

OFFICE USE ONLY

OFFICE USE ONLY

OFFICE USE ONLY

Date Received: 10/30/20 Application Number: Z21-01 Fee: \$500.00

Received by Member of Staff: SCP Date of Payment: 10/30/20 Receipt Number: INV-00020237
(Initials)

☒ COPY OF PLOT PLAN OR AREA MAP
☒ NOTARIZED AUTHORIZATION

☒ COPY OF DEED
☒ PAYMENT OF FEE

Date of Staff Review: _____ Date of Public Hearing: 01/26/2021

Planning Board Review: _____ Recommendation: _____ Date: 01/11/2021

Commissioner's Decision: _____ Date: _____

Mission Statement

Gaston County seeks to be among the finest counties in North Carolina. It will provide effective, efficient and affordable services leading to a safe, secure and healthy community, an environment for economic growth, and promote a favorable quality of life.

Post Office Box 1748
Gastonia, North Carolina 28053
Phone (704) 866-6980

150 South York Street
Gastonia, North Carolina 28052
Fax (704) 869-1960

Memorandum

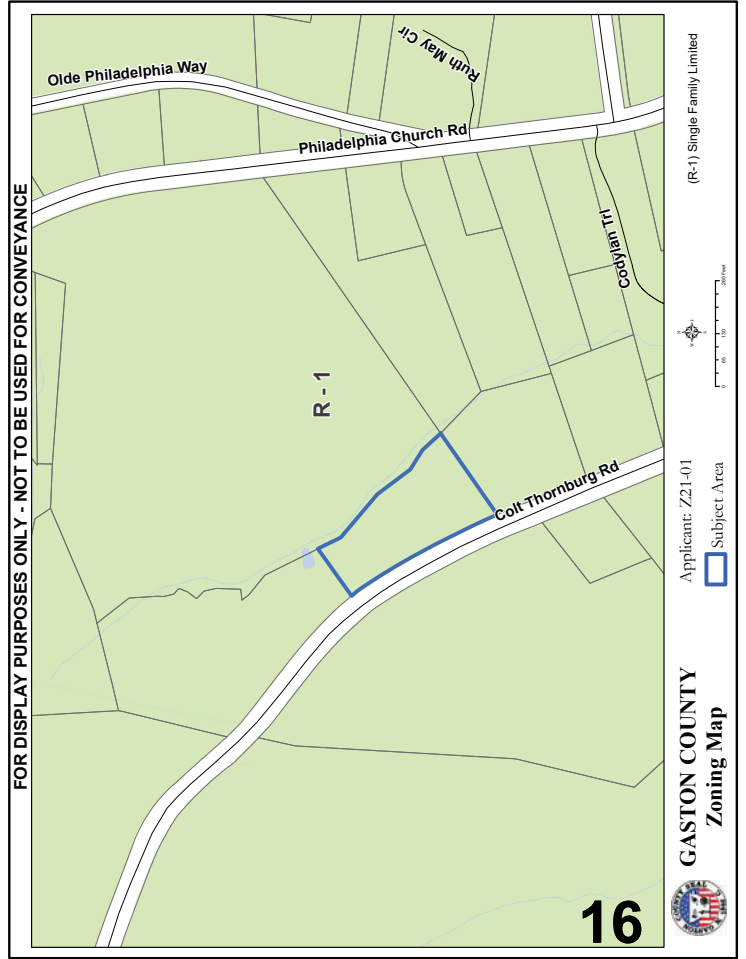
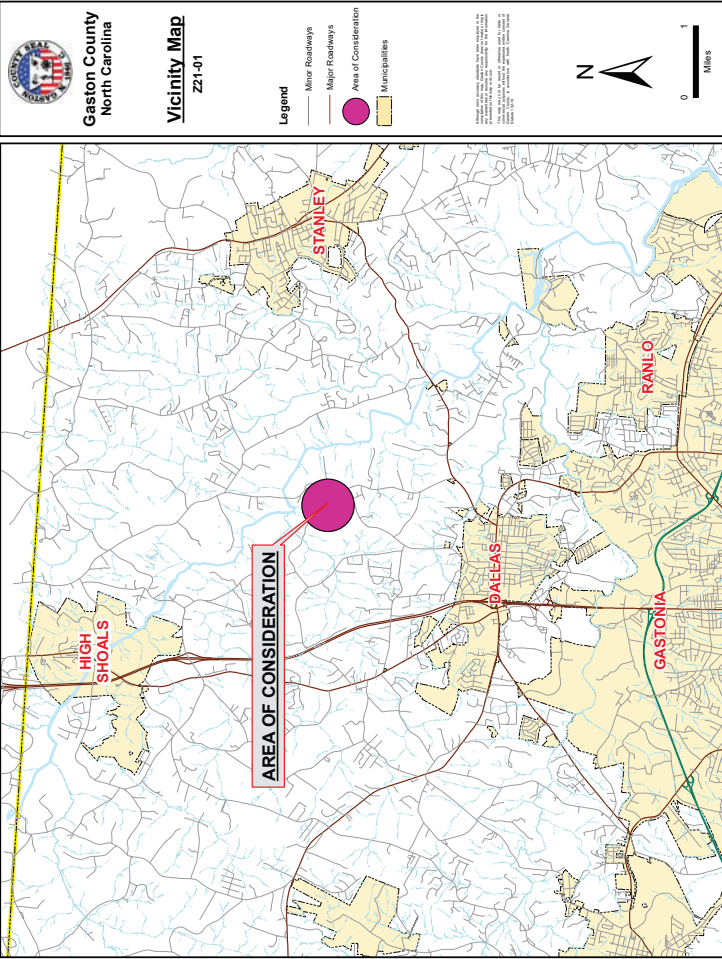
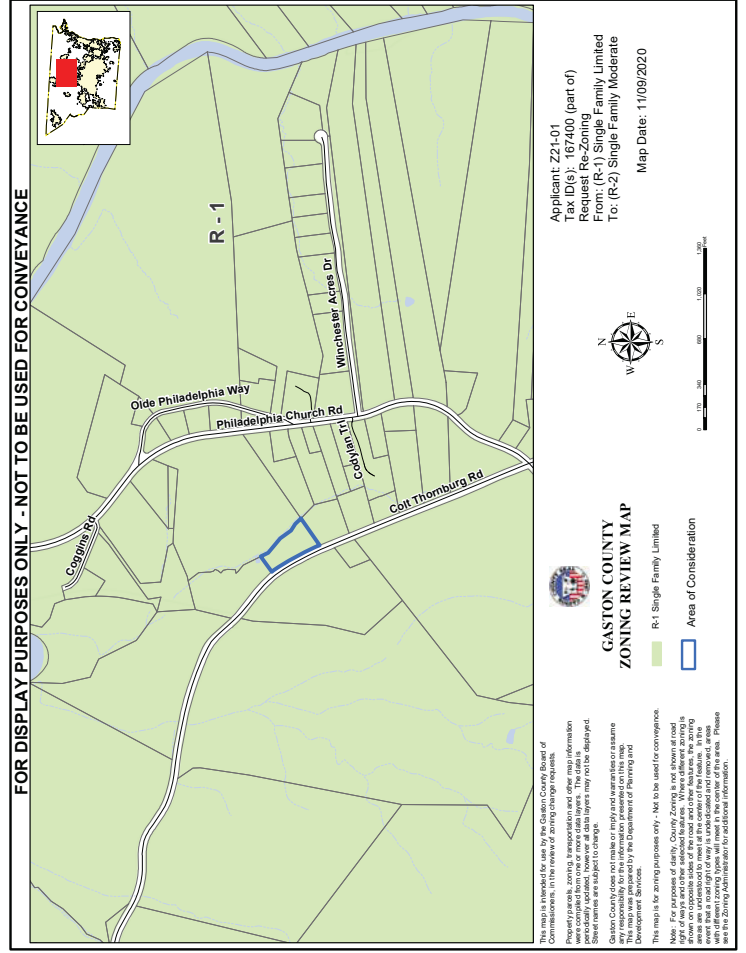
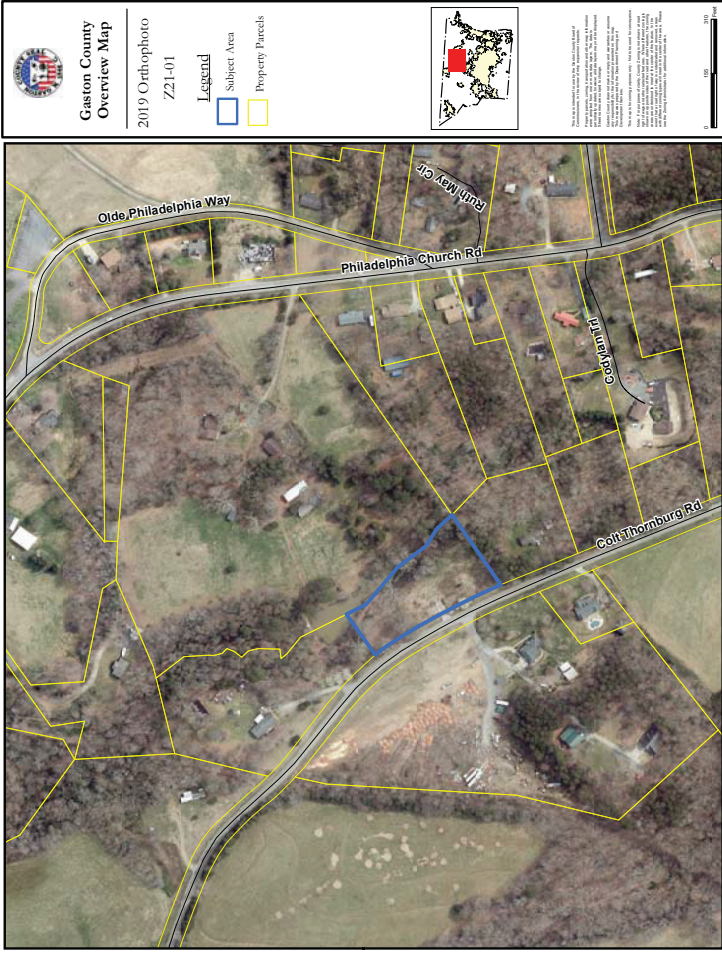
To: Sarah Carpenter Penley, Senior Planner, Subdivision Administrator, Gaston County Planning & Development Services
From: Julio Paredes, Planner
Date: November 17, 2020
Subject: 629 Colt Thornburg Rd – Z21-01 - GCLMPO Site Plan Review

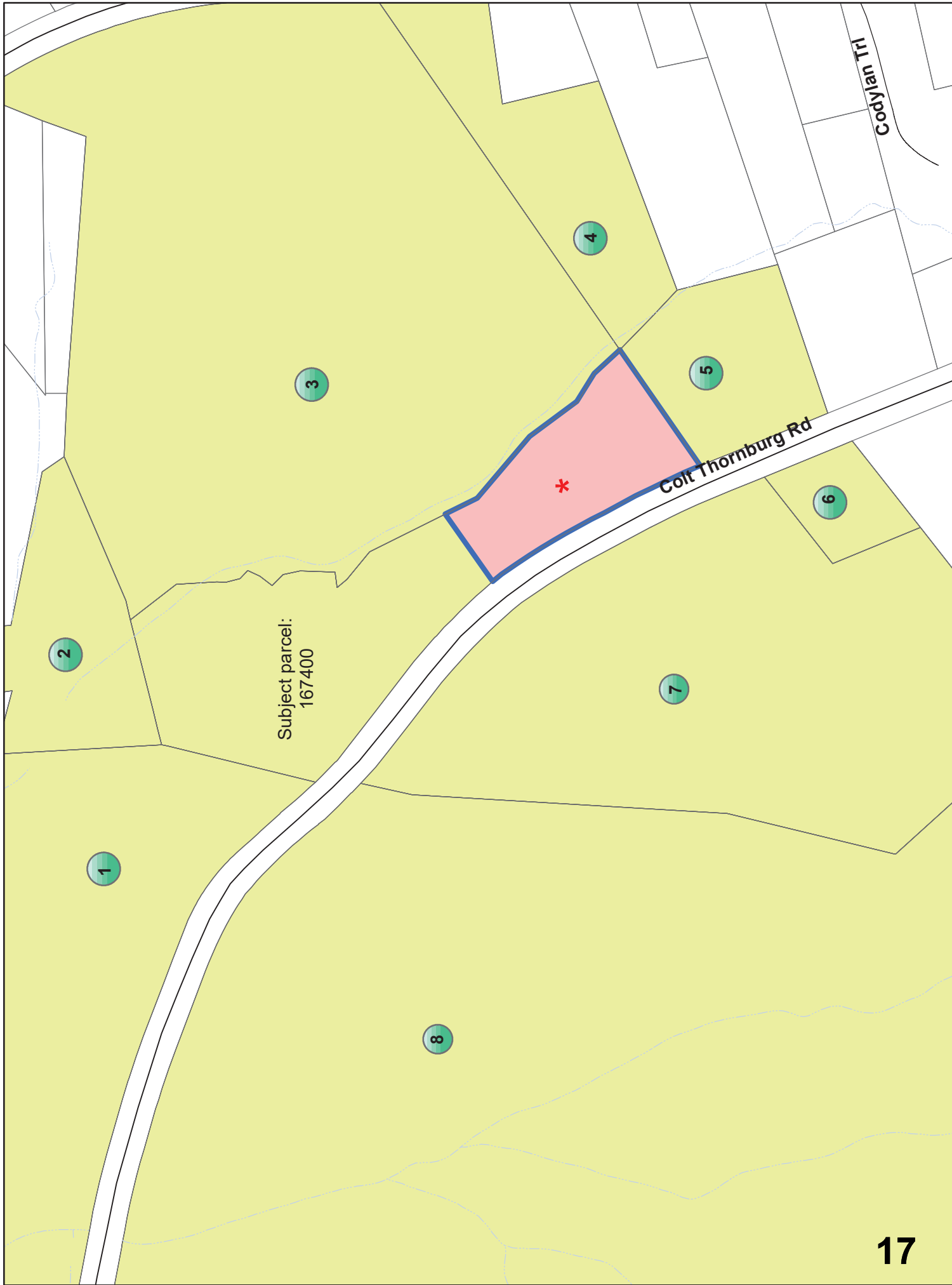
Thank you for the opportunity to provide comments on a proposed rezoning located within the Gaston-Cleveland-Lincoln Metropolitan Planning Organization (GCLMPO) planning area. My comments are based on review of the proposed site plan in accordance with the adopted Comprehensive Transportation Plan (CTP), the adopted 2045 Metropolitan Transportation Plan (MTP), and the current State Transportation Improvement Program (STIP).

The proposed development is located at 629 Colt Thornburg Rd, Dallas. On behalf of the GCLMPO, I offer the following comments:

1. According to the 2020-2029 STIP, there are no funded transportation improvement projects in the immediate vicinity of this development.
2. The GCLMPO 2045 MTP nor Highway CTP include any future improvements on any streets adjacent to the subject property.
3. Please note that for any site plan that requires a driveway permit on an NCDOT roadway, or is adjacent to NCDOT roadways, the developer should work with NCDOT on any required driveway permits or any TIA requirements.

If you have any questions regarding my comments, please do not hesitate to contact me at 704-866-6980 or juliop@cityofgastonia.com.





Z21-01 Subject and Adjacent Properties Map
See reverse side for listing of property owners

 Area of consideration

Z21-01 Owner and Adjacent Property Listing

<u>NO:</u>	<u>PARCEL</u>	<u>OWNER NAME</u>	<u>OWNER NAME 2</u>	<u>ADDRESS</u>	<u>CITY</u>	<u>STATE</u>	<u>ZIP</u>
*	167400	COSTNER MARY S		611 COLT THORNBURG RD	DALLAS	NC	28034
1	167411	HOYLE JOHN ARTHUR		1002 TWIN CREEK RD	KERNERSVILLE	NC	27284
2	167418	ADAMS STEVEN B	ADAMS ALLISON M	111 COGGINS RD	DALLAS	NC	28034
3	167406	HATFIELD JON	HATFIELD LISA	1819 PHILADELPHIA CHURCH RD	DALLAS	NC	28034
4	167401	SUMMEY MILES I	SUMMEY JANICE	1813 PHILADELPHIA CHURCH RD	DALLAS	NC	28034
5	167404	MCCLURE KENNY A		709 COLT THORNBURG RD	DALLAS	NC	28034
6	204349	MCGINNIS KIMBERLY DAWN		708 COLT THORNBURG RD	DALLAS	NC	28034
7	204348	HAAS BRIAN LAMAR		700 COLT THORNBURG RD	DALLAS	NC	28034
8	220155	HOYLE JOHN ARTHUR		1002 TWIN CREEK RD	KERNERSVILLE	NC	27284



Building and Development Services Board Action

File #: 20-587

Public Hearing - RE: Commissioner Philbeck - Building & Development Services - Zoning Map Change: Z21-02 Richard S. Honeycutt (Applicant); Property Parcel: 303021, Located at Ballard Rd., Dallas, NC, Rezone from the (R-1) Single Family Limited Zoning District to the (R-3) Single Family General Zoning District

1. Receive Citizen Comment
2. Accept Motion to Approve Resolution

STAFF CONTACT

Joseph B. Sciba - Director - 704-866-3970

BACKGROUND

Chapter 5 of the Unified Development Ordinance requires a public hearing by the Commission, with recommendation by the Planning Board prior to consideration for final action by the Commission. Richard S. Honeycutt (Applicant); Rezone Parcel: 303021 from the (R-1) Single Family Limited Zoning District to the (R-3) Single Family General Zoning District. A public hearing was advertised and held on January 26, 2021 with Public Hearing comments being on file in the Board of Commission Clerk's Office. Planning Board recommendation was provided on January 11, 2021, and the Commission is requested to consider the public hearing comment, Planning Board recommendation and other pertinent information, then (approve), (disapprove) or (modify) the map change.

ATTACHMENTS

Resolution, Staff Report & Application Packet



RESOLUTION TITLE: ZONING MAP CHANGE: Z21-02 RICHARD S. HONEYCUTT (APPLICANT); PROPERTY PARCEL: 303021, LOCATED AT BALLARD RD., DALLAS, NC, REZONE FROM THE (R-1) SINGLE FAMILY LIMITED ZONING DISTRICT TO THE (R-3) SINGLE FAMILY GENERAL ZONING DISTRICT

WHEREAS, a County Zoning Ordinance was adopted on April 24, 2008 and a public hearing was held on January 26, 2021 by the County Commission, to take citizen comment into a map change application, as follows:

Tax Parcel Number(s): 303021
Applicant: Richard S. Honeycutt
Owner(s): Richard S. Honeycutt
Property Location: Ballard Rd.
Request: Rezone Parcel 303021 from the (R-1) Single Family Limited Zoning District to the (R-3) Single Family General Zoning District

public hearing comments are on file in the Commission Clerk's Office as a part of the minutes of the meeting; and,

WHEREAS, the Planning Board recommended approval of the map change for parcel: 303021, located at Ballard Rd., Dallas, NC, from the (R-1) Single Family Limited Zoning District to the (R-3) Single Family General Zoning District on January 11, 2021 based on: staff recommendation; and the request is reasonable and in the public interest and the request is in accordance with the County's Comprehensive Land Use Plan. The proposed rezoning is in the Rural future land use plan. Rural areas allow for residential homes located on large lots with opportunities for agribusiness ventures. The use, going from (R-1) to (R-3) will allow the subject parcel to continue as a residential use in nature, which is consistent with the Rural designation and is in harmony with other residential uses within the immediate vicinity.

Motion: Houchard Second: Sain Vote: 8-1
Ayes: Ally, Brooks, Fallon, Hollar, Houchard, Hurst, Sain, Vinson
Nay: Horne
Absent: Harris
Abstain: None

DO NOT TYPE BELOW THIS LINE

Zoning Map Change: Z21-02 Richard S. Honeycutt (Applicant); Property Parcel: 303021, Located at Ballard Rd., Dallas, NC, Rezone from the (R-1) Single Family Limited Zoning District to the (R-3) Single Family General Zoning District

Page 2

NOW, THEREFORE, BE IT RESOLVED by the County Commission that after consideration of the map change application, public hearing comment and Planning Board recommendation:

- 1) The map change request (**is consistent**) or (**is not consistent**) with the County's approved Comprehensive Land Use Plan and the Commission considers this action to be (**reasonable**) or (**not reasonable**) and in the public interest, based on: Planning Board recommendation and compatibility with existing land uses in the immediate area. Property parcel: 303021, is (**hereby approved, effective with the passage of this resolution**) or (**hereby disapproved**).
- 2) The County Manager is authorized to make necessary notifications in this matter to appropriate parties.

Tom Keigher, Chairman
Gaston County Board of Commissioners

Attest:

Donna S. Buff, Clerk to the Board

General Rezoning Application (Z21-02)

STAFF REPORT

APPLICATION SUMMARY

Request:

To rezone property from the (R-1) Single Family Limited Zoning District to the (R-3) Single Family General Zoning District

Applicant:

Richard S. Honeycutt

Property Owner(s):

Richard S. Honeycutt

Parcel Identification (PID):

303021

Property Location:

Ballard Rd. (Dallas)

Total Property Acreage:

0.89 ac

Acreage for Map Change:

0.89 ac

Current Zoning:

(R-1) Single Family Limited

Proposed Zoning:

(R-3) Single Family General

Existing Land Use:

Undeveloped

Proposed Land Use:

Single Family Residential (Manufactured)

COMPREHENSIVE LAND USE PLAN

Area 3: Riverfront Gaston / Northeast Gaston

Key issues for citizens in this area include preservation of open space; road improvements and better connectivity to other areas of the County and throughout the region; increased job opportunities; maintaining the rural “feel” of the area; and, increased commercial opportunities.

Comprehensive Plan future Land Use:

Rural – Rural areas are areas characterized by green rolling hills and plenty of open space. Residential homes are located on large lots and are set back from the roads they front upon. There are many opportunities for agribusiness ventures in this designation as well, including farming, landscaping and associated nurseries, etc. It is understood that this is the default use designation for Gaston County.

Staff Recommendation:

Application, as presented, is consistent with the Comprehensive Land Use Plan.

UTILITIES AND ROAD NETWORK INFRASTRUCTURE

Water/Sewer Provider:

Private well / private septic

Road Maintenance:

North Carolina Department of Transportation

AREA SALES DATA

Sales Summary (Valid Sales from January 2018):

Source: Gaston County Tax Department

Total Number of Sales: 9

Total Value of Sales: **\$329,500**

Low Sale

High Sale

Average Sale

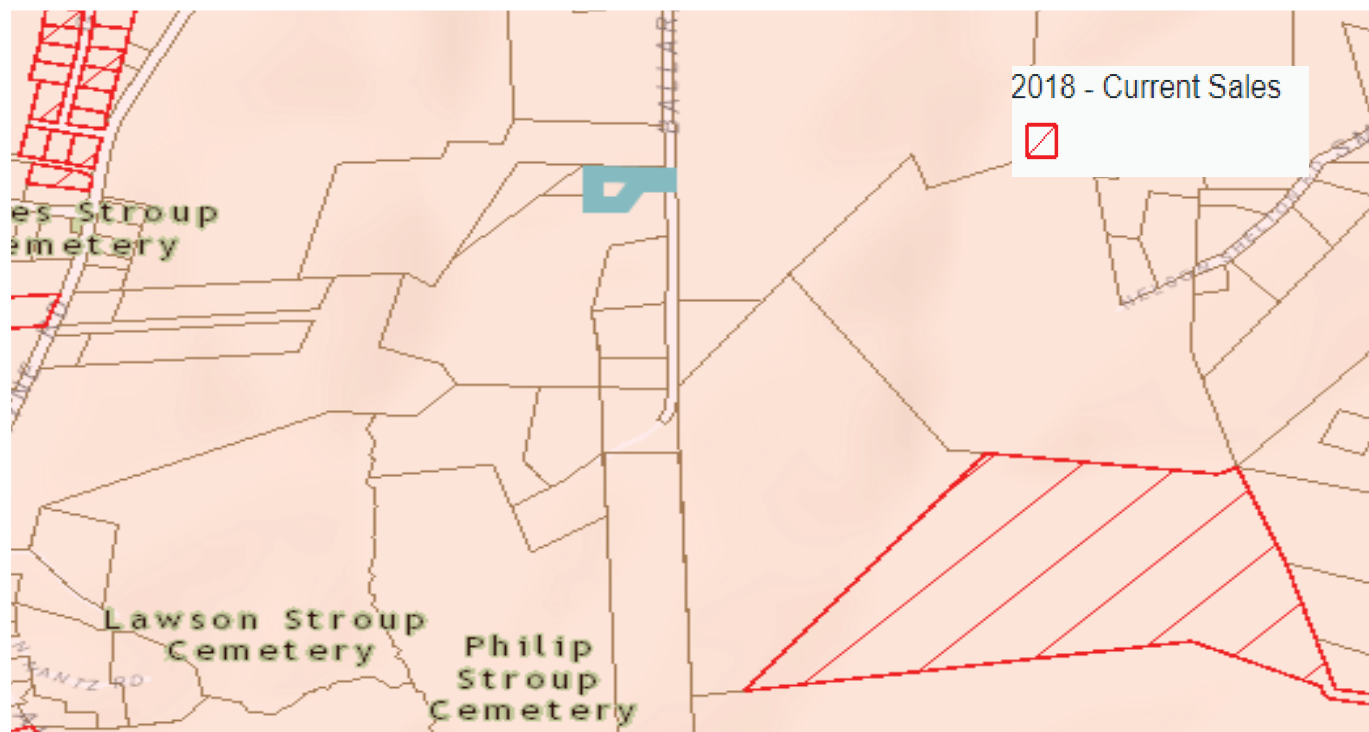
\$0

\$100,000

\$36,611

AREA SALES MAP

Source: Gaston County Tax Department (GIS Website)



Technical Review Committee (TRC) comments provided by Gaston Lincoln Cleveland Metropolitan Planning Organization (MPO)

Highlights from the comments did not include any significant projects in the immediate area. (See attached)

STAFF SUMMARY

Prepared By: Sarah Carpenter Penley, Senior Planner

This property is located in a residential area of the northeast region of the county. The location is primarily residential in nature with a variety of housing types, varied between site built and manufactured, which is not uncommon in a rural area and setting.

If approved, any uses allowed in the (R-3) Single Family General Zoning District would be permitted in accordance with standards and regulations as adopted in the Gaston County Unified Development Ordinance (UDO).

PLANNING BOARD RECOMMENDATION

Scheduled Meeting Date: January 11, 2021

Meeting Summary / Points of Discussion: Staff provided Board members with a history of the property, which included that an application had been brought before the Board three (3) years prior, involving the parent tract of twenty (20) +/- acres; at the time of submittal in 2018, the property was an estate to be divided among heirs; the Board of Commissioners advised the applicant to return to the Board of Commissioners when the estate had been settled and that they would entertain any requests on a case-by-case basis; and, the applicant has now returned with 0.89 acres of his deeded amount, requesting a rezoning in order to allow for affordable housing.

The Board voted to approve the application, with a vote of (8) to (1), based upon the following statement of consistency:

The proposed rezoning is in the Rural future land use plan. Rural areas allow for residential homes located on large lots with opportunities for agribusiness ventures. The use, going from (R-1) to (R-3) will allow the subject parcel to continue as a residential use in nature, which is consistent with the Rural designation and is in harmony with other residential uses within the immediate vicinity.

Attachments: Maps, MPO Comments



GASTON COUNTY

Department of Planning & Development Services

Street Address: 128 W. Main Avenue, Gastonia, North Carolina 28052

Phone: (704) 866-3195

Mailing Address: P.O. Box 1578, Gastonia, N.C. 28053-1578

Fax: (704) 866-3966

GENERAL REZONING APPLICATION

Application Number: **Z 21-02**

Applicant ☒

Planning Board (Administrative) ☐

Board of Commission (Administrative) ☐

ETJ ☐

A. *APPLICANT INFORMATION

Name of Applicant: Richard S. Honeycutt

(Print Full Name)

Mailing Address: 344 Ballard Rd., Dallas, NC 28034

(Include City, State and Zip Code)

Telephone Numbers: 704-917-8065

(Area Code) Business

Yahoo.com

(Area Code) Home

Email: ElaineRogers9100@

* If the applicant and property owner(s) are not the same individual or group, the Gaston County Zoning Ordinance requires written consent form from the property owner(s) or legal representative authorizing the Rezoning Application. Please complete the Authorization/Consent Section on the reverse side of the application.

B. OWNER INFORMATION

Name of Owner: Same

(Print Full Name)

Mailing Address:

(Include City, State and Zip Code)

Telephone Numbers:

(Area Code) Business

(Area Code) Home

Email:

C. PROPERTY INFORMATION

Physical Address or General Street Location of Property: Ballard Rd. (Dallas)

Parcel Identification (PID): 303021

Acreage of Parcel: 0.89 +/- Acreage to be Rezoned: 0.89 +/- Current Zoning: (R-1)

Current Use: Vacant / Undeveloped Proposed Zoning: (R-3)

D. PROPERTY INFORMATION ABOUT MULTIPLE OWNERS

Name of Property Owner:

Name of Property Owner:

Mailing Address:

Mailing Address:

(Include City, State and Zip Code)

(Include City, State and Zip Code)

Telephone:

(Area Code)

Telephone:

(Area Code)

Parcel:

(If Applicable)

Parcel:

(If Applicable)

(Signature)

(Signature)

E. AUTHORIZATION AND CONSENT SECTION

(I/We), being the property owner(s) or heir(s) of the subject property referenced on the **Gaston County Rezoning Application** and having authorization/interest of property parcel(s) _____ hereby give _____ consent to execute this proposed action.
(Name of Applicant)

(Signature)

(Date)

(Signature)

(Date)

I, _____, a Notary Public of the County of _____
State of North Carolina, hereby certify that _____
personally appeared before me this day and acknowledged the due execution of the foregoing instrument.
Witness my hand and notarial seal, this the _____ day of _____, 20____.

Notary Public Signature

Commission Expiration

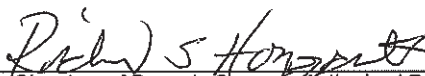
(I/We), also agree to grant permission to allow employees of Gaston County to enter the subject property during reasonable hours for the purpose of making **Zoning Review**.

Please be advised that an approved general rezoning does not guarantee that the property will support an on site wastewater disposal system (septic tank). Though a soil analysis is not required prior to a general rezoning submittal and/or approval, the applicant understands a chance exists that the soils may not accommodate an on site wastewater disposal system thus adversely limiting development choices/uses unless public utilities are accessible.

If the application is not fully completed, this will cause rejection or delayed review of the application. In addition, please return the completed application to the Planning and Development Services Department within the County Administrative Building located at 128 West Main Avenue, Gastonia, NC 28052.

APPLICATION CERTIFICATION

(I/We), the undersigned being the property owner/authorized representative, hereby certify that the information submitted on the subject application and any applicable documents is true and accurate.



Signature of Property Owner or Authorized Representative

11-9-20

Date

Note: Approval of this request does not constitute a zoning permit. All requirements must be met within the UDO.

OFFICE USE ONLY

OFFICE USE ONLY

OFFICE USE ONLY

Date Received: 11/09/2020 Application Number: Z21-02 Fee: \$500.00

Received by Member of Staff: WD Date of Payment: 11/09/2020 Receipt Number: INV-00020496
(Initials)

☒ COPY OF PLOT PLAN OR AREA MAP
☐ NOTARIZED AUTHORIZATION

☒ COPY OF DEED
☒ PAYMENT OF FEE

Date of Staff Review: _____ Date of Public Hearing: 01/26/2021

Planning Board Review: 01/11/2021 Recommendation: _____ Date: _____

Commissioner's Decision: _____ Date: _____

Post Office Box 1748
Gastonia, North Carolina 28053
Phone (704) 866-6980

150 South York Street
Gastonia, North Carolina 28052
Fax (704) 869-1960

Memorandum

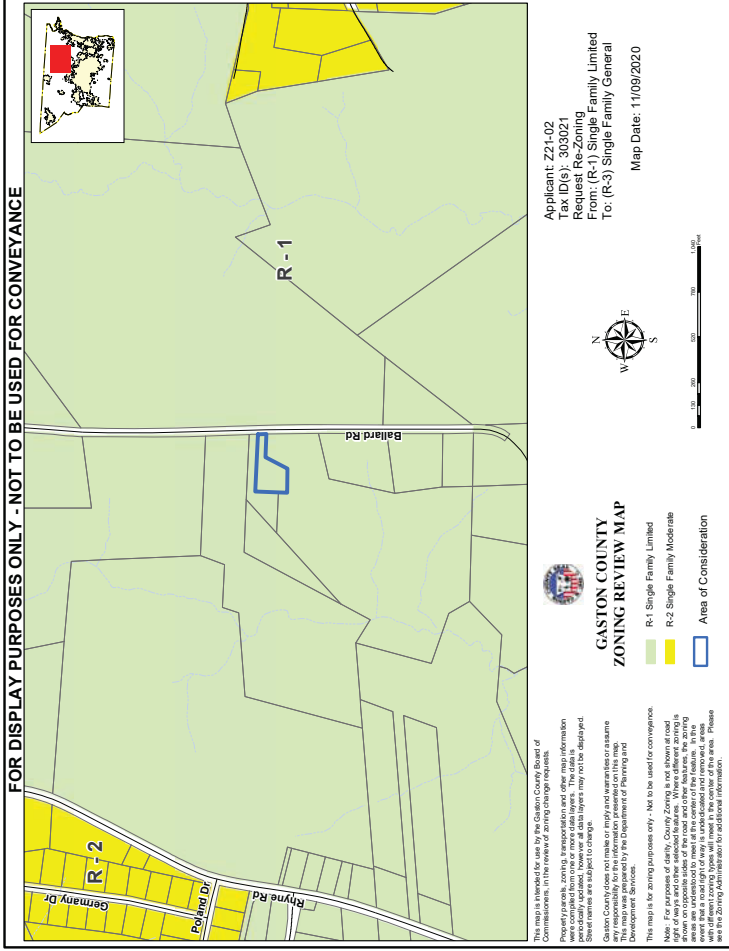
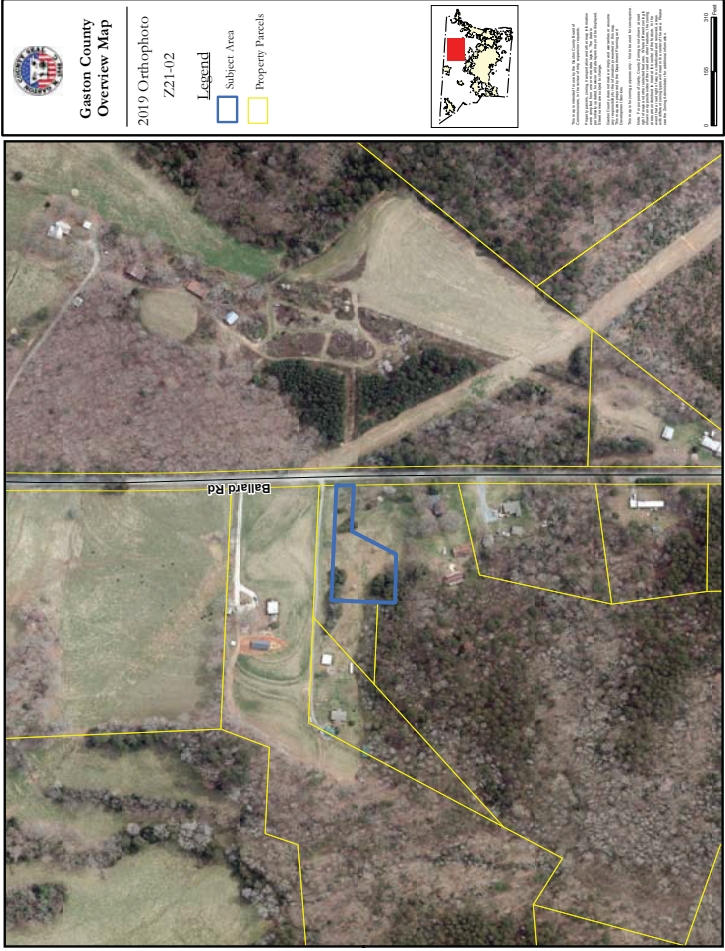
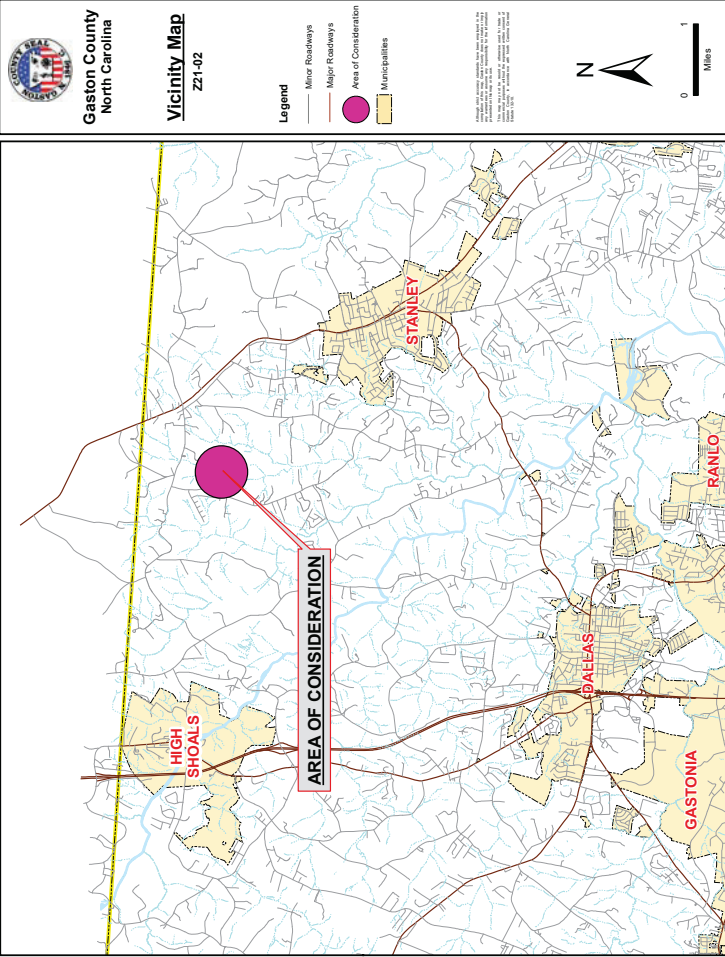
To: Sarah Carpenter Penley, Senior Planner, Subdivision Administrator, Gaston County Planning & Development Services
From: Julio Paredes, Planner
Date: November 17, 2020
Subject: Ballard Rd – Z21-02 - GCLMPO Site Plan Review

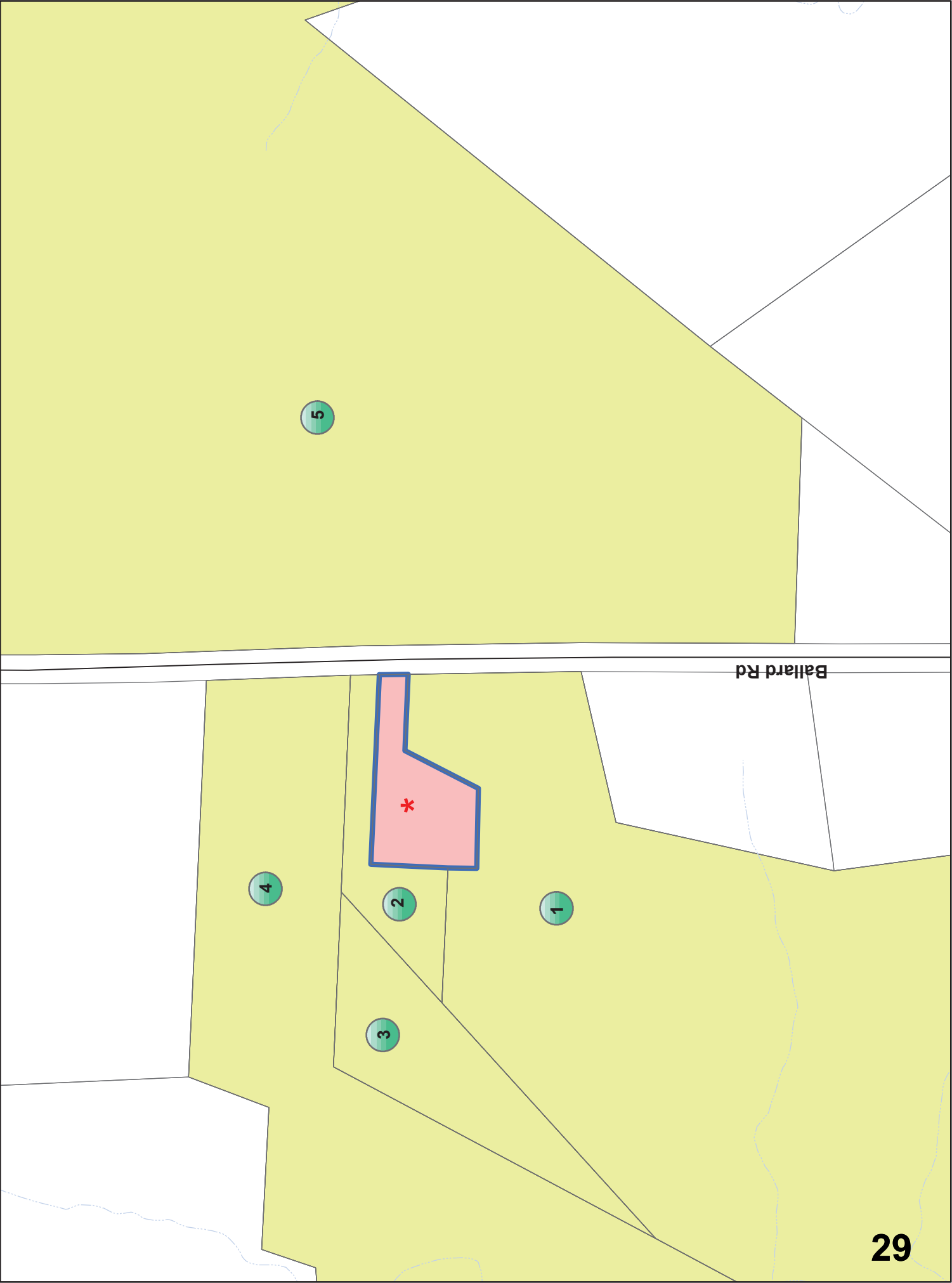
Thank you for the opportunity to provide comments on a proposed rezoning located within the Gaston-Cleveland-Lincoln Metropolitan Planning Organization (GCLMPO) planning area. My comments are based on review of the proposed site plan in accordance with the adopted Comprehensive Transportation Plan (CTP), the adopted 2045 Metropolitan Transportation Plan (MTP), and the current State Transportation Improvement Program (STIP).

The proposed development is located at PID: 303021 – Ballard Rd. On behalf of the GCLMPO, I offer the following comments:

1. According to the 2020-2029 STIP, there are no funded transportation improvement projects in the immediate vicinity of this development.
2. The GCLMPO 2045 MTP nor Highway CTP include any future improvements on any streets adjacent to the subject property.
3. Please note that for any site plan that requires a driveway permit on an NCDOT roadway, or is adjacent to NCDOT roadways, the developer should work with NCDOT on any required driveway permits or any TIA requirements.

If you have any questions regarding my comments, please do not hesitate to contact me at 704-866-6980 or juliop@cityofgastonia.com.





Z21-02 Owner and Adjacent Property Listing

<u>NO:</u>	<u>PARCEL</u>	<u>OWNER NAME</u>	<u>OWNER NAME 2</u>	<u>ADDRESS</u>	<u>CITY</u>	<u>STATE</u>	<u>ZIP</u>
*	303021	HONEYCUTT RICHARD S		344 BALLARD RD	DALLAS	NC	28034
1	303020	BALLARD SHEILA H	BALLARD JERRY A	350 BALLARD RD	DALLAS	NC	28034
2	303022	ROGERS MYRA ELAINE		344 BALLARD RD	DALLAS	NC	28034
3	165013	DENNIS MYRA ELAINE		344 BALLARD RD	DALLAS	NC	28034
4	165012	DRUM SHANNON HILL		103 AIRPORT RD	STANLEY	NC	28164
5	165009	BALLARD TOMMY LEE		PO BOX 583	ALEXIS	NC	28006



Building and Development Services Board Action

File #: 20-588

Public Hearing - RE: Commissioner Keigher - Building & Development Services - Zoning Map Change: Conditional District CD21-01 DR Horton (Applicant); Property Parcels: 146377, 146376, 147285 (part of), and 147284 (part of), Located at Forbes Rd., Gastonia, NC, Rezone from the (R-1) Single Family Limited and (I-2) General Industrial Zoning Districts with (US) Urban Standards Overlay to the (CD/RS-8) Conditional District / Single Family 8,000 sq ft Zoning District with (US) Urban Standards Overlay, in order to allow a (315) lot Residential Development

1. Receive Citizen Comment
2. Accept Motion to Approve Resolution

STAFF CONTACT

Joseph B. Sciba - Director - 704-866-3970

BACKGROUND

Chapter 5 of the Unified Development Ordinance requires a public hearing by the Commission, with recommendation by the Planning Board prior to consideration for final action by the Commission. DR Horton (Applicant); Rezone Parcels: 146377, 146376, 147285 (part of), and 147284 (part of) from the (R-1) Single Family Limited and (I-2) General Industrial Zoning Districts with (US) Urban Standards Overlay to the (CD/RS-8) Conditional District / Single Family 8,000 sq ft Zoning District with (US) Urban Standards Overlay, in order to allow a (315) lot residential development. A public hearing was advertised and held on January 26, 2021 with Public Hearing comments being on file in the Board of Commission Clerk's Office. Planning Board recommendation was provided on January 11, 2021, and the Commission is requested to consider the public hearing comment, Planning Board recommendation and other pertinent information, then (approve), (disapprove) or (modify) the map change.

ATTACHMENTS

Resolution, Staff Report & Application Packet



RESOLUTION TITLE: ZONING MAP CHANGE: CONDITIONAL DISTRICT CD21-01, DR HORTON (APPLICANT); PROPERTY PARCELS: 146377, 146376, 147285 (PART OF), AND 147284 (PART OF), LOCATED AT FORBES RD., GASTONIA, NC, REZONE FROM THE (R-1) SINGLE FAMILY LIMITED AND (I-2) GENERAL INDUSTRIAL ZONING DISTRICTS WITH (US) URBAN STANDARDS OVERLAY TO THE (CD/RS-8) CONDITIONAL DISTRICT / SINGLE FAMILY 8,000 SQ FT ZONING DISTRICT WITH (US) URBAN STANDARDS OVERLAY, IN ORDER TO ALLOW A (315) LOT RESIDENTIAL DEVELOPMENT

WHEREAS, a County Zoning Ordinance was adopted on April 24, 2008 and a public hearing was held on January 26, 2021 by the County Commission, to take citizen comment into a map change application, as follows:

Tax Parcel Number(s): 146377, 146376, 147285 (part of), 147284 (part of)
Applicant: DR Horton
Owner(s): Highway 321 Forbes Rd LLC, Durboraw Irrev Trust
Property Location: Forbes Rd.
Request: Rezone Parcels 146377, 146376, 147285 (part of), and 147284 (part of), from the (R-1) Single Family Limited and (I-2) General Industrial Zoning Districts with (US) Urban Standards Overlay to the (CD/RS-8) Conditional District / Single Family 8,000 sq ft Zoning District with (US) Urban Standards Overlay, in order to allow a (315) Lot Residential Development

public hearing comments are on file in the Commission Clerk's Office as a part of the minutes of the meeting; and,

WHEREAS, the Planning Board recommended approval of the map change, as conditioned, for parcels: 146377, 146376, 147285 (part of), and 147284 (part of), located at Forbes Rd., Gastonia, NC, from the (R-1) Single Family Limited and (I-2) General Industrial Zoning Districts with (US) Urban Standards Overlay to the (CD/RS-8) Conditional District / Single Family 8,000 sq ft Zoning District with (US) Urban Standards Overlay, in order to allow a (315) lot residential development, on January 11, 2021 based on: staff recommendation and applicant testimony; and the request is reasonable and in the public interest and in accordance with the County's Comprehensive Land Use Plan. The proposed rezoning is in the Rural community future land use plan. Rural communities are areas in the largely Rural areas where there is a number of residential buildings on smaller lots, built closer to the roadway. The use,

DO NOT TYPE BELOW THIS LINE

Zoning Map Change: Conditional District CD21-01, DR Horton (Applicant); Property Parcels: 146377, 146376, 147285 (part of), and 147284 (part of), Located at Forbes Rd., Gastonia, NC, Rezone from the (R-1) Single Family Limited and (I-2) General Industrial Zoning Districts with (US) Urban Standards Overlay to the (CD/RS-8) Conditional District / Single Family 8,000 sq ft Zoning District with (US) Urban Standards Overlay, in order to allow a (315) Lot Residential Development

Page 2

going from (R-1) (I-2) with (US) Overlay to (CD/RS-8) with (US) Overlay will make the subject parcel primarily residential in nature, which is consistent with the Rural Community designation and is in harmony with the uses of the surrounding neighborhood. The (CD) Conditional District designation will also help foster higher quality development for the parcel.

Motion: Vinson

Second: Houchard

Vote: 8-1

Ayes: Ally, Brooks, Hollar, Horne, Hurst, Houchard, Sain, Vinson

Nay: Fallon

Absent: Harris

Abstain: None

NOW, THEREFORE, BE IT RESOLVED by the County Commission that after consideration of the map change application, public hearing comment and Planning Board recommendation:

- 1) The map change request (**is consistent**) or (**is not consistent**) with the County's approved Comprehensive Land Use Plan and the Commission considers this action to be (**reasonable**) or (**not reasonable**) and in the public interest, based on: Planning Board recommendation and compatibility with existing land uses in the immediate area. The Map change request for Property parcels: 146377, 146376, 147285 (part of), and 147284 (part of), is (**hereby approved as conditioned {Exhibit A}, effective with the passage of this resolution**) or (**hereby disapproved**).
- 2) The County Manager is authorized to make necessary notifications in this matter to appropriate parties.

Tom Keigher, Chairman
Gaston County Board of Commissioners

Attest:

Donna S. Buff, Clerk to the Board

Exhibit A
Conditions of Approval
CD21-01

"To be attached upon approval"

Conditional District Zoning Application (CD21-01)

STAFF REPORT

APPLICATION SUMMARY	
Request:	
To rezone properties from the (R-1) Single Family Limited and (I-2) General Industrial Zoning Districts with (US) Urban Standards Overlay to the (CD/RS-8) Conditional District/Single Family 8,000 sq ft Zoning District with (US) Urban Standards Overlay, in order to allow a (315) lot residential development	
Applicant:	Property Owner(s):
DR Horton	Highway 321 Forbes Rd LLC, Durboraw Irrev Trust
Parcel Identification (PID):	Property Location:
146377, 146376, 147285 (part of), 147284 (part of)	Forbes Rd. (Gastonia)
Total Property Acreage:	Acreage for Map Change:
231.03 ac	163.02 ac
Current Zoning:	Proposed Zoning:
(R-1) Single Family Limited, (I-2) General Industrial	(CD/RS-8) Conditional District/Single Family 8,000 sq ft
Existing Land Use:	Proposed Land Use:
Undeveloped	(315) lot residential development

COMPREHENSIVE LAND USE PLAN
Area 4: The Garden Gaston / Southeast Gaston
Key issues for citizens in this area include road improvements and better connectivity to other areas of the County and throughout the region; another bridge crossing the Catawba River; increased walkability and connectivity between communities; continued coordination amongst local government agencies; and, maintaining enhanced quality of life.
Comprehensive Plan future Land Use:
Rural Community – areas in the largely Rural areas where there is a number of residential buildings on smaller lots, built closer to the roadway. Driving through these areas, you feel like you are in a neighborhood. These areas may not serve a purpose other than providing homes, but still maintain a neighborhood look and feel.
Staff Recommendation:
Application, as presented, is consistent with the Comprehensive Land Use Plan. Should the Board approve the request, staff recommends that the attached conditions are adopted, as the conditions are designed to mitigate some of the effects of the development.

UTILITIES AND ROAD NETWORK INFRASTRUCTURE
Water/Sewer Provider:
Two Rivers Utilities (City of Gastonia)
Road Maintenance:
North Carolina Department of Transportation

AREA SALES DATA

Sales Summary (Valid Sales from January 2017):

Source: Gaston County Tax Department

Total Number of Sales: **22**

Total Value of Sales: **\$3.92 m**

Low Sale

High Sale

Average Sale

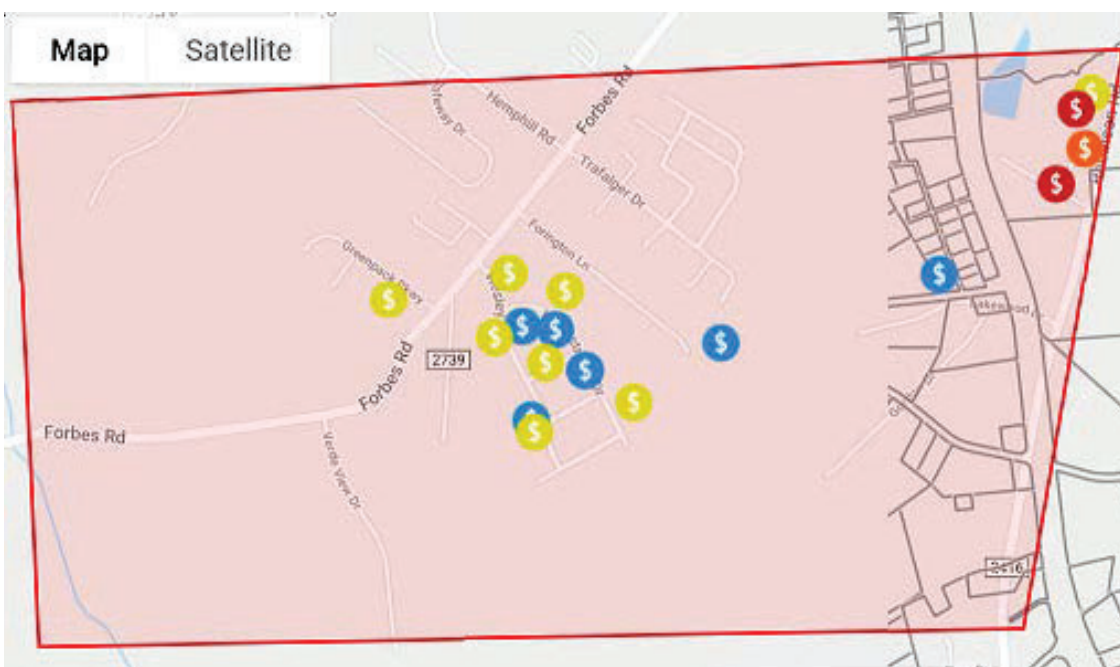
\$105,500

\$412,000

\$155,000

AREA SALES MAP

Source: Gaston County Tax Department (GIS Website)



PUBLIC INFORMATION MEETINGS (Required)

December 2, 2020 and December 3, 2020

- Seven (7) citizens were in attendance
- Highlights covered by applicant included: area of concern to the most immediate adjacent owner on Forbes Rd is no longer at an angle but still provides a one hundred (100) ft buffer; all lots are a minimum of 8,000 sq ft or more; maximum number of lots allowed is 315 (a reduction from 350); one area designated as COS has been relocated from the entrance area to deeper within the neighborhood and will include an amenity area; two (2) retention ponds have been combined into one (1); DR Horton will be upgrading the product to exclude vinyl siding with the exception of trim and soffits, and include other materials such as hardy plank, stone, et cetera; road improvements to include new asphalt and widening of Forbes Rd; developer will be extending water line from US 321 Hwy to the site and providing extension of sewer which will be accessed from the creek side of the property; and, housing types will include (4-5) plans with each plan having (7-8) different designs.
- Notes of concern by attendees: schools, traffic, adjacent property owner on Forbes Rd would like a fence in addition to a 100' buffer
- Staff observation: The attendees were the same as the previous PIMs, and did not outwardly oppose the development. Conversation was cordial and flowed freely between the applicant and the attendees.

SCHOOL PLANNING INFORMATION

Provided by Gaston County Schools

The proposed development would be served by H. H. Beam Elementary, Southwest Middle, and Forestview High School.

2020 PUPIL ENROLLMENT BY SCHOOL		SCHOOL CAPACITY (Source: GCS 2018 Long Range Facility Plan)	
H. H. Beam Elementary	613	H. H. Beam Elementary	723
Southwest Middle	841	Southwest Middle	906
Forestview High	1,080	Forestview High	1,105

When estimating the number of new school age children, it will be based upon a combination of Census data and school enrollment. The current estimation is **0.37 school age children** per household. (Number of households: 81,494 per Census. Number of school age children: 30,834 per Department of Public Education.)

TRANSPORTATION PLANNING INFORMATION

Traffic Impact Analysis provided by Timmons Group

Capacity analyses were performed for 2020 Existing, 2023 Background, and 2023 Build (Background plus site trips) traffic volumes.

Based on the operational analyses, the following is offered:

- All approaches at the un-signalized intersection of Forbes Road / Site Driveway #1 are projected to operate at acceptable levels of service during both 2023 Build peak hours. Per NCDOT standards, the following improvements are recommended: (1) Eastbound right-turn lane (50-foot storage with appropriate taper).
- All approaches at the un-signalized intersection of Forbes Road / Site Driveway #2 are projected to operate at acceptable levels of service during both 2023 Build peak hours. Per NCDOT standards, the following improvements are recommended: (1) Eastbound right-turn lane (100-foot storage with appropriate taper); (2) Westbound left-turn lane (50-foot storage with appropriate taper).



- All approaches at the un-signalized intersection of Forbes Road / Little Mountain Road are projected to operate at acceptable levels of service during both 2023 Build peak hours. No improvements are recommended at this intersection due to the construction of the proposed development.



- The signalized intersection of US 321 / Forbes Road / Superior Stainless Road is projected to operate at acceptable levels of service during both 2023 Build peak hours. No improvements are recommended at this intersection due to the construction of the proposed development.



Technical Review Committee (TRC) comments provided by Gaston Lincoln Cleveland Metropolitan Planning Organization (MPO)

Highlights from the comments provided include a proposed freeway facility to the immediate east of the development site, currently unfunded, and a multi-use, soft surface, path along the creek corridor that is recommended that the developer work with staff to compose a plan. (See Item 13 – Conditions for Approval)

STAFF SUMMARY

Prepared By: Sarah Carpenter Penley, Senior Planner

Staff received this application for rezoning request in October 2020. Meetings with the engineers and representatives for DR Horton occurred on numerous occasions to discuss, among many topics: the Traffic Impact Analysis; status of negotiations with the NCDOT and Two Rivers Utilities; best use for common open space; consideration for citizen comment from Public Input Meetings; construction phasing; and, Conditions for Approval.

This property is located in a residential area of the central-southeast region of the county. While its location is primarily residential in nature, it is not far from the US 321 Highway corridor, with easy access to York County and Interstate 85. While typical projects of this size would encourage staff to request retail components in the plan, the location and access off of a secondary road (Forbes Road), discourages the promotion of commercial uses in a predominantly single family residential district. The proximity to the US 321 Highway corridor, however, is encouraging that new development might bring new growth to an area identified by distressed properties, often vacant after industrial businesses have departed.

Architectural standards were considered and relaxed due to the location being more rural in nature and not in close proximity to major urban developments or similar architectural standards. The developer, in turn, voluntarily proposes to forgo the use of vinyl products, aside from trim and soffits, and use a mixture of other materials to include hardy plank, stone, et cetera.

If approved, staff would recommend that the Conditions for Approval be implemented, as presented or modified by the Board, in order to ensure higher quality development, in addition to the (US) Urban Standards Overlay regulations.

PLANNING BOARD RECOMMENDATION

Scheduled Meeting Date: January 11, 2021

Meeting Summary / Points of Discussion: Staff provided Board members with a history of the application, which included a submittal in November. The applicant returns with a revised concept and significant changes to the site plan, which were noted as follows:

- + A reduction in lots from (350) to (315)
- + Minimum lot size of 8,000 square feet
- + Upgraded materials to include hardy plank, stone, brick, et cetera
- + Eliminate vinyl siding as a building material, with exception to trim and soffits
- + Provide a (100) ft buffer to adjoining property owner on Forbes Road
- + Provide extension of water and sewer utilities
- + Provide road improvement to Forbes Road, to include new asphalt and widening
- + Include/show an amenity center within the neighborhood
- + Include elevations and house designs as a Condition for Approval

The applicant provided a brief presentation, after which discussion ensued by Board members. Questions posed included price point, to which the applicant projected (at this point) an estimate of mid to high \$200,000's, noting that the market could change. One Board member questioned the inclusion of two (2) car garages with all homes, to which the applicant responded that most elevations and home designs included the two (2) car garage option, however, single car garage options were also available. When Board members questioned the impact on schools, particularly those close to capacity, staff addressed those concerns with data provided by Gaston County Schools, which indicates that the school district for this particular development would not be adversely affected, based upon the data presented and projected completion date. Concern was expressed regarding the entrance configuration, and representatives for DR Horton explained that the design was dictated by NCDOT standards and recommendations.

The Board voted to approve the application with modifications, with a vote of (8) to (1), based upon the following statement of consistency:

The proposed rezoning is in the Rural Community future land use plan. Rural communities are areas in the largely Rural areas where there is a number of residential buildings on smaller lots, built closer to the roadway. The use, going from (R-1)(I-2) with (US) Overlay to (CD/RS-8) with (US) Overlay will make the subject parcel primarily residential in nature, which is consistent with the Rural Community designation and is in harmony with the uses of the surrounding neighborhood. The (CD) Conditional District designation will also help foster higher quality development for the parcel.

Modifications were made to Conditions for Approval, Item (12):

*12. The attached elevations, shown as Exhibit A, represent the selection of housing styles to be included within the development. Each elevation may or may not have more than one design. **No more than twenty five (25) percent shall have one (1) car garages.***

Attachments: Maps, MPO Comments



GASTON COUNTY

Department of Planning & Development Services

Street Address: 128 W. Main Avenue, Gastonia, North Carolina 28052

Phone: (704) 866-3195

Mailing Address: P.O. Box 1578, Gastonia, N.C. 28053-1578

Fax: (704) 866-3966

CONDITIONAL ZONING (CD) APPLICATION

Complete by either typing or printing legibly in black or blue ink

Application Number: **CD 21-01**

A.

APPLICANT INFORMATION

Name of Applicant: **DR Horton**

Mailing Address: **8001 Arrowridge Blvd., Charlotte, NC 28273**

Telephone Numbers: **(980)966-0326**

(Area Code) Business

(Area Code) Home

B.

OWNER INFORMATION

Name of Owner: **Highway 321 Forbes Rd LLC, Durboraw Irrev. Trust**

Mailing Address: **C/O Southeast Land Mgt. LLC, 2820 Selwyn Ave. Ste. 500, Charlotte, NC 28209**

Telephone Numbers:

(Area Code) Business

(Area Code) Home

C.

PROPERTY INFORMATION

Physical Address or General Street Location of Property: **Forbes Rd. (Gastonia)**

Property Identification Number (PID): **146377, 146376, 147285 (part of), 147284 (part of)**

Acreage of Parcel: **231.03** +/- Acreage to be Rezoned: **163.02** +/-

Current Zoning: **(R-1)(I-2)(US)** Proposed Zoning: **(CD/RS-8)(US)**

Current Use: **Vacant / Undeveloped** Proposed Use(s): **Single Family Residential**

D.

ADDITIONAL INFORMATION REQUIRED

☒ Copy of Plot Plan or Area Map

☒ Copy of Deed

☒ Notarized Authorization

☒ Payment of Fee

☐ PIM 1st. Meeting Date: _____

☐ PIM 2nd. Meeting Date: _____

☐ PIM Comments to Planning _____

E.

CONDITIONS SET FORTH BY APPLICANT

See attached

F.

APPLICATION CERTIFICATION

(I/We), the undersigned being the property owner/authorized representative, hereby certify that the information submitted on the application and any applicable documents is true and accurate.

W. Martin Davis

Signature of property owner or authorized representative

10/30/20

Date

FOR OFFICIAL USE ONLY

FOR OFFICIAL USE ONLY

FOR OFFICIAL USE ONLY

Date Received: _____ Application Number: PCUP: _____ Fee: _____

Received by Member of Staff: _____ Date of Payment: _____ Receipt Number: **41**

(Initial)



GASTON COUNTY Department of Planning & Development Services

Street Address: 128 W. Main Avenue, Gastonia, North Carolina 28052
Mailing Address: P.O. Box 1578, Gastonia, N.C. 28053-1578

Phone: (704) 866-3195
Fax: (704) 866-3908

Public Hearing Consent Form

To: Gaston County Board of Adjustment / Planning Board / Board of Commissioners

From: Highway 321 Forbes Rd LLC, Durboraw Irrev. Trust, C/O Southeast Land Mgt. LLC

2820 Selwyn Ave., Ste. 500, Charlotte, NC 28209

Subject:

☐ consent for variance / ☐ conditional use / ☐ appeal / ☐ subdivision variance / ☐ watershed variance / ☒ rezoning

Date: _____

I, _____, being the property owner of parcel(s) 146377, 146376, 146285, 147284, give consent to representatives of DR Horton to act on my behalf in applying for the **PUBLIC HEARING REQUEST** under consideration.

Signature (owner)

Date

10-30-20

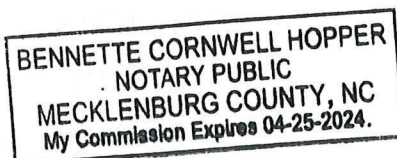
North Carolina
Gaston County

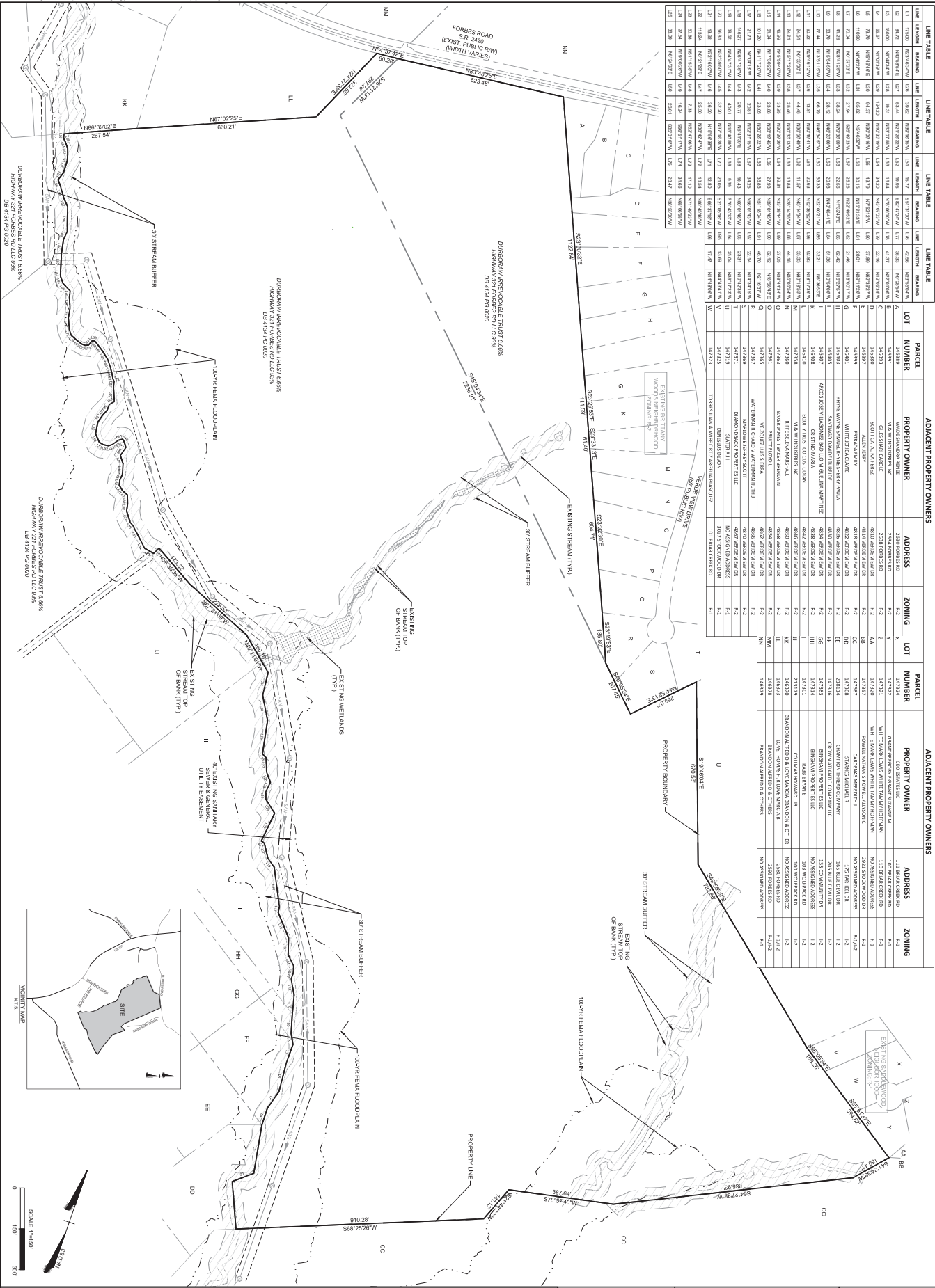
I, Bennette Cornwell Hopper, a Notary Public for the said County and State, do hereby certify that Scott M Coldentz personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this 30th of October, 20 20.

Bennette Cornwell Hopper
Notary Signature

My commission expires: 4-25-2024





LINE TABLE				LINE TABLE				LINE TABLE			
LINE	LENGTH	BEARING	BRASSING	LINE	LENGTH	BEARING	BRASSING	LINE	LENGTH	BEARING	BRASSING
L1	150.00	N67°31'29"E	L26	30.40	N67°31'29"E	L51	70.77	S87°31'29"W	L86	42.00	N67°31'29"W
L2	61.92	N67°31'29"E	L27	51.34	N67°31'29"E	L52	90.60	S87°31'29"W	L87	31.30	N67°31'29"W
L3	80.00	N67°31'29"E	L28	35.30	N67°31'29"E	L53	10.64	N67°31'29"W	L88	41.37	N67°31'29"W
L4	60.00	N67°31'29"E	L29	124.80	N67°31'29"E	L54	54.00	N67°31'29"W	L89	21.30	N67°31'29"W
L5	70.00	N67°31'29"E	L30	30.40	N67°31'29"E	L55	42.00	N67°31'29"W	L90	21.30	N67°31'29"W
L6	70.00	N67°31'29"E	L31	30.40	N67°31'29"E	L56	42.00	N67°31'29"W	L91	21.30	N67°31'29"W
L7	70.00	N67°31'29"E	L32	30.40	N67°31'29"E	L57	42.00	N67°31'29"W	L92	21.30	N67°31'29"W
L8	41.36	N67°31'29"E	L33	30.40	N67°31'29"E	L58	20.00	N67°31'29"W	L93	21.30	N67°31'29"W
L9	41.36	N67°31'29"E	L34	20.00	N67°31'29"E	L59	20.00	N67°31'29"W	L94	21.30	N67°31'29"W
L10	41.36	N67°31'29"E	L35	20.00	N67°31'29"E	L60	41.36	N67°31'29"W	L95	21.30	N67°31'29"W
L11	41.36	N67°31'29"E	L36	60.30	N67°31'29"E	L61	51.33	N67°31'29"W	L96	21.30	N67°31'29"W
L12	41.36	N67°31'29"E	L37	41.36	N67°31'29"E	L62	41.37	N67°31'29"W	L97	41.36	N67°31'29"W
L13	41.36	N67°31'29"E	L38	41.36	N67°31'29"E	L63	41.36	N67°31'29"W	L98	41.36	N67°31'29"W
L14	41.36	N67°31'29"E	L39	41.36	N67°31'29"E	L64	41.36	N67°31'29"W	L99	41.36	N67°31'29"W
L15	41.36	N67°31'29"E	L40	41.36	N67°31'29"E	L65	41.36	N67°31'29"W	L100	41.36	N67°31'29"W
L16	41.36	N67°31'29"E	L41	41.36	N67°31'29"E	L66	41.36	N67°31'29"W	L101	41.36	N67°31'29"W
L17	41.36	N67°31'29"E	L42	41.36	N67°31'29"E	L67	41.36	N67°31'29"W	L102	41.36	N67°31'29"W
L18	41.36	N67°31'29"E	L43	41.36	N67°31'29"E	L68	41.36	N67°31'29"W	L103	41.36	N67°31'29"W
L19	41.36	N67°31'29"E	L44	41.36	N67°31'29"E	L69	41.36	N67°31'29"W	L104	41.36	N67°31'29"W
L20	41.36	N67°31'29"E	L45	41.36	N67°31'29"E	L70	41.36	N67°31'29"W	L105	41.36	N67°31'29"W
L21	41.36	N67°31'29"E	L46	41.36	N67°31'29"E	L71	41.36	N67°31'29"W	L106	41.36	N67°31'29"W
L22	41.36	N67°31'29"E	L47	25.30	N67°31'29"E	L72	11.64	N67°31'29"W	L107	41.36	N67°31'29"W
L23	41.36	N67°31'29"E	L48	30.30	N67°31'29"E	L73	32.30	N67°31'29"W	L108	41.36	N67°31'29"W
L24	41.36	N67°31'29"E	L49	41.36	N67°31'29"E	L74	41.36	N67°31'29"W	L109	41.36	N67°31'29"W
L25	41.36	N67°31'29"E	L50	20.00	N67°31'29"E	L75	21.47	N67°31'29"W	L110	41.36	N67°31'29"W
L26	41.36	N67°31'29"E	L51	41.36	N67°31'29"E	L76	41.36	N67°31'29"W	L111	41.36	N67°31'29"W
L27	41.36	N67°31'29"E	L52	41.36	N67°31'29"E	L77	41.36	N67°31'29"W	L112	41.36	N67°31'29"W
L28	41.36	N67°31'29"E	L53	41.36	N67°31'29"E	L78	41.36	N67°31'29"W	L113	41.36	N67°31'29"W
L29	41.36	N67°31'29"E	L54	41.36	N67°31'29"E	L79	41.36	N67°31'29"W	L114	41.36	N67°31'29"W
L30	41.36	N67°31'29"E	L55	41.36	N67°31'29"E	L80	41.36	N67°31'29"W	L115	41.36	N67°31'29"W
L31	41.36	N67°31'29"E	L56	41.36	N67°31'29"E	L81	41.36	N67°31'29"W	L116	41.36	N67°31'29"W
L32	41.36	N67°31'29"E	L57	41.36	N67°31'29"E	L82	41.36	N67°31'29"W	L117	41.36	N67°31'29"W
L33	41.36	N67°31'29"E	L58	41.36	N67°31'29"E	L83	41.36	N67°31'29"W	L118	41.36	N67°31'29"W
L34	41.36	N67°31'29"E	L59	41.36	N67°31'29"E	L84	41.36	N67°31'29"W	L119	41.36	N67°31'29"W
L35	41.36	N67°31'29"E	L60	41.36	N67°31'29"E	L85	41.36	N67°31'29"W	L120	41.36	N67°31'29"W
L36	41.36	N67°31'29"E	L61	41.36	N67°31'29"E	L86	41.36	N67°31'29"W	L121	41.36	N67°31'29"W
L37	41.36	N67°31'29"E	L62	41.36	N67°31'29"E	L87	41.36	N67°31'29"W	L122	41.36	N67°31'29"W
L38	41.36	N67°31'29"E	L63	41.36	N67°31'29"E	L88	41.36	N67°31'29"W	L123	41.36	N67°31'29"W
L39	41.36	N67°31'29"E	L64	41.36	N67°31'29"E	L89	41.36	N67°31'29"W	L124	41.36	N67°31'29"W
L40	41.36	N67°31'29"E	L65	41.36	N67°31'29"E	L90	41.36	N67°31'29"W	L125	41.36	N67°31'29"W
L41	41.36	N67°31'29"E	L66	41.36	N67°31'29"E	L91	41.36	N67°31'29"W	L126	41.36	N67°31'29"W
L42	41.36	N67°31'29"E	L67	41.36	N67°31'29"E	L92	41.36	N67°31'29"W	L127	41.36	N67°31'29"W
L43	41.36	N67°31'29"E	L68	41.36	N67°31'29"E	L93	41.36	N67°31'29"W	L128	41.36	N67°31'29"W
L44	41.36	N67°31'29"E	L69	41.36	N67°31'29"E	L94	41.36	N67°31'29"W	L129	41.36	N67°31'29"W
L45	41.36	N67°31'29"E	L70	41.36	N67°31'29"E	L95	41.36	N67°31'29"W	L130	41.36	N67°31'29"W
L46	41.36	N67°31'29"E	L71	41.36	N67°31'29"E	L96	41.36	N67°31'29"W	L131	41.36	N67°31'29"W
L47	41.36	N67°31'29"E	L72	41.36	N67°31'29"E	L97	41.36	N67°31'29"W	L132	41.36	N67°31'29"W
L48	41.36	N67°31'29"E	L73	41.36	N67°31'29"E	L98	41.36	N67°31'29"W	L133	41.36	N67°31'29"W
L49	41.36	N67°31'29"E	L74	41.36	N67°31'29"E	L99	41.36	N67°31'29"W	L134	41.36	N67°31'29"W
L50	41.36	N67°31'29"E	L75	41.36	N67°31'29"E	L100	41.36	N67°31'29"W	L135	41.36	N67°31'29"W
L51	41.36	N67°31'29"E	L76	41.36	N67°31'29"E	L101	41.36	N67°31'29"W	L136	41.36	N67°31'29"W
L52	41.36	N67°31'29"E	L77	41.36	N67°31'29"E	L102	41.36	N67°31'29"W	L137	41.36	N67°31'29"W
L53	41.36	N67°31'29"E	L78	41.36	N67°31'29"E	L103	41.36	N67°31'29"W	L138	41.36	N67°31'29"W
L54	41.36	N67°31'29"E	L79	41.36	N67°31'29"E	L104	41.36	N67°31'29"W	L139	41.36	N67°31'29"W
L55	41.36	N67°31'29"E	L80	41.36	N67°31'29"E	L105	41.36	N67°31'29"W	L140	41.36	N67°31'29"W
L56	41.36	N67°31'29"E	L81	41.36	N67°31'29"E	L106	41.36	N67°31'29"W	L141	41.36	N67°31'29"W
L57	41.36	N67°31'29"E	L82	41.36	N67°31'29"E	L107	41.36	N67°31'29"W	L142	41.36	N67°31'29"W
L58	41.36	N67°31'29"E	L83	41.36	N67°31'29"E	L108	41.36	N67°31'29"W	L143	41.36	N67°31'29"W
L59	41.36	N67°31'29"E	L84	41.36	N67°31'29"E	L109	41.36	N67°31'29"W	L144	41.36	N67°31'29"W
L60	41.36	N67°31'29"E	L85	41.36	N67°31'29"E	L110	41.36	N67°31'29"W	L145	41.36	N67°31'29"W
L61	41.36	N67°31'29"E	L86	41.36	N67°31'29"E	L111	41.36	N67°31'29"W	L146	41.36	N67°31'29"W
L62	41.36	N67°31'29"E	L87	41.36	N67°31'29"E	L112	41.36	N67°31'29"W	L147	41.36	N67°31'29"W
L63	41.36	N67°31'29"E	L88	41.36	N67°31'29"E	L113	41.36	N67°31'29"W	L148	41.36	N67°31'29"W
L64	41.36	N67°31'29"E	L89	41.36	N67°31'29"E	L114	41.36	N67°31'29"W	L149	41.36	N67°31'29"W
L65	41.36	N67°31'29"E	L90	41.36	N67°31'29"E	L115	41.36	N67°31'29"W	L150	41.36	N67°31'29"W
L66	41.36	N67°31'29"E	L91	41.36	N67°31'29"E	L116	41.36	N67°31'29"W	L151	41.36	N67°31'29"W
L67	41.36	N67°31'29"E	L92	41.36	N67°31'29"E	L117	41.36	N67°31'29"W	L152	41.36	N67°31'29"W
L68	41.36	N67°31'29"E	L93	41.36	N67°31'29"E	L118	41.36	N67°31'29"W	L153	41.36	N67°31'29"W
L69	41.36	N67°31'29"E	L94	41.36	N67°31'29"E	L119	41.36	N67°31'29"W	L154	41.36	N67°31'29"W
L70	41.36	N67°31'29"E	L95	41.36	N67°31'29"E	L120	41.36	N67°31'29"W	L155	41.36	N67°31'29"W
L71	41.36	N67°31'29"E	L96	41.36	N67°31'29"E	L121	41.36	N67°31'29"W	L156	41.36	N67°31'29"W
L72	41.36	N67°31'29"E	L97	41.36	N67°31'29"E	L122	41.36	N67°31'29"W	L157	41.36	N67°31'29"W
L73	41.36	N67°31'29"E	L98	41.36	N67°31'29"E	L123	41.36	N67°31'29"W	L158	41.36	N67°31'29"W
L74	41.36	N67°31'29"E	L99	41.36	N67°31'29"E	L124	41.36	N67°31'29"W	L159	41.36	N67°31'29"W
L75	41.36	N67°31'29"E	L100	41.36	N67°31'29"E	L125	41.36	N67°31'29"W	L160	41.36	N67°31'29"W
L76	41.36	N67°31'29"E	L101	41.36	N67°31'29"E	L126	41.36	N67°31'29"W	L161	41.36	N67°31'29"W
L77	41.36	N67°31'29"E	L102	41.36	N67°31'29"E	L127	41.36	N67°31'29"W	L162	41.36	N67°31'29"W
L78	41.36	N67°31'29"E	L103	41.36	N67°31'29"E	L128	41.36	N67°31'29"W	L163	41.36	N67°31'29"W
L79	41.36	N67°31'29"E	L104	41.36	N67°31'29"E	L129	41.36	N67°31'29"W	L164	41.36	N67°31'29"W
L80	41.36	N67°31'29"E	L105	41.36	N67°31'29"E	L130	41.36	N67°31'29"W	L165	41.36	N67°31'29"W
L81	41.36	N67°31'29"E	L106	41.36	N67°31'29"E	L131	41.36	N67°31'29"W	L166	41.36	N67°31'29"W
L82	41.36	N67°31'29"E	L107	41.36	N67°31'29"E	L132	41.36	N67°31'29"W	L167	41.36	N67°31'29"W
L83	41.36	N67°31'29"E	L108	41.36	N67°31'29"E	L133	41.36	N67°31'29"W	L168	41.36	N67°31'29"W
L84	41.36	N67°31'29"E	L109	41.36	N67°31'29"E	L134	41.36	N67°31'29"W	L169	41.36	N67°31'29"W
L85	41.36	N67°31'29"E	L110	41.36	N67°31'29"E	L135	41.36	N67°31'29"W	L170	41.36	N67°31'29"W
L86	41.36	N67°31'29"E	L111	41.36	N67°31'29"E	L136	41.36	N67°31'29"W	L171	41.36	N67°31'29"W
L87	41.36	N67°31'29"E	L112	41.36	N67°31'29"E	L137	41.36	N67°31'29"W	L172	41.36	N67°31'29"W
L88	41.36	N67°31'29"E	L113	41.36	N67°31'29"E	L138	41.36	N67°31'29"W	L173	41.36	N67°31'29"W
L89	41.36	N67°31'29"E	L114	41.36	N67°31'29"E	L139	41.36	N67°31'29"W	L174	41.36	N67°31'29"W
L90	41.36	N67°31'29"E	L115	41.36	N67°31'29"E	L140	41.36	N67°31'29	L175	41.36	N67°31'29"W

ADJACENT PROPERTY OWNERS				ADJACENT PROPERTY OWNERS			
PARCEL NUMBER	ADDRESS	LOT ZONING	PARCEL NUMBER	ADDRESS	LOT ZONING		
546489	W025 S080E01N02E	R-2	546489	2639 S080E01N02E	X		
546490	6239 S080E01N02E	R-2	546491	6239 S080E01N02E	R-2		
546491	4638 S080E01N02E	R-2	546492	4638 S080E01N02E	R-2		
546492	SCOTT CATHAM PEREZ	R-2	546493	4638 S080E01N02E	R-2		
546493	ALLEN PEREZ	R-2	546494	4638 S080E01N02E	R-2		

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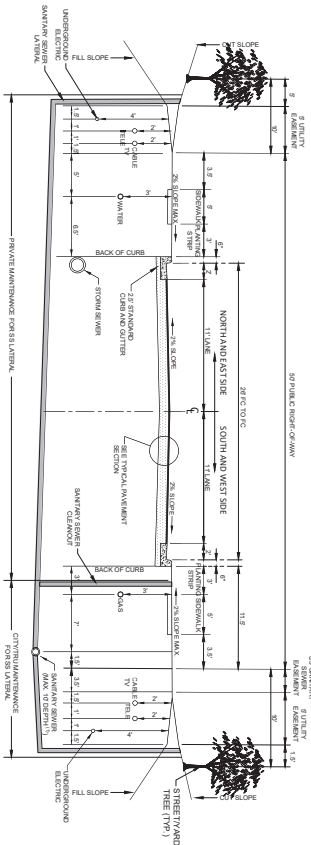
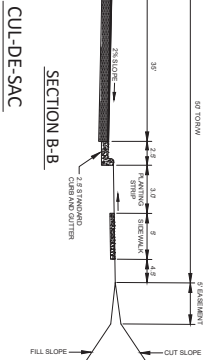
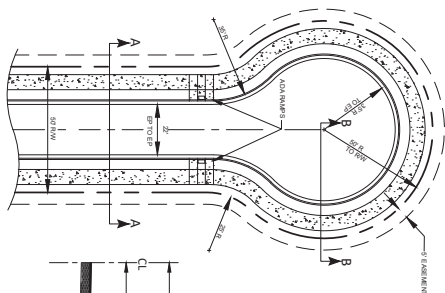
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CHARLOTTE OFFICE
610 E. Morehead Street, Suite 250 | Charlotte, NC 28202
TEL 704.602.8600 FAX 704.376.1076 www.timmons.com

DATE	REVISION DESCRIPTION
12/23/2020	REVISED PER GASTON COUNTY COMMENTS

44

- [illegible]

- OPEN SPACE NOTES:**
1. LOCATION OF OPEN SPACE AND ACTIVE OPEN SPACE AREAS MAY BE ACQUIRED IN CONJUNCTION WITH DOCUMENT TITLE, IN ACCORDANCE WITH THE LDO.
- STREAM AND WETLANDS NOTES:**
1. STREAM AND WETLANDS SHOWN ON THIS PLAN HAVE BEEN TAKEN FROM RECENT DEVELOPER OBTAINED LOCAL VERIFICATION PER SBW-2019-02280.
- GENERAL NOTES:**
1. FINAL OPEN SPACE MEASUREMENTS, TYPE, AND LOCATION SHALL BE DETERMINED BY THE LOCAL VERIFICATION PER SBW-2019-02280.
2. FINAL WETLANDS ISOLATION ZONES SHALL BE CALCULATED BASED ON CURRENT DOCUMENT TITLE AND SHALL MEET THE LOCAL VERIFICATION PER SBW-2019-02280.
3. BASE LAYING INFORMATION TAKEN FROM LOCAL VERIFICATION PER SBW-2019-02280.
4. FINAL LAYING INFORMATION TAKEN FROM LOCAL VERIFICATION PER SBW-2019-02280.



NEW RESIDENTIAL STREETS

NOTES:
1. SANITARY SEWER DEEPER THAN 30' SHALL BE RIVERS UTILITIES (TRU) ON A CASE BY CASE BASIS

TIMMONS GROUP 
NORTH CAROLINA LICENSE NO. C-1652 YOUR VISION ACHIEVED THROUGH OUR

D.R. HORTON
8001 ARROWRIDGE BLVD
CHARLOTTE, NC 28273

THIS DRAWING PREPARED AT THE
CHARLOTTE OFFICE
610 E. Morehead Street, Suite 250 | Charlotte, NC 28202
TEL 704.602.8600 FAX 704.376.1076 www.timmons.com

DATE	REVISION DESCRIPTION
12/23/2020	REVISED PER GASTON COUNTY COMMENTS

FOR KIDZ ONLY

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(CD21-01) DR HORTON
CONDITIONS FOR APPROVAL

1. The applicant shall complete the development strictly in accordance with the plans submitted to and approved (and/or modified) by the Board of Commissioners.
2. If any of the conditions affixed hereto or any part thereof is held invalid or void, then this zoning district shall be void and no effect.
3. Development shall meet all local, state, and federal requirements.
4. The zoning is conditioned upon the conceptual site plan.
5. In accordance with Section 5.16.5(I) of the Unified Development Ordinance, the development and use of the property shall be governed by the predetermined ordinance requirements applicable to the district's zoning classification, the approved site plan for the district, and any additional approved rules, regulations, and conditions, all of which shall constitute the zoning regulations for the approved district and are binding on the property as an amendment to these regulations and to the Zoning Map. The Administrator may only make minor changes to the approved site plan administratively.
6. Before the preliminary subdivision plat will be approved, details of the water/sewer utility agreements must be provided by Two Rivers Utilities.
7. Before the preliminary subdivision plat will be approved, copies of 401/404 permits must be provided to the Floodplain Administrator.
8. Flood Development Permits must be obtained for any disturbance within the SFHA, including grading.
9. Outfall locations will not be allowed in the buffer areas and developer must allow for natural dissipation of water at outfall locations, when applicable.
10. The Subdivision Administrator shall be allowed flexibility not limited to, adjustments for location requirements and number of street trees required, and are at the sole discretion of the Subdivision Administrator.
11. Phasing shall be incorporated and limited as follows, in order to mitigate impacts on traffic, streams and wetlands, erosion control, and, the extension of public infrastructure, in a manner that promotes and enhances the community character: a) land construction and disturbance shall be permissible in two (2) parts, as indicated on the approved concept plan, which may occur simultaneously in order to allow for grading and the placement and installation of infrastructure; b) issuance of certificate of occupancy shall be limited to ninety percent (90%) of each phase, as indicated on the approved concept plan, prior to beginning the next phase. Building permits can be obtained in phase two (2) after ninety percent (90%) of the certificate of occupancies have been issued in phase one (1).

12. The attached elevations, shown as Exhibit A, represent the selection of housing styles to be included within the development. Each elevation may or may not have more than one design.
No more than twenty five (25) percent shall have one (1) car garages.
13. The proposed soft surface walking trail, located along the southern most property line, is to be designated as private and maintained by an established Homeowner's Association (HOA).

Exhibit A

























Post Office Box 1748
Gastonia, North Carolina 28053
Phone (704) 866-6980

150 South York Street
Gastonia, North Carolina 28052
Fax (704) 869-1960

Memorandum

To: Sarah Carpenter Penley, Senior Planner, Subdivision Administrator, Gaston County Planning & Development Services
From: Julio Paredes, Planner, Gaston—Cleveland—Lincoln MPO
Date: November 17, 2020
Subject: Forbes Rd - CD21-01—GCLMPO Comments

Thank you for the opportunity to provide transportation comments on a proposed subdivision within the Gaston-Cleveland-Lincoln Metropolitan Planning Organization (GCLMPO) planning area. My comments are based on review of the proposed subdivision in accordance with the adopted Comprehensive Transportation Plan (CTP), the adopted 2045 Metropolitan Transportation Plan (MTP), and the current State Transportation Improvement Program (STIP).

On behalf of the GCLMPO, I offer the following comments:

1. According to NCDOT's 2020-2029 State Transportation Improvement Program (STIP), there are no funded transportation improvement projects in the immediate vicinity of this project.
2. The CTP shows a recommended multi-use path along the creek corridor. The developer should work with the Gaston County Planning and Development Services on any requirements to reserve an easement for a future greenway.
3. Just north of this site, a proposed 4-lane freeway from US 321 north of Dallas to NC 279 is included in the MPO's CTP. The proposed thoroughfare is an unfunded project. The CTP does not include specific transportation projects or improvement schedules, but instead represents the status or completeness of the comprehensive transportation system that may be required to support anticipated growth and development.

By establishing the region's future transportation needs, the CTP offers an organized way to identify, and eventually prioritize, the transportation projects that may be built in the communities within the GCLMPO area.

CTP projects shown as "Needs Improvement" or "Recommended" could become a funded project in the future, part of a development project, or may never become a funded project.

The centerline for this proposed thoroughfare as currently shown on the CTP is from the once funded Garden Parkway. The proposed thoroughfare, if re-established as a funded

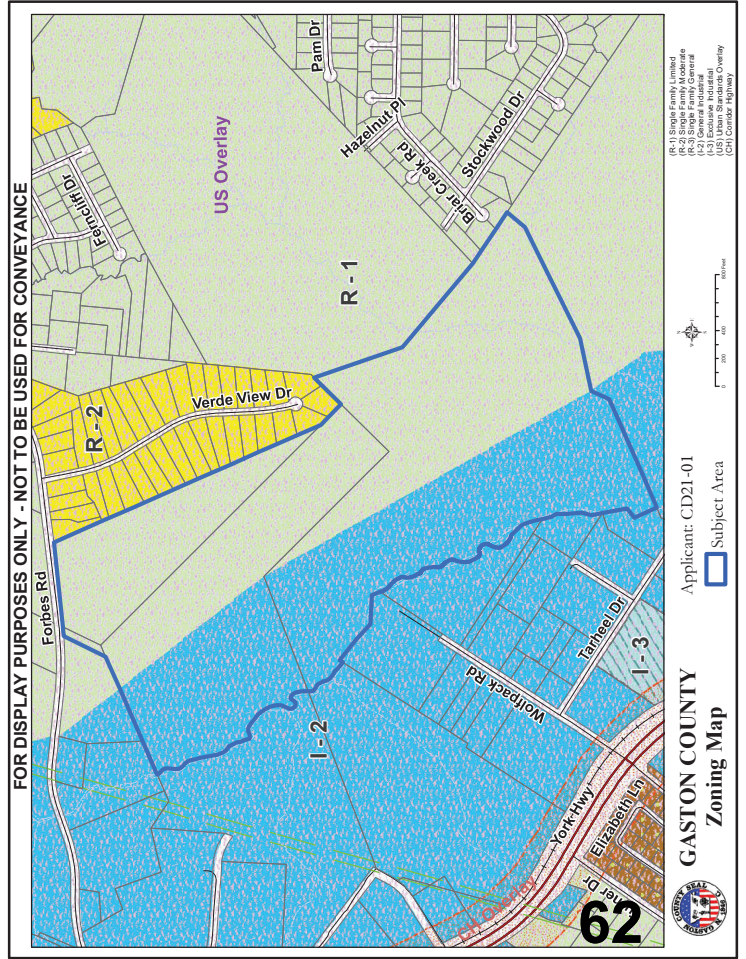
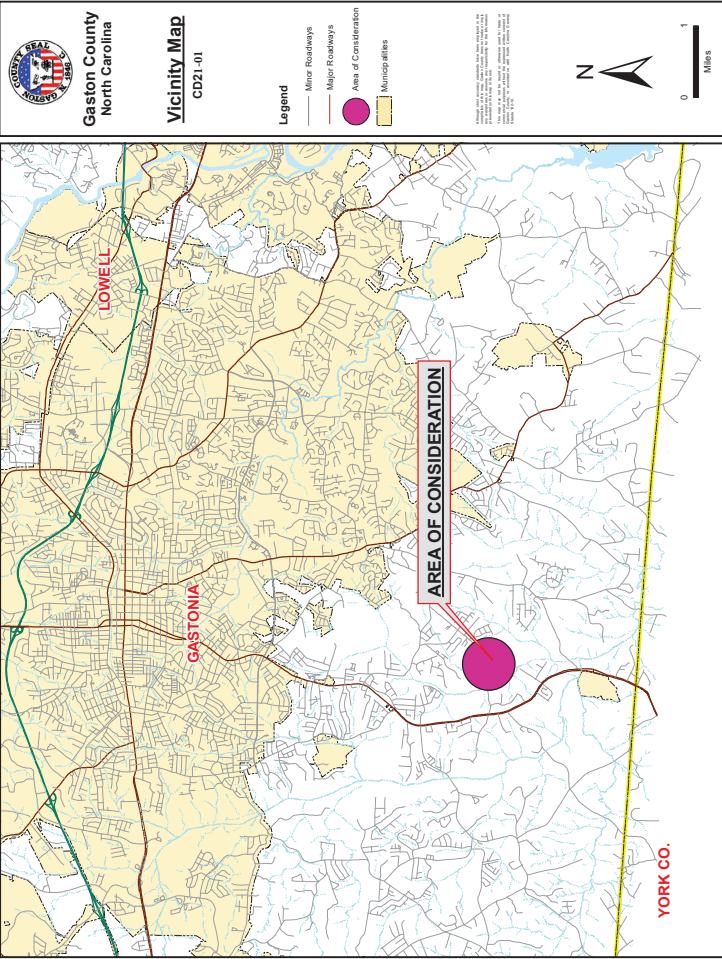
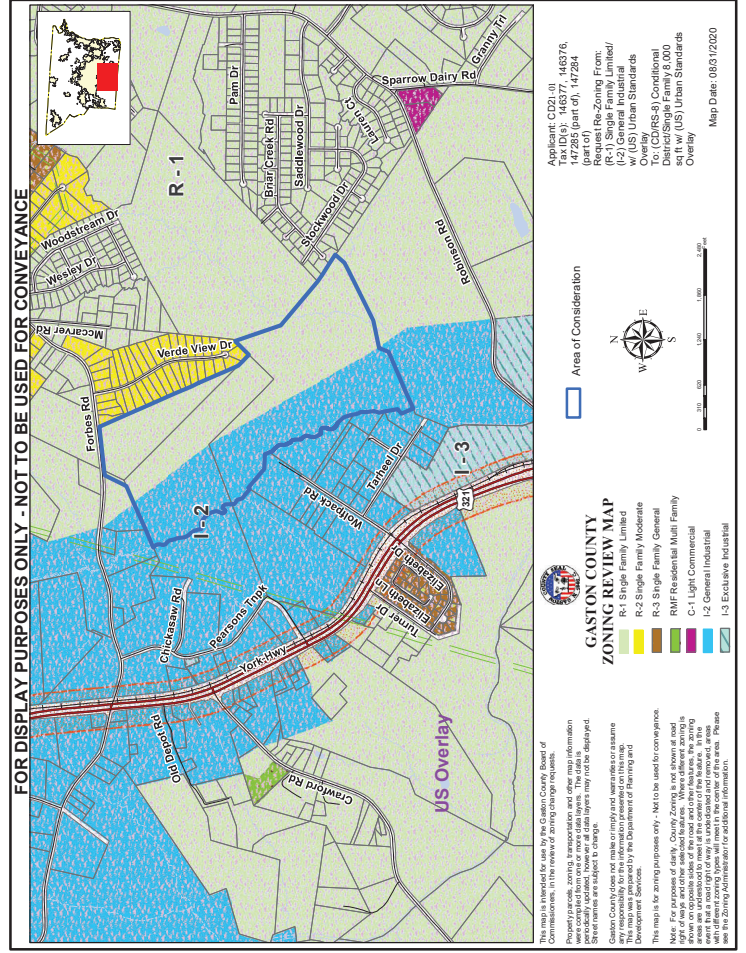
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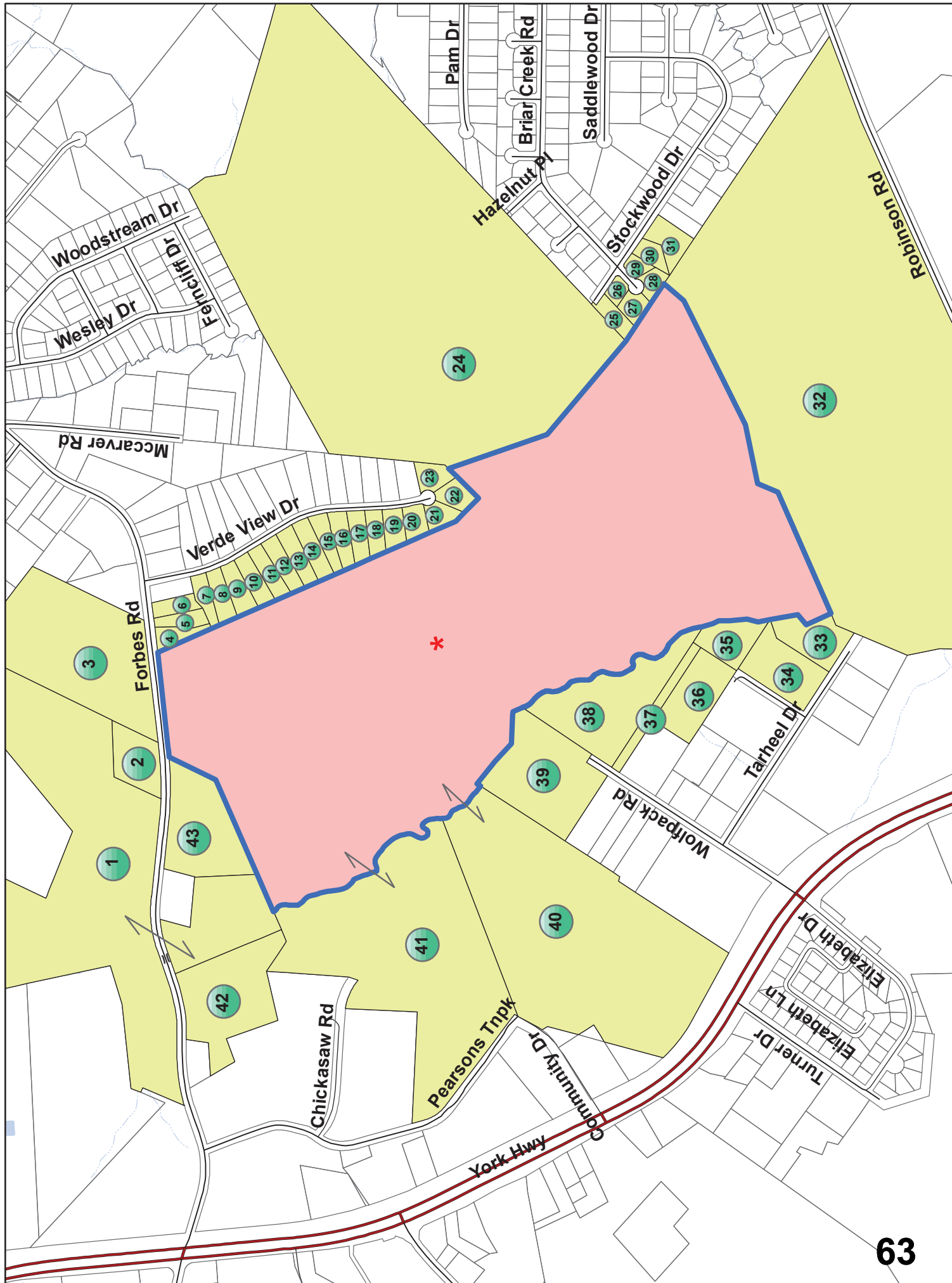
150 South York Street
Gastonia, North Carolina 28052
Fax (704) 869-1960

project in the future, would go back through the Environmental Impact Study process with a new centerline defined. It could be a similar centerline, or it could be something different.

4. Please note that any site plan that requires a driveway permit on an NCDOT roadway, or is adjacent to NCDOT roadways, the developer should work with NCDOT on any required driveway permits or any TIA requirements.

If you have any questions regarding my comments, please do not hesitate to contact me at 704-866-6980 or juliop@cityofgastonia.com.





CD21-01 Subject and Adjacent Properties Map
See reverse side for listing of property owners

 * Area of consideration

CD21-01 Owner and Adjacent Property Listing

NO:	PARCEL	OWNER NAME	OWNER NAME 2	ADDRESS	CITY	STATE	ZIP
*	146377	HIGHWAY 321 FORBES RD	DURBORAW /RREV TRUST	C/O SOUTHEAST LAND MGT LLC	CHARLOTTE	NC	28209
	146376			2820 SELWYN AVE STE 500			
	147285						
	147284						
1	146370	BRANDON ALFRED D	LOVE MARCIA BRANDON & OTHER	2580 FORBES RD	GASTONIA	NC	28056
2	146378	BRANDON ALFRED D	CLARK JANET BRANDON	2580 FORBES RD	GASTONIA	NC	28056
3	146369	BRANDON ALFRED D	LOVE MARCIA BRANDON	2580 FORBES RD	GASTONIA	NC	28056
4	146389	WADE SHANDRA RENEE		2630 FORBES RD	GASTONIA	NC	28056
5	146391	M & W INDUSTRIES		PO BOX 8	LITTLE RIVER	SC	29566
6	146393	GILES SHARI CAROLE		2638 FORBES RD	GASTONIA	NC	28056
7	146380	SCOTT CATALINA PEREZ		4810 VERDE VIEW DR	GASTONIA	NC	28056
8	146397	ALLEN JERRY		PO BOX 1588	SHELBY	NC	28151
9	146399	ESTRADA EMILY		316 CEDAR BROOK DR	KANNAPOLIS	NC	28081
10	146401	WHITE JERICA CLAYTE		4822 VERDE VIEW DR	GASTONIA	NC	28056
11	146403	RHYNE WAYNE SAMUEL	RHYNE SHERRY PAULA	4826 VERDE VIEW DR	GASTONIA	NC	28056
12	146405	SANTIAGO DAVIDE ITURBIDE		4830 VERDE VIEW DR	GASTONIA	NC	28056
13	146407	ARCOS JOSE VILLAGOMEZ	BADILLO MIGUELINA MARTINEZ	4834 VERDE VIEW DR	GASTONIA	NC	28056
14	146408	CRISTINO MARIA		727 N CALDWELL AVE	NEWTON	NC	28658
15	146410	EQUITY TRUST CO CUSTODIAN		PO BOX 45290	WESTLAKE	OH	44145
16	147358	MORALES ALFREDO B	BECCERRIL ESMERALDA A	7819 LOWWOOD CIR	CHARLOTTE	NC	28214
17	147360	RIFFE SELENA MARSHALL		4850 VERDE VIEW DR	GASTONIA	NC	28056
18	147361	PRUITT FLOYD L		4854 VERDE VIEW DR	GASTONIA	NC	28056
19	147363	BAKER BRENDA N	BAKER JAMES T	4858 VERDE VIEW DR	GASTONIA	NC	28056
20	147365	VELZQUEZ LUIS SIERRA	C/O LUIS SIERRA VALAZQUEZ	2607 CRESCENT LANE	GASTONIA	NC	28052
21	147367	WATERMAN RICHARD V	WATERMAN RUTH J	4866 VERDE VIEW DR	GASTONIA	NC	28056
22	147369	MARLOWE JEFFREY SCOTT		4300 BEDFORDSHIRE DR	GASTONIA	NC	28056
23	147371	DIAMONDBACK PROPERTIES LLC		PO BOX 8	LITTLE RIVER	SC	29566
24	147319	SLATER A J II		101 N SEWALLS POINT RD	STUART	FL	34996
25	147325	DENESEUS DEVON		3037 STOCKWOOD DR	GASTONIA	NC	28056
26	147324	MAULDIN DUSTIN ALEXANDER	STACY MADISON STOWE	111 BRIAR CREEK RD	GASTONIA	NC	28056
27	147323	TORRES JUAN & WIFE	ORTIZ ARGELIA BLASQUEZ	101 BRIAR CREEK RD	GASTONIA	NC	28056
28	147322	GRANT GREGORY F	GRANT SUZANNE M	100 BRIAR CREEK RD	GASTONIA	NC	28056
29	147321	WHITE MARK LEWIS	WHITE TAMMY HOFFMAN	110 BRIAR CREEK RD	GASTONIA	NC	28056
30	147320	WHITE MARK LEWIS	WHITE TAMMY HOFFMAN	110 BRIAR CREEK RD	GASTONIA	NC	28056
31	147357	PHERRERA ANDERSSON	HERRERA SINDRY	2921 STOCKWOOD DRIVE	GASTONIA	NC	28056
32	147687	CARDENAS MEREDITH J		96 POOLE RD E	NEW HILL	NC	27562
33	147308	STARNES MICHAEL R		101 BELWOOD DR	BELMONT	NC	28012
34	218114	CHAMPION THREAD COMPANY		165 BLUE DEVIL DR	GASTONIA	NC	28056
35	147316	CROWN ATLANTIC COMPANY LLC		4017 WASHINGTON RD PMB 353	MCMURRAY	PA	15317
36	207549	BINGHAM PROPERTIES LLC		323 DOVER RD	KINGS MTN	NC	28086
37	147314	BINGHAM PROPERTIES LLC		323 DOVER RD	KINGS MTN	NC	28086
38	147301	RABB BRYAN E		PO BOX 6009	GASTONIA	NC	28056
39	213179	COLLMAR HOWARD J JR		P O BOX 645	BOWLING GREEN	SC	29703
40	147284	HIGHWAY 321 FORBES RD	DURBORAW /RREV TRUST	2820 SELWYN AVE STE 500	CHARLOTTE	NC	28209
41	147285	HIGHWAY 321 FORBES RD	DURBORAW /RREV TRUST	2820 SELWYN AVE STE 500	CHARLOTTE	NC	28209
42	146375	BLACK JANET BRANDON		2522 FORBES RD	GASTONIA	NC	28056
43	146373	LOVE THOMAS F JR	LOVE MARCIA B	2580 FORBES RD	GASTONIA	NC	28056



Building and Development Services Board Action

File #: 20-589

Public Hearing - RE: Commissioner Philbeck - Building & Development Services - Zoning Map Change: Conditional District CD21-02 Gerald L. & Sandra F. Lutz (Applicants); Property Parcel: 303483, Located at 359 Huffstetler Lake Rd., Dallas, NC, Rezone from the (R-1) Single Family Limited Zoning District to the (CD/C-1) Conditional District / Light Commercial Zoning District, in order to allow Contractor's Office and Operations Center

1. Receive Citizen Comment
2. Accept Motion to Approve Resolution

STAFF CONTACT

Joseph B. Sciba - Director - 704-866-3970

BACKGROUND

Chapter 5 of the Unified Development Ordinance requires a public hearing by the Commission, with recommendation by the Planning Board prior to consideration for final action by the Commission. Gerald L. & Sandra F. Lutz (Applicants); Rezone Parcel: 303483, from the (R-1) Single Family Limited Zoning District to the (CD/C-1) Conditional District / Light Commercial Zoning District, in order to allow Contractor's Office and Operations Center. A public hearing was advertised and held on January 26, 2021 with Public Hearing comments being on file in the Board of Commission Clerk's Office. Planning Board recommendation was provided on January 11, 2021, and the Commission is requested to consider the public hearing comment, Planning Board recommendation and other pertinent information, then (approve), (disapprove) or (modify) the map change.

ATTACHMENTS

Resolution, Staff Report & Application Packet



RESOLUTION TITLE: ZONING MAP CHANGE: CONDITIONAL DISTRICT CD21-02 GERALD L. & SANDRA F. LUTZ (APPLICANTS); PROPERTY PARCEL: 303483, LOCATED AT 359 HUFFSTETLER LAKE RD., DALLAS, NC, REZONE FROM THE (R-1) SINGLE FAMILY LIMITED ZONING DISTRICT TO THE (CD/C-1) CONDITIONAL DISTRICT / LIGHT COMMERCIAL ZONING DISTRICT, IN ORDER TO ALLOW CONTRACTOR'S OFFICE AND OPERATIONS CENTER

WHEREAS, a County Zoning Ordinance was adopted on April 24, 2008 and a public hearing was held on January 26, 2021 by the County Commission, to take citizen comment into a map change application, as follows:

Tax Parcel Number(s): 303483
Applicant(s): Gerald L. & Sandra F. Lutz
Owner(s): Gerald L. & Sandra F. Lutz
Property Location: 359 Huffstetler Lake Rd.
Request: Rezone Parcel 303483, from the (R-1) Single Family Limited Zoning District to the (CD/C-1) Conditional District / Light Commercial Zoning District, in order to allow Contractor's Office and Operations Center

public hearing comments are on file in the Commission Clerk's Office as a part of the minutes of the meeting; and,

WHEREAS, the Planning Board recommended approval of the map change, as conditioned, for parcel: 303483, located at 359 Huffstetler Lake Rd., Dallas, NC, from the (R-1) Single Family Limited Zoning District to the (CD/C-1) Conditional District / Light Commercial Zoning District, in order to allow Contractor's Office and Operations Center, on January 11, 2021 based on: staff recommendation and applicant testimony; and the request is reasonable and in the public interest and in accordance with the County's Comprehensive Land Use Plan. The proposed rezoning is in the Rural future land use plan. Rural areas allow for residential homes located on large lots with opportunities for agribusiness ventures. The use, going from (R-1) to (CD/C-1) will make the subject parcel commercial in nature, while allowing for residential uses, which is consistent with the Rural designation and is in harmony with other commercial uses within the immediate vicinity.

Motion: Vinson Second: Brooks Vote: Unanimous
Ayes: Ally, Brooks, Fallon, Hollar, Horne, Houchard, Hurst, Sain, Vinson
Nay: None
Absent: Harris
Abstain: None

DO NOT TYPE BELOW THIS LINE

Zoning Map Change: Conditional District CD21-02 Gerald L. & Sandra F. Lutz (Applicants); Property Parcel: 303483, Located at 359 Huffstetler Lake Rd., Dallas, NC, Rezone from the (R-1) Single Family Limited Zoning District to the (CD/C-1) Conditional District / Light Commercial Zoning District, in order to allow Contractor's Office and Operations Center

Page 2

NOW, THEREFORE, BE IT RESOLVED by the County Commission that after consideration of the map change application, public hearing comment and Planning Board recommendation:

- 1) The map change request **(is consistent)** or **(is not consistent)** with the County's approved Comprehensive Land Use Plan and the Commission considers this action to be **(reasonable)** or **(not reasonable)** and in the public interest, based on: Planning Board recommendation and compatibility with existing land uses in the immediate area. Property parcel: 303483, is **(hereby approved as conditioned {Exhibit A}, effective with the passage of this resolution)** or **(hereby disapproved)**.
- 2) The County Manager is authorized to make necessary notifications in this matter to appropriate parties.

Tom Keigher, Chairman
Gaston County Board of Commissioners

Attest:

Donna S. Buff, Clerk to the Board

Exhibit A
Conditions of Approval
CD21-02

"To be attached upon approval"

Conditional District Zoning Application (CD21-02)

STAFF REPORT

APPLICATION SUMMARY	
Request:	
To rezone properties from the (R-1) Single Family Limited Zoning District to the (CD/C-1) Conditional District / Light Commercial Zoning District, in order to allow Contractor's Office and Operations Center	
Applicant(s):	Property Owner(s):
Gerald L. & Sandra F. Lutz	Gerald L. & Sandra F. Lutz
Parcel Identification (PID):	Property Location:
303483	359 Huffstetler Lake Rd. (Dallas)
Total Property Acreage:	Acreage for Map Change:
1.45 ac	1.45 ac
Current Zoning:	Proposed Zoning:
(R-1) Single Family Limited	(CD/C-1) Conditional District / Light Commercial
Existing Land Use:	Proposed Land Use:
Residential	Contractor's Office and Operations Center

COMPREHENSIVE LAND USE PLAN
Area 2: North 321 Gaston/North Central Gaston
Key issues for citizens in this area include preservation of open space; road improvements and better connectivity to other areas of the County and throughout the region; more transportation alternatives; preservation of agriculture and maintaining the rural "feel" of the community; and, steering development towards existing infrastructure and areas immediately surrounding towns and cities.
Comprehensive Plan future Land Use:
Rural areas are characterized by green, rolling hills and plenty of open space, along with farmstead style housing, as well as agribusinesses. Residential homes are located on large lots and are set back from the roads they front upon. There are many opportunities for agribusiness ventures in this designation as well, including farming, landscaping and associated nurseries, etc. It is understood that this is the default use designation for Gaston County.
Staff Recommendation:
Application, as presented, is consistent with the Comprehensive Land Use Plan. Should the Board approve the request, staff recommends that the attached conditions are adopted, as the conditions are designed to mitigate some of the effects of the development.

UTILITIES AND ROAD NETWORK INFRASTRUCTURE
Water/Sewer Provider:
Private well / private septic
Road Maintenance:
North Carolina Department of Transportation

PUBLIC INFORMATION MEETINGS (Required)

November 23, 2020 and November 24, 2020

- One (1) citizen was in attendance
- Highlights covered by applicant included: included provisions for buffering/screening along applicable property boundaries of adjacent property owners; designated parking; employee operations
- Notes of concern by attendees: screening between properties; noise; hours of operation
- Staff observation: The first PIM did not receive any citizens; the second PIM received one (1) citizen with the noted concerns; the owner/applicant agreed to meet the requests of the adjoining property owner and increased the buffer/screening requirement along the adjoining property line (to exceed any buffer requirement within the UDO) and adjusted the hours of operation to accommodate for any noise related to the entering/exiting of employees.

TRANSPORTATION PLANNING INFORMATION

Technical Review Committee (TRC) comments provided by Gaston Lincoln Cleveland Metropolitan Planning Organization (MPO)

Highlights from the comments did not include any significant projects in the immediate area. (See attached)

STAFF SUMMARY

Prepared By: Sarah Carpenter Penley, Senior Planner

Staff received this application for rezoning request in September 2020. Meetings with the owner/applicant and surveyor/engineer occurred on numerous occasions to discuss, among many topics: consideration for citizen comment from Public Input Meetings and Conditions for Approval.

This property is located in a residential area of the north central region of the county. While its location is primarily residential in nature, it is not far from the US 321 Business Highway corridor, with easy access to US 321 Highway. A four-way stop at the intersection of Ike Lynch Rd and Dallas High Shoals Hwy, provides for existing small commercial businesses within less than one mile from the project site.

If approved, staff would recommend that the Conditions For Approval be implemented, as presented or modified by the Board, to mitigate any impact on surrounding properties.

PLANNING BOARD RECOMMENDATION

Scheduled Meeting Date: January 11, 2021

Meeting Summary / Points of Discussion: Staff provided Board members with a history of the property, which included that an application for a general rezoning had been submitted in November, 2020. The applicant resubmits with a site plan and Conditions for Approval, addressing the following issues of concern:

- + Hours of operation, to begin no earlier than 6:00 am
- + A buffer to the adjacent property along the northern property line, to include a privacy fence (in addition to existing mature vegetation and six (6) foot berm, to exceed standards of the UDO)

The Board voted to approve the application, with a unanimous vote, based upon the following statement of consistency:

The proposed rezoning is in the Rural future land use plan. Rural areas allow for residential homes located on large lots with opportunities for agribusiness ventures. The use, going from (R-1) to (CD/C-1) will make the subject parcel commercial in nature, while allowing for residential uses, which is consistent with the Rural designation and is in harmony with other commercial uses within the immediate vicinity.

Attachments: Maps, MPO Comments



GASTON COUNTY

Department of Planning & Development Services

Street Address: 128 W. Main Avenue, Gastonia, North Carolina 28052

Phone: (704) 866-3195

Mailing Address: P.O. Box 1578, Gastonia, N.C. 28053-1578

Fax: (704) 866-3966

CONDITIONAL ZONING (CD) APPLICATION

Complete by either typing or printing legibly in black or blue ink

Application Number: CD21-02

A.

APPLICANT INFORMATION

Name of Applicant: Gerald L. & Sandra F. Lutz

Mailing Address: 359 Huffstetler Lake Rd., Dallas, NC 28034

Telephone Numbers: (980)522-2084

(704)913-9630

B.

OWNER INFORMATION

Name of Owner: Same

Mailing Address: _____

Telephone Numbers: _____

C.

PROPERTY INFORMATION

Physical Address or General Street Location of Property: 359 Huffstetler Lake Rd. (Dallas)

Property Identification Number (PID): 303483

Acreage of Parcel: 1.45

+/-

Acreage to be Rezoned: 1.45

+/-

Current Zoning: (R-1) Single Fam. Limited

Proposed Zoning: (CD/C-1) Conditional District/Light Commercial

Current Use: Residential

Proposed Use(s): Contractor's Office and Operation Center

D.

ADDITIONAL INFORMATION REQUIRED

☒ Copy of Plot Plan or Area Map

☒ Copy of Deed

☒ Notarized Authorization

☒ Payment of Fee

☒ PIM 1st. Meeting Date: 11/23/2020

☒ PIM 2nd. Meeting Date: 11/24/2020

☒ PIM Comments to Planning 11/25/2020

E.

CONDITIONS SET FORTH BY APPLICANT

F.

APPLICATION CERTIFICATION

(I/We), the undersigned being the property owner/authorized representative, hereby certify that the information submitted on the application and any applicable documents is true and accurate.

Sandra F. Lutz
Signature of property owner or authorized representative

9/28/2020
Date

FOR OFFICIAL USE ONLY
Date Received: 9/28/20

FOR OFFICIAL USE ONLY
Application Number: PCUP: CD21-02

FOR OFFICIAL USE ONLY
Fee: \$558.00

Received by Member of Staff: SCP

Date of Payment: _____

Receipt Number: INV-00020250

Certificate of Survey and Accuracy

I, T. Riley Casey, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed description recorded in Book 5137, Page 1377), that the boundaries and surveyed are clearly indicated as drawn from information found in as shown Book 5137, Page 1377, that the ratio of precision as indicated is 1:110,000, that this plat was prepared in accordance with G.S. 47-30 as amended. Witness my original signature, registration number and seal this 11th day of December A.D. 2020.

T. Riley Casey P.L.S. L-4896

This is to certify that part of the property does not lie within a 100 year flood plain.

T. Riley Casey P.L.S. L-4896 12-11-2020

Property may be subject to recorded or unrecorded Right-of-Ways or easements not observed

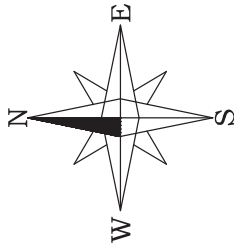
165903 SMITH, LAREN 219 ILE LYNCH RD, DALLAS, NC, 28034
202669 WHITWORTH, ROLAND, 345 HUFFSTEILER LAKE RD, DALLAS, NC, 28034
165909 HEINRICH, JILL, 320 HUFFSTEILER LAKE RD, DALLAS, NC, 28034
165930 METCALF, LINDA, 5215 DALLAS HIGH SHOALS HWY, DALLAS, NC, 28034
165902 LINK, REGGIE, 401 BELWOOD DR, BELMONT, NC, 28012

SOUTH
PARCEL # 165903
PIN: 3549-18-0570
DB 4895 PG 859
R-1

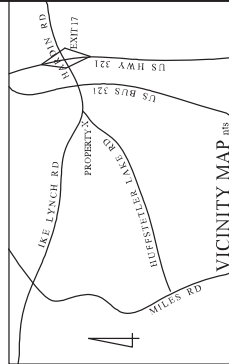
LEGEND:
NIP New Iron Pin
EIP Existing Iron Pin
CIP Control Iron Pin
CM Concrete Monument
PT Point
RW Right-of-way
PP Power Pole
OHU Overhead Utility
LP Light Pole
PED Utility Pedestal
FH Fire Hydrant
PKS PK Nail Set
PKF PK Nail Found
WM Water Meter
RRS RR Spike Set

— OHP — OVERHEAD UTILITY
— — ADJOINING LAND OWNER
— RW — EDGE OF ROAD R/W

LINK
PARCEL # 165902
PIN: 3549-18-5186
DB 5104 PG 770
R-1



NORTH REFERENCE
DB 5137
PG 1377



PRELIMINARY
FOR REVIEW ONLY
NOT FOR DEED DESCRIPTION

SITE PLAN
FOR
GERALD L. & SANDRA F. LUTZ

PID #: 303483
PIN #: 3549-18-5355

PARCEL ADDRESS:
359 HUFFSTEILER LAKE RD, DALLAS, NC 28034

DALLAS TOWNSHIP

GASTON COUNTY, NC

SCALE 1" = 50'

DATE OF SURVEY 10-27-2020

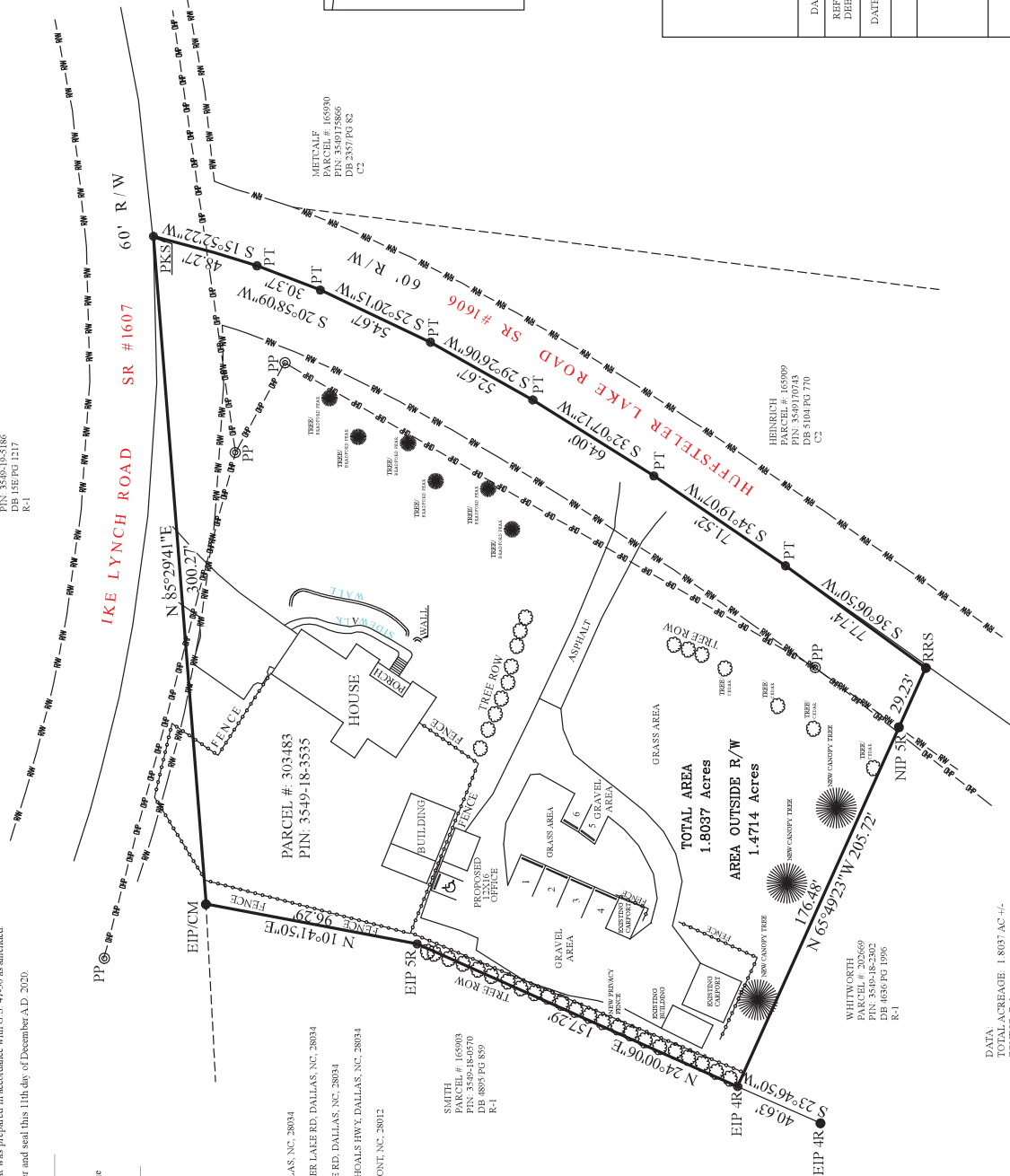
DATE OF DRAWING 12-11-2020

T. RILEY CASEY, P.L.S. L-4896

GERALD LUTZ
359 HUFFSTEILER LAKE RD
DALLAS, NC 28034
980-522-2884

CASEY LAND SURVEYING, PLLC
PO BOX 195
LINCOLN, NC 28093
(704) 308-0701

JOB FILE HUFFTEILER10272020

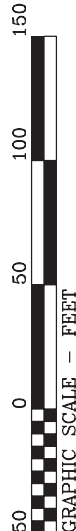


DATA:
TOTAL ACRES: 1.8037 AC +/-

FLOOD ZONE: X (Area of minimal flood hazard)
FLOOD ZONE: Y (Area of moderate flood hazard)
FLOOD ZONE: Z (Area of high flood hazard)

WATER SHED: W-5137 (10-28-07)
South Fork Catawba River (Dillon, Gaston, Raulo)

PROPOSED USE: CONTRACTOR'S OFFICE & OPERATIONS CENTER



GRAPHIC SCALE — FEET

(CD21-02) LUTZ
CONDITIONS FOR APPROVAL

1. The applicant shall complete the development strictly in accordance with the plans submitted to and approved (and/or modified) by the Board of Commissioners.
2. If any of the conditions affixed hereto or any part thereof is held invalid or void, then this zoning district shall be void and no effect.
3. Development shall meet all local, state, and federal requirements.
4. The zoning is conditioned upon the conceptual site plan.
5. In accordance with Section 5.16.5(I) of the Unified Development Ordinance, the development and use of the property shall be governed by the predetermined ordinance requirements applicable to the district's zoning classification, the approved site plan for the district, and any additional approved rules, regulations, and conditions, all of which shall constitute the zoning regulations for the approved district and are binding on the property as an amendment to these regulations and to the Zoning Map. The Administrator may only make minor changes to the approved site plan administratively.
6. The hours of operation shall not begin prior to 6:00 am.
7. The parking area shall remain as shown on the conceptual site plan, unless such a time occurs that the business expands to include more than ten (10) employees, to which the parking area, aisles, driveways and surfaces must be brought to Unified Development Ordinance (UDO) regulations and standards.

Post Office Box 1748
Gastonia, North Carolina 28053
Phone (704) 866-6980

150 South York Street
Gastonia, North Carolina 28052
Fax (704) 869-1960

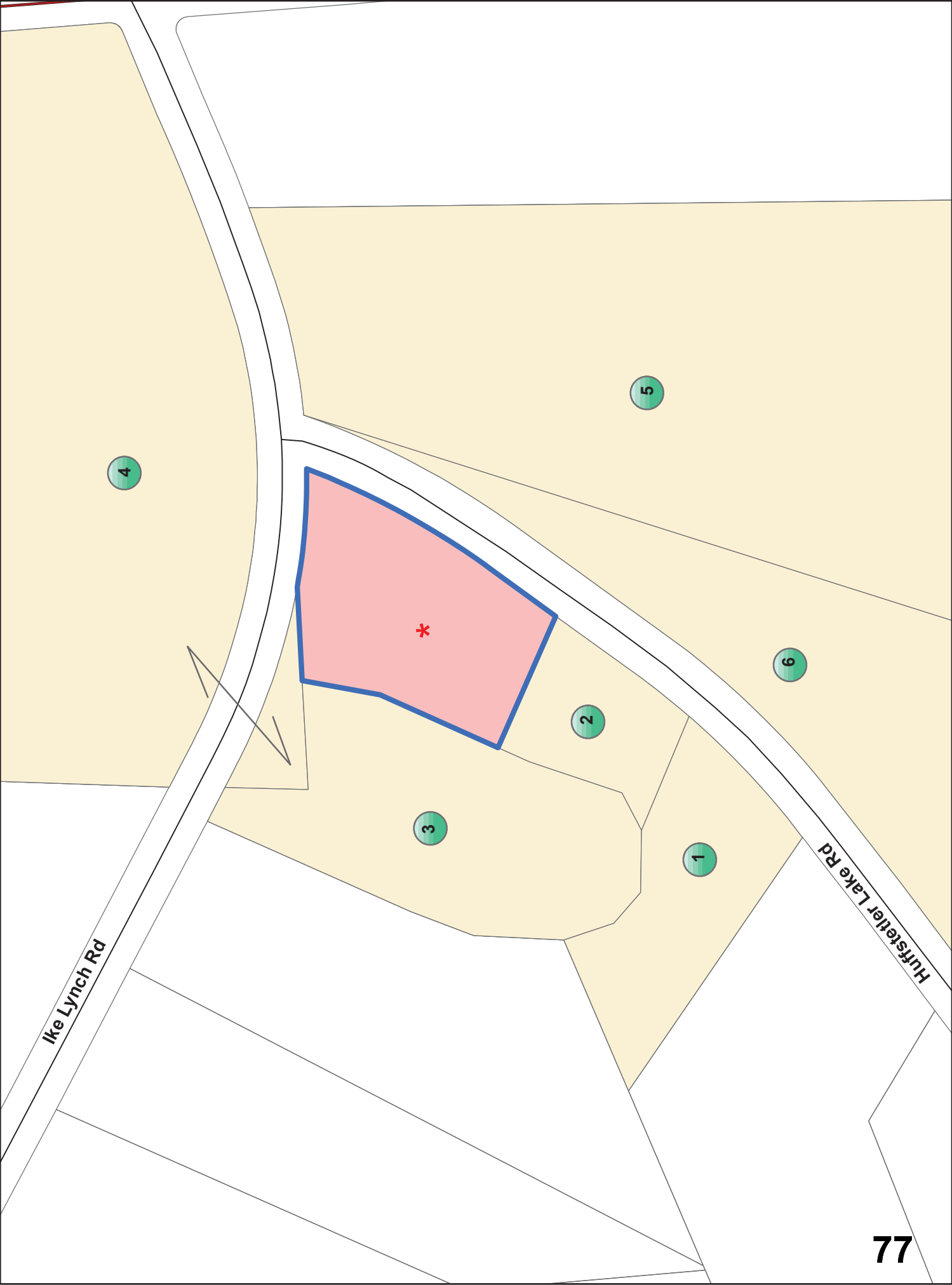
Memorandum

To: Sarah Carpenter Penley, Senior Planner, Subdivision Administrator, Gaston County Planning & Development Services
From: Julio Paredes, Planner, Gaston—Cleveland—Lincoln MPO
Date: November 17, 2020
Subject: 359 Huffstetler Lake Rd (Dallas) CD21-02—GCLMPO Comments

Thank you for the opportunity to provide comments on a proposed rezoning located within the Gaston-Cleveland-Lincoln Metropolitan Planning Organization (GCLMPO) planning area. My comments are based on review of the proposed site in accordance with the adopted Comprehensive Transportation Plan (CTP), the adopted 2045 Metropolitan Transportation Plan (MTP), and the current State Transportation Improvement Program (STIP).

1. The proposed development is located at 359 Huffstetler Lake Rd, Dallas. On behalf of the GCLMPO, I offer the following comments:
 - A. Improvements to Ike Lynch Rd are included in the MPO's CTP. Improvements would include widening lane width to 12 feet and constructing paved shoulders. The existing right-of-way along Ike Lynch Rd. is sufficient for these future improvements. By establishing the region's future transportation needs, the CTP offers an organized way to identify, and eventually prioritize, the transportation projects that may be built in the communities within the GCLMPO area. CTP projects shown as "Needs Improvement" or "Recommended" could become a funded project in the future, part of a development project, or may never become a funded project.
 - B. According to the 2020-2029 STIP, there are no funded transportation improvement projects in the immediate vicinity of this site.
 - C. Please note that any site plan that requires a driveway permit on an NCDOT roadway, or is adjacent to NCDOT roadways, the developer should work with NCDOT on any required driveway permits or any TIA requirements.

If you have any questions regarding my comments, please do not hesitate to contact me at 704-866-6980 or juliop@cityofgastonia.com.



CD21-02 Owner and Adjacent Property Listing

<u>NO:</u>	<u>PARCEL</u>	<u>OWNER NAME</u>	<u>OWNER NAME 2</u>	<u>ADDRESS</u>	<u>CITY</u>	<u>STATE</u>	<u>ZIP</u>
*	303483	LUTZ GERALD L	LUTZ SANDRA F	359 HUFFSTETTLER LAKE RD	DALLAS	NC	28034
1	202668	BLACK RICKIE L SR		335 HUFFSTETTLER LAKE RD	DALLAS	NC	28034
2	202669	WHITWORTH ROLAND ALVIN		343 HUFFSTETTLER LAKE RD	DALLAS	NC	28034
3	165903	SMITH KAREN M		219 IKE LYNCH RD	DALLAS	NC	28034
4	165902	LINK REGGIR H		401 BELWOOD DR	BELMONT	NC	28012
5	165930	METCALF LINDA ROBINSON		5215 DALLAS HIGH SHOALS HWY	DALLAS	NC	28034
6	165909	HEINRICH JILL M	ROLLINS DENNIS G	320 HUFFSTETTLER LAKE RD	DALLAS	NC	28034



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Board of Commissioners Board Action

File #: 20-583

Public Hearing - City of Belmont - 1) Belmont Planning and Zoning Board ETJ

1. Receive Citizen Comment
2. Accept Motion for Appointment

STAFF CONTACT

Donna S. Buff - Clerk to the Board - 704-866-3196

BACKGROUND

- 1) The Belmont City Council recommends the reappointment of

Mr. Walter Dixon
1000 Pierpoint Drive
Belmont, NC 28012

to the Belmont Planning and Zoning Board to serve in the ETJ position and requests realignment of the term in order to coincide with the Belmont Planning and Zoning Board's adjusted terms. One position available.

ATTACHMENTS

Letter of Recommendation - Belmont ETJ



December 12, 2020

Gaston County Commissioners
c/o Staci Jimison, Deputy Clerk
PO Box 15798
Gastonia, NC 28053

Re: ETJ Planning & Zoning Board Appointment

Dear Ms. Jimison,

The Belmont City Council reappointed Walter Dixon as the ETJ representative of the Planning and Zoning Board for a three-year term on December 2, 2020.

Please feel free to contact me at sdehart@cityofbelmont.org or 704-901-2065 if you have any questions.

Regards,

A handwritten signature in black ink that reads "Shelley DeHart". The signature is written in a cursive, flowing style.

Shelley DeHart
Director of Planning



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Board of Commissioners Board Action

File #: 20-405

Public Hearing - City of Lowell - 1) Lowell Planning & Zoning Board; 2) Lowell Zoning Board of Adjustments ETJ

1. Receive Citizen Comment
2. Accept Motion for Appointments

STAFF CONTACT

Donna S. Buff - Clerk to the Board - 704-866-3196

BACKGROUND

- 1) The Lowell City Council recommends the reappointment of

Mr. Bill F. Stegall
PO Box 526
215 Oaklawn Drive
McAdenville, NC 28101

to the Lowell Planning & Zoning Board to serve in the ETJ position. One position available.

- 2) The Lowell City Council recommends the reappointment of

Mr. Bill F. Stegall
PO Box 526
215 Oaklawn Drive
McAdenville, NC 28101

to the Lowell Zoning Board of Adjustments to serve in the ETJ position. One position available.

ATTACHMENTS

Letter of Recommendation - Lowell ETJ



December 11, 2020

Gaston County Board of Commissioners
128 W. Main Avenue
Gastonia, NC 28052

To Whom It May Concern:

The City of Lowell Council re-appointed Bill Stegall as the ETJ member for the City of Lowell Planning Board and Board of Adjustments on December 8, 2020. I have attached the draft minutes showing this appointment.

Please contact me directly if you have any further questions.

Respectfully,

A handwritten signature in blue ink that reads "Beverly Harris". The signature is fluid and cursive, with the first name "Beverly" being more prominent than the last name "Harris".

Beverly Harris
City Clerk
City of Lowell, NC



Gaston County

Gaston County
Board of Commissioners
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Commissioners

Board Action

File #: 21-020

Commissioner Keigher - BOC - To Revise the Gaston County Board of Commissioners' Regular Meeting Schedule for February, 2021 to Reschedule the Work Session to February 23, 2021 - 6:00 P.M.

STAFF CONTACT

Donna S. Buff - Clerk to the Board - 704-866-3196

BACKGROUND

Due to Covid-19 concerns the Board of Commissioners will cancel its Work Session scheduled for February 9, 2021. Pursuant to N.C.Gen.Stat.§143-318.12(a), and the attached resolution, the Work Session is rescheduled to precede the February 23, 2021 Regular meeting at 6:00 P.M.

ATTACHMENTS

Resolution



RESOLUTION TITLE: TO REVISE THE GASTON COUNTY BOARD OF COMMISSIONERS' 2021 REGULAR MEETING SCHEDULE TO CANCEL THE FEBRUARY 9 WORK SESSION AND RESCHEDULE IT TO PRECEDE THE FEBRUARY 23 REGULAR MEETING AT 6:00 PM

WHEREAS, the Gaston County Board of Commissioners will cancel its February 9 Work Session and hold a combined Work Session and Regular Meeting on February 23, to be held in the Harley B. Gaston Jr., Public Forum, Courthouse at 6:00 p.m.; and,

WHEREAS, in response to the COVID-19 crisis, public attendance at the Combined February 23, 2021 Work Session and Regular Meeting **will not be permitted** in order to maintain the safety of County residents, staff and the Commissioners. The meeting will be **TELEVISED** live for members of the public to view on Spectrum Channel 16 and AT&T Uverse Channel 99 at **6:00 PM. LIVE STREAMING** will also be available from the Commission's Meeting Portal of the Gaston County website at GastonGov.com; and,

WHEREAS, citizens will be provided an opportunity for public comment by way of written comment or voicemail. Instructions to be provided in the official meeting notice or by contacting the Clerk to the Board.

NOW, THEREFORE, BE IT RESOLVED that the Regular Meeting Schedule for February, 2021 is revised in accordance with N.C.G.S §143-318.12(a), to CANCEL the February 9 Work Session and RESCHEDULE it to precede the February 23, 2021 Regular Meeting at 6:00 P.M.

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Board of Commissioners

Board Action

File #: 20-050

Commissioner Keigher - BOC - Proclamation - To Proclaim the Month of February 2021 as ***Black History Month*** in Gaston County

STAFF CONTACT

Donna Buff - Clerk to the Board - 704-866-3196

BACKGROUND

ATTACHMENTS

Proclamation



WHEREAS, February is *Black History Month* and is recognized throughout the United States as an opportunity to celebrate the historical and present achievements and contributions made by African-Americans to the economic, cultural and political in development of our great Country, the State of North Carolina and our local communities; and,

WHEREAS, Black History Month's early origins began in February 1926, when "Negro History Week" was established by Dr. Carter G. Woodson, a Harvard scholar and a son of former slaves. Dr. Woodson launched an initiative to encourage the study of black history and the African-American experience in the United States. He chose February because it marked the birthdays of President Abraham Lincoln and the American abolitionist Frederick Douglass; and,

WHEREAS, Dr. Woodson's legacy influenced the eventual shift from "Negro History Week" to a month-long celebration later to be established in the mid 1970's and celebrated thereafter as "Black History Month"; and,

WHEREAS, the 2021 national theme for Black History Month is "*The Black Family: Representation, Identity, and Diversity*"; and,

WHEREAS, this year marks the 57th anniversary of the Civil Rights Act, which was first proposed by President John F. Kennedy in 1963, and eventually signed into law during the height of the American Civil Rights Movement on July 2, 1964 by President Lyndon B. Johnson. The legislation prohibited discrimination on the basis of race, color, religion, sex or national origin and paved the way for future anti-discrimination legislation.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners, in commemoration of this nationwide celebration, hereby proclaims February 2021 as

BLACK HISTORY MONTH

in recognition of the many contributions of African-Americans to Gaston County, North Carolina and the Nation at large, and the ongoing pursuit of equality and human rights for all citizens.

Tom Keigher, Chairman

Chad Brown

Kim Johnson

Allen R. Fraley, Vice-Chairman

Tracy L. Philbeck

Bob Hovis

Ronald E. Worley



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Board of Commissioners

Board Action

File #: 20-051

Commissioner Keigher - BOC - Proclamation - To Proclaim the Week of January 31, 2021 - February 6, 2021 as ***Catholic School Week*** in Gaston County

STAFF CONTACT

Donna S. Buff - Clerk to the Board - 704-866-3196

BACKGROUND

ATTACHMENTS

Proclamation



WHEREAS, Catholic School Week is January 31, 2021 to February 6, 2021, and is sponsored by the National Catholic Educational Association and the United States Conference of Catholic Bishops; and,

WHEREAS, St. Michael's Catholic School in Gastonia, NC and Catholic schools throughout the United States have made valuable contributions to their communities; and,

WHEREAS, more than two million students attend Catholic schools in the United States, and more than 85 percent of them go on to pursue a college degree. These students and their families should be commended for their strong dedication to their faith and for their steadfast commitment to furthering their studies; and,

WHEREAS, Catholic schools educators and administrators deserve thanks for their steadfast commitment not just to educating minds, but to shaping hearts and cultivating the virtues in students that make our county and our local communities stronger.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners hereby recognizes the week of January 31, 2021 to February 6, 2021 as

CATHOLIC SCHOOL WEEK

in Gaston County, North Carolina.

Tom Keigher, Chairman

Chad Brown

Kim Johnson

Allen R. Fraley, Vice-Chairman

Tracy L. Philbeck

Bob Hovis

Ronald E. Worley

To be Adopted the 26th Day of January 2021



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Budget and Management Services

Board Action

File #: 20-571

Commissioner Worley - Budget & Management Services - To Accept and Appropriate a Governor's Crime Commission Grant Award for The Lighthouse: A Child Advocacy Center in the Amount of \$278,242 **(No County Match)**

STAFF CONTACT

Pat Laws - Budget - 704-866-3771

BUDGET IMPACT

Appropriate additional Federal funds. No County Match.

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

The Child Advocacy Center has been awarded a two-year grant through the Governor's Crime Commission for implementation between 10/1/2020-9/30/2022 in the amount of \$278,242. The match has been waived. Funds will be used to pay partial salary and fringe benefit costs for three employees: CAC Supervisor, Forensic Interviewer, and the Victim Advocate.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 5585 Hope United Survivors Network

Dept. # Department Name

Tara Joyner 12/10/2020

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
CAC: GCC 2020 Grant	010-05-5810-5585-425123-21580	(\$278,242)
Salaries: 20 GCC CAC Grant	010-05-5810-5585-510001-21580	\$187,338)
FICA: 20 GCC CAC Grant	010-05-5810-5585-510100-21580	\$17,461
Retire: 20 GCC CAC Grant	010-05-5810-5585-510101-21580	\$20,543
Health Ins: 20 GCC CAC Grant	010-05-5810-5585-510103-21580	\$52,900

JUSTIFICATION FOR REQUEST:

The Child Advocacy Center was awarded a two year grant through the Governor's Crime Commission for the period of 10/01/2020 through 9/30/2022. The grant will cover partial salary and fringe benefit costs for 3 employees at the Child Advocacy Center: CAC Supervisor, the Victim Advocate, and the Forensic Interviewer. There is no match.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

Gaston County
Board of Commissioners
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Budget and Management Services

Board Action

File #: 20-572

Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional Governor's Crime Commission Grant Funds for The Cathy Mabry Cloninger Center to Provide Direct Client Services **(\$218,856 - No County Funds)**

STAFF CONTACT

Pat Laws - Budget and Management Services - 704-866-3771

BUDGET IMPACT

Appropriate grant funds. No additional County funds.

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

This project will support 3 positions at the DV shelter: a Case Manager, a Bi-lingual Advocate and a Crisis Line Advocate. All positions spend 100% of their time providing direct services to clients.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 5810 Hope United Survivors' Network

Dept. # Department Name

Tara Joyner 12/15/2020

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
2020 GCC VOCA Grant	010-05-5810-5582-425033-21581	(\$218,856)
Salaries: 2020 GCC VOCA	010-05-5810-5582-510001-21581	\$181,530
FICA: 2020 GCC VOCA	010-05-5810-5582-510100-21581	\$6,582
Retire: 2020 GCC VOCA	010-05-5810-5582-510101-21581	\$7,744
Health: 2020 GCC VOCA	010-05-5810-5582-510103-21581	\$23,000

JUSTIFICATION FOR REQUEST:

Grant funding will support partial salary and benefit costs for the following staff at The Cathy Mabry Cloninger Center: Case Manager, Bi-lingual Advocate, Crisis Line Advocate.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

Gaston County
Board of Commissioners
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Budget and Management Services

Board Action

File #: 20-573

Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional Governor's Crime Commission Grant Funds for DHHS (Social Services Division)/Adult and Aging Services **(\$221,538 - No County Funds)**

STAFF CONTACT

Pat Laws - Budget and Management Services - 704-866-3771

BUDGET IMPACT

Appropriate grant funds. No additional County funds.

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

This project will provide funding for salaries, training, computers, and partial benefits for two victim advocates who will offer direct services to disabled adults who are victims of forms of domestic and/or family abuse that may include physical, emotional, or sexual harm; financial exploitation; and/or neglect of their welfare.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 5600 DSS Adult and Aging Services

Dept. # Department Name

Angela Karchmer 12/16/2020

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
2020 GCC Disabled Adults	020-05-5600-0000-420000-21582	(\$221,538)
Salary: 20 GCC Disabled Adults	020-05-5600-0000-510001-21582	\$180,000
FICA: 2020 GCC Disabled Adults	020-05-5600-0000-510100-21582	\$13,770
Retire: 20 GCC Disabled Adults	020-05-5600-0000-510101-21582	\$16,200
Prog Supp:20 GCC Disabled Adlt	020-05-5600-0000-520002-21582	\$2,000
Train:2020 GCC Disabled Adults	020-05-5600-0000-520011-21582	\$4,768
F/E<5K: 20 GCC Disabled Adults	020-05-5600-0000-540001-21582	\$4,800

JUSTIFICATION FOR REQUEST:

This project will provide funding for salaries, training, computers, and partial benefits for two victim advocates who will offer direct services to disabled adults who are victims of forms of domestic and/or family abuse that may include physical, emotional, or sexual harm; financial exploitation; and/or neglect of their welfare.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Budget and Management Services

Board Action

File #: 20-575

Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional Governor's Crime Commission Grant Funds for the Gaston/Lincoln Sexual Assault Program Implemented by Phoenix Counseling Center (\$333,344 - *No County Funds*)

STAFF CONTACT

Pat Laws - Budget and Management Services - 704-866-3771

BUDGET IMPACT

Appropriate Federal pass-through funds. No additional County funds.

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

Phoenix Counseling Center is the implementing agency for the only sexual assault program in Gaston and Lincoln Counties. The program provides the following core services to victims of sexual assault: hotline and crisis services; transportation assistance; referral to shelter services; medical and court advocacy; referral to legal advocacy; individual counseling; support group services; and community education. Program personnel will identify victims of sexual assault, determine victims' needs through crisis assessment, collaborate with community partners to address victims' individual needs, and work towards improving both physical and emotional health outcomes for these adults and children. Gaston County will serve as the fiscal agent for the program.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4131 Budget & Management Services

Dept. # Department Name

Janet Schafer 12/17/2020

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
2020 GCC Gaston/Lincoln SA Prg	010-01-4131-0000-425134-21584	(\$333,344)
2020 GCC Gaston/Lincoln SA Prg	010-01-4131-0000-560000-21584	\$333,344

JUSTIFICATION FOR REQUEST:

Phoenix Counseling Center is the implementing agency for the only sexual assault program in Gaston and Lincoln Counties. The program provides the following core services to victims of sexual assault: hotline and crisis services; transportation assistance; referral to shelter services; medical and court advocacy; referral to legal advocacy; individual counseling; support group services; and community education. Program personnel will identify victims of sexual assault, determine victims' needs through crisis assessment, collaborate with community partners to address victims' individual needs, and work towards improving both physical and emotional health outcomes for these adults and children. Gaston County will serve as the fiscal agent for the program.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Budget and Management Services

Board Action

File #: 20-585

Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional Governor's Crime Commission Grant Funds for The Lighthouse Child Advocacy Center for Forensic Medical Exams **(\$58,646 - No County Funds)**

STAFF CONTACT

Pat Laws - Budget and Management Services - 704-866-3771

BUDGET IMPACT

Appropriate grant funds. No additional County funds.

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

All children who are suspected victims of child sexual abuse are entitled to a medical evaluation by a provider with specialized training. The Lighthouse-A Child Advocacy Center will contract with a qualified medical provider who will come to the CAC on a regular basis to perform exams.

The Gaston County Child Advocacy Center is fully equipped with a Medical Evaluation room for examinations for child victims. The Lighthouse will contract directly with Kintegra Health, a community sponsored, family-centered provider of health care, health education and preventive care services, who will provide a certified medical examiner for conducting sexual abuse exams for children. The CME will complete examinations in a child friendly manner that is compliant with NCA Accreditation Standards and CME guidelines.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 5585 Hope United Survivors Network

Dept. # Department Name

Tara Joyner 12/22/2020

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
2020 GCC Enhanced Svcs Grant	010-05-5810-5585-420000-21587	(\$58,646)
Office Supp:20 GCC Enhanced Sv	010-05-5810-5585-520001-21587	\$146
Prof Svcs: 20 GCC Enhanced Svc	010-05-5810-5585-530010-21587	\$58,500

JUSTIFICATION FOR REQUEST:

All children who are suspected victims of child sexual abuse are entitled to a medical evaluation by a provider with specialized training. The Lighthouse--A Child Advocacy Center will contract with a qualified medical provider who will come to the CAC on a regular basis to perform exams.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

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Budget and Management Services

Board Action

File #: 21-022

Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional Governor's Crime Commission Grant Funds Awarded to the Gaston County Police Department for Equipment Purchases **(\$24,435)**

STAFF CONTACT

Pat Laws - Budget and Management Services - 704-866-3771

BUDGET IMPACT

Appropriate grant funds. No additional County funds.

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

The Governor's Crime Commission has awarded funding to the Gaston County Police Department to purchase 8 Toughbook laptops and 19 car adapters to enhance officers' productivity and to give access to critical data in the field. Because officers spend the majority of their eight hour day in their vehicle, they depend on their computer for everything from receiving or sending emergency information to using GPS mapping to accident reporting and more. (No matching funds)

POLICY IMPACT

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4310 Gaston County Police Department

Dept. # Department Name

Chief Joe Ramey 1/12/2021

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
2020(2) JAG Grant: Police	010-02-4310-4310-425042-21589	(\$24,435)
2020 (2) JAG Grant: Police	010-02-4310-4310-560000-21589	\$24,435

JUSTIFICATION FOR REQUEST:

The Governor's Crime Commission has awarded funding to the Gaston County Police Department to purchase 8 Toughbook laptops and 19 car adapters to enhance officers' productivity and to give access to critical data in the field. Because officers spend the majority of their eight hour day in their vehicle, they depend on their computer for everything from receiving or sending emergency information to using GPS mapping to accident reporting and more. (No matching funds)

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

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Budget and Management Services

Board Action

File #: 21-023

Commissioner Worley - Budget & Management Services - To Accept and Appropriate a Governor's Crime Commission Grant Award for Equipment Purchases for the Gaston County Sheriff's Office **(\$23,534 - No County Funds)**

STAFF CONTACT

Pat Laws - Budget and Management Services - 704-866-3771

BUDGET IMPACT

Appropriate GCC grant funds. No additional County funds.

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

The Sheriff's Office will purchase 7 APX4500 remote mount mobile radios with required software and accessories in order to improve interoperability across law enforcement agencies, first responders, and emergency management services.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4315 Sheriff's Office
Dept. # Department Name

Alan Cloninger 01/12/2021
 Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
2020 (2) JAG Grant Sheriff	010-02-4315-4315-425042-21590	(\$23,534)
2020 (2) JAG Grant: Sheriff	010-02-4315-4315-560000-21590	\$23,534

JUSTIFICATION FOR REQUEST:

The Sheriff's Office will purchase 7 APX4500 remote mount mobile radios with required software and accessories in order to improve interoperability across law enforcement agencies, first responders, and emergency management services.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

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Cooperative Extension Board Action

File #: 20-590

Commissioner Keigher - Cooperative Extension – To Accept and Appropriate \$1,129 in Donations for the Something Pumpkin Event and \$640 in Extension Workshops Fees **(100% Donations & Registration)**

STAFF CONTACT

David Fogarty - NC Cooperative Extension - 704-922-2130

BUDGET IMPACT

Appropriate Fees. No additional County funds.

BUDGET ORDINANCE IMPACT

Increase Fee revenues by \$1,769 and appropriate \$1,769 into Special Programs accounts.

BACKGROUND

The purpose of this Board Action is to accept and appropriate \$640 in Extension workshop fees and \$1,129 in donations for Extension's Something Pumpkin Event.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4950 NC Cooperative Extension

Dept. # Department Name

David Fogarty 01/05/2021

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Fee Based Prog:Food/Supplies	010-07-4950-4950-415013-15226	[640.00]
Fee Based Prog:Food/Supplies	010-07-4950-4950-560000-15226	640.00
Something Pumpkin	010-07-4950-4950-415013-17272	[1129.00]
Something Pumpkin	010-07-4950-4950-560000-17272	1129.00

JUSTIFICATION FOR REQUEST:

The purpose of this BCR is to accept and appropriate \$640 in Extension workshop fees and \$1,129 in donations for Extension's Something Pumpkin Event.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

Gaston County
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County Attorney

Board Action

File #: 20-525

Commissioner Brown - County Attorney - To Amend the Gaston County Code of Ordinances, Chapter 7 - Garbage and Trash, Section 7-3 - Storage and Disposal - to Create Subsection (s) - to Prohibit Anyone From Leaving Loose Yard Waste on Public Roads or any Other Public Places of Travel (Second Reading)

STAFF CONTACT

Jonathan Sink - County Attorney - 704-866-3400

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

The attached Resolution would add a prohibition against depositing or leaving loose yard waste on any public road or other public places of travel.

DATE OF INTRODUCTION (First Reading): 12/29/2020

POLICY IMPACT

Modifies Chapter 7, Section 7-3 of the Gaston County Code of Ordinances and creates Subsection (s).

ATTACHMENTS

Resolution



RESOLUTION TITLE: TO AMEND THE GASTON COUNTY CODE OF ORDINANCES, CHAPTER 7 – GARBAGE AND TRASH, SECTION 7-3 – STORAGE AND DISPOSAL – TO CREATE SUBSECTION TO PROHIBIT ANYONE FROM LEAVING LOOSE YARD WASTE ON PUBLIC ROADS OR ANY OTHER PUBLIC PLACES OF TRAVEL (SECOND READING)

WHEREAS, Chapter 7 of the Gaston County Code of Ordinances concerns the disposal of waste; and,

WHEREAS, there is currently no provision in the Code of Ordinances that deals directly with the disposal of yard waste; and,

WHEREAS, Gaston County wishes to modify this subsection to prohibit the disposal of loose yard waste on public roads or any other public places of travel.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners hereby modifies Chapter 7, Section 7-3 of the Gaston County Code of Ordinances and creates Subsection (s) as follows:

- (s) No person shall place, discard, dispose, leave, or dump any yard waste upon any street, highway, median strip, alley, or other public places of travel located within the ordinance making jurisdiction of Gaston County, unless such yard waste is placed in a designated location or container for removal by a specific garbage or trash service collector, or unless such yard waste is deposited in an approved landfill site.

Violations of this Section:

First time offenders will be given a written warning and twenty-four hours to remove the violation. If the violation is not removed in this time, Gaston County will remove said violation and charge the owner of the property for the actual cost of removal plus a \$500.00 civil penalty. Failure to pay the removal cost and penalty will result in the cost and penalty being collected as back taxes against the property.

Repeat violations on the same property will be removed by Gaston County without notice to the owner, cost of the removal, and a civil penalty of \$1,000.00 will be charged to the property owner. Failure to pay the removal cost and penalty will result in the cost and penalty being collected as back taxes against said property.

DO NOT TYPE BELOW THIS LINE

To Amend the Gaston County Code of Ordinances, Chapter 7 – Garbage and Trash, Section 7-3 – Storage and Disposal – To Create Subsection to Prohibit Anyone from Leaving Loose Yard Waste on Public Roads or Any Other Public Places of Travel (Second Reading)
Page 2

Written notice may be given via personal service to the property owner; if unable to give notice via personal service, letters sent to the property owners' last known address that are not returned will be considered as service. If letters are mailed via US postal service, the twenty-four hour violation period will start three (3) business days after the letter has been mailed.

The property owner/s will be the owner of record via Gaston County Tax office records as of the date of the violation.

This Ordinance amendment shall be effective immediately upon its adoption.

Adopted the 26th day of January, 2021.

Tom Keigher, Chairman
Gaston County Board of Commissioners

Certification

I, Donna S. Buff, Clerk to the Gaston County Board of Commissioners, do hereby certify that the above, as filed with the Clerk to the Board, is a true and accurate copy of the ordinance amendment entitled *To Amend the Gaston County Code of Ordinances, Chapter 7 – Garbage and Trash, Section 7-3 – Storage and Disposal – To Create Subsection to Prohibit Anyone from Leaving Loose Yard Waste on Public Roads or Any Other Public Places of Travel (Second Reading)*, as adopted by the Board of Commissioners on January 26, 2021 and to be set forth in the Gaston County Code of Ordinances upon adoption.

Donna S. Buff, Clerk to the Board

SEAL



Gaston County

Gaston County
Board of Commissioners
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County Manager

Board Action

File #: 21-019

Commissioner Philbeck - County Manager - To Accept Departmental Budget Change Requests as Information

STAFF CONTACT

Matt Rhoten - Assistant County Manager - 704-866-3101

BACKGROUND

The BOC is requested to accept the attached Budget Change Requests as information.

ATTACHMENTS

Departmental Budget Transfers

**COUNTY MANAGER - LISTING OF DEPARTMENTAL BUDGET CHANGE REQUESTS
TO BE ACCEPTED AS INFORMATION AT THE JANUARY 26, 2021 BOARD MEETING**

ENTRY DATE	DEPT NAME	ACCOUNT	DR/CR	AMOUNT
11/02/2020	GEMS	010-02-4370-0000-520004-	C	\$ 4,500.00
11/02/2020		010-02-4370-0000-520004-COVID	D	\$ 4,500.00
11/03/2020	Health	011-05-5114-5125-560000-20054	C	\$ 500.00
11/03/2020		011-05-5114-5125-540001-	D	\$ 500.00
11/05/2020	Permits	012-02-4350-4351-520002-	D	\$ 755.00
11/05/2020		012-02-4350-4351-540001-	C	\$ 755.00
11/09/2020	Sheriff	010-02-4315-4323-520007-	C	\$ 7,000.00
11/09/2020		010-02-4315-4323-540002-	D	\$ 7,000.00
11/10/2020	Hope United	010-05-5810-5582-540001-21568	C	\$ 5,000.00
11/10/2020		010-05-5810-5582-540003-21568	D	\$ 5,000.00
11/10/2020	Public Works	010-01-4265-4260-530023-18084	C	\$ 10,000.00
11/10/2020		010-01-4265-4260-540002-	D	\$ 10,000.00
11/16/2020	Co Police	010-02-4310-4310-540002-	D	\$ 6,500.00
11/16/2020		010-02-4310-4310-540001-	C	\$ 6,500.00
11/17/2020	Landfill	060-08-4721-0000-520011-	C	\$ 10,000.00
11/17/2020		060-08-4720-0000-520012-	D	\$ 10,000.00
11/17/2020	Elections	010-01-4170-0000-520011-	C	\$ 10,000.00
11/17/2020		010-01-4170-0000-530038-	C	\$ 6,000.00
11/17/2020		010-01-4170-0000-540001-	C	\$ 2,000.00
11/17/2020		010-01-4170-0000-540002-	C	\$ 2,200.00
11/17/2020		010-01-4170-0000-530041-	D	\$ 20,200.00
11/19/2020	Finance	020-05-4790-0000-520011-20555	D	\$ 11,723.00
11/19/2020		020-99-9900-0000-490000-	C	\$ 11,723.00
11/19/2020	Tax	010-01-4140-0000-520012-	D	\$ 4,000.00
11/19/2020		010-01-4140-0000-540001-	C	\$ 4,000.00
11/23/2020	DHHS	020-05-4790-0000-520011-20555	C	\$ 20,000.00
11/23/2020		020-05-4790-0000-530010-20555	D	\$ 20,000.00
11/23/2020	Grants	010-05-4121-0000-530027-	C	\$ 20,000.00
11/23/2020		010-05-5810-4121-530027-21574	D	\$ 20,000.00
11/23/2020		010-05-4121-0000-530011-	C	\$ 28,584.83
11/23/2020		010-05-5810-4121-530011-21574	D	\$ 28,584.83
11/23/2020		010-05-4121-0000-520004-	C	\$ 1,850.00
11/23/2020		010-05-5810-4121-530005-21574	D	\$ 1,850.00
11/23/2020		010-05-4121-0000-520011-	C	\$ 1,814.55
11/23/2020		010-05-5810-4121-530003-21574	D	\$ 1,814.55
11/24/2020	Travel & Tourism	022-07-4921-0000-520011-	C	\$ 12,000.00
11/24/2020		022-07-4921-0000-530010-	D	\$ 12,000.00
11/25/2020	Emer Mgmt	010-02-4330-0000-520007-	C	\$ 1,000.00
11/25/2020		010-02-4330-0000-520006-	D	\$ 1,000.00
11/30/2020	Public Works	010-01-4265-4260-540002-	C	\$ 10,000.00
11/30/2020		010-01-4265-4260-540001-	D	\$ 10,000.00

**COUNTY MANAGER - LISTING OF DEPARTMENTAL BUDGET CHANGE REQUESTS
TO BE ACCEPTED AS INFORMATION AT THE JANUARY 26, 2021 BOARD MEETING**

ENTRY DATE	DEPT NAME	ACCOUNT	DR/CR	AMOUNT
12/01/2020	Mgr Office	010-01-4120-0000-560000-GCSAC	C	\$ 10,000.00
12/01/2020		010-01-4120-0000-540001-	D	\$ 10,000.00
12/01/2020	GEMS	010-02-4370-0000-530000-	C	\$ 6,000.00
12/01/2020		010-02-4370-0000-530027-	D	\$ 6,000.00
12/01/2020	Mgr Office	010-01-4120-0000-560000-GCSAC	C	\$ 9,800.00
12/01/2020		010-01-4120-0000-530010-	D	\$ 9,800.00
12/02/2020	Hope United	010-05-4121-0000-520002-	C	\$ 500.00
12/02/2020		010-05-5810-4121-520014-21574	D	\$ 500.00
12/08/2020	Sheriff	010-01-4265-4260-540002-	C	\$ 4,000.00
12/08/2020		010-01-4265-4260-540001-	D	\$ 4,000.00
12/10/2020	GEMS	010-02-4370-0000-530005-	D	\$ 341.00
12/10/2020		010-02-4370-0000-530012-	C	\$ 341.00
12/10/2020	Finance	010-02-4330-0000-530005-	D	\$ 340.71
12/10/2020		010-02-4330-0000-530000-	C	\$ 340.71
12/10/2020	Library	010-02-4330-0000-540002-20574	D	\$ 66,635.00
12/10/2020		010-02-4370-0000-560000-20574	C	\$ 66,635.00
12/11/2020	Sheriff	010-01-4265-4260-520011-	C	\$ 400.00
12/11/2020		010-01-4265-4260-530005-	D	\$ 400.00
12/15/2020	DHHS	020-05-5440-0000-560008-20026	C	\$ 336,988.00
12/15/2020		020-05-5440-0000-560008-21578	D	\$ 336,988.00
12/15/2020	Hope United	010-05-5810-5582-540003-21568	C	\$ 10,377.00
12/15/2020		010-05-5810-5582-540001-21568	D	\$ 10,377.00
12/16/2020	DHHS	020-05-4790-0000-530015-18041	C	\$ 5,000.00
12/16/2020		020-05-4790-0000-530010-18035	D	\$ 5,000.00
12/16/2020		020-05-4790-0000-510001-	C	\$ 50,000.00
12/16/2020		020-05-4800-4810-530013-21583	D	\$ 50,000.00
12/16/2020	Parks & Rec	010-04-6130-0000-560000-20001	C	\$ 8,445.00
12/16/2020		010-04-6130-0000-540002-	D	\$ 8,445.00
12/18/2020	Reg of Deeds	010-01-4180-0000-520012-	D	\$ 500.00
12/18/2020		010-01-4180-0000-520001-	C	\$ 500.00
12/23/2020	Co Police	010-02-4311-0000-510001-	C	\$ 50,000.00
12/23/2020		010-02-4311-0000-510002-	D	\$ 50,000.00
12/28/2020	Mgr Office	010-01-4120-0000-520011-	D	\$ 906.00
12/28/2020		010-01-4120-0000-530013-	C	\$ 500.00
12/28/2020		010-01-4120-0000-520014-	C	\$ 115.00
12/28/2020		010-01-4120-0000-520012-	C	\$ 291.00



Gaston County

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County Manager

Board Action

File #: 20-522

Commissioner Keigher - County Manager - Resolution of Support Recognizing the Mutual Advantage of the Creation of a Coordinated Effort Between Gaston County and Dominion Energy North Carolina to Develop Areas of Collaboration in Support of Shared Energy Goals

STAFF CONTACT

Dr. Kim Eagle - County Manager

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

N/A

POLICY IMPACT

N/A

ATTACHMENTS

Resolution of Support



RESOLUTION TITLE: RESOLUTION OF SUPPORT RECOGNIZING THE MUTUAL ADVANTAGE OF THE CREATION OF A COORDINATED EFFORT BETWEEN GASTON COUNTY AND DOMINION ENERGY NORTH CAROLINA TO DEVELOP AREAS OF COLLABORATION IN SUPPORT OF SHARED ENERGY GOALS

WHEREAS, Gaston County (the County) is responsible for protecting the public health and safety of its residents, which includes facilitating access to clean air, dependable and affordable energy, clean water and a livable environment; and,

WHEREAS, Dominion Energy NC, a public natural gas utility company regulated by the North Carolina Utilities Commission, has a responsibility to provide safe, affordable and reliable natural gas service to its customers by means and at rates that are fair, just and reasonable as determined by the NCUC and in accordance with its North Carolina Tariff and applicable rules and regulations; and,

WHEREAS, the County and Dominion Energy NC desire to work cooperatively to support the mutual energy goals with the use of programs and innovative technologies associated with natural gas development, transportation and energy efficiency; and,

WHEREAS, collaborating with Dominion Energy NC is key to achieving mutual goals by harnessing emerging and innovative energy opportunities while also enhancing uptake of traditional energy programming such as energy efficiency; and,

WHEREAS, the County acknowledges that Dominion Energy NC is interested in collaborating with the County to achieve its energy efficiency, renewable energy and affordable, safe and reliable energy goals; and,

WHEREAS, the County recognizes that Dominion Energy NC seeks to become the most sustainable natural gas company in the country by achieving net zero emissions by 2050 and to reduce its methane emissions 65% by 2030 from the 2010 levels; and,

WHEREAS, the County and Dominion Energy NC will work together on potential collaborative opportunities in areas including, but not limited to, energy efficiency, innovative energy technologies, and Renewable Natural Gas (RNG).

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners supports the creation of a coordinated effort between Gaston County and Dominion Energy NC in support of shared energy goals, with the intent of working together to develop and implement projects and programs to help both entities achieve their respective goals.

Tom Keigher, Chairman
Gaston County Board of Commissioners

DO NOT TYPE BELOW THIS LINE



Gaston County

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DHHS - Public Health Division

Board Action

File #: 21-004

Commissioner Brown - DHHS (Health Division) - To Accept and Appropriate Grant Funds Received from the National Environmental Health Association (NEHA) for the Environmental Health Private Well Program **(100% Grant Funds - \$20,000)**

STAFF CONTACT

Samantha Dye - Environmental Health Administrator - DHHS (Public Health Division) - 704-853-5230

BUDGET IMPACT

Appropriate 100% Other Grant Revenue.

BUDGET ORDINANCE IMPACT

Increase Other Grant revenue by \$20,000 and appropriate \$20,000 into the Special Program Accounts.

BACKGROUND

The Gaston County Department of Health and Human Services - Public Health Division received Grant funds from the National Environmental Health Association for the Environmental Health Private Well Program. The NEHA grant develops methods to estimate the number of private wells, private well users, determines private well testing distribution, and assesses risk for regional contaminant exposure. Funds will be used to hire a part-time graduate intern to assess the risks of contaminant exposure and for supplies and online tools to develop private well educational materials. These are Non-County funds.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 5114 DHHS - Public Health

Dept. # Department Name

Steve Eaton 1/26/21

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
NEHA Environmental Hlth Prog	011-05-5114-5125-430000-21588	(\$20,000)
Part Time: NEHA Program	011-05-5114-5125-510005-21588	\$11,150
FICA: NEHA Program	011-05-5114-5125-510100-21588	\$850
NEHA Program	011-05-5114-5125-560000-21588	\$8,000

JUSTIFICATION FOR REQUEST:

The Gaston County Department of Health and Human Services – Public Health Division received Grant funds from the National Environmental Health Association (NEHA) for the Environmental Health Private Well Program. The NEHA grant develops methods to estimate the number of private wells, private well users, determines private well testing distribution, and assesses risk for regional contaminant exposure. Funds will be used to hire a part-time graduate intern to assess the risks of contaminant exposure and for supplies and on-line tools to develop private well educational materials. These are Non-County funds.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

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Board of Commissioners
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DHHS - Social Services Division Board Action

File #: 20-580

Commissioner Brown - DHHS (Social Services Division) - To Accept and Appropriate the State Employees Credit Union Foundation Grant for the Adult and Aging Meals on Wheels Nutrition Program in the Amount of \$10,000

STAFF CONTACT

Angela Karchmer - Division Director - 704-862-7930

BUDGET IMPACT

Appropriate Grant revenues. No additional County funds.

BUDGET ORDINANCE IMPACT

Increase Grant revenues by \$10,000 and appropriate \$10,000 into Special Programs account.

BACKGROUND

Gaston County Meals on Wheels program was awarded a grant from the State Employees Credit Union Foundation in the amount of \$10,000 for the Meals on Wheels North Carolina program to be used specifically for the delivered meals program. These funds will be tracked for data purposes.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 5600

Dept. # Department Name

Angela Karchmer 12/18/2020

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
MOWNC: SECU Foundation Grant	020-05-5620-0000-430000-21585	(10,000)
MOWNC: SECU Foundation Grant	020-05-5620-0000-560000-21585	10,000

JUSTIFICATION FOR REQUEST:

Gaston County Meals on Wheels program was awarded a grant from the State Employees Credit Union Foundation in the amount of \$10,000 for the Meals on Wheels North Carolina program to be used specifically for the delivered meals program. These funds will be tracked for data purposes.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



DHHS - Social Services Division

Board Action

File #: 20-581

Commissioner Brown - DHHS (Social Services Division) - To Accept and Appropriate Additional Workforce Innovation and Opportunity Act (WIOA) Funds for an Employer Services Grant in the Amount of \$50,000 **(100% Federal Funds)**

STAFF CONTACT

Angela Karchmer - Division Director - 704-862-7930

BUDGET IMPACT

Appropriate Federal revenues. No additional County funds.

BUDGET ORDINANCE IMPACT

Increase Federal revenues by \$50,000 and appropriate \$50,000 into Special Programs account.

BACKGROUND

Gaston County Workforce Development has been awarded \$50,000 to assist program clients with finding employment with community employers. These funds will be used to hire a temporary employee to contact employers within the County to link them with program participants who need employment. 100% Federal funds. No County match required.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4800 DHHS-Social Services

Dept. # Department Name

Angela Karchmer 12/18/2020

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
WIOA- Employer Services	020-05-4800-4810-420000-21583	(\$50,000)
WIOA- Temp Svc: Employer Services	020-05-4800-4810-530013-21583	\$50,000

JUSTIFICATION FOR REQUEST:

Gaston County Workforce Development has been awarded \$50,000 to assist program clients with finding employment with community employers. These funds will be used to hire a temporary employee to contact employers within the county to link them with program participants who need employment. 100% Federal funds. No County match required.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

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DHHS - Social Services Division Board Action

File #: 21-015

Commissioner Brown - DHHS (Social Services Division) - To Accept and Appropriate Second Quarter Donations for Various Programs within Social Services in the Amount of \$8,351

STAFF CONTACT

Angela Karchmer - DSS Director - 704-862-7930

BUDGET IMPACT

Appropriate Donated revenues. No additional County funds.

BUDGET ORDINANCE IMPACT

Increase Donation revenues by \$8,351 and appropriate \$8,351 into Special Programs account.

BACKGROUND

During the second quarter of FY2020-2021, Gaston County citizens and organizations donated a total of \$8,351 to the Department of Health and Human Services - Social Services Division. The funding must be appropriated into the FY2020-2021 Social Services Budget in order to be used as intended by donors.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4790/5600 DHHS (Social Services Division)

Dept. # Department Name

Angela Karchmer 1/12/2021

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Employee Activities:Donations	020-05-4790-0000-415001-18142	(2,388)
Adult Services: Donations	020-05-5600-0000-415001-	(1,895)
Nutrition: Donations	020-05-5622-0000-415003-	(4,049)
Adult Daycare	020-05-5650-0000-415001-	(19)
Employee Activities Donations	020-05-4790-0000-560000-18142	2,388
Special Programs:Donations- Adult Serv	020-05-5600-0000-560000-08159	1,895
Special Programs:Donations- Nutrition	020-05-5600-0000-560000-15259	4,049
Adult Daycare	020-05-5600-0000-560000-15260	19

JUSTIFICATION FOR REQUEST:

During the second quarter of FY2020-2021, Gaston County citizens and organizations donated a total of \$8,351 to the Department of Health and Human Services - Social Services Division. The funding must be appropriated into the FY2020-2021 Social Services Budget in order to be used as intended by donors.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

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DHHS - Social Services Division Board Action

File #: 20-582

Commissioner Keigher - DHHS (Social Services Division) - To Accept as Information the Revised Workforce Development Board By-Laws

STAFF CONTACT

Angela C. Karchmer - DHHS (Social Services Division) - 704-862-7930

BACKGROUND

The Workforce Development Board met on July 16, 2020 and approved the revised by-laws in accordance with Resolution 2009-313, Appointment Policy. The Workforce Development Board is submitting the attached by-laws for approval by the Board of Commissioners.

ATTACHMENTS

Workforce Development Board By-Laws

GASTON COUNTY Workforce Development Board By-laws

Article 1 Name and Purpose

Section 1. Name

The name of this organization shall be the GASTON COUNTY Workforce Development Board (hereinafter referred to as the “Board”).

Section 2. Purpose and Responsibilities

The purpose for which the Board is organized is to perform all functions of a Workforce Development Board and Local Workforce Development Area as set forth in the Federal Workforce Innovation and Opportunity Act of 2014 (“WIOA”), or the corresponding provision of any applicable federal or state laws of related purpose and the rules and regulations promulgated thereunder, and Section 143B-438.11 of the North Carolina General Statutes and to perform such functions with the GASTON COUNTY Workforce Development Board.

The Board service area shall encompass GASTON COUNTY only.

The Board responsibilities shall include:

1. Develop and submit local plan annually to the Governor, a comprehensive 4-year local plan, in partnership with the Chief Elected Official;
2. Perform workforce research and regional market analysis;
3. Convene local workforce development system stakeholders to assist in the development of the local plan and identify non-federal expertise and resources to leverage support for workforce development activities;
4. Lead efforts to engage with a diverse range of employers and with entities in the region involved;
5. Lead efforts with representatives of secondary and postsecondary education programs in the local area to develop and implement career pathways within the local area by aligning the employment, training, education, and supportive services that are needed by adults and youth, particularly individuals with barriers;
6. Lead efforts in the local area to identify proven and promising strategies and initiatives for meeting the needs of employers, and workers and jobseekers in the local workforce system, and to identify and disseminate information on promising practices carried out in other local areas;

7. Develop strategies for using technology to maximize the accessibility and effectiveness of the local workforce development system for employers, workers, and jobseekers;
8. Conduct program oversight;
9. Negotiate and reach agreement on local performance accountability measures;
10. Designate or certify one-stop operators and, in appropriate circumstances, terminate for cause the eligibility of such operators;
11. Coordinate activities with education and training providers in the local area;
12. Develop a budget for the activities of the local Board consistent with the local plan and the duties of the local Board and subject to the approval of the Chief Elected Official;
13. Annually review the physical and programmatic accessibility provisions of all one-stop centers in the local area, in accordance with the Americans with Disabilities Act of 1990.

Article 2

Board Members

Section 1. Appointment

There shall be a Board of no more than NINETEEN (19) Board members, unless decided otherwise by the CEO, Board Chairperson, and the Workforce Development Board Director. In which a unanimous decision must be reached, in writing and signed by each of the three. Members of this organization shall be appointed by the following procedure: The Chief Elected Official (Chairman of the Gaston County Board of Commissioners, hereinafter referred to as the CEO) shall appoint members based on nominations from the following: local business organizations; local education agencies; vocational education institutions, community-based organizations, and higher educational institutions; and private and proprietary schools; state or local labor organizations and other interested organizations.

The number of business sector nominees shall be at least 51 percent of the number of individuals to be appointed and are appointed from amongst individuals nominated by local business organizations and business trade associations. The nominated candidate or company must be a member of the nominating organization. A majority of the Members shall be representatives of businesses in the local area (including small businesses or organizations representing businesses that, at a minimum, include high-quality, work-relevant training and development in in-demand industry sectors or occupations in the local area) and are owners, chief executives or operating officers, or other business executives or employers with optimum policy making or hiring authority. The members of the local Board shall represent diverse geographic areas within the local area.

Section 2. Composition

Organized Labor and Community Based Organizations: Not less than 20 percent of the Members shall be representatives of the workforce within the local area, who:

- (i) shall include representatives of labor organizations, who have been nominated by local labor federations, or other representatives of employees;
- (ii) shall include a representative, who shall be a member of a labor organization or a training director, from a joint labor-management apprenticeship program, or if no such program exists in the area, such a representative of an apprenticeship program in the area, if such a program exists.
- (iii) may include representatives of community-based organizations that have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including organizations that serve veterans or that provide or support competitive integrated employment for individuals with disabilities; and
- (iv) may include representatives of organizations that have demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth, including representatives of organizations that serve out-of-school youth;

Education and training activities: The Board shall include representatives of entities administering education and training activities in the local area, who:

- (i) shall include a representative of eligible providers administering adult education and literacy activities under Title II of the WIOA;
- (ii) shall include a representative of institutions of higher education providing workforce investment activities (including community colleges);
- (iii) may include representatives of local educational agencies, and of community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to training;

The Board shall include representatives of governmental and economic and community development entities serving the local area, who:

- (i) shall include a representative of economic and community development entities;
- (ii) shall include an appropriate representative from the state employment service office under the Wagner-Peyser Act serving the local area;
- (iii) shall include an appropriate representative of the programs carried out under Title I of the Rehabilitation Act of 1973, serving the local area;
- (iv) may include representatives of agencies or entities administering programs serving the local area relating to transportation, housing, and public assistance, and
- (v) may include representatives of philanthropic organizations serving the local area; and

This Board may include such other individuals or representatives of entities as the Chief Elected Official determines appropriate.

Section 3. Tenure

Members shall be appointed to a three year fixed and staggered term, as specified in the Workforce Innovation and Opportunity Act (WIOA). For the purpose of formulating the first Board after implementation of WIOA - Program Year 2015, and to stagger the terms: one-third of the initial appointments were for one year; one-third were for two years; and one-third were for three years. Thereafter, all appointments shall be for three years. An individual whose's initial appointment is to fill the remainder of an exiting member's unexpired term OR an initial staggered term of less than three years, shall be eligible to serve an additional full-length term. Members may be re-appointed at the discretion of the Chief Elected Official and their desire to serve an additional term(s). The Board shall not compensate Board Members for their services, but by resolution of the Board, a fixed sum and expenses, if any, may be allowed for attendance at each regular or special meeting of the Board.

Section 4. Termination for Cause

By two-thirds majority vote of the membership or by action of the Chief Elected Official, a member may be removed for cause from the Board. Cause would be for such actions as malfeasance, misfeasance, misconduct, or any action which would be deemed not in the best interest of the Board; or 60% absences from regular scheduled meetings within the preceding twelve calendar months. Notice of a removal vote that may be taken for "cause" must be included on the agenda of said meeting. The Chair shall send a precautionary letter to the said Board member upon two (2) unexcused absences within the preceding twelve calendar months prior to the next meeting.

Section 5. Resignation

Letters of resignation must be submitted to the GASTON COUNTY Workforce Development Board Chair. Three consecutive absences without justification will be considered defacto resignation. Justification must be submitted in writing. The Board Chair has the authority to accept or deny justification.

Section 6. Vacancies

Upon vacancy of any position on this Board, the procedure in Article II, Section 1, will be followed to provide replacement representation to complete the remainder of that term of appointment.

Section 7. Active Participation of Board Members

The Gaston County Workforce Development Board members shall actively participate in convening the Gaston County Workforce Development System's stakeholders, broker

relationships with a diverse range of employers, and leverage support for workforce development activities. As members of the Gaston County Workforce Development Board, it is encouraged for each sector representative to participate in local and regional endeavors that support the understanding, expansion, and impact of Workforce Development activities. Through their volunteer efforts, they shall support and promote the ever increasing need to market and partner with current and future employers, community organizations, and institutions of higher education to create a vibrant and meaningful workforce program. Board members are expected to attend or participate in no less than 2 board sponsored initiatives each calendar year and are encouraged to attend the annual NCWorks Partnership Conference or other meaningful activities

Article 3 Meetings

Section 1. Regular Meetings

The Board shall meet at such time and place as determined by the Chairperson in an accessible facility. The Board will meet no less than four times per program year. Regular Board meetings are face to face; however, Board members may access meetings via conference call, video communications and other alternative methods with an advance request in writing made at least 3 days prior to the meeting date to the Clerk to Board via email notification.

Five working days' notice shall be delivered to each member stating a reasonable time, date and place of the meeting and the meeting's purpose unless deemed an emergency by the Chair or Executive Committee calling for said special meeting.

Section 2. Special Meetings

The Chair of the Board may, when deemed necessary, call a special meeting of the Board via conference call, video communications, or alternative media sources for transacting any business designated in the call.

Section 3. Quorum

At all meetings (regular or special) of the Board, a majority of the Board members present constitutes a quorum for transacting business. A quorum shall require the participation of the Board Chair or Vice Chair and Board members constituting 51% of the total board positions. Proxy representatives, if unable to cast votes, shall not count toward meeting the quorum requirement. Votes may be cast via electronic medium for remote attendees. The act of the majority of the Board members present at a meeting at which a quorum is present shall be the act of the Board. However, a two-thirds vote of those present or represented via voting proxy shall be required to amend any provision of these By-laws.

Section 4. Conduct of Meetings

All meetings of this Board shall be conducted in accordance with the latest edition of Robert's Rules of Order.

Section 5. Open Meetings

The Gaston County Workforce Board Conducts Business Openly: The local Board conducts its business in an open manner as required by WIOA sec. 107(e), by making available to the public, on a regular basis through electronic, audio, or virtual means and open meetings, information about the activities of the local Board. (20 CFR 679.390) This includes:

- a. Information about the Local Plan, or modification to the Local Plan, before submission of the final version of the plan;
- b. List and affiliation of local Board members;
- c. Selection of one-stop operators;
- d. Award of grants or contracts to eligible training providers of workforce investment activities including providers of youth workforce investment activities;
- e. Minutes of formal meetings of the local Board; and
- f. Local Board by-laws, consistent with § 679.310(g).

The Board, in all of its meetings will comply with the provisions of the Sunshine Provision.

Additionally, the Board hereby adopts Remote Attendance and Meeting Policies, to be used when needed, to make use of the capabilities for conferencing by electronic means or any other type of audio or video conferencing for its meetings or any of the standing committee and ad hoc committee meetings as set forth and adopted according to the following rules as applicable:

Remote Attendance -

- A. All pertinent provisions of the Sunshine Provision must be complied with, including specifically the proper notice of any regular or special meeting, the proper record keeping or minutes of each meeting, the appropriate agenda preparation for each meeting, which in addition shall be posted along with the notice of the meeting; and, in particular, any use of closed sessions shall be in compliance with the provisions of WIOA.
- B. All Board and Committee members attending meetings by electronic conferencing shall be entitled to vote as if they were personally and physically present at the meeting site so long as a quorum is, in total, present and accounted for, and their votes shall be recorded by the Board Director.
- C. A Board or Committee member who attends a meeting by electronic, video, or audio conference must provide notice to the Board Director at least 24 hours prior to the meeting unless such advance notice is impracticable.
- D. The location of the meeting included on the notice shall be equipped with a suitable transmission system in order that the public audience, the members in attendance and any staff in attendance will be able to hear any input, vote, or discussion of the conference

and that the member attending by electronic means shall have a similar capability of hearing and participating in such input, vote, or discussion.

- E. As the Board or its committees begin each new matter of business, the Chair will check with all remote location(s) where members are to ensure that each such connection is active.
- F. When a motion is made, and seconded, and discussion regarding the motion begins, the Chair will check that the connection with remote location(s) where members are present is active. Prior to closing discussion and taking any vote, the Chair will ask all remote location(s) where member(s) is(are) present whether there are any additional comments, questions, or information to be added to the discussion.
- G. All decisions will be made using majority rule except when a higher vote is required. There will be no muting of any connections with remote location(s) where members are present at any time. There will be no sidebar discussions.

Remote Meetings –

Remote Public Meetings: In Response to the Coronavirus Disease 2019 (COVID-19) Crisis, (S.L. 2020-3, SB 704) the General Assembly has *enacted modifications* to the laws governing meetings of public bodies, and voting and quorum rules for city and county governing boards. The new law modifies those rules and provides specific guidance regarding *remote* meetings, including quorum, notice, voting, public comment, and public hearings. *These provisions are in Section 4.31 of the Act*. The new provisions for *remote* public meetings became effective on May 4, 2020, and only apply when there is a declaration of a state of emergency by the Governor or General Assembly under GS 166A-90.20. They are not triggered by city or county emergency declarations. The new law also provides that any electronic meeting undertaken via remote participation between March 10, 2020 and the effective date of the new law is not deemed invalid due to the use of electronic communication to conduct that meeting.

The Board will adopt this *remote meeting policy*, to be used when needed, to make use of the capabilities for conferencing by electronic means or any other type of audio or video conferencing for its meetings as set forth and adopted according to the following rules as applicable:

- A. Before Remote Meetings: Additionally, the Gaston County WDB will continue to provide advanced meeting notice, following existing guidance for notifying the public under G.S. 143-318.12. The notice will also contain detailed information on how the public can access remote meetings. The Gaston WDB will continue to provide all documents to all board members in advance of any meetings. If applicable, presentation capabilities will be restricted to designated individuals and may be recorded
- B. Launching Remote Meetings: The Gaston WDB will insure that meetings are simultaneously available to the public by an audio stream, dial-in conference line, or video live stream. It is essential that all board members are able to hear all

communications from fellow board members and the public during remote meetings. Remote Meeting Attendance Guidelines will be reviewed with all attendees before the Board Meeting starts, including roll call, identifying actions, votes, chat box discussion, mute, etc.

- C. During the Remote Meetings: First thing at the beginning of any meeting, roll call will be taken. During roll call, each member must clearly state their name, the name of the company or agency they represent, and lastly they must also state how they are joining the meeting (telephone & their telephone #, virtual conference meeting via visual or virtual conference meeting via audio only. Board Staff and Guests will follow the same protocol.

The individual leading each section of the agenda, will reference the specific item and/or section of the agenda that is being discussed or acted on. Votes will be taken by roll call. Board Members will count for quorum/votes only while active on the remote meeting. No votes may be taken by written or secret ballot. Any board members that are calling in via telephone or cannot be seen during the conference meeting **MUST** say their name during the following times: roll call; prior to any action taken; and prior to voting.

Closed sessions –

Closed sessions may be held in accordance with G.S. 143-318.11; access to the public is not required during this time

Additional Remote Meeting Information –

The Gaston County WDB will insure that meeting minutes reflect that the meeting was done by simultaneous communication, which board members participated by simultaneous communication, and the board members who entered or left during the meeting. All chats or other written communications between members of the public body regarding the transaction of the public business during remote meetings are deemed public record. Any technical challenges that occur during the meeting shall also be noted in the minutes for future reference.

Section 6. Proxy Representation and Voting

A member may designate a representative to attend a meeting of the Board in his/her absence. The proxy must meet the membership criteria for the member's affiliation type. The proxy will count toward the appointed member's attendance, may participate in discussions by the board, and may vote *so long as the member provides written voting instructions to the Chair allowing his/her proxy representative to cast votes in accordance with the written voting instructions.*

The Chair shall not vote except in the case of a tie, in which event he/she shall cast the deciding vote. Each Board member present shall be entitled to one (1) vote on each matter for which a vote is taken. Votes may be cast telephonically, via electronic medium, and/or virtually.

Section 7. Conflict of Interest and Voting

GASTON COUNTY Board members shall not cast a vote, or take interest in, any decision- making capacity on the provision of services by such Individual (or any organization which that Individual directly represents), nor on any issue which would provide any direct financial benefit to that Individual.

No Board member shall participate in a governmental decision including voting on a matter (including recommendations, appointments, obligating, or committing the GASTON COUNTY Board to a course of action) when such action influences a decision or exercises judgment in making a decision.

Any Board member with a potential or actual conflict of interest shall comply with requirements for public disclosure and recusal.

Each Board member shall annually confirm a statement that affirms such person:

1. Has received a copy of the Board's Conflict of Interest and Code of Conduct Policies in accordance with state policy;
2. Has read and understands the policy; and
3. Has agreed to comply with the policy.

Article 4 Organization

Section 1. Officers

The officers of this Board shall be a Chair, a Vice-Chair, and a Secretary.

Section 2. Election of Officers

Officers of this Board shall be elected in June for two-year terms. The Chair and Vice-Chair will be elected from among the members who are representatives of the business sector. The secretary will be elected from among all members.

The Chair shall appoint a nominating committee to recommend officers who shall be elected from the Board's business sector membership and shall begin their term at the beginning of the new program year effective July 1. These officers shall serve until their successors are elected and qualified or until they are no longer Board members. If an officer is unable to complete his/her term the Board shall elect a successor to complete the remaining portion of the original

term. The Vice-Chair shall not be required to succeed the Chair at the end of the Chair's term of office.

Section 3. Chair

The Chair shall preside at Board meetings, designate standing and ad hoc committees (if necessary) and deemed appropriate and appoint their Chair and members.

Section 4. Vice-Chair

The Vice-Chair shall assume all duties and responsibilities of the Chair in his/her absence from meetings. In the event that the office of Chair is vacated before the end of the term, the Vice Chair shall assume the office in an acting capacity until such time as the Board elects a new Chair.

Section 5. Clerk to the Board

The Clerk to the Board shall be responsible for proper notification of meetings, review and submission of the minutes to the Board, and shall carry out any other duties deemed appropriate by the Chair. Local Area staff will serve as support personnel in performing these duties.

Section 6. Executive Committee

The Executive Committee shall consist of the Chair, Vice Chair, and (if needed) the previous Chair or Vice Chair. As determined by the Chair of the Board, the chairs of Board committees (if any) will attend Executive Committee meetings. Responsibilities of the Executive Committee are as follows: make standing committee assignments and coordination among committees, prepare recommendations to Board on state and national issues, act as needed between regularly scheduled Board meetings, and develop immediate and long-range goals for Board concurrence.

Section 7. Vacancy

If an office becomes vacant, the Board shall elect a successor at its next meeting.

Article 5 Committees

Section 1.

The Chair of the Board shall have the power, except as otherwise provided in this Article, to appoint the members of any Committee for a term of two (2) years. No Committee, except as elsewhere provided in this Article, shall take any action or position on behalf of the Board, bind the Board or exercise the authority of the Board in the management of the Corporation. The Chair of all the Committees shall be members of the Board. The Executive Committee of the Board shall meet at the call of the Chair of the Board or the written request of any two (2)

members of the committee. The Board's other Committees shall meet at the call of their respective Chair or the Chair of the Board.

Section 2.

Electronic meetings shall be permissible in lieu of face-to-face committee meetings at the discretion of the Committee Chair. An electronic meeting of the Committee occurs when Board members are in different locations, connected by electronic means, through audio, video or both. All votes taken during an electronic meeting shall be by roll call. All scheduled electronic meetings shall be held in such a way that all members participating can hear each other at the same time. When speaking, each member will be asked to clearly identify himself, so that proper recognition is given and recorded. All Board policies, administrative practices, and by-laws shall apply equally to electronic meetings.

Section 3.

The local workforce development board may establish standing committees to provide information and assist the Board in carrying out its responsibilities (20 CFR 679.360).

Article 6 Amendments

Section 1. Amendment Procedure

Board By-laws can be amended at any regular Board meeting or via electronic means provided the proposed amendment(s) has been submitted in writing via hard copy or electronic means to the Board members at least 5 work days prior to the meeting or deadline for electronic response.

Section 2. Vote Needed

The By-laws shall be amended upon affirmative vote by a two-thirds majority of the Board.

Article 7 Severability

In the event that any of the rules, regulations, restrictions, covenants, or conditions of these By-laws are held to be partially or wholly invalid or unenforceable for any reason, such holding shall not affect, alter, modify, or impair in any manner any of the other terms, provisions, rules, regulations, restrictions, covenants, or conditions contained herein.

Adopted: This, 16th day of July, 2020 - By vote of the Gaston Co Workforce Development Board Members at its quarterly meeting on this date.

Signed:

Angela C. Karchmer

Angela C. Karchmer
Angela C. Karchmer (Dec 17, 2020 16:41 EST)

Board Director Printed Name and Signature

Dec 17, 2020

Date

Chief Elected Official Printed Name and Signature

Larry JGarland

Larry JGarland
Larry JGarland (Dec 17, 2020 17:30 EST)

Board Chair Printed Name and Signature

Date

Dec 17, 2020

Date



Gaston County

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DHHS - Social Services Division Board Action

File #: 21-024

Commissioner Brown - DHHS (Social Services Division) - To Correct Budget Change Request for Board Action 2020-182
Adopted at 7/28/2020 BOC Meeting (Administrative Correction)

STAFF CONTACT

Angela Karchmer

BUDGET IMPACT

Correct appropriation of \$24,285 to various revenue accounts.

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

During the month of June, 2020, Gaston County citizens and organizations donated a total of \$24,285 to the Department of Health and Human Services - Social Services Division. The funding was appropriated into the FY2020-2021 Budget, but should have been appropriated into Fund Balance due to year end close. The attached Budget Change Request reversed the original entries and corrects the appropriation.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 5582/5600

Dept. # Department Name

Angela Karchmer 1/13/21
Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☐ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Fund Balance Appropriation	020-99-9900-0000-490000	(24,285)
Shelter - Donations	020-05-5582-0000-415001-	19,723
Nutrition: Donations	020-05-5622-0000-415003-	1,367
Employee Activities: Donations	020-05-4790-0000-415001-18142	1,800
Adult Services Donations	020-05-5600-0000-415001-	910
CAC Donations	020-05-5585-0000-415001-	485

JUSTIFICATION FOR REQUEST:

During the month of June, 2020, Gaston County citizens and organizations donated a total of \$24,285 to the Department of Health and Human Services - Social Services Division. The funding was appropriated into the FY2020-2021 Budget, but should have been appropriated into Fund Balance due to year end close. (Administrative Correction)

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

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Elections Board Action

File #: 20-577

Commissioner Brown - Elections - To Accept and Appropriate a Grant from the Center for Tech and Civic Life (CTCL) for One-Stop Election Workers for the 2020 Election Cycle **(\$40,431)**

STAFF CONTACT

Adam Ragan - Elections - 704-852-6015

BUDGET IMPACT

Appropriate grant revenues. No additional County funds.

BUDGET ORDINANCE IMPACT

Increase grant revenues up to \$40,431 and appropriate into Elections account.

BACKGROUND

The Gaston County Board of Elections has received a grant from CTCL in the amount of \$40,431 to provide bonus pay for each one-stop election worker based on the number of days the worker worked. The Gaston County portion covers a total of 2,067 days at \$19.56 per day and 269 early voting workers. The Board Action accepts and appropriates these funds.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR) and CTCL Award Letter

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4170 Elections

Dept. # Department Name

Adam Ragan 12/18/2020

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
2020 CTCL Grant	010-01-4170-0000-430000-21586	(\$40,431)
Elections - 2020 CTCL Grant	010-01-4170-0000-530041-21586	\$40,431

JUSTIFICATION FOR REQUEST:

Grant received from the Center for Tech and Civic Life through the State Board of Elections to provide an additional bonus for election workers that worked early voting in Gaston County.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



CENTER FOR
TECH AND
CIVIC LIFE

October 6, 2020

State of North Carolina
Executive Director
State Board of Elections

Dear Karen Brinson Bell,

I am pleased to inform you that based on and in reliance upon the information and materials provided by State of North Carolina, and the special circumstances State of North Carolina faces administering elections in 2020, the Center for Tech and Civic Life ("CTCL"), a nonprofit organization tax-exempt under Internal Revenue Code ("IRC") section 501(c)(3), has decided to award a grant to support the work of State of North Carolina ("Grantee").

The following is a description of the grant:

AMOUNT OF GRANT: \$ 2,284,800.00 USD

PURPOSE: The grant funds must be used exclusively for the purposes outlined in the North Carolina State Board of Elections Grant Request Letter ("Purpose").

Before CTCL transmits these funds to Grantee, CTCL requires that Grantee review and sign this agreement ("Grant Agreement") and agree to use the grant funds in compliance with the Grant Agreement and with United States tax laws and the laws and regulations of your state and jurisdiction ("Applicable Laws"). Specifically, by signing this letter Grantee certifies and agrees to the following:

1. Grantee is a state or local government unit or political subdivision within the meaning of IRC section 170(c)(1).
2. This grant shall be used only for the Purpose described above, and for no other purposes.
3. Due to special circumstances Grantee faces administering elections in 2020, Grantee has produced a grant request letter, with a plan for safe and secure election

- administration in 2020, including an assessment of election administration needs and budget estimates for such assessment ("Grant Request Letter"). The Grant Request Letter is attached to this agreement. Grantee shall expend the total amount of grant funds listed in the Grant Request Letter as detailed in the Grant Request Letter.
4. Grantee shall not use any part of this grant to make a grant to another organization, except in the case where the organization is a local government unit or political subdivision within the meaning of IRC section 170(c)(1) or a nonprofit organization tax-exempt under IRC section 501(c)(3), and the subgrant is intended to accomplish the Purpose of this grant. Grantee shall take reasonable steps to ensure that any such subgrant is used in a manner consistent with the terms and conditions of this Grant Agreement, including requiring that subgrantee agrees in writing to comply with the terms and conditions of this Grant Agreement.
 5. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs may be applied to the grant. The Grantee shall expend the amount of this grant for the Purpose by December 31, 2020.
 6. Grantee is authorized to receive this grant from CTCL and certifies that (a) the receipt of these grant funds does not violate any Applicable Laws, and (b) Grantee has taken all required, reasonable and necessary steps to receive, accept and expend the grant in accordance with the Purpose and Applicable Law.
 7. The Grantee shall produce a brief report explaining and documenting how grant funds have been expended in support of the activities described in paragraph 3. This report shall be sent to CTCL no later than January 31, 2021 in a format approved by CTCL and shall include with the report a signed certification by Grantee that it has complied with all terms and conditions of this Grant Agreement.
 8. This grant may not supplant previously appropriated funds. The Grantee shall not reduce the budget of the State Board of Elections or any County Board of Elections ("the Election Department") or fail to appropriate or provide previously budgeted funds to the Election Department for the term of this grant. Any amount supplanted, reduced or not provided in contravention of this paragraph shall be repaid to CTCL up to the total amount of this grant.
 9. CTCL may discontinue, modify, withhold part of, or ask for the return all or part of the grant funds if it determines, in its sole judgment, that (a) any of the above terms and conditions of this grant have not been met, or (b) CTCL is required to do so to comply with applicable laws or regulations.
 10. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs for the Purpose may be applied to the grant.

Your acceptance of and agreement to these terms and conditions and this Grant Agreement is indicated by your signature below on behalf of Grantee. Please have an authorized



CENTER FOR TECH & CIVIC LIFE
233 N. MICHIGAN AVE., SUITE 1800
CHICAGO, IL 60601
HELLO@TECHANDCIVICLIFE.ORG

PAGE 2

representative of Grantee sign below, and return a scanned copy of this letter to us by email at grants@techandcivicliflife.org.

On behalf of CTCL, I extend my best wishes in your work.

Sincerely,

Tiana m. johnson

Tiana Epps Johnson

Executive Director

Center for Tech and Civic Life

GRANTEE

By: *Karen Ben Bell*

Title: *Executive Director*

Date: *10/19/2020*



CENTER FOR TECH & CIVIC LIFE
233 N. MICHIGAN AVE., SUITE 1800
CHICAGO, IL 60601
HELLO@TECHANDCIVICLIFE.ORG

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NORTH CAROLINA STATE BOARD OF ELECTIONS

Mailing Address:
P.O. Box 27255,
Raleigh, NC 27611

(919) 814-0700 or
(866) 522-4723

Fax: (919) 715-0135

September 21, 2020

Tiana Epps-Johnson, Executive Director
Center for Tech and Civic Life
233 N. Michigan Ave., Suite 1800
Chicago, IL 60601-5802
Via email: tiana@techandcivillife.org

Dear Executive Director Epps-Johnson:

Thank you for the efforts by the Center for Tech and Civic Life to improve election processes and ensure they are professional, inclusive, and secure. With this mission in mind, as Executive Director of the North Carolina State Board of Elections, I request a grant of \$2,284,800 to provide bonus pay to each individual who works as a voting site official during the one-stop early voting period, October 15-31, 2020.

While legislation allocated \$100 additional pay for those individuals working as polling place officials on Election Day, no such funds were provided for those working during the one-stop early voting period in our State. These individuals work on the frontline of elections as much as Election Day officials and face the same challenges presented by the pandemic. Each worker will be provided protective personal equipment (PPE) including masks, face shields, gloves, and hand sanitizer, as well as extensive cleaning supplies and enforced social distancing. However, without this grant, we do not have funds to provide a per day bonus of \$20 to \$25 for each one-stop early voting worker. One-stop early voting is often the most used voting method for nearly every North Carolina county. For this election nearly 450 sites across the State will be open from 8 a.m. to 7:30 p.m. each weekday, 8 a.m. to 3 p.m. on the final Saturday, and a minimum of 10 hours at each site each of the first two weekends of the period. Generally, 10 to 12 individuals staff these sites.

With these grant funds, the North Carolina State Board of Elections is prepared to distribute awards to all 100 counties to pay an equal daily bonus to each individual who works at a one-stop early voting site. The award amount and bonus will be based upon a final survey of the counties to determine the number of individuals who worked during the 17-day period.

Thank you for your consideration and efforts to help us provide a safe and secure election for North Carolina.

Sincerely,

Karen Brinson Bell
Executive Director
North Carolina State Board of Elections

County	Total # OS Bonuses
Alamance County Board of Elections	1254
Alexander County Board of Elections	263
Alleghany County Board of Elections	103
Anson County Board of Elections	215
Ashe County Board of Elections	147
Avery County Board of Elections	120
Beaufort County Board of Elections	398
Bertie County Board of Elections	292
Bladen County Board of Elections	621
Brunswick County Board of Elections	2705
Buncombe County Board of Elections	3723
Burke County Board of Elections	465
Cabarrus County Board of Elections	2687
Caldwell County Board of Elections	511
Camden County Board of Elections	95
Carteret County Board of Elections	1051
Caswell County Board of Elections	209
Catawba County Board of Elections	1583
Chatham County Board of Elections	1840
Cherokee County Board of Elections	136
Chowan County Board of Elections	319
Clay County Board of Elections	170
Cleveland County Board of Elections	1475
Columbus County Board of Elections	NON-REPORTING
Craven County Board of Elections	848
Cumberland County Board of Elections	3227
Currituck County Board of Elections	159
Dare County Board of Elections	711
Davidson County Board of Elections	960
Davie County Board of Elections	556
Duplin County Board of Elections	1061
Durham County Board of Elections	5965
Edgecombe County Board of Elections	461
Forsyth County Board of Elections	3348
Franklin County Board of Elections	695
Gaston County Board of Elections	2067
Gates County Board of Elections	250
Graham County Board of Elections	226
Granville County Board of Elections	522
Greene County Board of Elections	183
Guilford County Board of Elections	5440
Halifax County Board of Elections	727
Harnett County Board of Elections	1167
Haywood County Board of Elections	297
Henderson County Board of Elections	1234
Hertford County Board of Elections	294

Hoke County Board of Elections	341
Hyde County Board of Elections	60
Iredell County Board of Elections	1244
Jackson County Board of Elections	1421
Johnston County Board of Elections	1344
Jones County Board of Elections	114
Lee County Board of Elections	636
Lenoir County Board of Elections	956
Lincoln County Board of Elections	640
Macon County Board of Elections	315
Madison County Board of Elections	197
Martin County Board of Elections	222
McDowell County Board of Elections	281
Mecklenburg County Board of Elections	16435
Mitchell County Board of Elections	84
Montgomery County Board of Elections	335
Moore County Board of Elections	1079
Nash County Board of Elections	640
New Hanover County Board of Elections	3396
Northampton County Board of Elections	709
Onslow County Board of Elections	1526
Orange County Board of Elections	1219
Pamlico County Board of Elections	173
Pasquotank County Board of Elections	FUNDED THROUGH OTHER SOURCE
Pender County Board of Elections	1001
Perquimans County Board of Elections	NON-REPORTING
Person County Board of Elections	505
Pitt County Board of Elections	942
Polk County Board of Elections	217
Randolph County Board of Elections	843
Richmond County Board of Elections	749
Robeson County Board of Elections	1597
Rockingham County Board of Elections	413
Rowan County Board of Elections	812
Rutherford County Board of Elections	403
Sampson County Board of Elections	157
Scotland County Board of Elections	119
Stanly County Board of Elections	811
Stokes County Board of Elections	464
Surry County Board of Elections	549
Swain County Board of Elections	180
Transylvania County Board of Elections	838
Tyrrell County Board of Elections	48
Union County Board of Elections	2399
Vance County Board of Elections	344
Wake County Board of Elections	14986
Warren County Board of Elections	444

Washington County Board of Elections	337
Watauga County Board of Elections	1281
Wayne County Board of Elections	747
Wilkes County Board of Elections	437
Wilson County Board of Elections	825
Yadkin County Board of Elections	99
Yancey County Board of Elections	142

TOTAL	116836
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GRANT AMOUNT	\$	2,284,800.00
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PER DAY BONUS	\$	19.56
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Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Finance Board Action

File #: 20-562

Commissioner Worley - Finance - To Accept as Information the Attached Property Tax Refunds Less than \$100. These Tax Refunds Should Be Recorded in the Board's Minutes (**Total NCVTS Refunds - \$5,252.38**)

STAFF CONTACT

Tiffany Murray - Finance Director - 704-866-3032

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

N.C. General Statute 105-381 (b) authorizes the Board of Commissioners to delegate to the Finance Director the issuance of any property tax refunds less than \$100.

Recommended sources of funds: Offset against gross collection of property taxes.

Those refunds are to be reported to the Board for inclusion in the minutes.

POLICY IMPACT

N/A

ATTACHMENTS

Tax Refunds Less than \$100 - Vehicle Chart

**Gaston County, North Carolina - Listing of Property Tax Refunds Less Than \$100.00 for Vehicles
To be Reported at the January 26, 2021 Board Meeting**

TAXPAYER NAME	AMOUNT	TAXPAYER NAME	AMOUNT
ABEDRABOUH, ANAS	76.81	LANKFORD, ROXANN CLARK	76.30
ALCOM SERVICES INC.	98.24	LATHAM, CHRISTINA LEE	92.90
BARKER, CHRISTOPHER LEE	49.80	LEDFORD, BARBARA THOMAS	60.69
BEATY, BARBARA KING	65.14	LEEPER, RONALD EUGENE	31.49
BEATY, REECE DONALD CLARK	34.70	MATIAS, DIANA	16.26
BECK, SHERYL CHINNIS	83.82	MCGRINSON-HOWELL, MARCO ANDREI	20.83
BEHELER, TIMOTHY DUANE	8.59	MERCER, WILLIAM ELLIOTT	23.23
BLACKMON, KATHERINE HANNA	7.93	MERCER, WILLIAM ELLIOTT	13.95
BRENES, CARLOS ALBERTO	22.64	MILLER, BARBARA BANKS	9.24
BROOKS, RANDY BLAIR	61.65	MILLER, STEPHEN ROY	86.64
BROWN, BARBARA SEWELL	20.53	MOORE, DORIS STOWE	51.83
BUCEATCHI, TATIANA	22.39	MOORE, JENNIFER DYAN	29.55
BURCH, GERALD ERNEST	92.17	PATTERSON, CEDRIC JERMAINE	23.14
BUTLER, SHONDA RENEE	10.54	PATTERSON, DEANN MARIE	27.35
CHILDERS, JENNIFER JO	22.03	PLOTT, WILLIAM LEE	60.46
CLEVELAND COUNTY TAX DEPARTMENT	59.92	PLUMMER, JAMES LEE	9.42
CLEVELAND COUNTY TAX DEPARTMENT	68.89	POSEY, CAROL PRUITT	37.93
COULTER, RAYMOND ROBERT JR	75.39	QUINN SALES INC	13.76
EDWARDS, CHARLES DWIGHT JR	52.02	QUINN SALES INC	27.36
EDWARDS, TONY WAYNE	19.67	RANDOLPH, JIMMY BRIAN	46.53
EMORY, WILLIAM TODD	33.56	RAU, COREY TIMOTHY	7.06
FAILE, RANDOLPH	74.64	REY, BRYANT RENE	94.83
FARLEY, STEVEN EUGENE	28.37	RICK AND JOYCE FOWLER REVOCABLE	8.61
FOWLER, RICHIE LEE	5.01	RODRIGUEZ, ALBERTO	46.52
FURR, TOMMY RAND JR	4.47	SHAW, ASHLEY RENEE	73.14
GILL, JATANYA ANTIONETTE	93.55	SHEPEARD, JESSE TYRONE IV	55.40
GODFREY, DENNIS NELSON	72.31	SPADA, THOMAS ALDO	14.47
HARDEE, ALEXANDER RAY	48.28	STIWALT, JOHN CHARLIE JR	33.05
HARDIN, BRITTANY MARIE	27.41	THOMAS, COURTNEY LYNN	68.51
HAYES, JONATHAN DAVID	27.45	VANNOY, JOHN MICHAEL	33.37
JACKSON, DEREK ANTHONY	33.82	WELCH, RODNEY EUGENE	93.25
JESSEN, STEPHEN CHARLES	35.04	WILLIS TWEED, ZENA SUSAN	63.14
KNODEL, SANDRA ALISON	19.20	WRATHALL, JARED X	55.82
KUO, JUI CHING	82.14	TOTAL NCVTS REFUNDS (September 2020)	\$ 2,944.15
ATKINSON, SUSAN EILEEN	81.64	MASSEY-LAYNE, MARY HELEN	38.90
BARKER, JOHNNY CHARLES	26.00	MAUNEY, CHARLES FREDERICK	40.34
BARRETT, TYLER JOSEPH	13.25	MCENTIRE, TERESA SILVERIO HOVAL DE	62.83
BARRETT, TYLER JOSEPH	65.63	MESSER, MATTHEW TYLER	75.13
BEAM, LEE ROY II	17.96	MESSER, ROGER ODELL	26.13
BERRY, MARK SHANNON	14.31	MORRIS, RANDY GENE	38.26
BLEACHER, BENJAMIN FRANKLIN JR	46.56	MOSS, THOMAS SELLERS	39.00
BLEVINS, DEBORAH LOUISE	10.48	MULLIS, JOHNNY FRANKLIN	11.45
BRYSON, LEWANDOSKI JUAN	26.18	MURPHY, MICHAEL JOHN	6.46
BUMGARDNER, VIRGINIA CAROL	60.86	NAIK, KIRTIBAHEN VIJAY KUMAR	77.52
CAMPBELL, JNASEUR SAQUORA NYCHAIZE	9.51	NEPAL, NEERU	65.96
CARPENTER, STEVEN DUANE	37.28	PACK, ALICIA DAWN	10.13

**Gaston County, North Carolina - Listing of Property Tax Refunds Less Than \$100.00 for Vehicles
To be Reported at the January 26, 2021 Board Meeting**

TAXPAYER NAME	AMOUNT	TAXPAYER NAME	AMOUNT
CARROLL, ARTHUR LARRY	25.58	PEELER, ELAINE BALLARD	47.18
CLONINGER, HOWARD LEE JR	47.44	ROBINSON, MICHAEL JAMES	2.59
DEJESUS LOPEZ, ELENA	37.12	ROMERO, JOE MARLO	89.78
DEMONFORT, JEAN CLAUDE	11.57	SHULER, JOSEPH SCOTT	63.53
EVANS, KENNETH SCOTT	16.46	SHULER, JOSEPH SCOTT	35.71
FERGUSON, LISA ANN	67.04	SHULER, SHELIA AUTEN	17.58
FIRST PRESBYTERIAN CHURCH	28.45	SIPE, MICHAEL LEROY	8.76
FRANKLIN, HOWARD NICHOLAS	80.68	STELLY, LEONARD NEAL	16.08
GALLOWAY, WILLIAM DEWEY	27.57	STIWALT, JOHN CHARLIE JR	36.62
HAMILTON, LAURA JUNE	46.92	STONE, WILLIAM MERLE	54.66
HANCOCK, DAVID JAY	67.99	TATE, BILLY COLEMAN	38.02
HARTMAN, RANDALL LAYNE SR	10.96	TIM CONNER ENTERPRISES INC	29.28
HENKEL, JOSEPH HUBERT JR	74.52	TURNER, CHRISTOPHER GERALD	1.89
JAMES, KATIE ELIZABETH	16.09	WANG, GAO YUN	23.73
JOHNSON, BRITTANY AMANDA	20.30	WANG, KENNY	24.14
JONES, GAYLA HOYLE	36.95	WILSON, JULIA WILSON	52.36
KING, ROBERT RAY	31.41	ZAISOVATYY, BLANCA VANESA	95.20
MACKEY, LAURA FORREST	76.21	TOTAL NCVTS REFUNDS (October 2020)	\$ 2,308.23
MALDONADO, LISA MARIE	24.99		
MASSEY-LAYNE, MARY HELEN	21.10	TOTAL NCVTS REFUNDS	\$ 5,252.38



Gaston County

Gaston County
Board of Commissioners
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Finance Board Action

File #: 21-021

Commissioner Philbeck - Finance - To Transfer \$96,590.38 in G.O. School Bond Premium Funds from Capital Improvements Fund to the Community Investment Fund **(\$96,590.38)**

STAFF CONTACT

Tiffany Murray - Finance Director - 704-866-3032

BUDGET IMPACT

Transfer of unspent issuance costs funds will reduce the amount of fund balance needed to cover debt service payments.

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

General Obligation school bonds were issued on September 22, 2017 and November 15, 2018. A portion of the bond premium resulting from the bond sale was allocated to cover issuance costs of the bonds. After all invoices were paid, the unspent balance fell into the Capital Improvements fund balance. This Board Action, if approved, will transfer the unspent balances totaling \$96,590.38 from the Capital Improvements Fund to the Community Investment Fund to reduce the amount of fund balance needed to cover debt service payments of the respective bonds. The remaining balance of each bond issue is \$26,850.00 (9/22/2017 bonds) and \$69,740.38 (11/15/2018 bonds).

The attached Budget Change Request transfers unspent issuance cost balances totaling \$96,590.38 from the Capital Improvements Fund to the Community Investment Fund and reduces fund balance appropriated.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4130 Finance

Dept. # Department Name

Tiffany Murray 1-12-2021

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☒ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☐ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Fund Balance Appropriated	040-99-9900-0000-490000-	(96,590.38)
Transfer to CIF Fund	040-98-9800-0000-580041-	96,590.38
Transfer from CIP Fund	041-98-9800-0000-480040-	(96,590.38)
Fund Balance Appropriated	041-99-9900-0000-490000-	96,590.38

JUSTIFICATION FOR REQUEST:

To transfer unspent issuance cost funds from the sale of General Obligation school bonds on 9/22/2017 and 11/15/2018 from the Capital Improvements Fund to the Community Investment Fund. The unspent balances will reduce the amount of fund balance needed to cover debt service payments of the respective bonds.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Gaston Community Action Board Action

File #: 20-584

Commissioner Keigher - Gaston Community Action - To Accept as Information the FY2021-22 Community Services Block Grant Application (***No County Funds***)

STAFF CONTACT

Joseph W. Dixon - Executive Director - Gaston Community Action, Inc. - 704-861-2283

BACKGROUND

The 33-page application packet was presented to the BOC via e-mail on January 11, 2021 and is to be accepted as information at the 1/26/2021 BOC Regular meeting. A copy of the entire document is on file with the Clerk to the BOC.

ATTACHMENTS

N/A



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Human Resources

Board Action

File #: 21-013

Commissioner Brown - Human Resources - To Approve Revisions to the Gaston County Personnel Policy Manual to include a New Telework Policy and To Approve Revision to the Gaston County Pay Plan to include a New Lateral Transfer Policy for Law Enforcement

STAFF CONTACT

Amia Massey - Human Resources Department - 704-866-3160

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

The current Personnel Policy was approved by the Board of Commissioners on July 1, 2010. The manual is reviewed periodically and updated and revised as necessary. All changes to the policy must be approved by the Board of Commissioners. Upon approval of this Board Action, the Personnel Policy will incorporate the purposed Telework Policy and the Gaston County Pay Plan will incorporate the Lateral Transfer Policy.

POLICY IMPACT

See attached for full details of proposed policies.

ATTACHMENTS

Resolution, Purposed Telework Policy and Lateral Transfer Policy for Law Enforcement



RESOLUTION TITLE: TO APPROVE REVISIONS TO THE GASTON COUNTY PERSONNEL POLICY MANUAL RELATED TO A NEW TELEWORK POLICY, TO APPROVE A NEW LATERAL TRANSFER POLICY FOR LAW ENFORCEMENT, AND TO APPROVE CHANGES TO THE COUNTY'S PAY PLAN CONSISTENT WITH POLICY CHANGES

WHEREAS, Gaston County believes it is important to have a Personnel Policy Manual for employees and supervisors to follow; and,

WHEREAS, it is prudent to review and revise the policy manual periodically to make sure it is understandable, consistent, and up to date with current law, regulations and philosophy; and,

WHEREAS, the current personnel policy manual was approved effective July 1, 2010; and,

WHEREAS, new policies addressing Teleworking and Lateral Transfer for Law Enforcement has been written; and,

WHEREAS, the Gaston County Board of Commissioners must adopt all changes to the Gaston County Personnel Policy Manual and Pay Plan.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners adopts revisions to the Gaston County Personnel Policy and Pay Plan to be effective January 1, 2021.

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

7.14 TELEWORKING

Teleworking is the practice of working at home or away from an employee's assigned main office location. Teleworking is not a benefit or an entitlement. It is a voluntary alternative work arrangement intended to enhance productivity, creativity, employee satisfaction and/or reduce operating costs. Uniformed public safety personnel are not eligible for telework. Telework must be approved by a supervisor. Written approval must be documented using the Gaston County Telework Agreement.

7.14.1 Definitions

7.14.1 Telework

Telework is a work arrangement that allows an employee to perform work, during any part of their authorized schedule, at an approved remote work location. This does not include work done while on official travel. Telework is an alternative method of meeting the needs of the County and will not be available in all occupational job classes and/or positions.

7.14.2 Regular Telework

Telework that occurs on a regularly agreed upon schedule.

7.14.3 Situational Telework

Telework that is approved on a case by case basis, or that is not part of a Regular Telework schedule. Instances in which Situational Telework may be approved include but are not limited to: operational need, weather closings, natural and man made disasters/emergencies; employee safety; special work assignments; or in order to maximize output on days when an employee's availability is impacted by personal appointments/responsibilities.

7.14.4 Teleworker

A Teleworker is an eligible employee who has been approved to work from a remote work location. The Teleworker performs the normal duties and responsibilities of his/her position from the remote work location.

7.14.5 Eligible Position

An eligible position is a job class and/or position determined by a department director to be eligible for Telework. Probationary employees in eligible positions may be allowed to Telework at the discretion of their department director or designee.

7.14.6 Remote Work Location

A worksite approved by the Teleworker's Manager other than the Teleworker's main office, such as the Teleworker's residence.

7.14.7 Main Office

The Teleworker's primary workspace in the County offices.

7.15 Teleworker Responsibilities

Employee participation in Telework is strictly voluntary. Telework is an employee privilege and is not an employee right.

An employee who participates in Telework must comply with all State and Federal laws, County policies and procedures including, but not limited to the Fair Labor Standards Act, the Occupational Safety and Health act, those regarding confidentiality; disclosure and security of information, conflict of interest; EEO, workplace conduct and information technology.

The Teleworker is responsible for establishing and maintaining an adequate and safe work space that is conducive to working. The employee agrees to designate a workspace within employee's remote location for placement and installation of equipment to be used while teleworking. The county reserves the right to inspect the designated work space during working hours to ensure the site is safe and free from hazards.

Unless equipment is provided by the County, the Teleworker is responsible for the purchase, installation, configuration, and maintenance of all equipment and services needed to Telework. Equipment such as computer, mobile computing device(s), standard software, printer, telephone, mobile phone, cellular service, internet connection, video conferencing equipment, desk and chair will be needed to telework. The County shall not be responsible for the purchase, maintenance, repair, or operational costs of any such equipment.

All equipment assigned by the County for the purpose of performing the job duties as agreed is to be maintained in good working condition and used only for performing job responsibilities. Equipment in need of repair shall be brought to the County for service. Upon resignation or termination of the telework agreement, the teleworker shall return the equipment in good working order and in comparable condition as when assigned.

The Teleworker is responsible for providing a quality, high-speed internet connection at their expense.

The Teleworker is responsible for the safety and security of County equipment, software, data, and supplies at the remote work location. This includes maintaining data security and confidentiality to the same degree maintained by the County. The Teleworker may not duplicate County-owned software.

County equipment and software is to be used for County-related purposes only.

Teleworking employees must have an operational phone so as to be readily available by phone and email during the agreed upon work hours. A teleworker whose normal duties include responding to emails and phone is expected to continue to respond while Teleworking.

The Teleworker must be prepared to come in to the main office for meetings, trainings or other official business as required within one hour of being called. Advance notice will be given to the employee whenever possible. Teleworkers will not be reimbursed for trips between their home and work.

Teleworkers will be responsible for their own office furniture.

Teleworkers are expected to obtain necessary office supplies when they are in the main office. They will not be reimbursed for supplies readily available at the main office.

7.16. Conditions of Employment

All employee responsibilities and conditions (i.e., compensation, benefits, vacation time, overtime, rights, privileges, and disciplinary procedures) apply at the teleworking site.

Worker's Compensation liability will be limited to work-related injuries that occur in the remote work location work space. Worker's Compensation injuries must be reported to the employee's supervisor. Worker's Compensation claims are subject to review and investigation by the Risk Manager, who reserves the right to inspect home workspaces following any reported on-the-job injury.

A Teleworker's job responsibilities will not change. The Teleworker's supervisor may require the Teleworker to submit regular status reports or other information to help evaluate work performance. A decline in work performance or a decline in service to internal or external customers may result in adjustments to the Telework schedule or termination of the ability to telework. A Teleworker will be held to the same performance evaluation standards as other employees in the County who do not Telework.

When the employee's main office is closed due to weather or other emergency, the teleworker will be expected to follow their normal work schedule if working from their remote work location. If an emergency such as loss of power affects the teleworker's remote work location for a major portion of the day, the employee may be required to report to the main office or use annual leave.

Teleworkers by virtue of their regular absence from the main office may forfeit their assigned office space and may share space with another employee or utilize co-work space provided by the County.

The County has the right to refuse to make Telework available to any employee.

The County has the right to terminate the Telework Agreement in writing within 10 working days notice to the Teleworker.

A Teleworker has the right to terminate the Telework Agreement in writing within 10 working days notice to their Manager.

For non-exempt employees, overtime must be approved in advance in accordance with Gaston County's overtime policy. Teleworkers must receive supervisory approval prior to working beyond their normal hours of duty. Failure to obtain supervisory approval may result in the termination of the Telework Agreement and possible disciplinary action.

Gaston County Pay Plan

G. ADDITIONAL COMPENSTATION / INCOME AUTHORIZATIONS

ADD/Any law enforcement officer, hired after the effective date of this policy with at least two years of law enforcement experience will receive lateral entry incentive pay equal to \$3,000.00. This incentive will be payable in two installments: \$1,500.00 upon completion of Field Training and \$1,500.00 upon completion of one year of independent service.



Gaston County

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Library Board Action

File #: 20-564

Commissioner Worley - Library - To Accept and Appropriate \$228,054 from the North Carolina State Library for the Gaston County Public Library

STAFF CONTACT

Sandy Hunnicutt - Library - 704-868-2164 Ext 5520

BUDGET IMPACT

Appropriate State Aid revenues. No additional County funds.

BUDGET ORDINANCE IMPACT

Increase State Aid revenues by \$228,054 and appropriate \$228,054 into State Aid Programs account 21577.

BACKGROUND

The Library was awarded \$228,054 by the North Carolina State Library to be used at the Gaston County Public Library's discretion.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR); State Aid Award Letter FY21

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 6110 Library
Dept. # Department Name

Susan McDonald 11/30/2020
Department Director's Name Date

TYPE OF REQUEST:

- ☐ Line Item Transfer Within Department & Fund
 ☐ Line Item Transfer Between Funds *
- ☐ Project Transfer Within Department & Fund
 ☒ Additional Appropriation of Funds *
- ☐ Line Item Transfer Between Departments*
 * Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER Fund - Function - Dept - Division - Object - Project xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	AMOUNT Whole Dollars Only (See Note Below)
State Aid: Public Library	010-04-6110-6112-425071	(228,054)
FY21 State Aid to Libraries	010-04-6110-6112-560000-21577	228,054

JUSTIFICATION FOR REQUEST:

The Library was awarded \$228,054 from the North Carolina State Library to be used at the Gaston County Public Library's discretion.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.

MEMORANDUM

To: Gaston County Library
From: Tanya Prokrym, Director of Library Development
Date: November 23, 2020
Re: 2020 - 2021 Aid to Public Libraries Fund - Estimated Total Payment

This memorandum is to inform you that Gaston County Library will receive **\$228,054** from the Aid to Public Libraries Fund for FY2020-21. The total authorized allocation for distribution is **\$14,182,131** for public libraries qualifying to receive State Aid. If there is a change in the allocation, you will receive a notification of the change.

State Aid payments are distributed monthly and should be received no later than the fifteenth of each month. The following chart shows the payments already distributed from July 2020 through November 2020 and the adjusted payments to be distributed from December 2020 through June 2021.

Please contact me at tanya.prokrym@ncdcr.gov if you have any questions and/or would like to go over your individual State Aid calculations.

Library Name: Gaston County Library

July 2020 Payment	Aug 2020 Payment	Sept 2020 Payment	Oct 2020 Payment	Nov 2020 Payment	Dec 2020 Payment
\$18,966	\$18,966	\$18,966	\$18,966	\$18,966	\$19,032

Jan 2021 Payment	Feb 2021 Payment	Mar 2021 Payment	Apr 2021 Payment	May 2021 Payment	June 2021 Payment
\$19,032	\$19,032	\$19,032	\$19,032	\$19,032	\$19,032

Please provide a copy of this memo to your Finance Officer and Auditor.

Roy Cooper, Governor
Susi H. Hamilton, Secretary
Timothy G. Owens, State Librarian
Susan Forbes, Asst. State Librarian

Physical Address
109 East Jones Street
Raleigh, NC 27601
(919)-814-6780

Mailing Address
4640 Mail Service Center
Raleigh, NC 27699-4600



Gaston County

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Public Works

Board Action

File #: 20-568

Commissioner Keigher - Public Works - To Declare the Attached Vehicles Surplus, Approve the Sale of Said Vehicles to the Highest Bidder on GovDeals.com and Authorize Staff to Prepare the Necessary Documents in Accordance with North Carolina General Statute 160A-266 **(No Additional County Funds)**

STAFF CONTACT

Ray Maxwell, PE - Public Works Director - 704-862-7504

BUDGET IMPACT

No additional County funds.

BUDGET ORDINANCE IMPACT

Budgeted revenues and expenses will increase by \$7,000.

BACKGROUND

Gaston County has designated the vehicles listed on the attached Surplus Vehicle list to be in poor condition, uneconomical for continued use, and as having met the established surplus criteria. This Board Action formally declares the vehicles listed as surplus and authorizes their sale at the online auction service GovDeals.com. Approval of this Board Action authorizes the County Manager to enter into an agreement with GovDeals.com, with payment of the on-line auction service to come from a Buyer's Premium paid by the Buyer, and appropriates funds from auction sale proceeds into the Motor Vehicle account per the attached Budget Change Request.

POLICY IMPACT

N/A

ATTACHMENTS

FY21 Surplus Vehicle List and Budget Change Request (BCR)

FY21 SURPLUS VEHICLES LIST

[illegible]

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4250 Public Works - Fleet Maintenance —

Dept. # Department Name

Ray Maxwell 1/11/2021

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund | ☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund | ☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments* * Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Surplus Property Sales	010-01-8300-0000-411014	(7,000)
Motor Vehicles	010-01-4199-0000-540003	7,000

JUSTIFICATION FOR REQUEST:

Vehicle 378 has been in service longer than its useful life and vehicle 322 was totaled. Repairs to these vehicles would cost more than the vehicles are worth. This Budget Change Request appropriates funds from the sale of surplus vehicles into an account to replace vehicles that will require repairs that either exceed the value of the vehicle, or from a practicality standpoint, do not make good business sense to continue maintaining.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

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Public Works

Board Action

File #: 21-007

Commissioner Fraley - Public Works - To Declare Vehicle #677 Surplus and Approve the Sale of Said Vehicle to the Tryonota Volunteer Fire Department

STAFF CONTACT

Ray Maxwell, PE - Director - Public Works - 704-862-7504

BUDGET IMPACT

No additional County funds.

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

Gaston County has designated Vehicle #677 (VIN# 2FAFP71W76X157624) to be in poor condition, uneconomical for continued use, and as having met the established surplus criteria. This Board Action formally declares the vehicles listed as surplus and authorizes the sale of this vehicle to Tryonota Volunteer Fire Department. Vehicle #677 previously assigned to Gaston County Sheriff, is a 2006 Ford Crown Victoria with approximately 154,419 miles. Tryonota Volunteer Fire Department has requested this surplus vehicle. Pursuant to N.C.G.S. 160A-274, this Board Action authorizes the County Manager to transfer Vehicle #677 to the Tryonota Volunteer Fire Department for \$1, in the event the vehicle is not in acceptable condition at the time of transfer, to substitute another, similar surplus vehicle. Further, this transfer is conditioned upon the understanding that all expenses including, but not limited to, repairs, motor fuels and lubricants, tag, inspections and any other costs associated with purchase and ownership will be the sole responsibility of the Tryonota Volunteer Fire Department. Tryonota Volunteer Fire Department agrees to use the vehicle only for official agency use, the vehicle may not be sold or title transferred to another person or entity for a minimum of two years after purchase from Gaston County and, the vehicle is purchased in "as is, where is" condition. Gaston County does not warrant in any way the condition or future operation/reliability of said vehicle. Approval of the Board Action authorizes the County Attorney to prepare a written agreement establishing the terms and conditions of the vehicle sale and authorizes the County Manager or her designee to execute said agreement and other documents as may be necessary for vehicle sale and title transfer to Tryonota Volunteer Fire Department.

POLICY IMPACT

N/A

ATTACHMENTS

Surplus Vehicle List and Letter of Request from Tryonota Volunteer Fire Department

SURPLUS VEHICLE LIST

[illegible]



*Tryonota Volunteer Fire Department Inc.
2577 Tryon Courthouse Road
Bessemer City, NC 28016
Phone: (704) 629-2100
Fire Chief Mark L. Wright*

Tryonota Volunteer Fire Department would like to purchase a surplus vehicle through the vehicle program to replace our current chief's car. The current vehicle is in need of repairs that are well beyond the value of the vehicle. Thank you Chief Mark L Wright.

Mark L Wright



Gaston County

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Public Works

Board Action

File #: 21-010

Commissioner Hovis - Public Works - To Finalize and Formally Accept Offer to Purchase County Owned Surplus Parcel (PID#155370 - 813 Freedom Mill Rd., Gastonia) **(No County Funds)**

STAFF CONTACT

Ray Maxwell, PE - Director - Public Works - 704-862-7551

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

Per Resolution 2020-291, the Commission accepted the following offer to purchase surplus County property: PID#155370 - \$12,250.00. The offer was submitted by Ms. Carol Davis. This offer was subject to the upset bid procedures as established by NCGS 160A-269. PID#155370 received no upset bids so the offer submitted by Ms. Carol Davis is the best and highest bid.

Per NCGS 160A-269, the Board of Commissioners must accept or reject the offers once all bids have been submitted, which they have. Accepting the sale of this parcel for the highest offer received will enable staff to finalize the transaction and draft the necessary deed and title transfer documents. Approval of this Board Action formally accepts the highest and best bid for the parcel and directs staff to prepare the necessary documents for signature by the Chairman.

POLICY IMPACT

N/A

ATTACHMENTS

N/A



Gaston County

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Sheriff's Office

Board Action

File #: 21-011

Commissioner Worley - Sheriff's Office - To Appropriate Funding for Inmate Off-Site Medical Expenses (***Fund Balance Appropriation - \$345,000 Estimate***)

STAFF CONTACT

Alan Cloninger - Sheriff - 704-869-6860

BUDGET IMPACT

Appropriate from Fund Balance \$345,000 Estimate.

BUDGET ORDINANCE IMPACT

Appropriate from Fund Balance.

BACKGROUND

The Gaston County Jail has experienced an exponential increase with inmate off-site medical costs during fiscal year 2021. Off-site medical expenses were trending as expected (\$102,000) until November. There were two inmates that were extremely ill and required hospital stays. The stays ranged from 15-21 days and one inmate required two surgeries. The annual off-site budget is \$175,000. The two hospital stays alone totaled over \$208,000. Therefore, the off-site budget is currently over \$135,000 with seven months remaining for billing.

While there is no way to know for certain the type and quantity of injuries that will occur or illness an inmate may have, it is projected the Sheriff's Office will need approximately \$345,000 for off-site medical costs. This is an estimate to cover the current shortfall and remaining expenses through year-end.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4315 SHERIFF'S OFFICE

Dept. # Department Name

Sheriff Alan Cloninger 1/8/21

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
FUND BALANCE APPROPRIATED	010-99-9900-0000-490000	{345,000}
PROFESSIONAL SERVICES	010-02-4315-4323-530010	345,000

JUSTIFICATION FOR REQUEST:

The Gaston County Jail has experienced an exponential increase with inmate off-site medical costs during fiscal year 2021. Off-site medical expenses were trending as expected (\$102,000) until November. There were two inmates that were extremely ill and required hospital stays. The stays ranged from 15-21 days and one inmate required two surgeries. The annual off-site budget is \$175,000. The two hospital stays alone totaled over \$208,000. Therefore, the off-site budget is currently over \$135,000 with seven months remaining for billing. While there is no way to know for certain the type and quantity of injuries that will occur or illness an inmate may have, it is projected the Sheriff's Office will need approximately \$345,000 for off-site medical costs. This is an estimate to cover the current shortfall and remaining expenses through year-end.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

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Tax Board Action

File #: 21-008

Commissioner Fraley - Tax Collections - Pursuant to G.S. 105-381, the Tax Collector Requests that the November 2020 Tax Refunds be Made. (***Releases and Refunds - \$2,596.65; Overpayments - \$37,453.57; VTS Refunds - \$6,865.07; Grand Total - \$46,915.29***)

STAFF CONTACT

Luke Sisk - Tax Collections Administrator - 704-866-3034

BACKGROUND

The Gaston County Tax Collector has examined the requests for refunds and has determined that the requests are properly authorized by statute and should be granted and the persons and/or firms listed below have requested the refund of taxes paid pursuant to GS 105-381(b).

The Board of Commissioners authorized payment of refunds to said persons and/or firms in the amounts stated with such funds coming from Account 010-00-0000-0000-23010.

ATTACHMENTS

Tax Refunds Listing for November 2020

TAXPAYER NAME	AMOUNT
NOVEMBER 2020 RELEASES AND REFUNDS	
Burch, Freida C	\$175.55
Corelogic	\$268.74
Dills, Lynette C	\$558.00
Frye, Randall	\$1,374.22
Koon, Genevieve E	\$220.14
TOTAL	\$2,596.65

NOVEMBER 2020 OVERPAYMENTS	
Adams, Travis	\$300.00
Beam, James R	\$112.15
Bowen, William G	\$194.19
Bryan, Katherine M	\$704.43
Carroll, Vivian C	\$354.46
Caudle, Tayler	\$200.00
Corelogic	\$2,648.16
Corelogic	\$1,988.25
Corelogic	\$1,879.94
Corelogic	\$2,086.38
Corelogic	\$4,136.13
Corelogic	\$1,429.89
Corelogic	\$2,370.82
Corelogic	\$568.38
Corelogic	\$100.00
Dbc C & M Mini Storage	\$901.89
Deal, William	\$140.69
Dellinger, Nita Pendleton	\$102.82
Eaker, Michael C	\$121.42
Guthrie, Tambrey J	\$105.21
Holcombe, Deborah	\$150.00
Holland, Denise B	\$118.64
Lackey, Bob	\$323.21
Law Office of Kayce Staehle	\$206.94
Lawing, Linda S	\$232.54
Leonhardt, Ronald	\$158.55
Leonhardt, Ronald	\$181.89
MEB Paint & Body	\$1,969.85
Moore, Jon	\$131.32
Morrison, Angela	\$107.58
Mult State Escrow Account	\$250.16
Paige, Sophia	\$183.53
Price, Helene B	\$676.10
Price, Helene B	\$132.68
Rann, Jonathan	\$200.00
Ruccio, William P	\$405.19
Schafer, Jonathon David	\$394.70
Spencer, Jamie J	\$289.61
State Employees Credit Union	\$792.19
State Employees Credit Union	\$122.72
State Employees Credit Union	\$1,500.40
Stowe, Robert M	\$203.09
Wells Fargo Real Estate	\$2,187.27
Wells Fargo Real Estate	\$2,204.82
Wells Fargo Real Estate	\$1,350.75
Wells Fargo Real Estate	\$954.66

Wells Fargo Real Estate	\$680.80
Whisnant, W D Jr	\$225.00
Wojcik, John C	\$674.17
TOTAL	\$37,453.57

NOVEBMER VTS REFUNDS

Alyes, Gioconda Leonor Ferretti	\$248.36
Andreou, Catherine Nicolas	\$157.80
Basheer, Sameer Musleh	\$258.62
Bissinger, Jason Matthew	\$102.77
Blakemore, Chris Lindsay	\$157.10
Covenant Village	\$242.49
Cvetkovic, Marjan	\$256.25
Davis, Thomas Rowland	\$232.46
Deal, Ricky Reid	\$349.86
Gaddy, James Legrande	\$132.31
Garcia, Anthony	\$103.52
Helms, Candace Allison	\$365.57
Herron, Eric Christopher	\$188.82
Huffstickler, Rodney Brian	\$228.19
Hunter, Valerie Shipp	\$329.34
Jefferies, Tenisha Darcelle	\$112.88
Jenkins, Charles Edward	\$173.69
Jenkins, Charles Edward	\$127.01
Jenkins, Charles Edward	\$191.22
Lee, Jacob Taylor	\$260.27
Lincoln County Dep	\$210.23
Lincoln County Tax Dept	\$283.44
Palacios, Monica	\$110.02
Parker, Tommy Carroll	\$639.61
Rowan County Tax Dept	\$386.81
Seeger, Earl JR	\$106.44
Seibold, Jesse Michael	\$285.71
Sharpe, Shatima Monique	\$101.55
Shortt, Wendell Edward II	\$105.29
Spencer, Milton Brady	\$147.52
Thompson, Sheran Yvonn	\$141.72
Watts, La Tonya Lynn	\$128.20
TOTAL	\$6,865.07

GRAND TOTAL	\$46,915.29
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Gaston County

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Tax Board Action

File #: 21-009

Commissioner Fraley - Tax Collections - Pursuant to G.S. 105-381, the Tax Collector Requests that the December 2020 Tax Refunds be Made. ***(Releases and Refunds - \$10,708.66; Overpayments - \$56,266.87; VTS Refunds - \$7,643.23; Grand Total - \$74,618.76)***

STAFF CONTACT

Luke Sisk - Tax Collections Administrator - 704-866-3034

BACKGROUND

The Gaston County Tax Collector has examined the requests for refunds and has determined that the requests are properly authorized by statute and should be granted and the persons and/or firms listed below have requested the refund of taxes paid pursuant to GS 105-381(b).

The Board of Commissioners authorized payment of refunds to said persons and/or firms in the amounts stated with such funds coming from Account 010-00-0000-0000-23010.

ATTACHMENTS

Tax Refunds Listing for December 2020

TAXPAYER NAME	AMOUNT
DECEMBER 2020 RELEASES AND REFUNDS	
Corelogic	\$409.95
Lereta Tax Services	\$605.25
Corelogic	\$591.75
Corelogic	\$607.50
Corelogic	\$607.50
Corelogic	\$591.75
Renn, Paul	\$337.50
Corelogic	\$466.22
Gilliam, Mary	\$337.50
Wells Fargo Real Estate	\$425.18
State Employees Credit Union	\$488.09
Corelogic	\$476.10
Woodruff, Lenita	\$776.93
Corelogic	\$1,482.71
Wells Fargo Real Estate	\$898.65
Corelogic	\$1,417.77
Teems, Blanch P	\$188.31
TOTAL	\$10,708.66
DECEMBER 2020 OVERPAYMENTS	
Kennedy, Elaine	\$538.84
Mosteller, Shannon	\$215.15
Hall, Sable Leslie JR	\$185.01
Schoreder, Paula	\$203.41
Eaker, Michael	\$143.02
Payne, Joseph	\$211.58
Crawford, Cora Patton	\$130.00
Shull, Linda J	\$300.00
Lereta Tax Service	\$673.30
Mercer, Jack	\$175.00
Merritt Law	\$351.47
Brady & Kosofsky PA	\$130.00
Morrison, Betsy	\$102.08
Mt Holly Recreational Assoc	\$600.00
Damary, Lazo	\$134.00
Williams, Pamela D	\$150.00
Corelogic	\$3,111.08
Corelogic	\$5,113.15
Solidifi Title & Closing	\$216.80
Kelley Harold	\$130.00
Corelogic	\$1,921.46
Fang, Wei Zu	\$3,958.74
Corelogic	\$3,492.72
Corelogic	\$3,061.81
Corelogic	\$3,779.00
Bowen, William	\$264.51
Leonhardt, Ronald	\$186.18
Dellinger, Nita	\$193.19
Rucco, William	\$171.09
Law Offices of Kayce C Staehle	\$100.00
Payne, Christopher	\$1,778.49
Koenig Investments	\$1,036.03
Holland, Denise	\$118.64
Holland, Denise	\$118.64
Kpodo, Anita E	\$4,438.77

Corelogic	\$2,095.74
Abdeljabber, Asmar	\$108.00
Carter, Jackie L	\$249.48
Carter, Jackie L	\$196.16
Adcock, Jerry	\$1,573.40
Hamilton Mary Ann	\$256.15
Harmon, Edwin	\$254.44
Costner, Wesely	\$165.42
Lisk, Brian D	\$1,492.70
Stublefield, William	\$3,970.35
Sadler, Vance M	\$1,064.35
Honeycutt, Elizabeth L	\$1,369.24
conner, Curtis	\$2,973.54
Ray, Richard	\$334.76
Cease, William	\$780.44
Schurian, Cory	\$700.00
Carson, Kenneth	\$834.19
State Employees Credit Union	\$415.35
TOTAL	\$56,266.87

DECEMBER VTS REFUNDS

Beheler, Timothy Duane	\$110.13
Boyer, Ladonna Auton	\$149.03
Brown, Justin Alan	\$130.95
Bumgardner, Charles Allen	\$252.74
Burke, Thomas Patrick	\$210.49
Cameron, Jennifer Ann	\$400.63
Carden, William Christopher	\$137.39
Carver, Aaron Lee	\$218.14
Crown, Tamara Lee	\$337.46
Eaves, Debra Whetstine	\$100.39
Farr, Kimberly Bryson	\$180.58
Florian, Daniel Hernan	\$348.32
Fowler, Hershel Louis Jr	\$365.99
Freeman, Kimberly donnelly	\$331.03
Hamrick, Joseph Thomas	\$234.07
Jones, Kimberly Cloninger	\$125.90
Kinely, Debra Diane	\$468.39
Lam, Hoang Oanh Thi	\$175.73
Lee, Alexis Cierra	\$101.01
Wilson, Michael Channing	\$240.37
McCampbell, Daniel Lee	\$295.58
Morris, Peggy Jones	\$137.49
Orridge, Neil Simon	\$278.81
Pillow, Melvin Russell	\$271.01
Powell, Nathan Shawn	\$147.14
Quinn Sales Inc	\$228.58
Rhyne, Dessislava Tchavdarova	\$169.07
Rupard, Robert Jack	\$269.07
Scott, Mark David	\$115.47
Seagraves, Roger Dale Jr	\$130.36
Stallings, Randall Lee	\$251.10
Stevenson, Walter Macon	\$172.88
Stiles, William Dale	\$145.29
Welsh Reid, Angenette Mary	\$145.76
Wilson, Roy Alec	\$146.06
Ziglar, Cheryl Barker	\$120.82
TOTAL	\$7,643.23

GRAND TOTAL	\$74,618.76
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Gaston County

Gaston County
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DHHS - Social Services Division Board Action

File #: 21-030

ADDED/ Commissioners Brown and Philbeck - DHHS (Social Services Division) - To Accept and Appropriate Emergency Rental Assistance Funds from the US Department of Treasury in the Amount of \$6,772,100 **(100% Federal Funds, No County Match Required)**

STAFF CONTACT

Angela Karchmer - Social Services Director - 704-862-7930

BUDGET IMPACT

Appropriate Federal revenues. No additional County funds.

BUDGET ORDINANCE IMPACT

Increase Federal revenues by \$6,772,100 and appropriate \$6,772,100 into Special Programs account.

BACKGROUND

The Department of US Treasury made available funds for the Emergency Rental Assistance program to assist households that are unable to pay rent and utilities due to the COVID-19 pandemic. Grantees use the funds to provide assistance to eligible households through existing or newly created rental assistance programs. At least 90 percent of awarded funds must be used for direct financial assistance, including rent, rental arrears, utilities and home energy costs, utilities and home energy costs arrears, and other expenses related to housing. Remaining funds are available for housing stability services, including case management and other services intended to keep households stably housed, and administrative costs. Funds generally expire on December 31, 2021.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4790 DHHS-Social Services

Dept. # Department Name

Angela Karchmer 1/22/2020

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Emerg Rental Assistance Grant	020-05-4790-0000-420000-21591	(6,772,100)
Temp Svcs: ERA Grant	020-05-4790-0000-530013-21591	677,210
Emerg Rental Asst: Direct Payt	020-05-4790-0000-560000-21591	6,094,890

JUSTIFICATION FOR REQUEST:

The Department of US Treasury made available funds for the Emergency Rental Assistance program to assist households that are unable to pay rent and utilities due to the COVID-19 pandemic. Grantees use the funds to provide assistance to eligible households through existing or newly created rental assistance programs. At least 90 percent of awarded funds must be used for direct financial assistance, including rent, rental arrears, utilities and home energy costs, utilities and home energy costs arrears, and other expenses related to housing. Remaining funds are available for housing stability services, including case management and other services intended to keep households stably housed, and administrative costs. Funds generally expire on December 31, 2021.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

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Board of Commissioners

Board Action

File #: 21-016

Board of Commissioners - Legislative Request: Legislative Agenda for the 2021 Session of the North Carolina General Assembly

STAFF CONTACT

Donna S. Buff - Clerk to the Board - 704-866-3196

BACKGROUND

The Commission's 2021 legislative goals and a final Legislative Agenda Resolution is to be adopted at the January 26, 2021 BOC Regular Meeting.

ATTACHMENTS

Resolution



**RESOLUTION TITLE: GASTON COUNTY BOARD OF COMMISSIONERS
LEGISLATIVE AGENDA FOR THE 2021 SESSION OF THE NORTH
CAROLINA GENERAL ASSEMBLY**

WHEREAS, the Gaston County Board of Commissioners are committed to strengthen and diversify Gaston County's economy, make Gaston County a top choice of business and industry expansion and to encourage the growth of safe and healthy communities; and,

WHEREAS, job creation, economic development, education, workforce development, healthy communities, public safety and quality of life are adopted priorities of the Commission and are important guiding principles for future policy decisions; and,

WHEREAS, the Gaston County Board of Commissioners recognizes that State policies, programs and investments can have a significant influence on local policy-making; and,

WHEREAS, the Gaston County Board of Commissioners has identified numerous goals for consideration and support during the 2021 General Assembly Session.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners respectfully requests the Gaston County Delegation to the North Carolina General Assembly to:

1. Support the North Carolina Association of County Commissioners' legislative priorities; most importantly, oppose unfunded mandates and any shifts of State responsibilities to counties.
2. Focus on Economic Development:
 - A. Continue to support tax policy to promote advancement of a business climate in Gaston County that fosters competitiveness, encourages new investment and provides for the expansion of current industry to support the local workforce and quality of life:
 - Support the continued efforts toward lowering and eventual elimination of the NC Corporate Tax.
 - Oppose new and repeal targeted taxes, policies, codes and rules that would impede business development.
 - Continue support of Local Option Sales Tax and maintaining dedicated revenue for economic development.
 - Support reduction of the Franchise Tax.

GASTON COUNTY BOARD OF COMMISSIONERS
LEGISLATIVE AGENDA FOR THE 2021 SESSION OF THE NORTH CAROLINA GENERAL
ASSEMBLY
Page 2

- B. Support job creation and retention efforts; fully fund job recruitment efforts and support various economic development performance based incentives:
 - Maintain economic development programs of Golden Leaf Foundation
 - Maintain the Governor's One NC Fund's
 - Continue support for workforce development through the Community College system and to strengthen the educational offerings in partnerships with industry and K-12 education; including programs like College and Career Promise and Early College
 - Support State investment in rural infrastructure of water and sewer.
- C. Support funding for travel and tourism, historic preservation, land conservation, state parks and the arts in North Carolina as it spurs economic development:
 - Support Crowder's Mountain State Park
 - Support Mountain Island Educational State Forest
- D. Encourage Federal Delegation to support:
 - Expansion of the H-1B Visa Program
 - A. Crucial to recruitment of foreign companies
 - B. Allows new and existing companies engage their foreign workers in specific training fields
 - C. Need to allow additional visas to be issued to support set up of foreign companies
 - D. Expansion of Gastonia's Municipal Airport
 - E. LYNX Silver Line light rail expansion from Charlotte to Belmont.
- 3. Support Transportation Funding:
 - Support a Transportation Seminar for Elected Official in Gaston County in Summer, 2021
 - Support the funding of transportation improvements required for new business and industry as well as high residential growth regions
 - Support the development of innovative and sustainable methods of funding transportation and infrastructure projects to meet the needs of our growing population, including a mix of funding methods such as bonds, public-private partnerships, and new revenue sources
 - Support LOCAL Transportation Funding Priorities which include:
 - Bridge over Catawba River (South Fork Crossing/Catawba Crossing)
 - Widening of I-85
 - Establish timelines on 24 projects that have been stopped in Gaston County due to funding availability.

4. Continue to Support appointments of Gaston County residents, who are interested, to statewide boards and commissions. Specific commissions of interest include, but are not limited to: Parks and Recreation Trust Fund, Board of Transportation, Property Tax Commission, Partnership for Children, Local Government Retirement System, Local Government Commission and Housing Finance Agency.
5. Support the reinvestment of lottery ticket sale proceeds for education spending as originally intended and restore the statutory requirement that 40% of net lottery proceeds be allocated to counties for school capital needs.
6. Support funding for school facilities.
7. Support LME-MCO, Partners Behavioral Health as local publically managed behavioral health services, in order to preserve locally driven system of care. Support every counties right to choose and contract the LME-MCO that serves their community.
8. Support funding for School Resource Officers. Support flexibility to allow retired officers working as SROs to be compensated without compromise to their retirement.

COVID-19 Support for Gaston County

1. Health & Human Services

- A. Support funding to address the additional critical needs for vulnerable populations, children, aging seniors and disabled adults.
- B. Support county services due to the additional strain on vulnerable populations during the pandemic. Services such as independent living for seniors and disabled adults, foster care, child care during school closures to ensure parents maintain job security.
- C. Support of COVID vaccine rollout to all populations. Stronger support of data systems at DHHS during pandemic.
- D. Stop overcrowding in local jail facilities and increase funding for inmates to recover full cost of state inmate housing.

2. Business

- A. Support Let Them Work initiatives and stop government shutdowns of business.
- B. Stop government mandates of landlords to provide free shelter during COVID. Government should make landlords whole who have lost rental income due to halting evictions for non-payment of rent.
- C. Continue support for displaced workers including funding workforce development training, vocational training opportunities and unemployment benefit extensions during the course of the pandemic.

BE IT FURTHER RESOLVED that copies of this Resolution be forwarded to the Gaston County Legislative Delegation to the NC General Assembly and the North Carolina Association of County Commissioners.



Gaston County

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Board of Commissioners
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County Attorney

Board Action

File #: 20-526

Commissioner Worley - County Attorney - To Amend the Gaston County Code of Ordinances, Chapter 8 - Health and Sanitation, Article IV. - Public Assembly and Parade Permits - To Create Article Outlining County Permitting Process for Mass Gatherings Held Within County's Jurisdiction

STAFF CONTACT

Jonathan Sink - County Attorney - 704-866-3400

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

The attached Resolution would add an article to Chapter 8 of the Gaston County Code of Ordinances to outline procedures for obtaining a permit for a mass gathering.

POLICY IMPACT

Modifies Chapter 8 of the Gaston County Code of Ordinances.

ATTACHMENTS

Resolution



RESOLUTION TITLE: TO AMEND THE GASTON COUNTY CODE OF ORDINANCES, CHAPTER 8 – HEALTH AND SANITATION, ARTICLE IV. – PUBLIC ASSEMBLY AND PARADE PERMITS – TO CREATE ARTICLE OUTLINING COUNTY PERMITTING PROCESS FOR MASS GATHERINGS HELD WITHIN COUNTY’S JURISDICTION

WHEREAS, Chapter 8 of the Gaston County Code of Ordinances concerns the health and safety of the citizens of Gaston County; and,

WHEREAS, there is currently no provision in the Code of Ordinances that deals directly with the permitting process for mass gatherings held within the County’s jurisdiction; and,

WHEREAS, Gaston County wishes to add an article to this chapter to outline the process for obtaining a permit for a mass gathering in the County.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners hereby modifies Chapter 8 of the Gaston County Code of Ordinances and creates Article IV. as follows:

ARTICLE IV. – PUBLIC ASSEMBLY AND PARADE PERMITS

Definitions.

As used in this article, the following definitions shall apply:

- (1) *Appeals official* means the county manager, or his or her designee who shall be an assistant county manager.
- (2) *Demonstration* means a public display of sentiment for or against a person or cause, including protesting.
- (3) *Festival* means an outdoor concert, fair, community event, or similar event that is primarily commercial and/or recreational in nature.
- (4) *Parade* means an athletic event, march, procession, or other similar activity consisting of persons, animals, vehicles or things, or any combination thereof, that disrupts the normal flow of traffic upon any public street or sidewalk. A funeral procession is not a parade.
- (5) *Permit official* means the Sheriff or sheriff’s deputy designated by the Sheriff as being responsible for issuing and revoking permits under this article. The county manager may designate different persons as the permit official for different categories of permitted events and for different facilities or locations.

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

(6) *Public assembly* means:

A festival or demonstration of 25 or more people reasonably anticipated to obstruct the normal flow of traffic upon any public street or sidewalk; and a festival or demonstration of 25 or more people in or on Gaston County Courthouse property, the Sheriff's Office Headquarters, the Gaston County Administrative Building, or any other county-owned property.

Public assembly and parade permits.

(a) *Permit required.* No public assembly or parade is permitted unless a permit allowing such activity has been obtained, and remains unrevoked, pursuant to this section.

(b) *Permit application.* An application for a public assembly or parade permit shall be made in writing on a form prescribed by the Permit official at least thirty (30) days before the commencement of the event. Notwithstanding the preceding sentence, the permit official shall consider an application that is filed less than thirty (30) days before the commencement of the proposed event where the purpose of such event is a spontaneous response to a current event, or where other good and compelling causes are shown.

The application must contain the following:

(1) The name, address, and telephone number for the person in charge of the proposed event and the name of the organization with which that person is affiliated or on whose behalf the person is applying (collectively "applicant");

(2) The name, address, and telephone number for an individual who shall be designated as the responsible planner and on-site manager for the event;

(3) The date, time, place, and route of the proposed event, including the location and time that the event will begin to assemble and disband, and any requested street closings;

(4) The anticipated number of persons and vehicles, and the basis on which this estimate is made;

(5) A list of the number and type of animals that will be at the event and all necessary health certificates for such animals;

(6) Such other information, attachments, and submissions that are requested on the application form; and

(7) Payment of a nonrefundable application fee of \$250 for events with less than 500 people or \$750 for events with 500 or more people.

(c) *Permitting criteria.* An application may be denied or revoked for any of the following reasons:

(1) The application is not fully completed and executed;

(2) The applicant has not tendered the required application fee or has not tendered other required user fees, indemnification agreements, insurance certificates, or security deposits within times prescribed;

To Amend the Gaston County Code of Ordinances, Chapter 8 – Health and Sanitation, Article IV. – Public Assembly and Parade Permits – To Create Article Outlining County Permitting Process for Mass Gatherings held within County’s Jurisdiction

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- (3) The application contains a material falsehood or misrepresentation;
- (4) The applicant is legally incompetent to contract or to sue and be sued;
- (5) The applicant has on prior occasions made material misrepresentations regarding the nature or scope of an event;
- (6) The applicant has previously permitted a violation or has violated the terms of a public assembly or parade permit issued to or on behalf of the applicant;
- (7) The applicant has on prior occasions damaged county property and has not paid in full for such damage;
- (8) A fully executed prior application for the same time and place has been received, and a permit has been or will be granted to a prior applicant authorizing uses or activities which do not reasonably permit multiple simultaneous events;
- (9) The proposed event would conflict with previously planned programs organized, conducted, or sponsored by the county and previously scheduled at or near the same time and place;
- (10) The proposed event would present an unreasonable danger to the public health or safety;
- (11) The proposed event would substantially or unnecessarily interfere with traffic;
- (12) The event would likely interfere with the movement of emergency equipment and police protection in areas contiguous or in the vicinity of the event;
- (13) There would not, at the time of the event, be sufficient law enforcement and traffic control officers to adequately protect participants and non-participants from traffic related hazards in light of the other demands for police protection at the time of the proposed event;
- (14) The applicant has not complied or cannot comply with applicable licensure requirements, ordinances, or regulations concerning the sale or offering for sale of any goods or services;
- (15) The use or activity intended by the applicant is prohibited by law;
- (16) For non-First Amendment protected public assemblies or parades, the following criteria shall also apply:
 - a. The cultural and/or educational significance of the event;
 - b. The extent to which the event contributes to the economic revitalization and business development of the county;
 - c. The impact and/or cost of the event to county support services;
 - d. The impact of the event to the public health, safety, and welfare;
 - e. The impact of the event on business and resident populations within or adjacent to the proposed event site;
 - f. The evaluation of any previous event produced by the event organizer with regard to planning, quality, public safety, and payment of invoices;
 - g. The frequency and timing of the event or similar events.

Unless subject to (c)(16), nothing in this section shall authorize the permit official to deny or revoke a permit based upon political, social, or religious grounds or reasons, or based upon the content of the views expressed.

The permit official may attach reasonable conditions to any permit approval.

(d) *Costs and fees.* The applicant shall be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the county for the costs of providing on-duty law enforcement officers, to appropriately police street closures. For festivals, the applicant shall be additionally responsible for hiring and paying off-duty law enforcement officers and fire/GEMS personnel, or reimbursing the county

for the costs of providing on-duty law enforcement officers and fire/GEMS personnel, to provide internal festival safety and security.

The permit official, in consultation with the Gaston County Sheriff’s Office and the Gaston County Fire Marshal, shall determine the number of officers and fire/GEMS personnel needed to appropriately police street closures and for internal safety and security, and the time when such services shall commence and end, taking into consideration the following:

- (1) The proposed location of the special event or route of the parade;
- (2) The time of day that the public assembly or parade is to take place;
- (3) The date and day of the week proposed;
- (4) The general traffic conditions in the area requested, both vehicular and pedestrian. Special attention is given to the rerouting of the vehicles or pedestrians normally using the requested area;
- (5) The number of marked and unmarked intersections along the route requested, together with the traffic control devices present;
- (6) If traffic must be completely rerouted from the area, then the number of marked and unmarked intersections and the traffic control devices are to be taken into consideration;
- (7) The estimated number of participants;
- (8) The estimated number of viewers;
- (9) The nature, composition, format, and configuration of the special event or parade;
- (10) The anticipated weather conditions;
- (11) The estimated time for the special event or parade;
- (12) For festivals, whether alcohol will be served, live music offered, or retail sales stations provided, and the number and location of alcohol service stands, music stages, and retail stands.

In addition, for festivals located on County-owned property, the applicant shall reimburse the County for the costs of providing street and sidewalk cleaning, trash receptacle placement, trash removal, and trash disposal.

Notwithstanding the foregoing, the County may provide the services required by this subsection at no cost, or at a reduced cost, to the applicant should the County desire to provide such support to the public assembly or parade. Such action is not a waiver of a regulatory requirement based upon political, social, or religious grounds or reasons, or based upon the content of the views expressed, but instead is an affirmative act of county association or speech.

(e) *Time and notice of decision.* The permit official shall approve or deny an application within twenty (20) days of receipt. A notice of denial or revocation shall clearly set forth the grounds upon which the permit was denied or revoked and, where feasible, shall contain a proposal for measures by which the applicant may cure any defects in the application or otherwise procure a permit. Where an application is denied because the proposed event would conflict with another event that has or will be approved, the permit official shall propose an alternative place, if available for the same time, or an alternative time, if available for the same place.

(f) *Appeals.*

(1) An applicant may appeal the denial or revocation of an application in writing within ten (10) days after notice of the denial has been received. Within five (5) business days, or such longer period of time agreed to by the applicant, the appeals official shall hold a quasi-judicial hearing on whether to issue the permit or uphold the denial or revocation. The applicant shall have the right to present evidence at said hearing. The decision to issue or uphold the denial or revocation shall be based solely on the approval criteria set forth in this section. The appeals official shall render a decision on the appeal within five (5) business days after the date of the hearing. In the event that the purpose of the proposed event is a spontaneous response to a current event, or where other good and compelling causes are shown, the appeals official shall reasonably attempt to conduct the hearing and render a decision on the appeal as expeditiously as is practicable.

(2) The decision of the appeals official is subject to review in the Superior Court of Gaston County by proceedings in the nature of certiorari. Any petition for writ of certiorari for review shall be filed with the clerk of superior court within thirty (30) days after the applicant has received notice of the decision. Unless good cause exists to contest a petition for writ of certiorari, the county shall stipulate to certiorari no later than five (5) business days after the petitioner requests such a stipulation. The county shall transmit the record to the court no later than five (5) business days after receiving the order allowing certiorari. Notwithstanding the provisions of any local rule of the reviewing court that allows for a longer time period, the county shall file its brief within fifteen (15) days after it is served with the petitioner’s brief. If the petitioner serves his or her brief by mail, the county shall add three (3) days to this time limit, in accordance with North Carolina Gen. Stat. § 1A-1, Rule 5. If the local rule is subsequently amended to provide for a shorter time period for the filing of any brief, then the shorter time period shall control. The North Carolina Rules of Appellate Procedure shall govern an appeal by an applicant from the Superior Court of Gaston County.

(g) It shall be unlawful for any person to violate any provision of this section or to violate any term or condition of a permit issued pursuant to this section.

Public assembly and parade regulations.

(a) It shall be unlawful to unreasonably hamper, obstruct, impede, or interfere with a public assembly or parade, or with any person, vehicle, or animal participating or used in the public assembly or parade.

(b) It shall be unlawful for the operator of a motor vehicle to drive between vehicles or persons comprising a parade when such vehicles or persons are in motion and are conspicuously designated as a parade.

(c) Spectators of a public assembly or parade and persons attending or participating in a public assembly or parade picketing shall be subject to all applicable local, state, and federal laws including, but not limited to, North Carolina Gen. Stat. § 14-277.2 (weapons).

(d) Nothing in this section prohibits a law enforcement officer from issuing a command to disperse in accordance with North Carolina Gen. Stat. § 14-288.5 in the event of a riot or disorderly conduct by the assembly of three (3) or more persons.

To Amend the Gaston County Code of Ordinances, Chapter 8 – Health and Sanitation, Article IV. – Public Assembly and Parade Permits – To Create Article Outlining County Permitting Process for Mass Gatherings held within County’s Jurisdiction

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This Ordinance amendment shall be effective immediately upon its adoption.

Adopted the 26th day of January, 2021.

Tom Keigher, Chairman
Gaston County Board of Commissioners

Certification

I, Donna S. Buff, Clerk to the Gaston County Board of Commissioners, do hereby certify that the above, as filed with the Clerk to the Board, is a true and accurate copy of the ordinance amendment entitled *To Amend the Gaston County Code of Ordinances, Chapter 8 – Health and Sanitation, Article IV. – Public Assembly and Parade Permits – To Create Article Outlining County Permitting Process for Mass Gatherings held within County’s Jurisdiction*, as adopted by the Board of Commissioners on January 26, 2021 and to be set forth in the Gaston County Code of Ordinances upon adoption.

Donna S. Buff, Clerk to the Board

SEAL



Gaston County

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Board of Commissioners

Board Action

File #: 21-017

Appointment List - Current Expiring Terms/Vacant Positions

STAFF CONTACT

Donna S. Buff - Clerk to the Board - 704-866-3196

Appointment List

January 26, 2021

COMMISSIONER BOARD			REPRESENTING	REASON	NAME	END DATE
<u>Chair Appts</u>						
Chair Appts	Economic Development Commission		Board of Commissioners /Designee/Ex-Officio (Voting Member)	Vacant	Vacancy/Comm. Jack Brown	12/08/2023
Chair Appts	Farmers Market Advisory Board		Commissioner/Ex-Officio (Voting)	Vacant	Vacancy/Comm. Tracy Philbeck	12/01/2022
Chair Appts	Partnership For Children of Lincoln/Gaston Counties - Board of Directors		BOC Chairman/ Designee/Ex-Officio (Voting)	Vacant	Vacancy/Comm. Allen Fraley	12/01/2021
<u>Full Board</u>						
Full Board	Equalization and Review Board		At Large	Term Expiring	Conrad R. Pogorzelski	12/31/2020
Full Board	Equalization and Review Board		Alternate	Term Expiring	Thomas E. Mccray	12/31/2020
Full Board	Equalization and Review Board		At Large	Term Expiring	Joe Grigg	12/31/2020
Full Board	Equalization and Review Board		Alternate	Term Expiring	Martin C. Eudy	12/31/2020
Full Board	Equalization and Review Board		Alternate	Term Expiring	L. Allen Beatty	12/31/2020
Full Board	Family Advisory Board		Commissioner/Ex-Officio (Voting)	Vacant	Vacancy/Comm. Jack Brown	04/30/2021
Full Board	Quality of Natural Resources Committee (QNRC)		Health	Vacant	Vacancy/Steve Tracy	10/31/2019
Full Board	Quality of Natural Resources Committee (QNRC)		Land Conservation	Vacant	Vacancy/Robert Cloninger, III	10/31/2019
Full Board	Quality of Natural Resources Committee (QNRC)		Air Protection	Vacant	Vacancy/Michelle Cook	11/01/2023
Full Board	Quality of Natural Resources Committee (QNRC)		Agriculture	Vacant	Vacancy/Richard Rhyme	10/31/2021
<u>Chad Brown</u>						
#7-CB	Adult Care Home Community Advisory Committee		Commission	Vacant	Vacancy/Nellie Overcash	05/31/2021
RB Twp.	Gaston County Board of Adjustments		At Large/Unincorporated Area Resident	Term Expiring	Elizabeth Moser	01/31/2021
RB Twp.	Gaston County Housing Board		At Large	Term Expiring	Elizabeth Moser	01/31/2021
#7-CB	Nursing Home Community Advisory Committee		At Large	Vacant	Vacancy/Mary MacArthur	10/31/2022
#7-CB	Nursing Home Community Advisory Committee		NHA Appt.	Vacant	Vacancy/Shirley Ferguson	11/30/2011
#7-CB	SARA Local Planning Committee (LEPC)		Local Industry	Vacant	Vacancy/Joe Parkulo	02/01/2023

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Legend: Vacant = Person does not wish to be reappointed or has resigned; Term Expiring = Commissioner may reappoint if appointee desires to continue serving; Appointment or Reappoint Recommended = Agency has requested action, if Commissioner desires to do so. Full Board = Appointment is made with motion/second/vote from the Board.

Appointment List

January 26, 2021

COMMISSIONER BOARD			REPRESENTING	REASON	NAME	END DATE
<u>Allen Fraley</u>						
#4-AF	Adult Care Home Community Advisory Committee	Domiciliary Home Appt.	Vacant	Vacancy/	Jane Patrick	01/31/2018
#4-AF	Adult Care Home Community Advisory Committee	Commission	Vacant	Vacancy/Erin Barbee		05/01/2019
CH Twp.	Council on Aging	At Large	Vacant	Vacancy/Ronald Pinkerton		11/30/2019
CH Twp.	Economic Development Commission	CH. Twp.	Vacant	Vacancy/Larry Summer		12/31/2022
#4-AF	Environmental Review Advisory Board	Professional Engineer	Term Expiring	Michael Trent Stanforth		01/31/2021
#4-AF	Juvenile Crime Prevention Council (JCPC)	Youth Rep.	Vacant	Vacancy/Marvin Hagen		06/30/2020
CH Twp.	Planning Board	CH Twp.	Term Expiring	Carl A. Harris Sr.		01/31/2021
#4-AF	SARA Local Planning Committee (LEPC)	Law Enforcement	Vacant	Vacancy/Adam Wilson		12/31/2019
<u>Bob Hovis</u>						
#5-BH	Adult Care Home Community Advisory Committee	NHA Appt	Vacant	Vacancy/Mary Alice Brown		04/30/2019
#5-BH	Adult Care Home Community Advisory Committee	Commission	Vacant	Vacancy/Bonnie Singer		04/30/2022
#5-BH	Gaston Community Action Board of Trustees (GCA)	Public Sector	Vacant	Vacancy/LaWanza F. Moore		10/31/2021
CM Twp.	Gaston County Board of Adjustments	At Large/Unincorporated Area Resident	Vacant	Vacancy/Kevin Meyer		12/31/2020
CM Twp.	Gaston County Housing Board	At Large	Vacant	Vacancy		12/31/2020
CM Twp.	Industrial Facilities and Pollution Control Financing Authority	CM Twp.	Vacant	Vacancy/Neil Styers		10/31/2018
CM Twp.	Planning Board	CM Twp.	Term Expiring	Deborah Ally		01/31/2021
#5-BH	Transportation Advisory Board (TAB)	United Way of Gastonia	Vacant	Vacancy/Daughtry Hopper		10/31/2022
#5-BH	Transportation Advisory Board (TAB)	Business/Industry	Vacant	Vacancy/Carolyn Dow		12/31/2018
#5-BH	Transportation Advisory Board (TAB)	Local Elected Officials/Staff	Vacant	Vacancy/Donnie Loftis		10/31/2012
<u>Kim Johnson</u>						
#1-KJ	Adult Care Home Community Advisory Committee	Commission	Vacant	Vacancy		08/31/2018
#1-KJ	Adult Care Home Community Advisory Committee	Commission	Vacant	Vacancy/Linda Denton		08/01/2020
#1-KJ	Child Fatality Prevention Team (CFPT)	At Large or County Agency Rep.	Vacant	Vacancy/Janet Arthurs		01/31/2021
#1-KJ	Community Child Protection Team (CCPT)	At Large or County Agency Rep.	Term Expiring	Andrew Schrag		01/31/2021
#1-KJ	Gaston County Board of Adjustments	At Large/ALT	Vacant	Vacancy/George Mason		01/31/2022
#1-KJ	Gaston County Housing Board	At Large/ALT	Vacant	Vacancy/George Mason		01/31/2022
#1-KJ	Nursing Home Community Advisory Committee	NHA Appt.	Vacant	Vacancy/Jonathan Fletcher		06/30/2018

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Legend: Vacant = Person does not wish to be reappointed or has resigned; Term Expiring = Commissioner may reappoint if appointee desires to continue serving; Appointment or Reappoint Recommended = Agency has requested action, if Commissioner desires to do so. Full Board = Appointment is made with motion/second/vote from the Board.

Appointment List

January 26, 2021

COMMISSIONER BOARD			REPRESENTING	REASON	NAME	END DATE
Tom Keigher						
#6-TK	Adult Care Home Community Advisory Committee	NHA Appt		Vacant	Vacancy/Patricia Lineberger	02/01/2017
#6-TK	Animal Care and Enforcement Advisory Board	Citizen At Large		Term Expiring	Kamryn T Loftis	01/31/2021
G Twp./TK	Council on Aging	At Large		Vacant	Vacancy/Brandy Lineberger	11/30/2019
#6-TK	Environmental Review Advisory Board	Chairman QNRC/Designee		Term Expiring	Dr. Mike McLeod	01/31/2021
#6-TK	Nursing Home Community Advisory Committee	NHA Appt.		Vacant	Vacancy/Velda Robinson	06/30/2018
#6-TK	Transportation Advisory Board (TAB)	Vocational Rehabilitation		Vacant	Vacancy/Eric F. Davis	10/31/2020
#6-TK	Transportation Advisory Board (TAB)	Chamber of Commerce/Economic Development		Vacant	Vacancy/Comm. Tom Keigher	05/31/2021
G Twp./TK	Travel & Tourism Advisory Board	Citizen At Large		Vacant	Vacancy/Ann Stroupe	04/30/2022
Tracy Philbeck						
#2-TP	Adult Care Home Community Advisory Committee	Commission		Vacant	Vacancy/Shirley Brannon	04/30/2022
#2-TP	Adult Care Home Community Advisory Committee	Commission		Vacant	Vacancy/Judy Wall	10/31/2019
#2-TP	Child Fatality Prevention Team (CFPT)	At Large or County Agency Rep.		Vacant	Vacancy/Shannon Childress	01/31/2021
#2-TP	Community Child Protection Team (CCPT)	At Large or County Agency Rep.		Term Expiring	Dr. Tammy L. Woody	01/31/2021
#2-TP	Council on Aging	Region F AAC Delegate		Vacant	Vacancy	05/31/2021
D Twp.	Economic Development Commission	D Twp.		Vacant	Vacancy	01/01/2024
#2-TP	Fire Advisory Board	Dist. 2		Vacant	Vacancy/Bryan Robinson	11/30/2020
#2-TP	Juvenile Crime Prevention Council (JCPC)	United Way Rep./ Nonprofit Agency		Vacant	Vacancy/Cody Carpenter	06/30/2019
#2-TP	Region F Aging Advisory Committee	At Large		Vacant	Vacancy	05/31/2021

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Appointment List

January 26, 2021

COMMISSIONER BOARD	REPRESENTING	REASON	NAME	END DATE
Ronnie Worley				
#3-RW	Adult Care Home Community Advisory Committee	Domiciliary Home Appt.	Vacant	11/01/2016
#3-RW	Adult Care Home Community Advisory Committee	Commission	Vacant	07/31/2022
#3-RW	Animal Care and Enforcement Advisory Board	Animal League	Term Expiring	01/31/2021
#3-RW	Council on Aging	Region F AAC Delegate	Vacant	05/31/2022
#3-RW	Family Advisory Board	Dream Center	Vacant	12/31/2019
#3-RW	Health and Human Services Board	Physician (Psychiatrist, MD/DO)	Vacant	06/30/2021
#3-RW	Health and Human Services Board	Psychologist (PhD)	Vacant	06/30/2017
#3-RW	Nursing Home Community Advisory Committee	NHA Appt.	Vacant	06/30/2019
#3-RW	Region F Aging Advisory Committee	Council on Aging Rep.	Vacant	05/31/2022
#3-RW	SARA Local Planning Committee (LEPC)	Law Enforcement	Vacant	12/31/2018
#3-RW	SARA Local Planning Committee (LEPC)	Radio/TV	Term Expiring	01/31/2020
#3-RW	Transportation Advisory Board (TAB)	Intercity Bus Operator	Vacant	10/31/2020
#3-RW	Transportation Advisory Board (TAB)	Private Transportation Provider	Vacant	10/31/2021
#3-RW	Workforce Development Board	Public Sector - Vocational Rehabilitation Agencies	Vacant	05/31/2021

***NOTE:** Quality Natural Resources Committee- Positions Assigned to Full Board.
 Council on Aging - Appointee will automatically serve on the Home & Community Block Grant Advisory Committee
 Nursing Home Community Advisory Committee - Membership Prerequisites for new appointees should be cleared through
 Ruth Murphy (704) 862-7667

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