



# Gaston County

## Board of Commissioners

COURTHOUSE  
325 Dr. Martin Luther King Jr. Way  
Gastonia, NC

*Chairman Tracy L. Philbeck*  
*Vice-Chairman Jack B. Brown*  
*Chad Brown*  
*Allen R. Fraley*  
*Bob Hovis*  
*Tom Keigher*  
*Ronnie Worley*

Tuesday, October 27, 2020

Meeting Agenda

### Regular Meeting

6:00 P.M.

CALL TO ORDER  
INVOCATION  
PLEDGE OF ALLEGIANCE

*Seating will be limited to allow for social distancing and attendees will be asked to wear face coverings.*

#### I. JUDGE WILLIAM GASTON AWARD PRESENTATION

- A. Commissioner Keigher - Presenting to Ms. Clare Charzewski

#### MOTION TO OPEN PUBLIC HEARINGS

#### II. ZONING PUBLIC HEARINGS (Held Jointly with Planning Board Members)

- A. Public Hearing - Zoning Map Change: Z20-16 Kent Wilson Harmon (Applicant); Property Parcel: 157573, Located at Long Shoals Rd., Lincolnton, NC, Rezone from the (R-1) Single Family Limited Zoning District to the (R-3) Single Family General Zoning District
1. Receive Citizen Comment
  2. Resolution to be addressed under Non-Consent (Zoning Matters)

(PLANNING BOARD IS EXCUSED TO THE JURY ASSEMBLY ROOM 4129 FOR DELIBERATIONS)

#### III. PUBLIC HEARINGS (Commissioners Only)

- A. Public Hearing - RE: Commissioner Fraley - Building & Development Services - Road Renaming of Hood Road to Eaves Farm Road.....6-13
1. Receive Citizen Comment
  2. Accept Motion to Approve
- B. Public Hearing - RE: Commissioner Chad Brown - DHHS (ACCESS) - To Request Permission to Apply for NCDOT/PTD FY22 Community Transportation Program (5311) Grant to Provide Rural Public Transportation Services; Enter into an Agreement with the NC Department of Transportation (NCDOT) and Provide the Necessary Assurances and Required Local Match.....14-71
1. Receive Citizen Comment
  2. Accept Motion to Approve

#### MOTION TO CLOSE PUBLIC HEARINGS

**IV. BUSINESS AGENDA****A. AGENDA REVISION/APPROVAL****B. APPROVAL OF MINUTES**

1. To Approve the Minutes of:
  - Closed Session of June 4, 2020 NCGS 143-318.11(a)(6)
  - Closed Session of June 23, 2020 NCGS143-318.11(a)(3)
  - Closed Session of July 28, 2020 NCGS143-318.11(a)(3)
  - Special Meeting of August 3, 2020
  - Regular Meeting of August 25, 2020
  - Closed Session of August 25, 2020 NCGS 143-318.11(a)(6)
  - Regular Meeting of September 22, 2020

**V. CITIZEN RECOGNITION (Sign up Prior to Meeting; Speakers Have Five Minutes to Speak on Issue of Choice.)****VI. CONSENT AGENDA**

- A. Board of Commissioners - Retirement Commendation - Charles L. Moore.....72-74
- B. Commissioner Worley - Proclamation - To Proclaim October 24, 2020 as World Polio Day in Gaston County.....75-76
- C. Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional Federal FVPSA (Family Violence Prevention Services Act) Grant Funds for the Cathy Mabry Cloninger Center (\$30,000 - 20% Match of \$6,000).....77-78
- D. Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional Department of Justice (DOJ) Federal Funds for a 2020 Byrne Justice Assistance Grant (JAG) in the Amount of \$62,439 and to Approve the Required Interlocal Agreement Between the City of Gastonia and Gaston County (No County Funds).....79-89
- E. Commissioner Philbeck - Budget & Management Services - To Amend the FY 2021 Fee Schedule for the Public Information Office and Adult Services.....90-104
- F. Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional State Grant Funds from the NC Council for Women and Youth Involvement for the Cathy Mabry Cloninger Center (DV Funds - \$45,856; Marriage License Fees - \$17,500; Divorce Filing Fees - \$19,000).....105-106
- G. Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional State Grant Funds from the Child Advocacy Centers of NC (CACNC) for The Lighthouse (\$42,930).....107-108

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- H. Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional State Grant Funds from Child Advocacy Centers of NC for The Lighthouse (\$7,000).....109-110
- I. Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional State Grant COVID Funds Awarded to The Cathy Mabry Cloninger Center by the NC Council for Women and Youth Involvement (\$56,603).....111
- J. Commissioner Philbeck - County Attorney - To Confirm N.C. Industrial Commission Settlement in File No. I.C. 18-740479 - Kennerly v. Gaston County in the Amount of \$35,000.....112
- K. Commissioner Philbeck - County Attorney - To Confirm N.C. Industrial Commission Settlement in File No. I.C. 13-739686 - Lattimore v. Gaston County in the Amount of \$115,000.....113
- L. Commissioner Philbeck - County Attorney - To Confirm N.C. Industrial Commission Settlement in File No. I.C. 17-787662 Cloninger v. Gaston County in the Amount of \$75,000.....114
- M. Commissioner Jack Brown - County Attorney - To Confirm N.C. Industrial Commission Settlement in File No. I.C. 19-022546 - May v. Gaston County in the Amount of \$170,000.....115
- N. Commissioner Philbeck - County Manager - To Accept Departmental Budget Change Requests as Information.....116-118
- O. Commissioner Chad Brown - DHHS (ACCESS Division) - To Accept and Appropriate Federal CARES Act Funds for Transportation Services in the Amount of \$270,406 (100%Federal Funds).....119-120
- P. Commissioner Chad Brown - DHHS (Health Division) - To Accept and Appropriate State Grant Funds Received from the NC Division of Public Health for the Immunization Program (100% Grant Funds - \$42,705).....121-122
- Q. Commissioner Chad Brown - DHHS (Health Division) - To Accept and Appropriate Additional Federal/State Grant Funds Received from the NC Division of Public Health for the COVID-19 Response (100% Grant Funds - \$261,191).....123-124
- R. Commissioner Chad Brown - DHHS (Social Services Division) - To Accept and Appropriate Donations for the First Quarter of FY21 for Various Programs within Social Services in the Amount of \$3,586.....125-126
- S. Commissioner Chad Brown - DHHS (Social Services Division) - To Accept and Appropriate Federal CARES Act Funds for Supplemental Payments to Foster Care Placements in the Amount of \$89,900 (100% Federal Funds).....127-128
- T. Commissioner Chad Brown - DHHS (Social Services Division) - To Accept and Appropriate Blue Cross Blue Shield of North Carolina Foundation Funds to Assist with COVID Related Supplies for the Meals on Wheels Program in the Amount of \$4,950.....129-130
- U. Commissioner Chad Brown - DHHS (Social Services Division) - To Accept and Appropriate Federal CARES Act Funds for the LINKS Program to Assist Young Adults with COVID-19 Related Issues in the Amount of \$10,000 (100% Federal Funds).....131-132
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- V.** Commissioner Chad Brown - Family Justice Center - Proclamation - To Proclaim October as Domestic Violence Awareness Month.....133-134
- W.** Commissioner Chad Brown - Emergency Management/Fire Services - Proclamation - To Proclaim the Week of October 4-10, 2020 as Fire Prevention Week and Adopt the Theme: Serve Up Fire Safety in the Kitchen!.....135-136
- X.** Commissioner Chad Brown - Emergency Management/Fire Services - To Approve the Transfer of Accumulated Funds Realized from Past Tax Collections, Revaluation, Interest Earned, Etc. to Lowell Volunteer Fire Department (\$5,328).....137-139
- Y.** Commissioner Chad Brown - Emergency Management/Fire Services - To Approve the Transfer of Accumulated Funds Realized from Past Tax Collections, Revaluation, Interest Earned, Etc. to Tryonota Volunteer Fire Department (\$48,017).....140-142
- Z.** Commissioner Chad Brown - Emergency Management/Fire Services - To Approve the Transfer of Accumulated Funds Realized from Past Tax Collections, Revaluation, Interest Earned, Etc. to South Point Volunteer Fire Department (\$71,068).....143-145
- AA.** Commissioner Chad Brown - Emergency Management/Fire Services - To Approve the Transfer of Accumulated Funds Realized from Past Tax Collections, Revaluation, Interest Earned, Etc. to Community Volunteer Fire Department (\$22,053).....146-148
- AB.** Commissioner Worley - Finance - To Correct Budget Change Request for Board Action 2020-079 Adopted at 3/24/2020 BOC Meeting (Administrative Correction).....149-150
- AC.** Commissioner Worley - Finance - To Appropriate Juvenile Justice and Delinquency Prevention Grant Funds Out of Fund Balance in Order to Refund the State for Unspent Funds in Fiscal Year 2019/2020 (\$1,744).....151-152
- AD.** Commissioner Worley - Finance - Administrative Change to Resolution 2020-168 to Reflect Actual Budget Deficits (Administrative Correction).....153-154
- AE.** Commissioner Worley - Finance - To Accept as Information the Attached Vehicle Tax Refunds Less than \$100. These Tax Refunds Should Be Recorded in the Board's Minutes. (Total Vehicle Tax Refunds - \$4,753.90).....155-156
- AF.** Commissioner Chad Brown - Parks and Recreation - To Accept and Appropriate the Senior Center General Purpose Grant from Centralina Council of Governments Area Agency on Aging (Grant Funds - \$10,515; Required County Match - \$3,505 - Budgeted)....157-158
- AG.** Commissioner Hovis - Public Works - To Declare One Non-essential, County Owned Property Surplus and Authorize Staff to Initiate Sale Procedures Pursuant to Applicable North Carolina General Statutes (PID#155370 - 813 Freedom Mill Rd., Gastonia).....159
- AH.** Commissioner Fraley - Tax Collections - Pursuant to G.S. 105-381, the Tax Collector Requests that the Listed Tax Refunds be Made. (Releases and Refunds - \$3,673.41; Overpayments - \$42,291.82; VTS Refunds - \$6,617.89; Grand Total - \$53,213.12).....160-163
- AI.** Commissioner Jack Brown - Travel & Tourism - To Accept and Appropriate \$10,000 from the North Carolina Tourism Promotion Grant as a Part of the House Bill 1023 (Coronavirus Relief Fund/Additions & Revisions) from NCTIA (NC Travel Industry Association) and the EDPNC (Economic Development Partnership of NC).....164-165
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**VII. ZONING MATTERS FROM PUBLIC HEARINGS (NON-CONSENT)**

- A. Commissioner Fraley - Building & Development Services - Zoning Map Change: Z20-16 Kent Wilson Harmon (Applicant); Property Parcel: 157573, Located at Long Shoals Rd., Lincolnton, NC, Rezone from the (R-1) Single Family Limited Zoning District to the (R-3) Single Family General Zoning District.....166-169

**VIII. NON-CONSENT AGENDA ITEMS**

- A. Commissioner Hovis - County Attorney - To Amend the Gaston County Code of Ordinances, Chapter 3 - Animals, Article I, Section 3-8 - Responsibility to Control Animal -to Create Subsection (C) - Guidelines for Animal Tethering.....170-172

**IX. ITEMS PULLED FROM CONSENT AGENDA****X. ITEMS ADDED BY MAJORITY VOTE FOR DISCUSSION ONLY****XI. APPOINTMENTS**

- A. Appointment List - Current Expiring Terms/Vacant Positions.....173-177

**XII. REPORTS**

- A. Commissioners Committee Reports
- B. County Manager's Report
- C. County Attorney's Report

**XIII. OTHER MATTERS****XIV. ADJOURNMENT**



# Gaston County

Gaston County  
Board of Commissioners  
[www.gastongov.com](http://www.gastongov.com)

## Building and Development Services Board Action

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**File #:** 20-488

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Public Hearing - RE: Commissioner Fraley - Building & Development Services - Road Renaming of Hood Road to Eaves Farm Road

1. Receive Citizen Comment
2. Accept Motion to Approve

### **STAFF CONTACT**

Joseph B. Sciba - Director - 704-866-3970

### **BACKGROUND**

Pursuant to the Gaston County Road Naming and Addressing Ordinance, the BOC is requested to consider the street naming, as set forth in the attached resolution, in order to expedite public safety and emergency vehicle service to these Gaston County residents. Procedure for notification has been made according to the Ordinance.

### **ATTACHMENTS**

Resolution; Maps & Petition



**RESOLUTION TITLE: TO APPROVE THE RENAMING OF HOOD ROAD AS  
EAVES FARM ROAD**

WHEREAS, the Gaston County Planning Board is authorized to provide recommendations for Street Naming or Street Renaming of roadways in the unincorporated areas of Gaston County; and,

WHEREAS, the Gaston County Planning Board reviewed the street proposed for renaming and after consideration are recommending the change below.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners approve the road name change as follows:

**Renaming of Hood Road to Eaves Farm Road**

BE IT FURTHER RESOLVED that the County Manager is authorized to make the necessary notifications to the appropriate State and local officials.

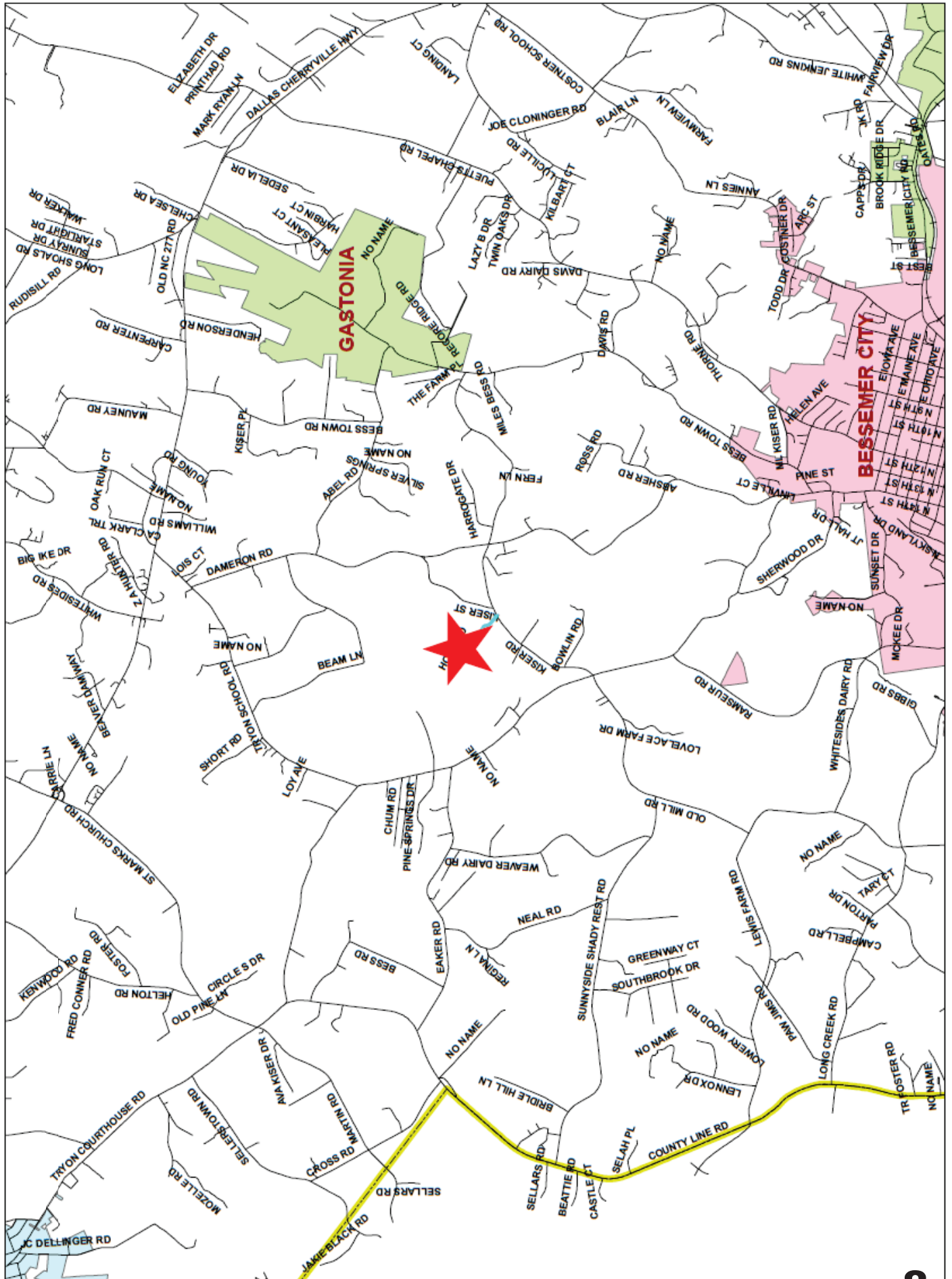
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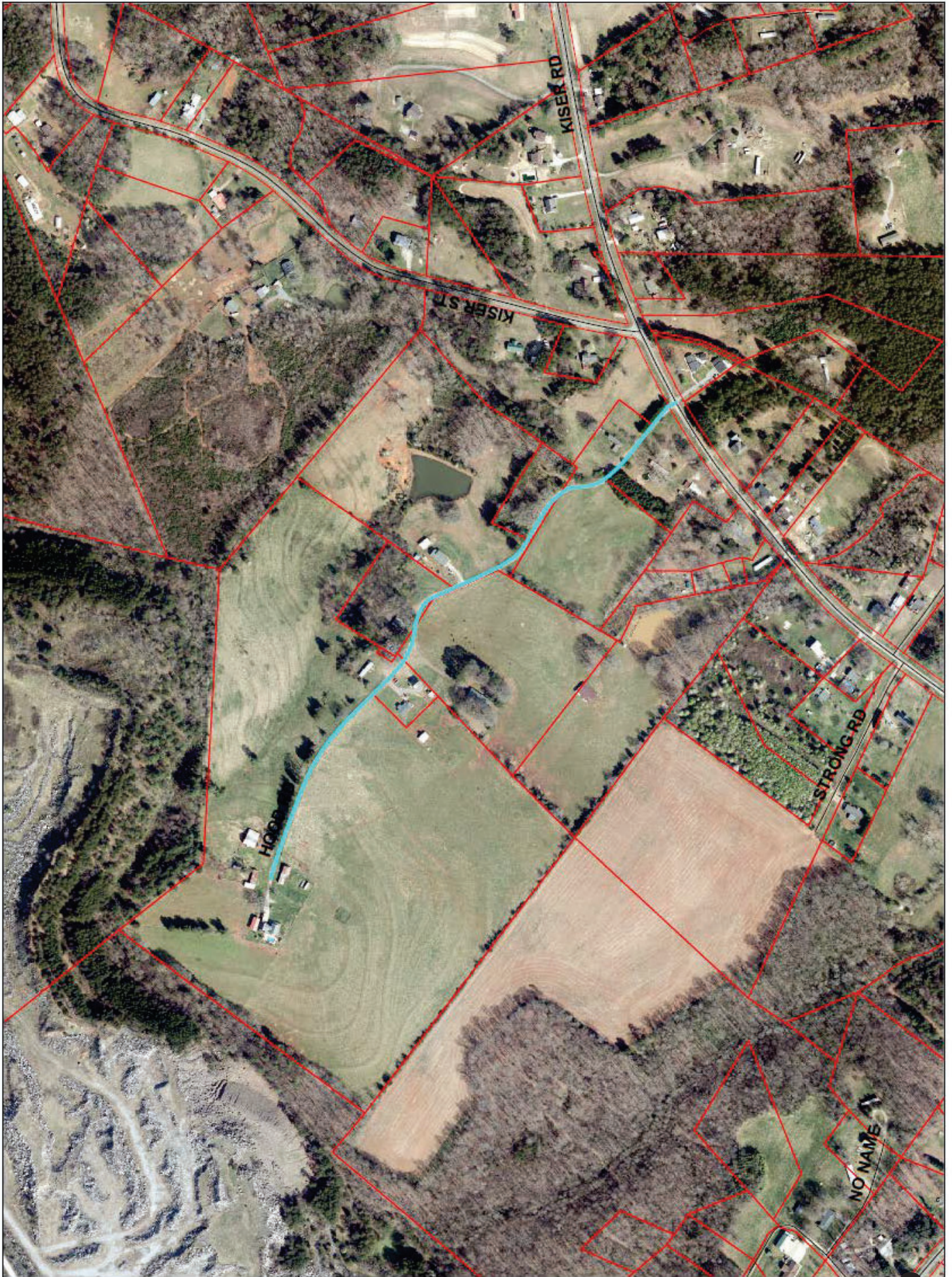
I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

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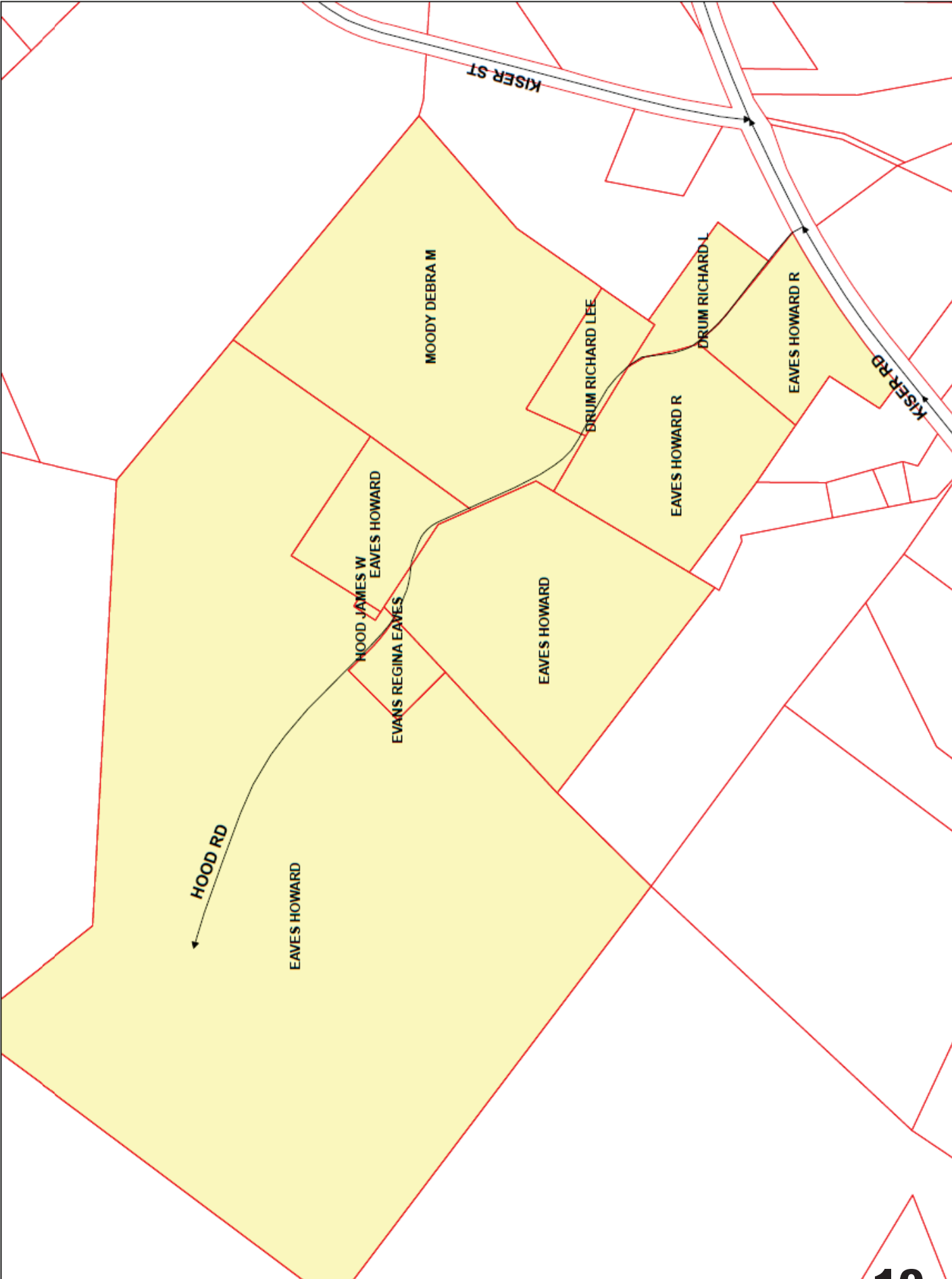












CURR_NAME1	CURR_NAME2	CURR_ADDR1	CURR_CITY	CURR_STATE	CURR_ZIPCO
HOOD JAMES W	HOOD ELIZABETH L	2813 HICKORY GROVE RD	GASTONIA	NC	280560000
EAVES HOWARD R	EAVES SHANNA M	PO BOX 856	BESSEMER CITY	NC	280160856
MOODY DEBRA M		158 HOOD RD	BESSEMER CITY	NC	280160000
DRUM RICHARD LEE		226 KISER ST	BESSEMER CITY	NC	280166703
EAVES HOWARD R	EAVES SHANNA M	PO BOX 856	BESSEMER CITY	NC	280160856
DRUM RICHARD L	DRUM LYNN H	226 KISER ST	BESSEMER CITY	NC	280166703
DRUM RICHARD L	DRUM LYNN H	226 KISER ST	BESSEMER CITY	NC	280166703
EAVES HOWARD	EAVES SHANNA	182 HOOD RD	BESSEMER CITY	NC	280167769
EAVES HOWARD	EAVES SHANNA	601 GASTONIA HWY	BESSEMER CITY	NC	280162310
EVANS REGINA EAVES	EVANS JOHN BAYLIES III	175 HOOD RD	BESSEMER CITY	NC	280167769
EAVES HOWARD	EAVES SHANNA	601 GASTONIA HIGHWAY	BESSEMER CITY	NC	28016

**PETITION FOR ROAD NAME CHANGE**

WE, THE UNDERSIGNED PROPERTY OWNERS, REQUEST THAT THE NAME OF THE ROADWAY WHICH SERVES OUR PROPERTY, BE CHANGED

FROM: Hood Rd.  
TO: Eaves Farm Rd.

FROM THE INTERSECTION OF: Kiser Rd.  
TO: Hood Rd (dirt Rd.)

THIS ROADWAY IS LOCATED IN Cherryville TOWNSHIP AND  
IS SHOWN AS TAX ID: SR#1445 Book 774 page 543

We, the undersigned property owners understand that the name requested above will not be accepted if it is a duplicating road name (phonetically or otherwise similar), regardless of the street name suffix (road, drive court etc.). This is to help ensure that in the event of emergency, public safety personnel (police, fire and rescue) will reach the correct location.

In order to select a non-duplicating road name, it is recommended that the Gaston County Planning and Development Services be contacted in advance to verify the availability of a name. It is also beneficial to check on three or more names at one time to help ensure that the name appearing on the petition is acceptable and will avoid delays in the naming process.

**This petition should be signed by ALL property owners of record with property adjoining this roadway regardless of residence. Only the signatures of property owners or persons representing corporations are valid. The signatures of renters, other family members, etc., will not be considered.**

Petitions bearing less than 100% of property owner signatures will be forwarded to the Gaston County Planning Board for review. (Property owners are notified in advance of the meeting.) Petitions bearing less than 50% of property owner's signatures are rejected and returned to the person(s) submitting the petition. All returned petitions will include a written explanation of the reason for rejection.

There is a \$25.00 processing fee for valid petitions and a onetime fee of \$125.00 for each street sign to be replaced payable to Gaston County.

**PROPERTY OWNER NAME                      &                      MAILING ADDRESS**

1. Howard Eaves 182 Hood Rd. Bessemer City NC 28016
2. John and Regina Evans 175 Hood Rd. Bessemer City NC 28016
3. Debra M. Moody 158 Hood Rd. Bessemer City NC 28016
4. Richard Lee Drum 226 Kiser St. Bessemer City NC 28016
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
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18. \_\_\_\_\_
19. \_\_\_\_\_
20. \_\_\_\_\_

**Mail Petition:**

Gaston County Planning and Development Services  
Sarah Penley  
Post Office Box 1578, Gastonia, NC 28053-1578

12/13

Email: [Sarah.Penley@gastongov.com](mailto:Sarah.Penley@gastongov.com)



# Gaston County

Gaston County  
Board of Commissioners  
[www.gastongov.com](http://www.gastongov.com)

## DHHS - Social Services Division Board Action

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**File #:** 20-480

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Public Hearing - RE: Commissioner Chad Brown - DHHS (ACCESS) - To Request Permission to Apply for NCDOT/PTD FY22 Community Transportation Program (5311) Grant to Provide Rural Public Transportation Services; Enter into an Agreement with the NC Department of Transportation (NCDOT) and Provide the Necessary Assurances and Required Local Match

1. Receive Citizen Comment
2. Accept Motion to Approve

### **STAFF CONTACT**

Michael Coone - Adult and Aging Services Administrator - 704-862-7663

### **BUDGET IMPACT**

N/A

### **BUDGET ORDINANCE IMPACT**

This grant would not impact current budget.

### **BACKGROUND**

The North Carolina Department of Transportation Public Transportation Division affords each community transportation system the opportunity to apply for administrative, operating and capital grant funding. The approved funding is to cover administrative salaries, administrative costs, operating costs and capital projects, including vehicle replacements. The total funds requested is \$1,474,076 including a local share of \$292,994.

*Approval of this Board Action authorizes the County Manager to submit the application, enter into an agreement with the NCDOT and provide the necessary assurances and certifications, including the required local match.*

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

Application Packet

## PUBLIC TRANSPORTATION PROGRAM RESOLUTION

### FY 2022 RESOLUTION

**Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.**

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (*Board Member's Name*) \_\_\_\_\_ and seconded by (*Board Member's Name or N/A, if not required*) \_\_\_\_\_ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital budget Section 5310 program.

WHEREAS, (*Legal Name of Applicant*) Gaston County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.



WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the (*Authorized Official's Title*)\* Tracy L. Philbeck of (*Name of Applicant's Governing Body*) Gaston County Board of Commissioners is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I (*Certifying Official's Name*)\* Donna S. Buff (*Certifying Official's Title*) Clerk to the Board do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (*Name of Applicant's Governing Board*) Gaston County Board of Commissioners duly held on the 27<sup>th</sup> day of October, 2020.

\_\_\_\_\_  
*Signature of Certifying Official*

***\*Note that the authorized official, certifying official, and notary public should be three separate individuals.***

Seal Subscribed and sworn to me  
(*date*) \_\_\_\_\_

\_\_\_\_\_  
*Notary Public \**

\_\_\_\_\_  
*Printed Name and Address*

My commission expires  
(*date*) \_\_\_\_\_

Affix Notary Seal Here

## PUBLIC HEARING NOTICE

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

This is to inform the public that a public hearing will be held on the proposed FY22 Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than November 27, 2020. The public hearing will be held on October 27, 2020 at 6:00pm before the (governing board) Gaston County Board of Commissioners, in *The Harley B. Gaston Jr. Public Forum, Courthouse*.

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact Gaston County ACCESS Transportation on or before October 26, 2020, at telephone number 704-866-3254 or via email at [Twanna.Littlejohn@gastongov.com](mailto:Twanna.Littlejohn@gastongov.com).

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Gaston County as well as provides transportation options and services for the communities within this service area. These services are currently provided using Gaston County ACCESS Transportation and private contractors. Services are rendered by Gaston County.

The total estimated amount requested for the period July 1, 2021 through June 30, 2022

Project	Total Amount	Local Share
Administrative	\$255,851.00	\$51,171.00 (20%)
Operating (5311)	\$300,000.00	\$150,000.00 (50%)
Capital (Vehicles & Other)	\$918,225.00	\$91,823.00 (10%)
5310 Operating	\$	\$ (50%)
Other	\$	\$ ( %)
<b>TOTAL PROJECT</b>	<b>\$1,474,076.00</b>	<b>\$292,994.00</b>

**Total Funding Request \$1,474,076.00      Total Local Share \$292,994.00**

This application may be inspected at Gaston County ACCESS Transportation from 9:00am until 5:00pm, Monday through Friday. Written comments should be directed to Twanna Littlejohn, Gaston County, P.O. Box 1578, Gastonia, NC 28053-1578 before October 26, 2020.

## AVISO DE AUDIENCIA PÚBLICA

Sección 5311 (ADTAP), 5310, 5339, 5307

aplicables a fondos estatales  
y/o combinación entre ellos.

Este aviso es para informar al público que se llevará a cabo una audiencia pública sobre la solicitud de propuesta del Programa de Transporte Comunitario para el año fiscal 2022, que se presentará al Departamento de Transporte de Carolina del Norte a más tardar el 27 de noviembre del 2020. La audiencia pública se llevará a cabo el 27 de octubre del 2020 a las 6:00pm ante la Junta de Comisionados del Condado de Gaston, en el auditorio de la Corte Harley B. Gaston, Jr.

Aquellos interesados en asistir a la audiencia pública y que necesitan ayuda y servicios auxiliares bajo la Ley de Americanos con Discapacidades (ADA) o un traductor de idiomas deben contactar a transporte de ACCESS del Condado de Gaston antes del 26 de octubre del 2020, al número de teléfono 704-866-3254 o por correo electrónico a [Twanna.Littlejohn@gastongov.com](mailto:Twanna.Littlejohn@gastongov.com).

El Programa de Transporte Comunitario proporciona asistencia para coordinar los programas de transporte existentes que operan en el Condado de Gaston, así como también proporciona opciones de transporte y servicios para las comunidades dentro de esta área de servicio. Estos servicios se prestan actualmente utilizando el transporte de ACCESS del condado de Gaston y contratistas privados. Los servicios son prestados por el Condado de Gaston.

La cantidad total estimada solicitada para el periodo comprendido entre el 1 de julio del 2021 y el 30 de junio del 2022.

La cantidad total estimada solicitada para el periodo comprendido entre el 1 de julio del 2021 y el 30 de junio del 2022.

Proyecto	Cantidad Total	Participación Local
Administrativo	\$255,851.00	\$51,171.00 (20%)
En funcionamiento (5311)	\$300,000.00	\$150,000.00 (50%)
Capital (Vehículos y Otros)	\$918,225.00	\$91,823.00 (10%)
5310 de funcionamiento	\$	\$ (50%)
Otro	\$	\$ ( %)
<b>PROYECTO TOTAL</b>	<b>\$1,474,076.00</b>	<b>\$292,994.00</b>
<b>Total de Fondos Solicitados</b>		<b>Total de Participación Local</b>

Esta solicitud puede ser inspeccionada en la oficina de Gaston County ACCESS Transportation de 9:00am a 5:00pm, de lunes a viernes. Comentarios por escrito deben ser dirigidos a Twanna Littlejohn antes del 26 de octubre del 2020.

Fin del aviso

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Important – A public hearing MUST be conducted whether or not requested by the Public.

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### **PUBLIC HEARING RECORD**

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

**APPLICANT:**     Gaston County

**DATE:**            October 27, 2020

**PLACE:**          Gaston County Courthouse

**TIME:**            6:00pm

**How many BOARD MEMBERS attended the public hearing?**     \_\_\_\_\_

**How many members of the PUBLIC attended the public hearing?**     \_\_\_\_\_

**Public Attendance Surveys**

☐ *(Attached)*

☐ *(Offered at Public Hearing but none completed)*

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I, the undersigned, representing *(Legal Name of Applicant)* Gaston County do hereby certify to the North Carolina Department of Transportation, that a Public Hearing was held as indicated above and

**During the Public Hearing**

☐ *(NO public comments)*

☐ *(Public Comments were made and meeting minutes  
will be submitted after board approval)*

The estimated date for board approval of meeting minutes is: \_\_\_\_\_

\_\_\_\_\_  
Signature or Clerk to the Board

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date

Affix Seal Here

## Voluntary Title VI Public Involvement

Title VI of the Civil Rights Act of 1964 requires the North Carolina Department of Transportation (NC DOT) to gather statistical data regarding participants and beneficiaries of the agency's federal-aid programs and activities. NC DOT collects information on race, color, national origin and gender of the attendees to this public meeting to ensure the inclusion of all segments of the population impacted by a proposed project.

NC DOT wishes to clarify that this information gathering process **is completely voluntary** and that you are not required to disclose the statistical data requested to participate in this meeting. This form is a public document used to collect data, only.

The completed forms will be held on file at the North Carolina Department of Transportation. For Further information regarding this process please contact the NCDOT Title VI Program at telephone number 919.508.1808 or email at [titlevi@ncdot.gov](mailto:titlevi@ncdot.gov).

Project Name:		Date:
Meeting Location:		
Name (please print)		Gender:  <input type="checkbox"/> Male <input type="checkbox"/> Female
General ethnic identification categories (check one)		
<input type="checkbox"/> Caucasian	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> American Indian/Alaskan Native
<input type="checkbox"/> African American	<input type="checkbox"/> Asian/Pacific Islander	Other: _____
Color:		National Origin:

After completing this form, please fold and place it inside the designated box on the registration table.

Thank you for your cooperation.

**FY 2022 LOCAL SHARE CERTIFICATION FOR FUNDING**

**Gaston County**  
**(Legal Name of Applicant)**

**Requested Funding Amounts**

<b><u>Project</u></b>	<b><u>Total Amount</u></b>	<b><u>Local Share**</u></b>
Administrative	<b><u>\$255,851</u></b>	<b><u>\$ 51,171</u></b> (20%)
5311 Operating (No State Match)	<b><u>\$300,000</u></b>	<b><u>\$ 150,000</u></b> (50%)
5310 Operating (No State Match)	<b><u>\$ _____</u></b>	<b><u>\$ _____</u></b> (50%)
5307 Operating	<b><u>\$ _____</u></b>	<b><u>\$ _____</u></b> (50%)
5307 Planning	<b><u>\$ _____</u></b>	<b><u>\$ _____</u></b> (20%)
Combined Capital	<b><u>\$ 918,225</u></b>	<b><u>\$ 91,823</u></b> (10%)
Mobility Management	<b><u>\$ _____</u></b>	<b><u>\$ _____</u></b> (50%)
5310 Capital Purchase of Service	<b><u>\$ _____</u></b>	<b><u>\$ _____</u></b> (20%)
_____	<b><u>\$ _____</u></b>	<b><u>\$ _____</u></b> (____%)
_____	<b><u>\$ _____</u></b>	<b><u>\$ _____</u></b> (____%)
_____	<b><u>\$ _____</u></b>	<b><u>\$ _____</u></b> (____%)

Funding programs covered are 5311, 5310, 5339 Bus and Bus Facilities, 5307 (Small fixed route, regional, and consolidated urban-rural systems)

<b>TOTAL</b>	<b><u>\$ 1,474,076</u></b>	<b><u>\$ 292,994</u></b>
	<b>Total Funding Requests</b>	<b>Total Local Share</b>

**\*\*NOTE: Applicants should be prepared for the entire Local Share amount in the event State funding is not available.**

**The Local Share is available from the following sources:**

<b><u>Source of Funds</u></b>	<b><u>Apply to Grant</u></b>	<b><u>Amount</u></b>
<b><u>General Funds</u></b>	<b><u>Administrative</u></b>	<b><u>\$ 51,171</u></b>
<b><u>General Funds</u></b>	<b><u>5311 Operating</u></b>	<b><u>\$ 150,000</u></b>
<b><u>General Funds</u></b>	<b><u>Capital</u></b>	<b><u>\$ 91,823</u></b>
_____	_____	<b><u>\$ _____</u></b>
_____	_____	<b><u>\$ _____</u></b>
_____	_____	<b><u>\$ _____</u></b>

FY 2022 Local Share Certificate (page 2)

_____	_____	\$ _____
_____	_____	\$ _____
<hr/>		
<b>TOTAL</b>		<b>\$ <u>292,994</u></b>

**\*\* Fare box revenue is not an applicable source for local share funding**

I, the undersigned representing (*Legal Name of Applicant*) **Gaston County** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2022 Community Transportation Program and 5307 Governors Apportionment will be available as of **July 1, 2021**, which has a period of performance of July 1, 2021 – June 30, 2022.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Type Name and Title of Authorized Official

\_\_\_\_\_  
Date



Project Number :

## BUDGET SUMMARY

July 2019 - June 2022

Legal Name:	GASTON COUNTY				
Address:	PO Box 1578 GASTONIA, NC 28053-1578				
County:	GASTON COUNTY	Congressional District:			
Contact Person:	Tawanna Littlejohn				
Telephone:	+1 (704) 866-3254				
Fax:					
Email:	Twanna.littlejohn@gastongov.com				
Web Site:	<a href="http://www.gastongov.com/government/departments/health_and_human_services/">http://www.gastongov.com/government/departments/health_and_human_services/</a>				
Federal ID Number:			DUNS Number:		
CFDA #					
Period of Performance:	Jul 1, 2019	to	Jun 30, 2022	Federal Billable/Non-Billable	Billable
<b>I. Total Project Expenditures</b>					
(NCDOT Maximum Participation Amounts)			Requested	NCDOT Use Only	
Total Expenses			\$255,851	\$255,851	
Total Contra Accts and Fare Revenue					
Total Net Expenses/Cost			\$255,851	\$255,851	
<b>II. Proposed Project Funding*</b>					
	Total	Federal	Federal Non-Billing	NCDOT	Local
	100.00%	80.00%		0.00%	20.00%
Total Funding	\$255,851	\$204,680	\$0	\$0	\$51,171
<b>IV. Proposed DBE, MBE, WBE Goals (Enter DBE Goal if Federal Funding applies, otherwise enter MBE/WBE Goals)</b>					
	DBE	MBE	WBE		
%					
Amount	\$0	\$0	\$0		

**PROPOSED BUDGET  
SALARY AND WAGE DETAIL**

Applicant : GASTON COUNTY

Object Code	Position Title	No.	Total Annual Salary	Pct. (%) Oper Transp. Tasks	No. of Years	Budgeted Amount	No. of Positions Approved	NCDOT Maximum Participation
<b>FULL TIME EMPLOYEES</b>								
G121	Transportation Coordinator	1	\$60,715	100%	1	\$60,715	1	\$60,715
G121	Dispatch Supervisor	1	\$42,646	100%	1	\$42,646	1	\$42,646
G121	Administrative Support Special	1	\$31,400	100%	1	\$31,400	1	\$31,400
G121								
G121								
G121								
G121								
G121								
G121								
G121								
TOTAL G121 SALARIES		3				\$134,761	3	\$134,761
<b>PART-TIME EMPLOYEES - RECEIVING BENEFITS</b>								
G125								
G125								
G125								
G125								
G125								
G125								
TOTAL G125 SALARIES								
<b>PART-TIME EMPLOYEES - RECEIVING NO BENEFITS</b>								
G126								
G126								
G126								
G126								
G126								
G126								
TOTAL G126 SALARIES								
TOTAL SALARY & WAGE		3				\$134,761	3	\$134,761

Applicant: GASTON COUNTY

Project Number :

PROPOSED BUDGET  
EXPENSES

Object Code	Title	Total Cost	For NCDOT Use Only
<b>G120</b>	<b>Salaries and Wages</b>		
G121	Full-time employees	\$134,761	\$134,761
G122	Overtime		
G125	Part-time (receives benefits)		
G126	Temporary and part-time (receives no benefits)		
G127	Longevity		
<b>Subtotal Salaries:</b>		<b>\$134,761</b>	<b>\$134,761</b>
<b>G180</b>	<b>Fringe Benefits</b>		
G181	Social security contribution (7.65% of total salaries)	\$10,309	\$10,309
G182	Retirement contribution; total salaries X participating percentage \$134,761 X 10.15%	\$13,678	\$13,678
G183	Hospitalization insurance; cost per month X no. of months X no. of employees. \$916.66 X 12 X 3	\$33,000	\$33,000
G184	Disability insurance; cost per month X no. of months X no. of employees. X X		
G185	Unemployment compensation; Number of Employees:		
G186	Workers compensation; Number of Employees:		
G189	Other:		
<b>Subtotal Fringe:</b>		<b>\$56,987</b>	<b>\$56,987</b>
<b>TOTAL SALARY &amp; FRINGE:</b>		<b>\$191,748</b>	<b>\$191,748</b>
<b>G190</b>	<b>Professional Services</b>		
G191	Accounting		
G192	Legal		
G195	Management Consultant		
G196	Drug & Alcohol Testing Contract		
G197	Drug & Alcohol tests Provide # of employees in test pool: 5	\$500	\$500
G198	Medical review officer		
G199	Other:		
<b>G200</b>	<b>Supplies and Materials</b>		
G211	Janitorial Supplies - (Housekeeping)	\$300	\$300
G212	Uniforms		
G233	First Aid supplies (replacement)		
G251	Motor Fuels and Lubricants		
G252	Tires and Tubes		
G253	Associated Capital Maint		

G254	Licenses, tags and fees		
G255	Vehicle cleaning supplies		
G256	Hand tools		
G257	Vehicle signs & Paint Supplies		
G258	Vehicle touch up paint (non-contract)		
G259	Other:		
G261	Office Supplies and Materials	\$2,300	\$2,300
G281	Air Conditioner / Furnace Filters		
G291	Computer Supplies		
G292	Fire Extinguisher- recharging system		
<b>G300</b>	<b>Travel and Transportation (other than employee development)</b>		
G311	Travel: Anticipated trips: NCPTA Conference, TLPD, NTD Conference	\$500	\$500
G312	Travel subsistence	\$1,000	\$1,000
G313	Transportation of clients/others		
G314	Travel - Motor-pool or leased vehicles (Does NOT include vehicles used in the provision of contracted transportation services.)		
G315	Operations (ALI 30.09.08 EMER RELIEF - OPERATING 100%) activities		
G316	ADA Paratransit Operating Expenses (ALI 11.7C.00 Non Fixed Route ADA Paratransit) activities		
<b>G320</b>	<b>Communications</b>		
G321	Telephone Service	\$4,300	\$4,300
G322	Internet Service Fee		
G323	Combined Service Fee		
G325	Postage	\$500	\$500
G329	Other Communications:		
<b>G330</b>	<b>Utilities</b>		
G331	Electricity	\$1,442	\$1,442
G332	Fuel oil		
G333	Natural Gas		
G334	Water		
G335	Sewer		
G336	Trash collection		
G337	Single/combined utility bill		
G339	Other:		
<b>G340</b>	<b>Printing and Binding</b>		
G341	Printing and reproduction	\$500	\$500
G349	Other:		
<b>G350</b>	<b>Repairs and Maintenance</b>		
G353	Vehicles (use 257/258 for vehicle signs & in-house paint supplies)		
G354	Shop equipment		
G355	Office and computer equipment		
G357	Communications equipment		
G358	Other Repairs and Maintenance - Office Related		

G359	Other-Describe:		
<b>G370</b>	<b>Advertising/Promotion</b>		
G371	Marketing (paid ads, marketing firm, etc.) Describe: Public Hearing Notice, Yearbooks, Program Itineraries Minimum Amount (2% of Admin Budget): \$4,969	\$6,700	\$6,700
G372	Promotional items Describe: Maximum Amount (25% of G371 Total Cost): \$1,675	\$700	\$700
G373	Other:		
<b>G380</b>	<b>Computer Support Services (contracted)</b>		
G381	Computer programming services		
G382	Computer support/technical assistance	\$30,304	\$30,304
<b>G390</b>	<b>Other Services</b>		
G391	Legal advertising		
G392	Laundry and dry cleaning		
G393	Temporary help services		
G394	Cleaning services	\$8,338	\$8,338
G395	Training - Employee Education Expense	\$2,119	\$2,119
G396	Management services (contracted transit system mgmt/admin services)		
G398	Security services		
G399	Other:		
<b>G410</b>	<b>Rental of Real Property (include copy of current lease agreement)</b>		
G412	Rent of building X number of monthly payments		
		X	
G413	Rent of offices X number of monthly payments		
		X	
G419	Other:		
<b>G420</b>	<b>Lease of Computer Equipment</b>		
G421	Lease of Computer Hardware		
G422	Lease of Computer Software		
<b>G430</b>	<b>Lease of Equipment</b>		
G431	Lease of Reproduction equipment		
G432	Lease of Postage Meter		
G433	Lease of Communications equipment (includes radio, cable lines and antennae)		
G439	Other:		
<b>G440</b>	<b>Service and Maintenance Contracts</b>		
G441	Communications equipment		
G442	Office equipment	\$2,300	\$2,300
G443	Reproduction equipment		
G444	Vehicles		
G445	Computer equipment		
G446	Tires		
G448	Other Service and Maintenance Contracts - Office Related		

G449	Other:			
<b>G450</b>	<b>Insurance and Bonding</b>			
G451	Property and general liability (does not include vehicle insurance)			
G452	Vehicles			
	Number of Fleet Vehicle:	Maximum Amount:	\$0	
G453	Fidelity			
G454	Professional liabilities			
G455	Special liabilities			
<b>G480</b>	<b>Indirect Costs</b>			
G481	Central services: (budget direct cost base) X (percentage rate)			
		X	Maximum Amount	\$0
	Prior approval of Indirect Cost Percentage Rate required. <b>Questions should be directed to NCDOT Financial Management</b>			
<b>G490</b>	<b>Other Fixed Charges</b>			
G491	Dues and subscriptions: NCPTA DUES, NC Tracks		\$2,300	\$2,300
G499	Other:			
<b>G600</b>	<b>Private / Public Operator Contracts - Purchase Services</b>			
G611	Direct purchase of service from privately owned provider			
G612	User side subsidy			
G621	Volunteer reimbursement			
G641	Direct purchase of service from publicly owned provider			
<b>Total Expenses:</b>			<b>\$255,851</b>	<b>\$255,851</b>
OPERATING REVENUES				
	<b>Contra Account</b>			
G821	General Fund			
G822	Capital Reserve Fund			
G832	N.C. Sales Taxes			
G833	N.C. Gas Tax Refund			
G834	County Sales Taxes			
G836	Fed Gas Tax Refund			
G839	Other Taxes			
G841	Charter Expenses			
G842	Garage Services			
G843	Advertising Expenses			
G844	Insurance Settlement			
G847	Inc Elderly/Disable			
G849	Other Contra Accts			
G991	Contingency/Prog Res			
<b>TOTAL CONTRA ACCOUNTS:</b>				
<b>F500</b>	<b>Fare Revenue</b>			
F511	General Public Fares			
F521	Prepaid Fares/Bulk Discounts			
F522	Senior Citizen Fares			
F523	Student Fares			

F524	Child Fares		
F525	Paratransit Fares		
F533	Special Route Guarantees		
F529	Other Special Fares:		
<b>TOTAL FARE REVENUES:</b>			
<b>TOTAL CONTRA ACCOUNTS AND FARE REVENUES:</b>			
<b>TOTAL EXPENSES LESS TOTAL CONTRA ACCOUNTS AND FARE REVENUES = TOTAL NET OPERATING EXPENSES (TNOE):</b>		<b>\$255,851</b>	<b>\$255,851</b>



## BUDGET SUMMARY

August 2020 - June 2022

Legal Name:	GASTON COUNTY				
Address:	PO Box 1578 GASTONIA, NC 28053-1578				
County:	GASTON COUNTY	Congressional District:			
Contact Person:	Tawanna Littlejohn				
Telephone:	+1 (704) 866-3254				
Fax:					
Email:	Twanna.littlejohn@gastongov.com				
Web Site:					
Federal ID Number:			DUNS Number:		
CFDA #					
Period of Performance:	Aug 1, 2020	to	Jun 30, 2022	Federal Billable/Non-Billable	Billable
<b>I. Total Project Expenditures</b>					
(NCDOT Maximum Participation Amounts)			Requested	NCDOT Use Only	
Total Expenses			\$300,000	\$300,000	
Total Contra Accts and Fare Revenue					
Total Net Expenses/Cost			\$300,000	\$300,000	
<b>II. Proposed Project Funding*</b>					
	Total	Federal	Federal Non-Billing	NCDOT	Local
	100.00%	50.00%			50.00%
Total Funding	\$300,000	\$150,000	\$0	\$0	\$150,000
<b>IV. Proposed DBE, MBE, WBE Goals (Enter DBE Goal if Federal Funding applies, otherwise enter MBE/WBE Goals)</b>					
	DBE	MBE	WBE		
%					
Amount	\$0	\$0	\$0		

**PROPOSED BUDGET  
SALARY AND WAGE DETAIL**

Applicant : GASTON COUNTY

Object Code	Position Title	No.	Total Annual Salary	Pct. (%) Oper Transp. Tasks	No. of Years	Budgeted Amount	No.of Positions Approved	NCDOT Maximum Participation
<b>FULL TIME EMPLOYEES</b>								
G121								
G121								
G121								
G121								
G121								
G121								
G121								
G121								
G121								
G121								
TOTAL G121 SALARIES								
<b>PART-TIME EMPLOYEES - RECEIVING BENEFITS</b>								
G125								
G125								
G125								
G125								
G125								
G125								
TOTAL G125 SALARIES								
<b>PART-TIME EMPLOYEES - RECEIVING NO BENEFITS</b>								
G126								
G126								
G126								
G126								
G126								
G126								
TOTAL G126 SALARIES								
TOTAL SALARY & WAGE								

Applicant: GASTON COUNTY

Project Number :

PROPOSED BUDGET  
EXPENSES

Object Code	Title	Total Cost	For NCDOT Use Only
<b>G120</b>	<b>Salaries and Wages</b>		
G121	Full-time employees		
G122	Overtime		
G125	Part-time (receives benefits)		
G126	Temporary and part-time (receives no benefits)		
G127	Longevity		
<b>Subtotal Salaries:</b>			
<b>G180</b>	<b>Fringe Benefits</b>		
G181	Social security contribution (7.65% of total salaries)	\$0	\$0
G182	Retirement contribution; total salaries X participating percentage <div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block;"></div> X <div style="border: 1px solid black; width: 50px; height: 20px; display: inline-block;"></div>		
G183	Hospitalization insurance; cost per month X no. of months X no. of employees. <div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block;"></div> X <div style="border: 1px solid black; width: 50px; height: 20px; display: inline-block;"></div> X <div style="border: 1px solid black; width: 50px; height: 20px; display: inline-block;"></div>		
G184	Disability insurance; cost per month X no. of months X no. of employees. <div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block;"></div> X <div style="border: 1px solid black; width: 50px; height: 20px; display: inline-block;"></div> X <div style="border: 1px solid black; width: 50px; height: 20px; display: inline-block;"></div>		
G185	Unemployment compensation; Number of Employees:		
G186	Workers compensation; Number of Employees:		
G189	Other:		
<b>Subtotal Fringe:</b>		<b>\$0</b>	<b>\$0</b>
<b>TOTAL SALARY &amp; FRINGE:</b>		<b>\$0</b>	<b>\$0</b>
<b>G190</b>	<b>Professional Services</b>		
G191	Accounting		
G192	Legal		
G195	Management Consultant		
G196	Drug & Alcohol Testing Contract		
G197	Drug & Alcohol tests Provide # of employees in test pool:		
G198	Medical review officer		
G199	Other:		
<b>G200</b>	<b>Supplies and Materials</b>		
G211	Janitorial Supplies - (Housekeeping)		
G212	Uniforms		
G233	First Aid supplies (replacement)		
G251	Motor Fuels and Lubricants		
G252	Tires and Tubes		
G253	Associated Capital Maint		

G254	Licenses, tags and fees		
G255	Vehicle cleaning supplies		
G256	Hand tools		
G257	Vehicle signs & Paint Supplies		
G258	Vehicle touch up paint (non-contract)		
G259	Other:		
G261	Office Supplies and Materials		
G281	Air Conditioner / Furnace Filters		
G291	Computer Supplies		
G292	Fire Extinguisher- recharging system		
<b>G300</b>	<b>Travel and Transportation (other than employee development)</b>		
G311	Travel: Anticipated trips:		
G312	Travel subsistence		
G313	Transportation of clients/others	\$300,000	\$300,000
G314	Travel - Motor-pool or leased vehicles (Does NOT include vehicles used in the provision of contracted transportation services.)		
G315	Operations (ALI 30.09.08 EMER RELIEF - OPERATING 100%) activities		
G316	ADA Paratransit Operating Expenses (ALI 11.7C.00 Non Fixed Route ADA Paratransit) activities		
<b>G320</b>	<b>Communications</b>		
G321	Telephone Service		
G322	Internet Service Fee		
G323	Combined Service Fee		
G325	Postage		
G329	Other Communications:		
<b>G330</b>	<b>Utilities</b>		
G331	Electricity		
G332	Fuel oil		
G333	Natural Gas		
G334	Water		
G335	Sewer		
G336	Trash collection		
G337	Single/combined utility bill		
G339	Other:		
<b>G340</b>	<b>Printing and Binding</b>		
G341	Printing and reproduction		
G349	Other:		
<b>G350</b>	<b>Repairs and Maintenance</b>		
G353	Vehicles (use 257/258 for vehicle signs & in-house paint supplies)		
G354	Shop equipment		
G355	Office and computer equipment		
G357	Communications equipment		
G358	Other Repairs and Maintenance - Office Related		

G359	Other-Describe:		
<b>G370</b>	<b>Advertising/Promotion</b>		
G371	Marketing (paid ads, marketing firm, etc.) Describe: Minimum Amount (2% of Admin Budget): \$6,000		
G372	Promotional items Describe: Maximum Amount (25% of G371 Total Cost): \$0		
G373	Other:		
<b>G380</b>	<b>Computer Support Services (contracted)</b>		
G381	Computer programming services		
G382	Computer support/technical assistance		
<b>G390</b>	<b>Other Services</b>		
G391	Legal advertising		
G392	Laundry and dry cleaning		
G393	Temporary help services		
G394	Cleaning services		
G395	Training - Employee Education Expense		
G396	Management services (contracted transit system mgmt/admin services)		
G398	Security services		
G399	Other:		
<b>G410</b>	<b>Rental of Real Property (include copy of current lease agreement)</b>		
G412	Rent of building X number of monthly payments		
		X	
G413	Rent of offices X number of monthly payments		
		X	
G419	Other:		
<b>G420</b>	<b>Lease of Computer Equipment</b>		
G421	Lease of Computer Hardware		
G422	Lease of Computer Software		
<b>G430</b>	<b>Lease of Equipment</b>		
G431	Lease of Reproduction equipment		
G432	Lease of Postage Meter		
G433	Lease of Communications equipment (includes radio, cable lines and antennae)		
G439	Other:		
<b>G440</b>	<b>Service and Maintenance Contracts</b>		
G441	Communications equipment		
G442	Office equipment		
G443	Reproduction equipment		
G444	Vehicles		
G445	Computer equipment		
G446	Tires		
G448	Other Service and Maintenance Contracts - Office Related		

G449	Other:			
<b>G450</b>	<b>Insurance and Bonding</b>			
G451	Property and general liability (does not include vehicle insurance)			
G452	Vehicles			
	Number of Fleet Vehicle:	Maximum Amount:	\$0	
G453	Fidelity			
G454	Professional liabilities			
G455	Special liabilities			
<b>G480</b>	<b>Indirect Costs</b>			
G481	Central services: (budget direct cost base) X (percentage rate)			
		X	Maximum Amount	\$0
	Prior approval of Indirect Cost Percentage Rate required. <b>Questions should be directed to NCDOT Financial Management</b>			
<b>G490</b>	<b>Other Fixed Charges</b>			
G491	Dues and subscriptions:			
G499	Other:			
<b>G600</b>	<b>Private / Public Operator Contracts - Purchase Services</b>			
G611	Direct purchase of service from privately owned provider			
G612	User side subsidy			
G621	Volunteer reimbursement			
G641	Direct purchase of service from publicly owned provider			
<b>Total Expenses:</b>			<b>\$300,000</b>	<b>\$300,000</b>
OPERATING REVENUES				
	<b>Contra Account</b>			
G821	General Fund			
G822	Capital Reserve Fund			
G832	N.C. Sales Taxes			
G833	N.C. Gas Tax Refund			
G834	County Sales Taxes			
G836	Fed Gas Tax Refund			
G839	Other Taxes			
G841	Charter Expenses			
G842	Garage Services			
G843	Advertising Expenses			
G844	Insurance Settlement			
G847	Inc Elderly/Disable			
G849	Other Contra Accts			
G991	Contingency/Prog Res			
<b>TOTAL CONTRA ACCOUNTS:</b>				
<b>F500</b>	<b>Fare Revenue</b>			
F511	General Public Fares			
F521	Prepaid Fares/Bulk Discounts			
F522	Senior Citizen Fares			
F523	Student Fares			

F524	Child Fares		
F525	Paratransit Fares		
F533	Special Route Guarantees		
F529	Other Special Fares:		
<b>TOTAL FARE REVENUES:</b>			
<b>TOTAL CONTRA ACCOUNTS AND FARE REVENUES:</b>			
<b>TOTAL EXPENSES LESS TOTAL CONTRA ACCOUNTS AND FARE REVENUES = TOTAL NET OPERATING EXPENSES (TNOE):</b>		<b>\$300,000</b>	<b>\$300,000</b>
<b>R400</b>	<b>Contract Service Revenue</b>		
R411	Aging Program		
R412	Department of Social Services		
R413	Sheltered Workshop		
R414	Mental Health Program(s)		
R415	Health Department		
R416	Community Action Program		
R417	Head Start Program		
R418	Daycare		
R419	Medical		
R420	Parks and Recreation		
R421	Public/Private School		
R422	Teen Parent		
R423	Community Living Skills		
R424	Hospital		
R425	Community College		
R426	College/University		
R427	Aging Program Supplement		
R428	Child Development		
R429	Work First		
R431	Blind Services		
R432	Vocational Rehabilitation		
R433	Community Services Block Grant		
R434	Smart Start		
R435	Agricultural Extension		
R436	JTPA		
R437	Nursing Home		
R438	Rest Home		
R439	Private Individual		
R440	Elderly and Disabled Transportation Assistant Program (EDTAP)		
R430	Other:		
<b>TOTAL CONTRACT SERVICE REVENUE:</b>			
	<b>Miscellaneous Revenue and Income</b>		
R385	Advertising Profits		
R497	Investment Income		
R811	Sale of materials and scrap		



R821	Sale proceeds from fixed assets		
R844	Cash Donations		
R861	Rental Income		
R891	Other revenue not elsewhere classified:		
<b>TOTAL MISCELLANEOUS REVENUE AND INCOME:</b>			
	<b>Local Match</b>		
R264	Federal Vocational Rehabilitation		
R265	Federal Older Americans Act – Title III Fund		
R269	Other non-DOT grant (Specify):		
R362	State Operating - SMAP		
R364	State Operating - RGP		
R369	Non-federal grant (Specify):		
R372	Local Cash (list each source, fares are not an eligible source of matching funds):		
	General Fund	\$150,000	
		\$150,000	\$150,000
<b>TOTAL LOCAL MATCH:</b>		\$150,000	\$150,000
<b>A</b>	<b>TOTAL CONTRACT SERVICE REVENUE + TOTAL MISC. REVENUE AND INCOME + TOTAL LOCAL MATCH MUST BE AT LEAST 50.00% OF TNOE (\$150,000)</b>	<b>\$150,000</b>	<b>\$150,000</b>

## FY 2022 Combined Capital Application

### Part I: Applicant Information

<b>Legal Name of Applicant:</b>	Gaston County		
<b>Applicant's Congressional District (If Applicant's city is included in more than one district, enter primary district only):</b>			
<b>Applicant's County (If Applicant has offices in more than one county, list county where main office is located):</b>			
<b>Address:</b>	P.O. Box 1578		
<b>City, State, Zip:</b>	Gastonia, NC28053		
<b>Federal Taxpayer ID Number:</b>			
<b>Doing Business As (DBA) Name:</b>	ACCESS		
<b>Applicant's DUNS Number</b> (Unique 9-Digit number issued by Dun & Bradstreet. May be obtained free of charge at: <a href="http://fedgov.dnb.com/webform">http://fedgov.dnb.com/webform</a> ):			
<b>Parent Agency DUNS Number:</b>			
<b>Applicant's Service Area's Congressional District (If service area is included in more than one district, enter primary district only):</b> 12			
<b>Project's Service Area (list the county or counties that will be served by the proposed project):</b> Gaston County and any other location approved by NEMT and Veterans Services			

Project Manager and Contact Information			
<b>Name of Project Manager:</b>	Twanna Littlejohn		
<b>Title:</b>	Transportation Coordinator		
<b>Address:</b>	816 West Mauney Avenue Gastonia, NC 28052		
<b>E-mail:</b>	Twanna.Littlejohn@gastongov.com		
<b>Phone Number:</b>	704-866-3254		
<b>Mobile Phone Number:</b>	980-925-9200	<b>FAX:</b>	704-866-3232
Alternative Contact Information (in absence of Project Manager)			
<b>Name:</b>	Michael Coone		
<b>E-mail:</b>	Michael.Coone@gastongov.com		
<b>Phone Number:</b>	704-862-7663		

## Fleet Information

**Table 1: Fleet information**

Current Vehicle Inventory (enter number in fleet)					
Vans		Vans/Lifts	10	Sedans or Minivans	2
LTV's		LTV's/Lifts	15	Buses	
Average Fleet Age (in Miles as of June 30, 2020)					
The project conforms to FTA's spare ratio guidelines. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure					
Explanation of fleet make-up or fleet concerns (if necessary)					

**Table 2: Vehicle Type Requested (Based on ITRE-projected information)**

Integrated Mobility Division (IMD) will provide each transit system a specific list of vehicles eligible for replacement in FY 2022. Replacement vehicles must meet useful life by June 30, 2020. If a system wants to replace a vehicle not on the approved list a strong explanation must be provided with the application and it will be reviewed and considered by IMD management on a case-by-case basis. Approval is not guaranteed.

### Vehicles to be Replaced in FY 2022

Asset (model year, manufacturer, model or variant)	VIN or Fleet ID	Miles as of June 30, 2020	Vehicle replacement is based upon fleet analysis and pre-planning by IMD to determine which vehicles will be eligible for funding in FY 2022.
2007 FORD	1FTSS34LX7DA63926	115,130	
2010 FORD	1FTDS3EL0ADA15088	214,966	
2014 FORD	1FDGF5GY9EEA69149	118,800	
2013 FORD	1FDFE4FS8DDA02794	202,533	
2014 FORD	1FDFE4FS6EDA09003	178,821	
2013 FORD	1FDFE4FS6DDA02793	197,555	
2016 FORD	1FDFE4FS5GDC02696	112,471	
2016 FORD	1FDFE4FS4GDC25869	114,047	
2010 FORD	1FDFE4FS4ADA62499	177,490	
2014 FORD	1FDFE4FS2EDA94566	137,140	
2014 FORD	1FDEE3FS1EDA88196	143,631	
2016 FORD	1FDEE3FL2GDC31961	106,163	

### Vehicles Requested in FY 2022 Application (\*Excluding Expansion Vehicles)

Vehicle Replacement Type (enter number of each type requesting)					
Vans		Vans/Lifts	3	Sedans or Minivans	
LTV's		LTV's/Lifts	9	Buses	

## Federal Financial Assistance Transparency Act

Federal Financial Assistance Transparency Act (FFATA) mandates the disclosure of the names and total compensation of the five most highly compensated officers of an entity if:

- The Applicant received 80% or more of its annual gross revenues in the preceding fiscal year from the federal government (all federal sources, not just FTA); and
- Those revenues were greater than \$25M; and
- The public does not have access to the information through Securities and Exchange Commission or Internal Revenue Service filings as specified in FFATA.

Applicant should select "Yes" if they are subject to the reporting requirements of FFATA and "No" if they are not subject to Executive Compensation Reporting.

☐ YES

☒ No

Executive Compensation Reporting: If "Yes" is selected above, enter the Names and Compensation amounts for the top five officers of the Applicant.

<u>Full Name</u>	<u>Total Compensation</u>
1 _____	\$ _____
2 _____	\$ _____
3 _____	\$ _____
4 _____	\$ _____
5 _____	\$ _____

**IMPORTANT:** Applicants should submit one application for all capital projects for their small urban and/or rural service area. Duplicate projects within service areas will not be funded. Applicants can apply for one year of funding only. If a project is selected, funding for subsequent years is not guaranteed. It will be necessary to reapply and go through another competitive process for subsequent years' funding. Eligible projects may be funded using 5310, 5311, 5339 or a combination of the funding sources. IMD will determine the project's funding after the application has been reviewed and approved.

**\*\* Pending availability of State funding**

*Address each of the evaluation criteria separately, demonstrating how the project responds to each criterion. Each proposer is encouraged to demonstrate the responsiveness of a project to all of the appropriate selection criteria with the most relevant information that the proposer can provide, regardless of whether such information has been specifically requested, or identified. Please be thorough, yet concise in the response.*

*a. Does the applicant have the technical capacity to administer the project?*

Yes. County match is in reserve. County mechanics and IT will act as support in maintaining the vehicles and software. The county transporters will operate the vehicles.

- b. Describe the qualifications of the key personnel assigned to the project and the percentage of time each person will be involved in the project. Will the applicant need to hire additional personnel to support the project?

No additional personnel needed.

- c. Does applicant have adequate financial and management systems in place to ensure adequate reporting and project oversight? ☒ Yes ☐ No Explain your answer in the box below.

The applicant has various departments to ensure adequate reporting and project oversight. The departments include; finance, county manager office, county attorneys, DHHS, and Budget.

- d. Has the source of local match been identified in a current budget or has it been approved by the agency's governing body in a future budget? What is the source of the match (e.g., agency reserves, capital replacement fund, municipal general fund, private partnership, etc.)? If the match is not from the applicant agency but another party, has that party committed the match in writing? Provide documentation of the commitment of local match from an outside party. Explain your answer in the box below.

Yes. County reserve.

- e. Further describe the matching funds, including amount and source of the match (agency reserves, capital replacement budget, municipal general fund, private partnership, etc). List each source individually. If the matching funds are not committed, identify their source and anticipated award date. [Add/Remove Lines as necessary – place the cursor in the bottom row then right click → "Insert" → "Insert Rows Below" to add more lines to the following table]

Source	Amount	Date awarded or available
County reserve	280202	7/1/21

- f. Were FTA funds awarded to this project in previous years? ☒ Yes ☐ No

- g. Describe the intended service area that will benefit from your proposed project. Include pertinent demographic information about the service area in your answer. It should be clear from your description where your project's target population lives in a small urban or rural area of North Carolina.

The project is intended to serve Gaston County through NEMT transportation, CARES ACT sponsored trips and contractual agreements.

- h. Estimate the annual number of unduplicated passengers who will be served or the number of one-way trips that will be provided from the proposed project.

Unduplicated Passengers		One-way trips	68000
Fully Allocated Cost per Trip	\$22 (pre-covid), \$37 (covid)		

List items included in the fully allocated cost per trip? What other factors, if any, are included in setting the cost of a trip?

FY10 Opstat, FY20 Opstat- note the different cost per trip pre-covid vs during covid.

### III-2. Project Readiness

- a. Describe the project plan in detail and provide a timeline and milestones for the completion of the project. This description should completely describe what you want to accomplish and how you are going to accomplish it if you receive the requested funding. The applicant may wish to attach the following documents with the application but these documents are not required: maps, pictures, marketing plans, draft brochures, charts or graphs and/or route schedules that support the request for funding, demonstrate the need or illustrate the applicant's preparation. If the applicant is working in partnership with or coordinating with other agencies or organizations, letters of support from these agencies or organizations may be attached with the application. Your detailed answer should be one half to one whole page long.

This project is to replace 12 vehicles that have met their useful life. This includes 9 LTV's and 3 Lift vans, camera system and software for 25 of our vehicles. The project will help to better the service provided to the citizens of Gaston County and will help most efficiently utilize all resources.

- b. Describe the applicant's preparedness to manage the project.

The vehicles will be entered into Enterprise Asset Management and will be serviced and maintained by the County Garage. County IT will provide support and maintenance for cameras.

### III-3. Project Monitoring

- a. *Describe the method that will be used to monitor and evaluate the success of this project. List the measurable indicators of success.*

*ACCESS will use the metrics indicators in the Success Plan as a monitoring tool. Financial and ridership data will be submitted in the form of OpStat and the NTD reporting. Data will be compared with prior years.*

- b. *Describe how the project relates to any federal or other programs that the applicant operates and, if applicable, how the applicant plans to use these resources to leverage this project.*

*Gaston County ACCESS provided the NEMT and CARES transportation for Gaston County. The project will allow Gaston County ACCESS to continue to provide efficient and effective demand response to the Gaston County community. Gaston County has a need for total visibility of its fleet, and an updated camera system will allow us to better ensure the safety of our drivers and passengers*

- c. *What is the applicant's organizational mission? Explain how the project fits in with the other service the applicant already provides.*

*It is the mission of Gaston County ACCESS Central Transportation to enhance the quality of life for the citizens and of Gaston County by providing timely, cost efficient, high quality, general public and Human service transportation. The project is our way of providing the service.*

- d. *Describe how the applicant will manage risk and provide for the safe delivery of services.*

*We will act in accordance to the adopted SSP and the ACCESS Operations Supervisor will monitor daily operations for adherence.*



### III-4. Special Considerations

- a. Given this request is only for capital assistance, is your agency committed to operating the services associated with the proposed project over time? How? Provide an explanation in the box below.

<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Explain
--	---------

- b. How will the applicant maintain any vehicles/capital after the grant period?

Costs will be covered through the County's general reserve. The vehicles will be entered into Enterprise Asset Management and will be serviced and maintain by County Garage.

### Part IV: Budget Information

Provide a general line-item budget for the total project, with enough detail to describe the various key components of the project. Since it is possible that projects may be partially funded, the budget should provide for the minimum amount necessary to fund specific project components of independent utility. [Add/Remove Lines as necessary using prior instructions]. **A detailed budget needs to be submitted via Enterprise Business Services (EBS).**

<b>Project Stages with Independent Utility and Description</b>	<b>Federal Amount Requested</b>	<b>State Amount Requested</b>	<b>Local Share</b>	<b>Total Cost</b>
1.G546 20' LTV	208000	26000	26000	260000
2.G547 25' LTV	480000	60000	60000	600000
3.G591 Vehicle Lettering & Logo	4800	600	600	6000
4. G596 Vehicle Security/ Surveillance	26980	3372	3373	33725
5. G527 Automatic Vehicle location	7400	925	925	9250
6. Vmax Commander Software	7400	925	925	9250
<b>Project Totals</b>	734580	91822	91823	918225

### Capital Budgets

All rural transportation systems will be eligible for capital assistance funds. A Capital Replacement Schedule is included in Appendix A of this document. **ASSETS THAT HAVE MET USEFUL LIFE WILL NOT AUTOMATICALLY BE REPLACED.** The Capital Replacement Schedule represents the minimum threshold for replacement consideration unless the applicant can document that a capital item has a history of mechanical failure, is un-repairable or that it is financially prohibitive to repair the item. ***Only transit systems with in-house maintenance shops may apply for replacement support vehicles.***

\*No Expansion vehicles are accepted on this Combined Capital application.

**Other Capital, Advanced Technology and Baseline Technology** – Applicants should consult the Capital Replacement Schedule before requesting any replacements of Other Capital or Advanced/Baseline

Technology. Appendix B lists the minimum specifications for technology items. New Advanced Technology users must have completed the Advanced Technology Pre-Application process with ITRE. Current Advanced Technology users may request to replace existing Advanced Technology items as necessary. Any system requesting expansion vehicles should also request vehicle security and surveillance equipment and any other advanced technology items currently used. The applicant must provide one (1) retail estimate per item if they request funding to replace or purchase Other Capital or Advanced/Baseline Technology. The estimate will determine the amount of funding recommended by the reviewer. Some Object Codes in the Other Capital and Baseline Technology budgets include the maximum cost in which IMD will participate. Requests for funding cannot exceed these amounts per item. The applicant is required to enter written justification in Section II for Advanced/Baseline Technology; Radio Equipment; and Telephone Equipment.

## Appendix A

# CAPITAL REPLACEMENT SCHEDULE

**Note:** Assets that have met their useful life will not automatically be replaced. This schedule represents the minimum threshold for replacement consideration. Listed capital items are illustrative and not exhaustive.

**Effective 7/1/2012**

CATEGORY CAPITAL ITEMS	MINIMUM REQUIREMENTS	MINIMUM DOCUMENTATION REPI CONSIDERATION
<b>MAJOR FACILITY RENOVATIONS AND NEW CONSTRUCTION</b>	<b>40 years</b>	
<ul style="list-style-type: none"> <li>▪ Building Purchase</li> <li>▪ Facility Construction</li> </ul>		<b>Note:</b> Major Renovation involves the purc existing building and complete refurbishin building. <b>Needs Assessment required.</b> Pl would be required.
<b>OFFICE FURNITURE</b>	<b>12 Years</b>	
<ul style="list-style-type: none"> <li>▪ Desk</li> <li>▪ Bookcase</li> <li>▪ File Cabinet</li> <li>▪ Chairs</li> <li>▪ Conference Table</li> <li>▪ Safe (Fireproof) (25 yrs.)</li> </ul>		<ul style="list-style-type: none"> <li>○ 1 retail estimate</li> <li>○ Description of need for replacement</li> </ul>
<b>OFFICE EQUIPMENT</b>	<b>5 Years</b>	
<ul style="list-style-type: none"> <li>▪ Fax Machine</li> <li>▪ Copier</li> <li>▪ Calculator</li> <li>▪ Etc.</li> </ul>		<ul style="list-style-type: none"> <li>○ 1 retail estimate</li> <li>○ Description of need for replacement</li> </ul>
<b>AUDIO VISUAL EQUIPMENT</b>	<b>10 Years</b>	
<ul style="list-style-type: none"> <li>▪ VCR/DVD</li> <li>▪ TV</li> <li>▪ Camcorder</li> <li>▪ Etc.</li> </ul>		<ul style="list-style-type: none"> <li>○ 1 retail estimate</li> <li>○ Description of need for replacement</li> </ul>
<b>BASELINE TECHNOLOGY</b>	<b>5 Years</b>	
<ul style="list-style-type: none"> <li>▪ Computer</li> <li>▪ Printer</li> <li>▪ Laptop (Includes Projector)*</li> <li>▪ Server</li> <li>▪ Scanner (6 yrs.)</li> </ul>		<ul style="list-style-type: none"> <li>○ 1 retail estimate</li> <li>○ Description of need for replacement in i project description</li> <li>* Will be considered if needed for present</li> </ul>
<b>SECURITY &amp; SURVEILLIANCE</b>	<b>7 Years</b>	
<ul style="list-style-type: none"> <li>▪ Video (facility and vehicles)</li> <li>▪ Cameras</li> <li>▪ DVR</li> <li>▪ Wireless unit</li> <li>▪ Antenna</li> </ul>		<ul style="list-style-type: none"> <li>○ 1 retail estimate</li> <li>○ Description of need for replacement</li> </ul>
<b>COMMUNICATIONS EQUIPMENT</b>	<b>6 Years</b>	
<ul style="list-style-type: none"> <li>▪ Radio units</li> <li>▪ Base Station</li> <li>▪ Cell phones</li> <li>▪ Antenna</li> <li>▪ Repeater</li> </ul>		<ul style="list-style-type: none"> <li>○ 1 retail estimate</li> <li>○ Description of need for replacement in i project description</li> </ul>
<b>MAINTENANCE EQUIPMENT &amp; FIXTURES</b>	<b>12 Years</b>	
<ul style="list-style-type: none"> <li>▪ Roller cabinets</li> <li>▪ Portable tool stands</li> <li>▪ Compressors- (5 yrs.)</li> <li>▪ Hoists- (10 yrs.)</li> <li>▪ Bus washers- (10-15 yrs.)</li> <li>▪ Diagnostic equip</li> <li>▪ Lift truck</li> <li>▪ Engine stands</li> <li>▪ Brake lathes</li> <li>▪ Etc.</li> </ul>		<ul style="list-style-type: none"> <li>○ Only Systems with in-house Maintenanc eligible</li> <li>○ 1 retail estimate</li> </ul>
<b>SUPPORT VEHICLES</b>		
<ul style="list-style-type: none"> <li>▪ Trucks - Light Duty (under 12,500 lbs. g.v.w.)</li> </ul>	<b>8 Years</b>	<ul style="list-style-type: none"> <li>○ Only Systems with in-house maintenanc eligible</li> <li>○ 1 retail estimate &amp; Justification for repla</li> </ul>

## Appendix A (continued)

REVENUE VEHICLES		
<b>Vans</b>		<ul style="list-style-type: none"> <li>○ Updated PTMS</li> <li>○ Current VUD</li> <li>○ Once required fleet size has been determined through the capital assessment process, vehicles may be designated for disposition and not be eligible for replacement.</li> </ul>
<ul style="list-style-type: none"> <li>▪ Center Aisle Van (2010 or older)</li> <li>▪ Mini-Van</li> </ul>	<b>8 years or 100,000 miles</b>	
<ul style="list-style-type: none"> <li>▪ Conversion Van or Lift Van</li> </ul>		
<b>Buses</b>		
Light Transit Vehicle (LTV) 20-27 ft. - body on cut-a-way chassis	<b>10 years or 100,000 miles</b>	
Light Transit Vehicle (LTV) 28 ft plus. - body on cut-a-way chassis	<b>10 years or 100,000 miles</b>	
Medium (Medium duty chassis) Over 28 ft. - body on truck chassis	<b>10 Years or 200,000 miles</b>	
Medium (Heavy Duty Chassis) 30-35 ft.	<b>14 Years or 350,000 miles</b>	
Large (Heavy Duty Chassis) 35-40 ft.	<b>14 years or 500,000 miles</b>	

## Appendix B

### **FY2022 Technology Specifications:** *(to be used as guideline for **minimum** standards only)* **Standards for Hardware, Software and Networking**

**These are MINIMUM standards only. NCDOT guidelines require that each computer last at least 5 years. If you plan on installing automated scheduling software or other technologies during the lifetime of the computer, please consult with the appropriate resource to determine minimum requirements.**

#### **Desktop**

<b>Operating System:</b>	Windows 7
<b>Processor:</b>	Intel I5-750
<b>Memory:</b>	4.0GB or higher
<b>Hard Drive (s):</b>	80G, partitioned so C: drive is for programs and D: drive is for data
<b>Software:</b>	Microsoft Office Professional 2010
<b>Video Card:</b>	GeForce GTS250 1GB/Radeon HD4850 512MB
<b>Network Card:</b>	100/1000 Mbps
<b>UPS Backup/Surge Protection:</b>	Multi-outlet AC Surge Protector with power supply backup (if necessary)
<b>Multimedia Devices:</b>	Pair of desktop speakers (if not included with monitor), Microphone, optional Camera
<b>Monitor:</b>	Any standard monitor capable of display in 1024x768 or greater. Purchase larger monitors if required by specific applications.
<b>Other Drives:</b>	CD/DVD ROM Drive
<b>Anti-Virus Software:</b>	Any industry standard anti-virus software
<b>Service Program:</b>	3-year warranty with on-site service

#### **Network**

<b>Configuration:</b>	100/1000 MB using switches (no hubs), TCP/IP Protocol
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#### **Server**

All server specifications are minimums only. Servers should be expandable to enable increases in memory, processors, hard drive, etc.

<b>Operating System:</b>	Microsoft Windows Server 2008
<b>Database Software:</b>	Microsoft SQL Server 2005 SP2 or 2008 Standard (if necessary)
<b>Network Card:</b>	(2) 100/1000 MB
<b>Processor Type:</b>	Intel Xenon 2.5Ghz or higher
<b>Memory:</b>	12 GB
<b>Hard Drive(s):</b>	300 GB
<b>Monitor:</b>	15" or larger
<b>Graphics Card:</b>	64MB or greater
<b>Other Drives:</b>	CD/DVD ROM
<b>Anti-Virus Software:</b>	Any industry standard anti-virus software
<b>Service Program:</b>	3-year warranty with on-site service

**North Carolina Department of Transportation (NCDOT)  
Public Transportation Division (PTD)**

Project Number :

**CAPITAL BUDGET**

July 2019 - June 2022

Legal Name:	GASTON COUNTY		
Address:	PO Box 1578 GASTONIA, NC 28053-1578		
County:	GASTON COUNTY	Congressional District:	
Contact Person:	Tawanna Littlejohn		
Telephone:	+1 (704) 866-3254		
Fax:			
Email:	Twanna.littlejohn@gastongov.com		
Web Site:	www.gastonhhs.org		
Federal ID Number:		DUNS Number:	
CFDA #:			
Period of Performance:	Jul 1, 2019	to	Jun 30, 2022
		Federal Billable/Non-Billable	Billable

**I. Total Project Expenditures**

(NCDOT Maximum Participation Amounts)	Requested	NCDOT Use Only
Replacement Vehicles	\$860,000	\$860,000
Expansion Vehicles	\$0	\$0
Other Capital Expenses	\$6,000	\$6,000
Advanced Technology Expenses	\$42,975	\$42,975
Baseline Technology Expenses	\$9,250	\$9,250
Facility Improvement Expenses	\$0	\$0
Other Expenses	\$0	\$0
<b>Total</b>	<b>\$918,225</b>	<b>\$918,225</b>

**II. Proposed Project Funding\***

	Total	Federal	Federal Non-Billing	NCDOT	Local
	100.00%	80.00%		10.00%	10.00%
<b>Total Funding</b>	<b>\$918,225</b>	<b>\$734,580</b>	<b>\$0</b>	<b>\$91,822</b>	<b>\$91,823</b>

**IV. Proposed DBE, MBE, WBE Goals (Enter DBE Goal if Federal Funding applies, otherwise enter MBE/WBE Goals)**

	DBE	MBE	WBE
%			
Amount	\$0	\$0	\$0



**North Carolina Department of Transportation (NCDOT)**  
**Public Transportation Division (PTD)**

G546	Description	Budgeted Cost	Qty		Qty	
	<b>20' Light Transit Vehicle w/wheelchair lift (Replacement)</b> – Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; fully automatic side lift. <b>2 wheelchair station floor plan. Min. ambulatory capacity -8 pax; Max. ambulatory capacity -10 pax. (may be driven w/o CDL)</b>	\$65,000	4	\$260,000	4	\$260,000
	Bike Rack	\$2,820		\$0		\$0
	Brake Retarder	\$8,600		\$0		\$0
				<b>\$260,000</b>		<b>\$260,000</b>
G547	Description	Budgeted Cost	Qty		Qty	
	<b>25' Light Transit Vehicle w/wheelchair lift (Replacement)</b> - Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; fully automatic side lift. <b>2 and 4 Wheelchair Station floor plans Min. ambulatory capacity - 8 pax; Max. ambulatory capacity - 18 pax.</b>	\$75,000	8	\$600,000	8	\$600,000
	Optional Engine - CNG	\$21,000		\$0		\$0
	Optional Engine - Hybrid Electric	\$30,000		\$0		\$0
	Optional Engine - Diesel/Upgraded Chasis	\$26,000		\$0		\$0
	Brake Retarder	\$9,000		\$0		\$0
	Bike Rack	\$2,820		\$0		\$0
				<b>\$600,000</b>		<b>\$600,000</b>
G548	Description	Budgeted Cost	Qty		Qty	
	Raised Roof Van w/lift (Replacement) - Side entry; rear fully automatic interior lift. <b>2 to 3 Wheelchair Stations. Min. ambulatory capacity - 3 pax; Max. ambulatory capacity-9 pax.</b>	\$65,500	0	\$0	0	\$0
	Optional Engine - Diesel	\$3,550		\$0		\$0
				<b>\$0</b>		<b>\$0</b>
G571	Description	Budgeted Cost	Qty		Qty	
	<b>Minivan / Crossover (Replacement)</b> – Small vehicle; standard production vehicle; <b>maximum capacity - 6 passengers.</b> Crossover vehicle (6 pax) available <b>ONLY for ALL-WHEEL DRIVE</b>	\$35,000		\$0		\$0
	<b>Option: Accessible Minivan compliant with ADA;</b> Lowered floor, wheelchair ramp and 1 to 2 wheelchair stations.	\$16,000		\$0		\$0
				<b>\$0</b>		<b>\$0</b>



**North Carolina Department of Transportation (NCDOT)  
Public Transportation Division (PTD)**

G573	Description	Budgeted Cost	Qty		Qty	
	<b>Support Vehicle (Replacement)</b> - a vehicle used to support the transit system; maintenance needs(Non-Revenue Vehicle).	\$43,000		\$0		\$0
	Optional Engine - Diesel					
				<b>\$0</b>		<b>\$0</b>
G575	Description	Budgeted Cost	Qty		Qty	
	<b>28' Light Transit Vehicle w/wheelchair lift (Replacement)</b> – Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wide body; fully automatic lift. <b>2 and 6 Wheelchair Station floor plans Min. ambulatory capacity -8 pax; Max. ambulatory capacity -22 pax.</b>	\$96,000		\$0		\$0
	Optional Engine - CNG	\$21,000		\$0		\$0
	Optional Engine - Hybrid Electric	\$21,000		\$0		\$0
	Optional Engine - Diesel	\$10,000		\$0		\$0
	Brake Retarder	\$9,700		\$0		\$0
	Bike Rack	\$2,820		\$0		\$0
				<b>\$0</b>		<b>\$0</b>
G576	Description	Budgeted Cost	Qty		Qty	
	<b>22' Light Transit Vehicle w/wheelchair lift (Replacement)</b> – Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; fully automatic side lift. <b>2 wheelchair station floor plan. Min. ambulatory capacity -12 pax; Max. capacity -14 pax. plus 1 wheelchair passenger. THIS LTV REQUIRES A CDL - LTV seating CANNOT BE MODIFIED.</b>	\$71,000		\$0		\$0
	Optional Engine - CNG	\$21,000		\$0		\$0
	Optional Engine - Hybrid Electric	\$30,000		\$0		\$0
	Brake Retarder	\$9,000		\$0		\$0
	Bike Rack	\$2,820		\$0		\$0
				<b>\$0</b>		<b>\$0</b>

G577	Description	Budgeted Cost	Qty		Qty	
	<b>Other Transit Vehicle (Replacement)</b> - Other transit-type vehicle not otherwise identified in UPTAS. Specify type and if lift equipped. (include estimated cost documentation)	\$134,830			\$0	\$0
	Optional Engine - Hybrid Electric					
	Optional Engine - Diesel					
				\$0		\$0
<b>TOTAL REPLACEMENT VEHICLE QUANTITY &amp; EXPENSES:</b>				\$860,000		\$860,000

[illegible]



**North Carolina Department of Transportation (NCDOT)**  
**Public Transportation Division (PTD)**

G566	Description	Budgeted Cost	Qty		Qty	
	<b>20' Light Transit Vehicle w/wheelchair lift (Expansion) –</b> Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; fully automatic side lift. 2 wheelchair station floor plan. Min. ambulatory capacity -8 pax; Max. ambulatory capacity -10 pax. <b>(may be driven w/o CDL)</b>	\$66,000				\$0
	Bike Rack	\$2,820				\$0
	Brake Retarder	\$8,600				\$0
						<b>\$0</b>
G567	Description	Budgeted Cost	Qty		Qty	
	<b>25' Light Transit Vehicle w/Lift (Expansion) –</b> Body-on-chassis type vehicle(Cutaway van chassis);retaining the van-type cab; offering increased headroom and wider body; fully automatic side life. <b>2 &amp; 4 Wheelchair Station floor plans Min. ambulatory capacity - 8 pax; Max. ambulatory capacity - 18 pax.</b>	\$74,500				\$0
	Optional Engine - CNG	\$21,000				\$0
	Optional Engine - Hybrid Electric	\$30,000				\$0
	Optional Engine - Diesel/Upgraded Chasis	\$26,000				\$0
	Brake Retarder	\$9,000				\$0
	Bike Rack	\$2,820				\$0
						<b>\$0</b>
						<b>\$0</b>
G568	Description	Budgeted Cost	Qty		Qty	
	<b>Raised Roof Van w/lift (Expansion) –</b> Side entry; rear fully automatic interior lifts. <b>2 to 3 Wheelchair Stations. Min. ambulatory capacity - 3 pax; Max. ambulatory capacity-9 pax.</b>	\$67,000				\$0
	Optional Engine - Diesel	\$3,550				\$0
						<b>\$0</b>
G572	Description	Budgeted Cost	Qty		Qty	
	<b>Minivan / Crossover (Expansion) –</b> Small vehicle; standard production vehicle; <b>maximum capacity - 6 passengers.</b> Crossover vehicle (6 pax) available <b>ONLY for ALL-WHEEL DRIVE</b>	\$34,500				\$0
	<b>Option: (a) Accessible Minivan compliant with ADA;</b> Lowered floor, wheelchair ramp and 1 to 2 wheelchair stations.	\$16,000				\$0
						<b>\$0</b>

**North Carolina Department of Transportation (NCDOT)  
Public Transportation Division (PTD)**

G574	Description	Budgeted Cost	Qty		Qty	
	<b>Support Vehicle (Expansion) –</b> Vehicle used to support transit system; maintenance needs (non-revenue vehicle).	\$40,000		\$0		\$0
	Optional Engine - Diesel					
				\$0		\$0
G578	Description	Budgeted Cost	Qty		Qty	
	<b>28' Light Transit Vehicle w/wheelchair lift (Expansion) –</b> Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wide body; fully automatic lift; max. capacity - 22 passengers, depending on floor plan.	\$95,500		\$0		\$0
	Optional Engine - CNG	\$21,000		\$0		\$0
	Optional Engine - Hybrid Electric	\$21,000		\$0		\$0
	Optional Engine - Diesel	\$10,000		\$0		\$0
	Brake Retarder	\$9,700		\$0		\$0
	Bike Rack	\$2,820		\$0		\$0
				\$0		\$0
				\$0		\$0
G579	Description	Budgeted Cost	Qty		Qty	
	<b>22' Light Transit Vehicle w/Lift (Expansion) –</b> Body-on chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; fully automatic side lift. <b>2 Wheelchair Station floor plan. Min. ambulatory capacity - 12 pax; Max. ambulatory capacity - 14 pax. THIS LTV REQUIRES A CDL - LTV seating CANNOT BE MODIFIED.</b>	\$70,500		\$0		\$0
	Optional Engine - Hybrid Electric	\$21,000		\$0		\$0
	Brake Retarder	\$9,000		\$0		\$0
	Optional Engine - CNG	\$21,000		\$0		\$0
	Bike Rack	\$2,820		\$0		\$0
				\$0		\$0
G595	Description	Budgeted Cost	Qty		Qty	
	<b>Other Transit Vehicle (Expansion) -</b> Other transit-type vehicle not otherwise identified in UPTAS. Specify type and if lift equipped. (include estimated cost documentation)					
	Optional Engine - Hybrid Electric					
	Optional Engine - Diesel					
<b>TOTAL EXPANSION VEHICLE QUANTITY &amp; EXPENSES:</b>				<b>\$0</b>		<b>\$0</b>
<b>*NOTE: If you prefer to use a local vendor for lettering, please budget cost under line code G591 located under "Other Capital". Logos are now eligible under that code also.</b>						



**North Carolina Department of Transportation (NCDOT)**  
**Public Transportation Division (PTD)**

<b>G551</b>	<b>Vehicle Spare Parts</b> - Cost of spare parts for revenue producing vehicles. <b>The spare part must have a unit cost of greater than \$300 and a useful life of more than one (1) year. This expenditure is only available to systems with in-house maintenance facilities which maintain an inventory of spare parts.</b> <b>List one item per line, the number of units, and the estimated cost per each.</b> <b>(provide one cost estimate for each item requested.) Must have Maintenance Facility!</b>						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total

<b>G552</b>	<b>Shop Equipment</b> - Purchase of equipment for maintaining vehicles, including, but not limited to, motor hoist, tire balancer, etc. <b>List one item per line, the no. of units per item, and the estimated cost.</b> <b>(provide one cost estimate for each item requested.) Must have Maintenance Facility!</b>						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total

<b>G553</b>	<b>Repeater Station</b> - Used to extend the range of the base installation. Attach estimate of cost from vendor. Watts:						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	New						
	Replacement						

<b>G554</b>	<b>Radio Base Station</b> - Desk-type unit used to transmit to mobile units in the vehicles. Includes remotes and mobiles with power packs. Attach estimate of cost from vendor. Watts:						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	New						
	Replacement						

**North Carolina Department of Transportation (NCDOT)**  
**Public Transportation Division (PTD)**

<b>G555</b>	<b>Mobile Radio Unit</b> - 2-way radio installed in vehicle Attach estimate of cost from vendor. Watts:						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	New						
	Replacement						
	<b>Hand-held Radio Unit</b> - portable 2-way radio (limit 2 per transit system) Attach estimate of cost from vendor. Watts:						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	New						
	Replacement						
<b>G556</b>	<b>Telephone equipment</b> - Individual telephone instruments (does not include new or replacement telephone systems – see G524 in Facility Improvements); may include cellular (digital) phones. List one item per line, the no. per item, and the estimated cost.						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
<b>G557</b>	<b>Fareboxes</b> - Coin collection unit installed on vehicle. List item and indicate no. of units: Attach estimated cost & type.						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	New						
	Replacement						
<b>G559</b>	<b>Other Equipment</b> - Specify item if not listed above. List one item per line, the no. per item, and the estimated cost. <b>Provide one cost estimate for each item requested.</b>						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
<b>G585</b>	<b>Bus Stop Signs</b> - Sign used to indicate location where passengers can board or exit a public transit vehicle. <b>*Do not request Bus Stop Shelters/Benches here. Must request in Facility Improve.</b>						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Bus Stop Sign(s)						



**North Carolina Department of Transportation (NCDOT)**  
**Public Transportation Division (PTD)**

G591	<b>Vehicle Lettering &amp; Logos</b> - Cost of lettering and/or logos and the labor involved in having the transit system name, phone number, and/or logo applied to vehicles. Costs to be incurred by using a local vendor. (Attach cost estimate for reference only.)						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Vehicle Lettering & Logos	12	\$500	\$6,000	12	\$500	\$6,000
G611	<b>Direct Purchase of Service (Private)</b> Purchase of transportation services from a privately owned transportation provider.						
G612	<b>User Side Subsidy</b> Purchase of service contract in which the passenger (user) pays for a portion of the full fare.						
G621	<b>Volunteer Reimbursement</b> Reimbursement to volunteers for mileage on personal vehicle for public transportation.						
G641	<b>Direct Purchase of Service (Public)</b> Purchase of transportation services from a publicly owned transportation provider.						
<b>TOTAL OTHER CAPITAL EXPENSES:</b>				<b>\$6,000</b>			<b>\$6,000</b>

**North Carolina Department of Transportation (NCDOT)  
Public Transportation Division (PTD)**

Project Number :

**PROPOSED PROJECT BUDGET**

**CAPITAL EXPENSES**

\*All requests must be approved by ITRE & an estimate must be attached

Applicant: GASTON COUNTY

Object Code	Title				Total Cost		NCDOT Maximum Participation
<b>ADVANCED TECHNOLOGY</b>							
G524	<b>Scheduling Software for Advance Technology- Must comply with Technology Plan:</b>						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
G526	<b>Mobile Data Devices (Tablets) - Must comply with Technology Plan:</b>						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Replacement						
	Expansion						
	<b>Fare Media: Smart Card / Magenetic Stripe Card</b>						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Initial Installation						
	Expansion						
G527	<b>Automatic Vehicle Location (AVL) - Must comply with Technology Plan:</b>						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Replacement	50	\$185	\$9,250	50	\$185	\$9,250
	Expansion						
				<b>\$9,250</b>			<b>\$9,250</b>
G528	<b>Data Communication Device - Must comply with Technology Plan:</b>						
	<b>Describe Data Communication Device Upgrades that may be necessary for MDT technology:</b>						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
G592	<b>Other Advanced Technology Items - Advance Technology - Must comply with Technology Plan:</b>						
	<b>List other hardware not included above, such as replacement hard drives, network cards, etc.</b>						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total

**North Carolina Department of Transportation (NCDOT)  
Public Transportation Division (PTD)**

G596	Vehicle Security / Surveillance Equipment - Must comply with:							
	Cost and installation of on-board security systems and surveillance equipment. Attach estimate.							
		Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Replacement	DVR's and Cameras	25	\$1,349	\$33,725	25	\$1,349	\$33,725
	Expansion							
	\$33,725							\$33,725
TOTAL ADVANCED TECHNOLOGY EXPENSES:				\$42,975			\$42,975	

**North Carolina Department of Transportation (NCDOT)  
Public Transportation Division (PTD)**

Project Number :

**PROPOSED PROJECT BUDGET**

**CAPITAL EXPENSES - Include estimate for all requests**

Applicant: **GASTON COUNTY**

Object Code	Title			Total Cost		NCDOT Maximum Participation	
BASELINE TECHNOLOGY							
G514	Micro Portable Projector/Laptop - Note: laptop is part of operation of projector NCDOT will participate UP TO \$4,000						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Replacement						
	New						
G521	Personal Computer System (PC) - Includes laptop, DESKTOP computers include CPU, Office XP, one 24" monitor, keyboard, mouse and Microsoft Office XP software, 2 yr. technical support contract)						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Replacement						
	Expansion						
G522	Printers - Laser jet network and non-network printers						
	Non-network	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Replacement						
	Expansion						
	Network	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Replacement						
	Expansion						

**North Carolina Department of Transportation (NCDOT)  
Public Transportation Division (PTD)**

<b>G523</b>	<b>Software -</b> <b>Eligible software listed under FY08 Technical Specifications *</b> <b>List software:</b>						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	VMax Commander	50	\$185	\$9,250	50	\$185	\$9,250
	vMax Commander Vehicle Activation						
	<b>Operating System Software Upgrade:</b> <b>(Ensure that your current pc has enough RAM)</b> <b>Windows XP PROFESSIONAL operating system</b>						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Upgrade Version						
	Full Version						
	<b>Microsoft Office Software:</b> <b>(Ensure that your current pc has enough RAM)</b> <b>MS Office XP PROFESSIONAL</b>						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Upgrade Version						
	Full Version						
				<b>\$9,250</b>			<b>\$9,250</b>
	<b>*Scheduling Software requests should be made on the Advanced Technology Budget</b>						
<b>G525</b>	<b>Network Server -</b> <b>For use with network application/programs</b> <b>(Use standard local IT specifications)</b>						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Replacement						
	Expansion						
<b>G529</b>	<b>Other Technology Items - List other hardware not included above, such as replacement hard drives network cards, etc. (baseline technology)</b>						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	<b>TOTAL BASELINE TECHNOLOGY EXPENSES:</b>			<b>\$9,250</b>			<b>\$9,250</b>

**North Carolina Department of Transportation (NCDOT)  
Public Transportation Division (PTD)**

Project Number :

**PROPOSED PROJECT BUDGET  
FACILITY EXPENSES**

Applicant: **GASTON COUNTY**

Object Code	Title			Total Cost		NCDOT Maximum Participation	
FACILITY BUDGET							
G531	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	<b>New Construction of Transit Facility-</b> New building construction for Administration, Maintenance, Transfer, or Multi-Modal purposes. <b>Attach study cost estimate</b> Must be a STI approved project for this fiscal year						
G532	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	<b>Purchase of Modular Structure -</b> Purchase of modular unit <b>Attach cost estimate</b> Must be a STI approved project for this fiscal year						
G533	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	<b>Legal Fees, Appraisal, Survey -</b> Fees associated with construction or land acquisition. Survey, Appraisal, Title fees, and closing costs <b>Describe items needed and attach cost estimate.</b>						
G535	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	<b>Land Acquisition -</b> Purchase of parcel of land for construction <b>Attach appraisal</b> Must be a STI approved project for this fiscal year						
G536	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	<b>Sitework/Grading -</b> Pre-construction work including site prep <b>Describe work to be completed and attach cost estimate.</b>						
G537	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	<b>Utility Work/ Hook-Ups -</b> Costs associated with water, sewer,electrical or telephone lines or wiring, pre or post construction. <b>Describe work to be completed and attach cost estimate.</b>						

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**North Carolina Department of Transportation (NCDOT)**  
**Public Transportation Division (PTD)**

<b>G538</b>	<b>Fencing/Lighting</b> - Exterior building and parking lot lighting. Fencing and gate to secure parking area for vehicles. <b>List one item per line Attach cost estimate for reference only.</b>						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total

<b>G539</b>	<b>Accessway/ Signage/Landscaping</b> - Post-construction site work Construction of ramps and and walkways that meet ADA. Permanent signs, such as a facility signs. Soil erosion containment. <b>List one item per line Attach cost estimate for reference only.</b>						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total

<b>G558</b>	<b>Telephone system</b> - New or Replacement telephone system <b>Attach cost estimate for reference only.</b>						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total

<b>G581</b>	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	<b>Construction/ Project Management Services</b> - A firm or individual that acts on behalf of the owner to oversee entire construction project. <b>Attach projected cost estimate</b> Must be a STI approved project for this fiscal year						

<b>G582</b>	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	<b>Facility Acquisition</b> - Purchase of existing structure <b>Attach appraisal</b> Must be a STI approved project for this fiscal year						



**North Carolina Department of Transportation (NCDOT)**  
**Public Transportation Division (PTD)**

G583	<b>Bus Stop Shelter and Benches</b> - Enclosure and seating provided to passengers at bus stop. <i>*Requires plan approval by city or county regarding location.</i> <b>ADA requirements include minimum size and width of the shelter; min. turning radius in shelter; accessibility to shelter by sidewalk; and concrete pad adjacent to shelter for loading and unloading bus.</b> <b>Provide plan approval with application.</b>						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Bus Shelters						
	Benches						
G584	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	<b>Park and Ride Lots</b> - Paved lots for park and ride. <b>Describe work to be completed and attach cost estimate.</b>						
G586	<b>Building Security/Surveillance Equipment</b> - Cost and installation of security system and surveillance equipment for transit system's administrative or maintenance facility and parking area. <b>List one item per line. Attach cost estimate for reference only.</b>						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
G587	<b>Paving / Resurfacing</b> - Asphalt surface paving or resurfacing of the facility parking area. Also includes existing Park and Ride Lots.  <b>Indicate size (sq.ft.) area to be paved/resurfaced:</b> <b>Attach cost estimate for reference only.</b>						
G588	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	<b>Engineering and Design Services</b> - Cost of architectural and engineering services required for construction or renovation projects. <b>Attach projected cost estimate</b> For new construction - Must be a STI approved project for this fiscal year						

**North Carolina Department of Transportation (NCDOT)  
Public Transportation Division (PTD)**

G589 **Other Facility Improvements** - Safety and Security improvements or repairs.  
**Attach cost estimate for reference only.**

Material Cost	Labor Cost	Item Description	Total		NCDOT Total

**TOTAL FACILITY IMPROVEMENT EXPENSES:**

***NOTE: YOU MUST OWN THE FACILITY TO BE ELIGIBLE TO APPLY FOR FUNDING FOR THESE PURPOSES.***

***YOU MUST SUBMIT A COPY OF THE TITLE (DEED) OF OWNERSHIP WITH THIS APPLICATION FOR FUNDING CONSIDERATION.***

Physical Address of Facility:

Facility Improvement Questionnaire - Must be completed for consideration.

Do you currently operate out of this location? YES ☐ NO ☐

If you DO NOT currently operate out of this location, what is the anticipated date that you will occupy this location?

What is the total square footage of the facility?

Is this facility shared for other uses or with other entities? YES ☐ NO ☐

If yes, list entities, square footage occupied, and purposes:

Entity	Sq. Feet	Purpose

**OTHER EXPENSES**

Code	Code Description	Requested	NCDOT Use Only
M100	M100 - 111201-BUY BUS 40FT REPL	\$0.00	\$0.00
M101	M101 - 111202-BUY BUS 35FT REPL	\$0.00	\$0.00
M102	M102 - 111203-BUY BUS 30FT REPL	\$0.00	\$0.00
<b>Total</b>		\$0.00	\$0.00

**North Carolina Department of Transportation (NCDOT)**  
**Public Transportation Division (PTD)**

Code	Code Description	Requested	NCDOT Use Only
M103	M103 - 111204-BUY BUS <30FT REPL	\$0.00	\$0.00
M104	M104 - 111205-BUY SCHOOL BUS RPL	\$0.00	\$0.00
M105	M105 - 111207-BUY BUS C/S REPL	\$0.00	\$0.00
M106	M106 - 111209-BUY BUS TRLEY REPL	\$0.00	\$0.00
M107	M107 - 111215-BUY VANS REPL	\$0.00	\$0.00
M108	M108 - 111216-BUY SDAN/S-WGN RPL	\$0.00	\$0.00
M112	M112 - 111303-BUY BUS 30FT EXP	\$0.00	\$0.00
M160	M160 - 113207-ACQ SURV/SEC SYS	\$0.00	\$0.00
M175	M175 - 113401-REH/REN BUS TRML	\$0.00	\$0.00
M221	M221 - 114301-CONST ADMIN BLDG	\$0.00	\$0.00
M222	M222 - 114302-CONST MAINT FACILI	\$0.00	\$0.00
M223	M223 - 114303-CONST ADM/MNT FAC	\$0.00	\$0.00
M224	M224 - 114304-CONST STORAGE FAC	\$0.00	\$0.00
M225	M225 - 114305-CONST YARDS&SHOPS	\$0.00	\$0.00
M226	M226 - 114306-CONST SHOP EQUIP	\$0.00	\$0.00
M227	M227 - 114307-CONST ADP HARDWARE	\$0.00	\$0.00
M228	M228 - 114308-CONST ADP SOFTWARE	\$0.00	\$0.00
<b>Total</b>		\$0.00	\$0.00
<b>Total</b>		\$0.00	\$0.00
<b>Total</b>		\$0.00	\$0.00

## AGENCY COMMENTS

North Carolina Department of Transportation (NCDOT)  
Public Transportation Division (PTD)

AGENCY COMMENTS

NCDOT COMMENTS

Check

Save

Submit



# Gaston County

Gaston County  
Board of Commissioners  
[www.gastongov.com](http://www.gastongov.com)

## Board of Commissioners

### Board Action

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**File #:** 20-383

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Board of Commissioners - Retirement Commendation - Charles L. Moore

#### **STAFF CONTACT**

Donna S. Buff - Clerk to the Board - 704-866-3196

#### **BACKGROUND**

#### **ATTACHMENTS**

Retirement Commendation



- WHEREAS, born in Radford, Virginia, Mr. Charles L. “Chuck” Moore spent his teen years in Greensboro, NC, where he graduated from Grimsley High School in 1971. In 1975, he received a BA degree in Political Science from UNC-Chapel Hill where he also played varsity baseball. A member of the charter class of Campbell University School of Law, he received his Juris Doctor in 1979. He and his wife Lisa are residents of Belmont, NC, and have been married for 45 years. They are the proud parents of a son and a daughter and proud grandparents to five grandchildren; and,
- WHEREAS, Mr. Moore began his professional career working with a private law practice in Wallace, NC, but relocated to Gaston County when he accepted a position in July of 1981 as a staff attorney to supplement the work of a part-time, outside legal counsel who was designated as the County Attorney. As the complexity of legal issues facing counties became more prevalent, it became obvious that the County needed a full-time County Attorney, and the Board of Commissioners appointed Mr. Moore to the position in December of 1986; and,
- WHEREAS, during his 39 years of service, Mr. Moore has advised County Managers and Commissioners, shaped policy, and protected the county's interests along the way. Mr. Moore's leadership and knowledge have resulted in incalculable benefits to Gaston County. During the 1980s and 1990s as textile jobs were being outsourced overseas, Gaston County had one of the highest unemployment rates in North Carolina. Mr. Moore worked tirelessly to assist in recruiting more diverse industries and addressing the complex contractual negotiations that were needed. His diligence and expertise in economic development helped the County to transform from a textile-centric economy to one comprised of hundreds of quality, high paying jobs in advanced manufacturing, ensuring a strong economic base for the future; and,
- WHEREAS, Mr. Moore was also instrumental in assisting the Gaston County Police Department's efforts in the 1980s and 1990s to establish police standards and procedures which laid the foundation for the department to become the first in North Carolina to receive national accreditation. This accreditation resulted in substantial savings to the County with a huge decrease in the County's liability insurance premium; and,
- WHEREAS, Mr. Moore's expertise and collaboration with other municipalities on economic development projects in the County has resulted in substantial economic benefits to the citizens of Gaston County. During his 39 years as the County Attorney, Mr. Moore has provided legal expertise to Gaston County economic development projects that have resulted in 2,700 acres of development with more than 7,000,000 square feet of industrial, office and warehouse constructed. More than 1,500 people are currently employed through the Gastonia Technology Park and Bessemer City's SouthRidge Business Park. The most current County project, in which he has played a major role, is Apple Creek, a 325-acre business park that has already acquired a major project in its first phase; and,

WHEREAS, another testament to Mr. Moore's integrity and skill is the fact that he remained in the County Attorney position for almost forty years through a succession of different County Commissioners. His longevity in the position reflects the confidence that multiple elected officials have placed in him; and,

WHEREAS, he has also had the full confidence of County departments – including Economic Development, Human Resources, Public Safety, Building and Code Enforcement, and Health & Human Services – all requiring a diverse set of legal skills. He has advised the County on issues ranging from compliance with the Americans with Disabilities Act, to civil rights bills, debt issuance for new construction, and capital improvements for County and school properties. He has worked collaboratively with municipalities on contracts to expand water and sewer systems, and infrastructure in order to recruit new business and assist existing commercial businesses; and,

WHEREAS, Mr. Moore has also dedicated time and energy to his church and his community bringing the same fairness and compassion to his endeavors there. He has served in multiple leadership roles at First Presbyterian Church of Gastonia, is on the Board of Directors of his HOA, and has also served on the Gaston Red Cross Board of Directors; and,

WHEREAS, on August 1, 2020, Mr. Moore retired, capping a career of public service and dedication that has spanned almost four decades. Mr. Moore made a commitment long ago to public service, and that commitment has carried him through a professional career of unequalled integrity, honor and perseverance in serving the citizens of Gaston County.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners expresses their sincere gratitude to

*Charles L. (Chuck) Moore*

for his dedicated service and wishes him the best in his retirement.

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Tracy L. Philbeck, Chairman

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Chad Brown

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Bob Hovis

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Jack B. Brown, Vice-Chairman

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Tom Keigher

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Allen R. Fraley

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Ronald E. Worley

To be Adopted the 27<sup>th</sup> Day of October 2020





# Gaston County

Gaston County  
Board of Commissioners  
[www.gastongov.com](http://www.gastongov.com)

## Board of Commissioners Board Action

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**File #:** 20-475

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Commissioner Worley - Proclamation - To Proclaim October 24, 2020 as World Polio Day in Gaston County

### **STAFF CONTACT**

Donna S. Buff - Clerk to the Board - 704-866-3196

### **BACKGROUND**

### **ATTACHMENTS**

Proclamation



- WHEREAS, Rotary is a global network of neighbors, friends, leaders, and problem-solvers who unite and take action to create lasting change in communities across the globe; and,
- WHEREAS, the Rotary motto, Service Above Self, inspires members to provide humanitarian service, follow high ethical standards, and promote goodwill and peace in the world; and,
- WHEREAS, Rotary in 1985 launched PolioPlus and in 1988 helped establish the Global Polio Eradication Initiative, which today includes the World Health Organization, U.S. Centers for Disease Control and Prevention, UNICEF, and the Bill & Melinda Gates Foundation, and Gavi, the Vaccine Alliance, to immunize the children of the world against polio; and,
- WHEREAS, polio cases have dropped by 99.9 percent since 1988 and the world stands on the threshold of eradicating the disease; and,
- WHEREAS, to date, Rotary has contributed more than US \$2.1 billion and countless volunteer hours to protecting more than 2.5 billion children in 122 countries; and,
- WHEREAS, Rotary is working to raise an additional \$50 million per year, which would be leveraged for maximum impact by an additional \$100 million annually from the Bill & Melinda Gates Foundation; and,
- WHEREAS, these efforts are providing much-needed operational support, medical staff, laboratory equipment, and educational materials for health workers and parents; and,
- WHEREAS, in addition, Rotary has played a major role in decisions by donor governments to contribute more than \$10 billion to the effort; and,
- WHEREAS, there are over 1.2 million Rotary members in more than 35,000 clubs throughout the world that sponsor service projects to address such critical issues as poverty, disease, hunger, illiteracy, and the environment in their local communities and abroad.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners hereby proclaim October 24, 2020 as

### ***WORLD POLIO DAY***

in Gaston County and encourage all citizens to join me and Rotary International in the fight for a polio-free world.

---

Tracy L. Philbeck, Chairman

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Chad Brown

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Bob Hovis

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Jack B. Brown, Vice-Chairman

---

Tom Keigher

---

Allen R. Fraley

---

Ronald E. Worley



# Gaston County

Gaston County  
Board of Commissioners  
[www.gastongov.com](http://www.gastongov.com)

## Budget and Management Services

### Board Action

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**File #:** 20-460

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Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional Federal FVPSA (Family Violence Prevention Services Act) Grant Funds for the Cathy Mabry Cloninger Center **(\$30,000 - 20% Match of \$6,000)**

#### **STAFF CONTACT**

Pat Laws - Grants - 704-866-3771

#### **BUDGET IMPACT**

Appropriate Federal revenues. 20% match - \$6,000 in County funds.

#### **BUDGET ORDINANCE IMPACT**

N/A

#### **BACKGROUND**

The FVPSA grant funds provide a portion of the domestic violence shelter's Public Outreach Specialist's salary and benefits. The match comes from the specialist's additional salary and benefits.

#### **POLICY IMPACT**

N/A

#### **ATTACHMENTS**

Budget Change Request (BCR)

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 5810 Hope United Survivors Network

Dept. # Department Name

Tara Joyner 9/22/2020

Department Director's Name Date

### TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
FVPS Grant: Year 2	010-05-5810-5582-425009-21552	(\$30,000)
Salaries: FVPS Grt Yr 2	010-05-5810-5582-510001-21552	\$25,225
FICA: FVPS Grt Yr 2	010-05-5810-5582-510100-21552	\$1,891
Retirement: FVPS Grt Yr 2	010-05-5810-5582-510101-21552	\$2,884

### JUSTIFICATION FOR REQUEST:

Family Violence Prevention and Services Act (FVPSA) grant funds cover partial salary and benefits for the domestic violence shelter's Public Outreach Specialist. There is a 20% match (\$6,000) which will be met through the Public Outreach Specialist's additional salary and benefits already budgeted with local dollars.

Contract #2019-365

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



# Gaston County

Gaston County  
Board of Commissioners  
[www.gastongov.com](http://www.gastongov.com)

## Budget and Management Services

### Board Action

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**File #:** 20-462

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Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional Department of Justice (DOJ) Federal Funds for a 2020 Byrne Justice Assistance Grant (JAG) in the Amount of \$62,439 and to Approve the Required Interlocal Agreement Between the City of Gastonia and Gaston County **(No County Funds)**

#### **STAFF CONTACT**

Pat Laws - Budget & Management Services - 704-866-3771

#### **BUDGET IMPACT**

Appropriate Federal revenues. No additional County funds.

#### **BUDGET ORDINANCE IMPACT**

N/A

#### **BACKGROUND**

Gaston County has been awarded grant funds through the Department of Justice's Justice Assistance Grant program. JAG funding is distributed through a joint award to be shared among the Gastonia Police Department, Gaston County Police Department and the Gaston County Sheriff's Office, as outlined through an Interlocal Agreement between Gaston County and the City of Gastonia. A joint award has been made in the amount of \$62,439.00. The amount of this award was determined based on Part I Crimes. There is no match required.

#### **POLICY IMPACT**

N/A

#### **ATTACHMENTS**

Budget Change Request (BCR) and Interlocal Agreement

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4131 Budget and Management Services

Dept. # Department Name

Pat Laws 9/23/2020

Department Director's Name Date

### TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
2020 JAG: Police	010-02-4310-4310-425042-21553	(\$10,346)
2020 JAG: Police	010-02-4310-4310-560000-21553	\$10,346
2020 JAG: City of Gastonia	010-02-4310-4310-425042-21554	(\$36,484)
2020 JAG: City of Gastonia	010-02-4310-4310-560000-21554	\$36,484
2020 JAG: Sheriff	010-02-4315-4315-425042-21555	(\$15,609)
2020 JAG: Sheriff	010-02-4315-4315-560000-21555	\$15,609

### JUSTIFICATION FOR REQUEST:

Gaston County has been awarded grant funds through the Department of Justice's Justice Assistance Grant program. JAG funding is distributed through a joint award to be shared among the Gastonia Police Department, Gaston County Police Department and the Gaston County Sheriff's Office, as outlined through an Interlocal Agreement between Gaston County and the City of Gastonia. A joint award has been made in the amount of \$62,439.00. The amount of this award was determined based on Part I Crimes. There is no match required.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.

**INTERLOCAL AGREEMENT  
BETWEEN THE CITY OF GASTONIA AND THE COUNTY OF GASTON, NC FOR THE  
ALLOCATION OF 2020 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM  
AWARD**

This Interlocal Agreement is made and entered into this 1st day of September, 2020, by and between THE COUNTY of Gaston, a political subdivision of the State of North Carolina, acting by and through its governing body, the Board of Commissioners, hereinafter referred to as the COUNTY, and the CITY of Gastonia, a political subdivision of the State of North Carolina, acting by and through its governing body, the City Council, hereinafter referred to as the CITY, both of Gaston County, State of North Carolina,

**WITNESSETH:**

**WHEREAS**, this Agreement is made under the authority of N.C.G.S. §§160A-461 and 153A-445(a)(1);

**WHEREAS**, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall perform such functions or make such payments from current revenues legally available to that party; and

**WHEREAS**, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this Agreement; and

**WHEREAS**, the COUNTY agrees to provide the CITY \$36,484.00 from the 2020 Byrne Justice Assistance Grant (JAG) award for the Programs described in Exhibit A which is attached hereto and incorporated herein by reference; and

**WHEREAS**, the COUNTY and CITY believe it to be in their best interests to reallocate the JAG funds received by the County as set forth herein.

**NOW THEREFORE**, for and in consideration of mutual promises to each as hereinafter set forth, **the COUNTY and CITY mutually agree as follows:**

**1. Responsibilities of the Parties.**

- 1.1 Fiscal Agent.** COUNTY shall serve as the 2020 Fiscal Agent for the Byrne JAG Program award described herein.
- 1.2 Pass Through to City.** COUNTY agrees to allocate to CITY a total of \$36,484.00 from 2020 Byrne JAG funds received by COUNTY.
- 1.3 City's Use of Awarded Funds.** CITY agrees to utilize the entire amount of these funds (\$36,484.00) for the programs and uses described in Exhibit A, which is attached hereto

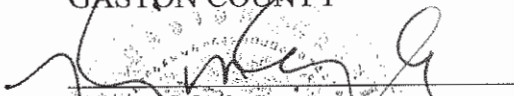
and incorporated herein by reference. The funds described herein shall be expended by CITY by no later than September 30, 2023.

- 1.4 Reimbursement to City.** CITY's expenditures chargeable against its portion of the 2020 JAG funds will be submitted to COUNTY on a quarterly basis. COUNTY will reimburse CITY on a quarterly basis upon submission of appropriate documentation. Reimbursements to CITY shall not exceed the amount awarded to CITY for the 2020 Byrne JAG Program (\$36,484.00).
- 1.5 Special Conditions.** As a Byrne JAG Sub-Awardee for FY 2020, CITY agrees to comply with all special conditions applicable to this award to COUNTY as Prime Awardee.
- 1.6 Programmatic Conditions.** As a Byrne JAG Sub-Awardee for FY 2020, CITY agrees to all monitoring, financial, and programmatic conditions set forth in the applicable Grant Management and Accounting Policies and Procedures Manual.


- 2. NOTICES.** Any notice, consent or other communication required or contemplated by this Agreement shall be in writing, and shall be delivered in person, by U.S. mail, by overnight courier, by electronic mail or by telefax to the intended recipient at the address set forth below. Notice shall be effective upon the date of receipt by the intended recipient; provided that any notice which is sent by telefax or electronic mail shall also be simultaneously sent by mail deposited with the U.S. Postal Service or by overnight courier. Each party may change its address for notification purposes by giving the other party written notice of the new address and the date upon which it shall become effective.

In witness whereof, the parties have caused this Agreement to be executed in their respective names the day and year first above written.

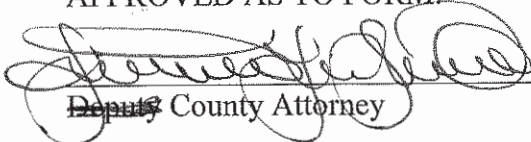
GASTON COUNTY

  
\_\_\_\_\_  
County Manager

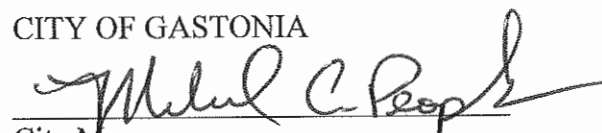
ATTEST:

  
\_\_\_\_\_  
Clerk to the Board

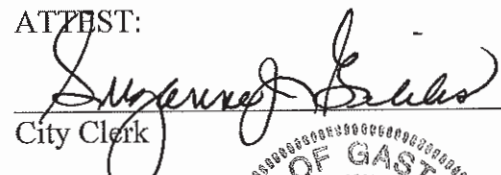
APPROVED AS TO FORM:

  
\_\_\_\_\_  
Deputy County Attorney

CITY OF GASTONIA

  
\_\_\_\_\_  
City Manager

ATTEST:

  
\_\_\_\_\_  
City Clerk





STATE OF NORTH CAROLINA  
COUNTY OF Gastonia City Police

I, Marcella Bonar, a Notary Public of the aforesaid County and State, do hereby certify that DONNA S. BUA personally appeared before me this day and acknowledged that she is the Clerk to the Board of Commissioners of Gaston County and that by authority duly given and as the act of the County, the foregoing instrument was signed in its name by its County Manager, sealed with its corporate seal and attested by her as its Clerk.

WITNESS my hand and Notarial Seal, this the 1 day of September, 2020.

Marcella Bonar  
Notary Public

My Commission Expires: 2/27/2021

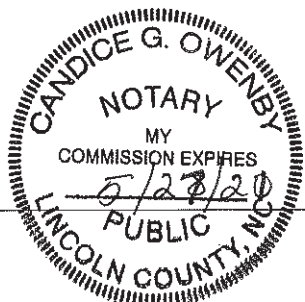
STATE OF NORTH CAROLINA  
COUNTY OF GASTON

I, Candice G Owenby, a Notary Public of the aforesaid County and State, do hereby certify that Suzann J Gibbs personally appeared before me this day and acknowledged that she is the City Clerk of the City of Gastonia and that by authority duly given and as the act of the municipal corporation, the foregoing instrument was signed in its name by its City Manager, sealed with its corporate seal and attested by her as its City Clerk.

WITNESS my hand and Notarial Seal, this the 28 day of Sept, 2020.

Candice G Owenby  
Notary Public

My Commission Expires: 5/28/20



## EXHIBIT A

**CITY OF GASTONIA: \$36,484**

### **Project Identifiers:**

1. EQUIPMENT – AUDIO/VIDEO
2. LICENSE PLATE READERS

### **Project Description**

The Gastonia Police Department (GPD) will be a sub-award for the 2020 Justice Assistance Grant process. The GPD anticipates using \$36,484 to pursue two projects during the grant cycle. The first project will be to purchase minor technological upgrades in the police community room and police training room.

In the police community room, the GPD would like to purchase a smart monitor with the ability to teleconference to create a huddle space. This monitor will be placed in the back of the community room and used by executive and command staff personnel, community members, and/or other law enforcement during high-risk events. The second area for the technology upgrade will be the law enforcement training room, which is used by other city agencies, in addition to police personnel. This room is in need of a new switch and iPad controller to make the technology work seamlessly together. Currently, there is no unified way to control the technology in the room. The cost for these upgrades is anticipated to cost \$17,484.

The second project the GPD would like to pursue is the purchase of license plate readers. The GPD has a problem with organized retail crime (ORC). ORC refers to professional shoplifting, retail crime rings, and other organized crime occurring in retail environments. The primary objective of these professional criminal groups is to steal from the various local retail organizations, and then turn a profit from the stolen goods, instead of using the items for personal use. ORC's can range from local to national rings and can end up costing the consumer thousands of dollars each year. The license plate readers help to provide an extra level of surveillance and identification to help combat an ever growing trend in theft. The license plate readers will be placed at strategic locations across Gastonia that have been identified through hotspot policing initiatives as high-retail crime theft locations. It is anticipated that they will be able to help solve crimes and to break up the ORC's that have been in operation for a long time in Gastonia. The cost of these cameras are anticipated to cost \$19,000.

### **Project Design and Implementation**

The GPD reviews its strategic plan each year at a day-long retreat with various stakeholders within the department. The department addresses community concerns during the retreat process, but does not send the plan out for community review and input before finalizing. Once finalized, the agency does post the plan on the departmental website for public viewing, and if issues are conveyed, the department will address them in a command or executive staff meeting.

### Capabilities and Competencies

The GPD has officers within the Criminal Investigations Division sworn with the Secret Service Bureau and Federal Bureau of Investigation. These partnerships aid in investigations of Organized Retail Crime and the prosecution of such crimes.

### Budget

Item	Unit Price	Amount Needed	Total Cost
<b>Supplies (Under \$5,000)</b>			
<b><u>Huddle Space Project</u></b>			
iPad Controller, cabling, programming and mount	\$3,395	1	\$3,395
Sound Bar with Camera	\$957	1	\$957
Mounting Bracket	\$45	1	\$45
I-5 Computer	\$1,323	1	\$1,323
75" Monitor	\$3,702	1	\$3,702
Keyboard and mouse	\$69	1	\$69
<b><i>Subtotal</i></b>			<b><i>\$9,491.00</i></b>
<b><u>Training Room Technological Upgrade</u></b>			
iPad Controller, cabling, programming and mount	\$3,395	1	\$3,395
8x8 Matrix	\$4,197	1	\$4,197
Installation, programming	\$401	1	\$401
<b><i>Subtotal</i></b>			<b><i>\$7,993.00</i></b>
<b><u>License Plate Reader Project</u></b>			
License Plate Reader Cameras	\$3,500	2	\$7,000
3-Year Required Lease (\$3,000/year/camera) (Year 1 is included in initial cost of camera)	\$3,000	2 cameras for 2 additional years	\$12,000
<b><i>Subtotal</i></b>			<b><i>\$19,000.00</i></b>
<b>Total</b>			<b>\$36,484.00</b>

## **ADDITIONAL CONTRACT TERMS/CONDITIONS AND SIGNATURE PAGE**

**NON-APPROPRIATION:** In the event funds are not appropriated during the term of this Agreement for the subject matter herein described, and there are no other available funds by or with which payment can be made to the Vendor, this agreement is terminated. This Agreement will be deemed terminated on the last day of the fiscal period for which appropriations were received without penalty or expense, except to the portion of payment for which funds have been appropriated and budgeted.

### **IRAN DIVESTMENT ACT CERTIFICATION REQUIRED BY N.C.G.S. Chapter 147, Article 6E**

As of the date listed below, the vendor or bidder listed below is not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. the applicable provisions within Chapter 147, Article 6E of the N.C.G.S. The undersigned hereby certifies that he or she is authorized by the vendor or bidder listed below to make the foregoing statement.

NOTE: N.C.G.S. Chapter 147, Article 6E requires this certification for bids or contracts with the various governmental entities of North Carolina, including Counties. The certification is required when a bid is submitted, when a contract is entered into, and when a contract is renewed or assigned. No vendor may utilize any subcontractor found on the State Treasurer's Final Divestment List. The List is updated every 180 days, and can be found at [www.nctreasurer.com/iran](http://www.nctreasurer.com/iran)

### **NORTH CAROLINA E-VERIFY CERTIFICATION**

**APPLICABILITY:** Pursuant to North Carolina Session Law 2015-294, the certification is applicable for all contracts entered into by Gaston County, except contracts solely for the purchase of goods, apparatus, supplies, materials, equipment, or contracts with specific other entities as described in NCGS § 143-133.3, piggy-back contracts, and travel purchases.

**CERTIFICATION:** By signing and entering into this contract with Gaston County, I hereby certify that I comply with E-Verify, the aforementioned Federal program used to verify the work authorization of newly hired employees working in North Carolina. I certify compliance with the E-Verification program pursuant to Article 2 of Chapter 64 of the N.C. General Statutes. If applicable, I am also certifying that any subcontractor hired or used by me will comply with E-Verify, as described herein.

### **ADA AND CIVIL RIGHTS CERTIFICATION OF COMPLIANCE**

I hereby certify that I comply with all applicable federal civil rights laws, including the applicable provisions of the Americans with Disabilities Act.

### **RIGHT FOR COUNTY TO AUDIT**

During the term of this contract and for one (1) year after termination, the County shall have the right to audit, internally or through an independent auditor, all books and records of the vendor as needed to evaluate the vendor's compliance with the terms and conditions of the contract or a party's payment obligations. The County shall pay its own expenses for such audit, but shall not pay any expenses or additional costs of the vendor associated with such audit. However, such expenses shall be paid to the County if the audit reveals non-compliance that would have cost the County excess of \$10,000 but for the audit. The County has the right to seek remittance for overpayment arising from the vendors' non-compliance or irregularities with the performance of the contract. Specific audit provisions established in the contract will supersede this paragraph.

**NOTE ON UNIFORM GUIDANCE ("UG") REQUIRED CONTRACT PROVISIONS** Uniform Guidance ("UG") is a set of uniform standards for contracts involving the award/expenditure of certain federal monies. If the UG requirements are not applicable, the UG provisions do not apply, unless stated so in the contract.

**NOTE: BY SIGNING THE GASTON COUNTY SIGNATURE PAGE, YOU AGREE TO FOLLOW THE ATTACHED TERMS AND CONDITIONS, TO THE EXTENT THAT SUCH PROVISIONS ARE APPLICABLE.**

**VENDOR**

Vendor Name: Michael C. Peoples for City of Gaston, NC

Printed name of signor for Vendor: Michael C. Peoples

By: Michael C. Peoples Title: City Manager

Date: 09

**GASTON COUNTY**

By: [Signature]  
County Manager/Assistant County Manager

Date: 8/29/20

**ATTEST:**

[Signature] 9/1/20  
Clerk to the Board/Deputy Clerk to the Board

**APPROVED AS TO FORM:**

[Signature]  
County Attorney/Assistant County Attorney

This instrument has been pre-audited in the manner required by the Local Government Budget Act.



## **Uniform Guidance ("UG") Required Contract Provisions**

**APPLICABILITY:** UG is a set of uniform standards for award and expenditure of federal financial assistance, and applies to the purchase of apparatus, supplies, equipment, materials, services, construction and repair, and engineering/architectural services. See 2 CFR Part 200. Provided that these standards are applicable to you, by signing this signature page, you are certifying that your organization meets these requirements and that this certification, with the statutory references incorporated into each certification, on its face constitutes the "provision for compliance" for any paragraphs requiring such provision or other similar required statement, terms, or requirements. Gaston County is also required to be bound by such provisions. As the UG requires that any more stringent state law or local ordinance/policy supersedes these certifications, such state or local contractual references supersedes the requirements below, to the extent that the state or local provisions are more stringent than the federal requirements. **If the service provided under the contract is not covered by the UG, signing the contract signature page will not bind the parties to these requirements, unless if specified in the contract.** See generally [https://www.ecfr.gov/cgi-bin/text-idx?SID=04e61f4e0a8317140a9ec150bb2ac195&mc=true&node=pt2.1.200&rgn=div5#ap2.1.200\\_1521.i](https://www.ecfr.gov/cgi-bin/text-idx?SID=04e61f4e0a8317140a9ec150bb2ac195&mc=true&node=pt2.1.200&rgn=div5#ap2.1.200_1521.i)

(A) For contracts in excess of simplified acquisition threshold, currently set at \$250,000, unless otherwise expressly stated to the contrary in the contract, and subject to various applicable CFR and other regulations, such as 2 C.F.R. Part 200, Gaston County will fully seek reimbursement from the contractor for noncompliance with the performance of this contract.

(B) For contracts in excess of \$10,000, unless otherwise expressly stated to the contrary in the contract, and subject to various applicable CFR and other regulations, such as 2 C.F.R. Part 200, Gaston County has the authority to terminate this contract for cause or convenience, upon 30 days notice to the contractor. During this period, the contractor has the opportunity to cure defects cited by Gaston County. If Gaston County terminates for convenience, it will pay the contractor on a pro rate basis of the goods or services received.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Ex. Order 11375, "Amending Ex. Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Ex. Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Ex. Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Ex. Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See §200.322 Procurement of recovered materials.

§200.322 Procurement of recovered materials. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75888, Dec. 19, 2014]

## **ADDITIONAL FEMA REQUIREMENTS**

The Uniform Rules (2 C.F.R. § 200.326 and 2 C.F.R. Part 200, Appendix II) authorize FEMA to require additional provisions for non-Federal entity contracts. FEMA, pursuant to this authority, requires the provisions herein. By signing the Gaston County Contract Signature Page, the parties to the contract also agree to the following terms and conditions:

**1. Changes**

To be eligible for FEMA assistance under the non-Federal entity's FEMA grant or cooperative agreement, the cost of the change, modification, change order, or constructive change must be allowable, allocable, within the scope of its grant or cooperative agreement, and reasonable for the completion of project scope. The parties to this Agreement acknowledge that such modifications to the contract (such as changes to the method, price, or schedule of work) may be done, provided it is in writing and conforms with the conditions described herein and in the Contract.

**2. Access to records**

The Vendor/Contractor its successors, transferees, assignees, and subcontractors acknowledge and agree to comply with applicable provisions governing Department and FEMA access to records, accounts, documents, information, facilities, and staff. See generally Standard Terms and Conditions, v 3.0, ¶ XXVI (2013).

The Vendor/Contractor agrees to provide Gaston County, any other recipient of the grant monies, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed. The contractor agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract. The provisions herein is not intended to limit access to records under other relevant State and Federal regulations, such as North Carolina Public Records Law.

**3. DHS Seal, Logo, and Flags**

The Vendor/Contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval. See generally DHS Standard Terms and Conditions, v 3.0, ¶ XXV (2013).

**4. Compliance with Federal Law, Regulations, and Executive Orders**

All the parties to this Agreement acknowledge that that FEMA financial assistance will be used to fund the contract, and not for any other purpose. Additionally, the Vendor/Contractor will comply with all applicable federal law, regulations, executive orders, and FEMA policies, procedures, and directives.

**5. No Obligation by Federal Government**

All the parties to this Agreement acknowledge that The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

**6. Program Fraud and False or Fraudulent Statements or Related Acts**

The contractor acknowledges that 31 U.S.C. Chapter 38 (Administrative Remedies for False Claims and Statements) applies to the contractor's actions pertaining to this contract.



# Gaston County

Gaston County  
Board of Commissioners  
www.gastongov.com

## Budget and Management Services Board Action

File #: 20-466

Commissioner Philbeck - Budget & Management Services - To Amend the FY 2021 Fee Schedule for the Public Information Office and Adult Services

### **STAFF CONTACT**

Janet Schafer - Budget & Management Services - 704-866-3029

### **BUDGET IMPACT**

N/A

### **BUDGET ORDINANCE IMPACT**

No Budget Ordinance Impact.

### **BACKGROUND**

This change corrects previous omissions from the adopted Fee Schedule.

Adult Daycare	Daily	\$ 35.00	\$ 35.00	\$ -
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Government Access Channel Bulletin Board	per <u>pg</u>	\$ 20.00	\$ 20.00	\$ -
Government Access Channel Bulletin Board Editing for Existing PG	per <u>pg</u>	\$ 5.00	\$ 5.00	\$ -
Government Access Channel Live Broadcast	First Two Hours	\$ 1,050.00	\$ 1,050.00	\$ -
Government Access Channel Live Broadcast Additional TIME	per <u>hr</u>	\$ 177.00	\$ 177.00	\$ -
Closed Captioning	per <u>hr</u>	\$ 100.00	\$ 100.00	\$ -
Videotaping One Man Crew	per <u>hr</u>	\$ 35.00	\$ 35.00	\$ -
Videotaping Two Man Crew	per <u>hr</u>	\$ 70.00	\$ 70.00	\$ -
Video Editing	per <u>hr</u>	\$ 40.00	\$ 40.00	\$ -
Studio Production	per <u>hr</u>	\$ 177.00	\$ 177.00	\$ -

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

FY 2021 Amended Fee Schedule



Gaston County FY 2020 - 2021 Fee Schedule	Details	Adopted Fee Schedule FY20	Recommended Fee Schedule FY21	Change
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## Animal Care & Enforcement

<b>Adoption Fees</b>				
Adoption Dog/Puppies	Adoption Contract	\$ 90.00	\$ 90.00	\$ -
Adoption Cat/Kittens	Adoption Contract	\$ 75.00	\$ 75.00	\$ -
Large Farm Animals	Auction to Highest Bidder	Bid	Bid	\$ -
Military/Senior Citizen: Dog/Puppy	Adoption Contract	\$ 70.00	\$ 70.00	\$ -
Military/Senior Citizen: Cat/Kitten	Adoption Contract	\$ 55.00	\$ 55.00	\$ -

<b>Reclaim Fees</b>				
1st Impoundment		\$ 25.00	\$ 25.00	\$ -
2nd Impoundment		\$ 100.00	\$ 100.00	\$ -
3rd Impoundment		\$ 200.00	\$ 200.00	\$ -

<b>Board Fees</b>				
Bite Animals (Dogs/Cats)	Per Day	\$ 20.00	\$ 20.00	\$ -
Isolated Animals in Kennels	Per Day	\$ 20.00	\$ 20.00	\$ -
Dogs/Puppies Regular Kennels	Per Day	\$ 10.00	\$ 10.00	\$ -
Cats/Kittens Regular Kennels	Per Day	\$ 10.00	\$ 10.00	\$ -

<b>Miscellaneous Fees</b> (Rabies Vaccination by Veterinarian Only)				
Microchip Fee		\$ 10.00	\$ 10.00	\$ -
County License (Unaltered Dog / Cats)	1 Year	\$ 35.00	\$ 35.00	\$ -
County License (Altered Dog / Cats)	1 Year	\$ 10.00	\$ 10.00	\$ -
	3 Year	\$ 25.00	\$ 25.00	\$ -
Ferret (Only 1 Year Vaccinations Recognized for Ferrets)	1 Year	\$ 10.00	\$ 10.00	\$ -
Special Licensing Permit	1 Year	\$ 100.00	\$ 100.00	\$ -
Duplicate License		\$ 5.00	\$ 5.00	\$ -
Late Purchase Fee		\$ 15.00	\$ 15.00	\$ -
Animals Declared Dangerous or Potentially Dangerous by Animal Care Enforcement	1 Year	\$ 100.00	\$ 100.00	\$ -
Breeders: Dogs/Cats Registered to Reputable Association, Proof Owners Sell on Yearly Basis	1 Year	\$ 10.00	\$ 10.00	\$ -
	3 Year	\$ 25.00	\$ 25.00	\$ -
Show Dogs: Dogs Regularly Competing in Recognized "Dog Shows"	1 Year	\$ 10.00	\$ 10.00	\$ -
	3 Year	\$ 25.00	\$ 25.00	\$ -
Medical Dogs/Cats: Trained to Assist Special Needs (Seeing Eye, Hearing Impaired, etc.)	1 Year	\$ 10.00	\$ 10.00	\$ -
	3 Year	\$ 25.00	\$ 25.00	\$ -
Health Risk: Statement From a Veterinarian that Spaying/Neutering is a Health Risk to Animal	1 Year	\$ 10.00	\$ 10.00	\$ -
	3 Year	\$ 25.00	\$ 25.00	\$ -
Service Dogs: Trained to Assist Soldiers, Police, or Public Organization	1 Year	\$ -	\$ -	\$ -
	3 Year	\$ -	\$ -	\$ -
Hunters: Persons with Valid Hunting License and Valid Special Licensing Permit	1 Year	\$ 2.00	\$ 2.00	\$ -
	3 Year	\$ 6.00	\$ 6.00	\$ -
Owner of 10+ Animals & Valid Special Licensing Permit, Each Animal Must be Spayed/Neutered	1 Year	\$ 2.00	\$ 2.00	\$ -
	3 Year	\$ 6.00	\$ 6.00	\$ -
Interference with Any Duly Appointed Agent	1st Violation	\$ 500.00	\$ 500.00	\$ -
	2nd Violation	\$ 1,000.00	\$ 1,000.00	\$ -
	3rd Violation	\$ 1,500.00	\$ 1,500.00	\$ -

<b>Harboring Stray Dogs and Cats</b>				
Keep Animals Not Belonging to His/her	1st Violation	\$ 100.00	\$ 100.00	\$ -
	2nd Violation	\$ 200.00	\$ 200.00	\$ -
	3rd Violation	\$ 250.00	\$ 250.00	\$ -
Keep Animals For Fighting Purposes	1st Violation	\$ 1,000.00	\$ 1,000.00	\$ -
	2nd Violation	\$ 2,500.00	\$ 2,500.00	\$ -
	3rd Violation	\$ 5,000.00	\$ 5,000.00	\$ -
Not Keep Dangerous Animals Confined	1st Violation	\$ 500.00	\$ 500.00	\$ -
	2nd Violation	\$ 1,000.00	\$ 1,000.00	\$ -
	3rd Violation	\$ 1,500.00	\$ 1,500.00	\$ -
Not Wearing a Current County Privilege Tag	1st Violation	\$ 30.00	\$ 30.00	\$ -
	2nd Violation	\$ 100.00	\$ 100.00	\$ -
	3rd Violation	\$ 250.00	\$ 250.00	\$ -

Gaston County FY 2020 - 2021 Fee Schedule		Details	Adopted Fee Schedule FY20	Recommended Fee Schedule FY21	Change
Not Wearing a Current Rabies Tag			\$ 25.00	\$ 25.00	\$ -
Interference with Traps (Dog/Cats)	1st Violation		\$ 250.00	\$ 250.00	\$ -
	2nd Violation		\$ 500.00	\$ 500.00	\$ -
	3rd Violation		\$ 1,000.00	\$ 1,000.00	\$ -
Damage to Dog/Cat Traps	1st Violation		\$ 250.00	\$ 250.00	\$ -
	2nd Violation		\$ 500.00	\$ 500.00	\$ -
	3rd Violation		\$ 1,000.00	\$ 1,000.00	\$ -
Board Bill Dog/Cat	Per Day		\$ 10.00	\$ 10.00	\$ -
Board Bill Separate Cage Dog/Cat	Per Day		\$ 20.00	\$ 20.00	\$ -
Board Bill Livestock	Per Day		\$ 22.00	\$ 22.00	\$ -
Board Bill Other than Dog/Cat/Livestock			\$ 25.00	\$ 25.00	\$ -
Processing Fee for Returned Check			\$ 25.00	\$ 25.00	\$ -
Replace County License	For any License Replacement		\$ 5.00	\$ 5.00	\$ -
Violation of Adoption Contract			\$ 60.00	\$ 60.00	\$ -
Bite Animal Running Loose	1st Violation		\$ 1,250.00	\$ 1,250.00	\$ -
	2nd Violation		\$ 2,500.00	\$ 2,500.00	\$ -
	3rd Violation		\$ 5,000.00	\$ 5,000.00	\$ -
Dogs Running at Large, Leash Law	1st Violation		\$ 25.00	\$ 25.00	\$ -
	2nd Violation		\$ 100.00	\$ 100.00	\$ -
	3rd Violation		\$ 200.00	\$ 200.00	\$ -
Female Dogs/Cats in Season	1st Violation		\$ 60.00	\$ 60.00	\$ -
	2nd Violation		\$ 200.00	\$ 200.00	\$ -
	3rd Violation		\$ 250.00	\$ 250.00	\$ -
Cruelty	1st Violation		\$ 250.00	\$ 250.00	\$ -
	2nd Violation		\$ 1,000.00	\$ 1,000.00	\$ -
	3rd Violation		\$ 2,500.00	\$ 2,500.00	\$ -
County License - Not Currently Listed with Gaston County			\$ 25.00	\$ 25.00	\$ -
Rabies Not Current on Rabies Inoculation	1st Violation		\$ 60.00	\$ 60.00	\$ -
	2nd Violation		\$ 500.00	\$ 500.00	\$ -
	3rd Violation		\$ 1,000.00	\$ 1,000.00	\$ -
Registration of Exotic Pets	1st Violation		\$ 500.00	\$ 500.00	\$ -
	2nd Violation		\$ 750.00	\$ 750.00	\$ -
	3rd Violation		\$ 1,000.00	\$ 1,000.00	\$ -
Animal Nuisance	1st Violation		\$ 100.00	\$ 100.00	\$ -
	2nd Violation		\$ 250.00	\$ 250.00	\$ -
	3rd Violation		\$ 500.00	\$ 500.00	\$ -
Owner/Keeper Allows 1+ Attacks, Assaults, Wounds, Bites, Other Injuries to Human	1st Violation		\$ 1,000.00	\$ 1,000.00	\$ -
	Subsequent Violation		\$ 2,500.00	\$ 2,500.00	\$ -
Owner/Keeper Not Following the Penning Restrictions for Dangerous Animal or Farm Animal	1st Violation		\$ 500.00	\$ 500.00	\$ -
	2nd Violation		\$ 1,000.00	\$ 1,000.00	\$ -
	Subsequent Violation		\$ 1,500.00	\$ 1,500.00	\$ -
Owner/Keeper Allows a Dangerous Dog to Kill a Domestic Animal or Farm Animal	1st Violation		\$ 500.00	\$ 500.00	\$ -
	2nd Violation		\$ 1,000.00	\$ 1,000.00	\$ -
	Subsequent Violation		\$ 1,500.00	\$ 1,500.00	\$ -

## Building Services

Zoning Permits					
Single Family Residence			\$ 150.00	\$ 150.00	\$ -
Multifamily Residence			\$ 150.00	\$ 150.00	\$ -
Non Residential			\$ 150.00	\$ 150.00	\$ -
Change In Use			\$ 150.00	\$ 150.00	\$ -
Residential Accessory Structures			\$ 150.00	\$ 150.00	\$ -
Sign(s)			\$ 150.00	\$ 150.00	\$ -
Manufactured Home Park Space			\$ 150.00	\$ 150.00	\$ -
Temporary Use Permits			\$ 150.00	\$ 150.00	\$ -
Zoning Verification Letter			\$ 25.00	\$ 25.00	\$ -
All Zoning permits for parcels inside conditional districts			\$ -	\$ -	\$ -

# Gaston County FY 2020 - 2021 Fee Schedule

Details		Adopted Fee Schedule FY20	Recommended Fee Schedule FY21	Change
<b>Conditional Use Permits</b>				
Residential	Initial Permit	\$ 565.00	\$ 565.00	\$ -
	Additional Per Unit	\$ 50.00	\$ 50.00	\$ -
Non-residential	Initial Permit	\$ 565.00	\$ 565.00	\$ -
	Additional Per Acre	\$ 40.00	\$ 40.00	\$ -
<b>Board of Adjustments</b>				
Variances/Special Exceptions		\$ 565.00	\$ 565.00	\$ -
Appeals		\$ 150.00	\$ 150.00	\$ -
<b>Commercial Site Plan Review</b>				
Projects Less Than \$100,000		\$ 450.00	\$ 450.00	\$ -
Projects Greater Than \$100,000	\$550 Plus \$75 Per Acre	\$ 550.00	\$ 550.00	\$ -
Re-review 1		\$ 50.00	\$ 50.00	\$ -
Re-review 2		\$ 100.00	\$ 100.00	\$ -
Re-review 3+		\$ 150.00	\$ 150.00	\$ -
<b>Building Permits:</b> Minimum Permit Fee for New Residential Homes will be \$660 Regardless of Valuation				
<b>Valuation of Work:</b> Valuation Determined by the Valuation Tables Per Square Foot Cost Set Forth in Current ICC or the Stated Contract Price, Whichever is Greater				
Gaston County will Calculate Construction Valuation for 1 or 2 Family Dwellings, All Commercial Buildings, and NC Labeled Modular Homes Using ICC Valuations Tables				
\$1 to \$5,000	Minimum Fee	\$ 60.00	\$ 60.00	\$ -
\$5001 to \$50,000	Plus \$6 Per \$1,000 Valuation or Any Part Thereof Over \$5,000	\$ 60.00	\$ 60.00	\$ -
\$50,001 to \$100,000	Plus \$5 Per \$1,000 Valuation or Any Part Thereof Over \$50,000	\$ 320.00	\$ 320.00	\$ -
\$100,000 to \$250,000	Plus \$4.50 Per \$1,000 or Any Part Thereof Over \$100,000	\$ 570.00	\$ 570.00	\$ -
\$250,001 to \$500,000	Plus \$4 Per \$1000 or Any Part Thereof Over \$250,000	\$ 1,245.00	\$ 1,245.00	\$ -
\$500,001 to \$1,000,000	Plus \$3.50 Per \$1000 or Any Part Thereof Over \$500,000	\$ 2,245.00	\$ 2,245.00	\$ -
\$1,000,001 to \$10,000,000	Plus \$2.50 Per \$1,000 or Any Part Thereof Over \$1,000,000	\$ 3,995.00	\$ 3,995.00	\$ -
\$10,000,001 and Above	Plus \$1.50 Per \$1000 or Any Part Thereof Over \$10,000,000	\$ 26,495.00	\$ 26,495.00	\$ -
Unheated Space, Garages, Porches, and Decks for Residential Construction will use the Per Square Foot Cost Calculation Listed under "Utility/Miscellaneous"				
<b>Single Trade Permits</b>				
Residential Electrical Permit		\$ 60.00	\$ 60.00	\$ -
Residential Mechanical Permit		\$ 60.00	\$ 60.00	\$ -
Residential Plumbing Permit		\$ 60.00	\$ 60.00	\$ -
Commercial Plumbing, Electrical, Mechanical, Fire Alarm, & Sprinkler Permits That Are Not Part of a Building Permit	Permit Fee Based on Project Cost When Applied to Gaston County's Valuation Table	Varies	Varies	\$ -
Water Heater/ HVAC Change Out		\$ 60.00	\$ 60.00	\$ -
<b>Commercial/Residential &amp; Fire Plan Review</b>				
Commercial Plan Review fee	20% of Permit Fee for 1st Review	Varies	Varies	\$ -
Commercial Plan 1st Re-review for Bldgs 2500 SqFt or Smaller		\$ 75.00	\$ 75.00	\$ -
Commercial Plan 1st Re-review for Bldgs 2501 to 7500 SqFt		\$ 150.00	\$ 150.00	\$ -
Commercial Plan 1st Re-review for Bldgs 7501 to 20,000 SqFt		\$ 300.00	\$ 300.00	\$ -
Commercial Plan 1st Re-review for Bldgs 20,001 to 60,000 SqFt		\$ 450.00	\$ 450.00	\$ -
Commercial Plan 1st Re-review for Bldgs 60,001 SqFt or Larger		\$ 600.00	\$ 600.00	\$ -
Commercial & Fire Plan 2nd Re-review for Bldgs All SqFt	1st Review fee x 2	Fee x2	Fee x2	\$ -
Commercial & Fire Plan 3rd+ Re-review for Bldgs All SqFt	1st Review fee x 3	Fee x3	Fee x3	\$ -
Residential Re-review Fee/ Re-stamp of Lost Plans		\$ 25.00	\$ 25.00	\$ -
Electronic Plan Review Fee (Blue Beam)		\$ 100.00	\$ 100.00	\$ -
<b>Signs</b>				
Sign Permits Based on Project Cost	Based on Project	Varies	Varies	\$ -

Gaston County FY 2020 - 2021 Fee Schedule		Details	Adopted Fee Schedule FY20	Recommended Fee Schedule FY21	Change
<b>Moved Houses:</b> Any Remodeling or Additions will Need to be Permitted Separately					
Includes New Foundation and Basic Utility Reconnections	9 Inspection Trips Included		\$ 540.00	\$ 540.00	\$ -
<b>Day Care License Inspection</b>					
Includes Day Care Licensing Inspections Only- Any Remodeling Would be Extra			\$ 180.00	\$ 180.00	\$ -
<b>Certificate of Occupancy:</b> Included with Building Permit					
For Existing Buildings with no Active Building Permit - 1 Inspection Trip by Electrical/Mechanical Inspector and 1 Inspection			\$ 180.00	\$ 180.00	\$ -
<b>ABC Permit</b>					
For Existing Buildings with no Active Building Permit - 1 Inspection Trip by Electrical/Mechanical Inspector and one 1 Inspection			\$ 180.00	\$ 180.00	\$ -
<b>Re-Inspection Fee</b>					
For Residential,Commercial and Zoning Permits. A Fee Will be Charged Per Inspection After Previous Failures on the Same			\$ 60.00	\$ 60.00	\$ -
Not Ready for Inspection Fee			\$ 200.00	\$ 200.00	\$ -
Re-Inspection #2			\$ 120.00	\$ 120.00	\$ -
Re-Inspection #3			\$ 180.00	\$ 180.00	\$ -
<b>Starting Work Without Permit</b>					
Whenever Work is Started Without a Permit			Fee x2	Fee x2	\$ -
<b>On-Time Inspections</b>					
Before or After Normal Work Hours, Must be Scheduled and Approved Ahead of Time.			\$ 180.00	\$ 180.00	\$ -
Guaranteed Inspection Times - During Normal Business Hours 8am - 5pm Monday - Friday			\$ 120.00	\$ 120.00	\$ -
<b>Weekend Inspections (Saturday and Sunday)</b>					
Based on Availability and Must be Approved Ahead of Time			\$ 360.00	\$ 360.00	\$ -
Holiday Inspection - Inspection Scheduled on Holiday Observed by Gaston County			\$ 480.00	\$ 480.00	\$ -
Scheduled On-Time Inspections Must be Pre-approved by Supervisor and Only When Staffing Levels Allow					
<b>Manufactured Home permit</b>					
Single Wide HUD Labeled Manufactured Home			\$ 360.00	\$ 360.00	\$ -
Double Wide/ Triple Wide HUD Labeled Manufactured Home			\$ 480.00	\$ 480.00	\$ -
Additions and Remodels - Per Trip, Based on Scope of Work	Per Inspection		\$ 60.00	\$ 60.00	\$ -
<b>Demolition Permits</b>					
Residential Demolition Permit			\$ 60.00	\$ 60.00	\$ -
Commercial Demolition Permit			\$ 60.00	\$ 60.00	\$ -
<b>Swimming Pools</b>					
Above Ground Pool - Includes 1 Trip for Building/Plumbing & 1 Trip for Electrical Inspector			\$ 120.00	\$ 120.00	\$ -
In Ground Pool - Includes 3 Trips for Building/Plumbing and 3 Inspections for Electrical			\$ 360.00	\$ 360.00	\$ -
<b>Refunds</b>					
If No Work Has Begun & No Inspections Performed	Customers May Obtain a 100% Refund		\$ -	\$ -	\$ -
If Work Has Began & Inspections Performed, or if Permit Expired	No Refund Will be Granted		\$ -	\$ -	\$ -
<b>Central Transportation (ACCESS)</b> Driven by 3rd Party Reimbursement					
NEMT (Medicaid)	Per Mile		\$ 2.07	\$ 2.07	\$ -
Agency Requests	Per Mile		\$ 1.55	\$ 1.55	\$ -
EDTAP	Clients with Non-Medical Destinations		\$ 2.00	\$ 2.00	\$ -
RGP - In County Only	Rural to City		\$ 2.00	\$ 2.00	\$ -
RGP - In County Only	Rural to Rural		\$ 3.00	\$ 3.00	\$ -
Deviated Fixed Route	Gaston College		\$ 1.00	\$ 1.00	\$ -
Adult Daycare	Daily		\$ 35.00	\$ 35.00	\$ -

Gaston County FY 2020 - 2021 Fee Schedule

Details

Adopted  
Fee Schedule  
FY20

Recommended  
Fee Schedule  
FY21

Change

Clerk to the Board

Full Agenda Packet	Per Year	\$ 35.00	\$ 35.00	\$ -
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Cooperative Extension

Lucile Tatum

Rent Fee		\$ 280.00	\$ 280.00	\$ -
	Refundable	\$ 50.00	\$ 50.00	\$ -

Citizens Resource Center

One Conference Area	4 Hour Block	\$ 150.00	\$ 150.00	\$ -
Two Conference Areas	4 Hour Block	\$ 250.00	\$ 250.00	\$ -
Three Conference Areas	4 Hour Block	\$ 350.00	\$ 350.00	\$ -
Entire Conference Center	4 Hour Block	\$ 450.00	\$ 450.00	\$ -
Use of Catering Kitchen		\$ 25.00	\$ 25.00	\$ -
Refundable Deposit		\$ 100.00	\$ 100.00	\$ -
Refundable Equipment Deposit		\$ 100.00	\$ 100.00	\$ -

4-H

One-Time Summer Membership Fee	Per Person	\$ 12.00	\$ 12.00	\$ -
Program Fees - Based on Supply Cost, Transportation, Insurance, Instructors, Food, etc.	Varies According to Event and Participants	\$ -	\$ -	\$ -

Elections

Flash Drives		\$ 25.00	\$ 25.00	\$ -
Postage		Cost	Cost	\$ -

Emergency Management

Fire Inspections & Code Violations

First Re-Inspection		\$ -	\$ -	\$ -
Second Re-Inspection		\$ -	\$ -	\$ -
ABC Permit Inspection		\$ 50.00	\$ 50.00	\$ -
AST / UST Install / Removal Inspection	Per Tank	\$ 50.00	\$ 50.00	\$ -
Foster Home Inspections (Initial)		\$ 25.00	\$ 25.00	\$ -
Foster Home Inspections (Renewals)		\$ 25.00	\$ 25.00	\$ -
Fire Code Violation Re-Inspection	2nd Site Visit	\$ 50.00	\$ 50.00	\$ -
Fire Code Violation - Each Day After 3rd Site Visit	Per Day	\$ 100.00	\$ 100.00	\$ -
Minor Fire Hazards		\$ 25.00	\$ 25.00	\$ -
Moderate Fire Hazards		\$ 50.00	\$ 50.00	\$ -
Severe Fire Hazards		\$ 150.00	\$ 150.00	\$ -
Life Safety Hazards (Requires Correction within 24 hours)		\$ 300.00	\$ 300.00	\$ -

Mandatory Operational Permits:

105.6.2 Amusement Buildings		\$ 100.00	\$ 100.00	\$ -
105.6.5 Carnivals & Fairs		\$ 50.00	\$ 50.00	\$ -
105.6.7 Combustible Dust-Producing Operations		\$ 100.00	\$ 100.00	\$ -
105.6.10 Covered Mall		\$ 100.00	\$ 100.00	\$ -
105.6.14 Exhibits & Trade Shows		\$ 50.00	\$ 50.00	\$ -
105.6.15 Explosives		\$ 100.00	\$ 100.00	\$ -
105.6.17 Flammable & Combustible Liquids		\$ 25.00	\$ 25.00	\$ -
105.6.20 Fumigation and Thermal Insecticidal Fogging		\$ 100.00	\$ 100.00	\$ -
105.6.27 Liquid or Gas Fueled Vehicles in Assembly		\$ 25.00	\$ 25.00	\$ -
105.6.37 Private Fire Hydrants		\$ 100.00	\$ 100.00	\$ -
105.6.38 Pyrotechnic Special Effects Material		\$ 100.00	\$ 100.00	\$ -

Gaston County FY 2020 - 2021 Fee Schedule		Details	Adopted Fee Schedule FY20	Recommended Fee Schedule FY21	Change
105.6.43	Spraying or Dipping		\$ 100.00	\$ 100.00	\$ -
105.6.45	Temporary Membrane Structures & Tents		\$ 25.00	\$ 25.00	\$ -

**Required Construction Permits:**

105.7.1	Automatic Fire-Extinguishing Systems		\$ 100.00	\$ 100.00	\$ -
105.7.2	Battery Systems		\$ 50.00	\$ 50.00	\$ -
105.7.3	Compressed Gases		\$ 50.00	\$ 50.00	\$ -
105.7.4	Cryogenic Fluids		\$ 50.00	\$ 50.00	\$ -
105.7.5	Emergency responder radio covergae system	Correted previous omsission	\$ -	\$ 50.00	\$ 50.00
105.7.6	Fire Alarm & Detection Systems & Related Equip.		\$ 100.00	\$ 100.00	\$ -
105.7.7	Fire Pumps & Related Equipment		\$ 50.00	\$ 50.00	\$ -
105.7.8	Flammable & Combustible Liquids		\$ 50.00	\$ 50.00	\$ -
105.7.9	Gates and barricades across fire apparatus access roads	Correted previous omsission	\$ -	\$ 50.00	\$ 50.00
105.7.10	Hazardous Materials		\$ 50.00	\$ 50.00	\$ -
105.7.11	Industrial Ovens		\$ 100.00	\$ 100.00	\$ -
105.7.12	LP Gas	Correted previous omsission	\$ -	\$ 50.00	\$ 50.00
105.7.13	Private Fire Hydrants		\$ 50.00	\$ 50.00	\$ -
105.7.14	Smoke control or smoke exhauts systems	Correted previous omsission	\$ -	\$ 50.00	\$ 50.00
105.7.15	Solar photovoltaic power systems	Correted previous omsission	\$ -	\$ 50.00	\$ 50.00
105.7.16	Spraying or Dipping		\$ 50.00	\$ 50.00	\$ -
105.7.17	Standpipe Systems		\$ 50.00	\$ 50.00	\$ -
105.7.18	Temporary Membrane Structures & Tents		\$ 25.00	\$ 25.00	\$ -

### Gaston Emergency Medical Service (GEMS)

BLS Care NE Care and Transportation	A0428	\$ 600.00	\$ 600.00	\$ -
BLS Care Emergency Care and Transportation	A0429	\$ 750.00	\$ 750.00	\$ -
ALS Care and Transportation	A0426 and A0427	\$ 900.00	\$ 900.00	\$ -
ALS Specialty Care and Transportation	A0433	\$ 1,200.00	\$ 1,200.00	\$ -
Critical Care Transport	A0434	\$ 1,500.00	\$ 1,500.00	\$ -
Loaded Patient Mileage	A0425 and A0888	\$ 15.00	\$ 15.00	\$ -
Response/Scene Treatment / No Transport	A0429 and A0998	\$ 375.00	\$ 375.00	\$ -
Standby Time	Per Hour	\$ 180.00	\$ 180.00	\$ -
Body Transport (Morgue or Mortuary)	A0429	\$ 180.00	\$ 180.00	\$ -
ALS Disp Supplies	A0398	\$ 50.00	\$ 50.00	\$ -
BLS Disp Supplies	A0382	\$ 30.00	\$ 30.00	\$ -
Defibrillation	A0384	\$ 50.00	\$ 50.00	\$ -
IV Supplies	A0394	\$ 35.00	\$ 35.00	\$ -
Intubation	A0396	\$ 45.00	\$ 45.00	\$ -
Oxygen	A0422	\$ 35.00	\$ 35.00	\$ -
Annual Subscription - Emergency Only	Individual	\$ 55.00	\$ 55.00	\$ -
	Household	\$ 100.00	\$ 100.00	\$ -
Annual Subscription - Emergency & Medically Necessary Non-Emergency to Hospital	Individual	\$ 105.00	\$ 105.00	\$ -
	Household	\$ 150.00	\$ 150.00	\$ -

### GIS Consolidated Fee Schedule

**Custom Mapping & Analysis:** Standard Printing and Digital GIS Data Prices Apply to Existing Layers

1 Hr. Minimum Charge for Creation of New Data or >45 Minutes	Per Hour	\$ 40.00	\$ 40.00	\$ -
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**GIS Printing Prices** (All GIS Prints Not Listed or Over 36" x 65" will be Rounded to the Closest SqFt & Priced Per SqFt)

**Photocopies**

8 1/2" x 11"	Per Sheet	\$ 0.10	\$ 0.10	\$ -
11" x 17"	Per Sheet	\$ 0.20	\$ 0.20	\$ -

**Text Documents**

8 1/2" x 11"	Per Sheet	\$ 0.10	\$ 0.10	\$ -
11" x 17"	Per Sheet	\$ 0.20	\$ 0.20	\$ -

# Gaston County FY 2020 - 2021 Fee Schedule

Details

Adopted  
Fee Schedule  
FY20

Recommended  
Fee Schedule  
FY21

Change

## Map from GIS Website

8 1/2" x 11" (ANSI A)	Per Sheet	\$ 0.50	\$ 0.50	\$ -
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## Map from GIS Website w/ Orthophoto

8 1/2" x 11" (ANSI A)	Per Sheet	\$ 1.00	\$ 1.00	\$ -
Scanned Tax Maps	Per CD	\$ 10.00	\$ 10.00	\$ -
	Per Set	\$ 30.00	\$ 30.00	\$ -

## GIS Map

11" x 17" (ANSI B)	Per Sheet	\$ 2.00	\$ 2.00	\$ -
13" x 19" (ANSI Supper B)	Per Sheet	\$ 2.00	\$ 2.00	\$ -

## GIS Map w/ Orthophoto (Aerials)

8 1/2" x 11" (ANSI A)	Per Sheet	\$ 2.00	\$ 2.00	\$ -
11" x 17" (ANSI B)	Per Sheet	\$ 3.00	\$ 3.00	\$ -
13" x 19" (ANSI Supper B)	Per Sheet	\$ 3.00	\$ 3.00	\$ -

**Plotter Prints :** Calculations for Pricing Per SqFt: Convert Height and Width from Inches to Decimals, Multiply Height and Width as Decimals, Round Down if <.50, Round up if >.50 or = .50, Multiply by Price Per SqFt

Bond Paper		\$ 3.00	\$ 3.00	\$ -
17" x 22" (ANSI C)	Per SqFt	\$ 9.00	\$ 9.00	\$ -
22" x 34" (ANSI D)	Per SqFt	\$ 15.00	\$ 15.00	\$ -
34" x 44" (ANSI E)	Per SqFt	\$ 30.00	\$ 30.00	\$ -
28" x 40" (ANSI F)	Per SqFt	\$ 24.00	\$ 24.00	\$ -
18" x 36"	Per SqFt	\$ 15.00	\$ 15.00	\$ -
24" x 36"	Per SqFt	\$ 18.00	\$ 18.00	\$ -
36" x 45"	Per SqFt	\$ 33.00	\$ 33.00	\$ -
36" x 65"	Per SqFt	\$ 48.00	\$ 48.00	\$ -
Matte Photo Paper		\$ 5.00	\$ 5.00	\$ -
17" x 22" (ANSI C)	Per SqFt	\$ 15.00	\$ 15.00	\$ -
22" x 34" (ANSI D)	Per SqFt	\$ 25.00	\$ 25.00	\$ -
34" x 44" (ANSI E)	Per SqFt	\$ 50.00	\$ 50.00	\$ -
28" x 40" (ANSI F)	Per SqFt	\$ 40.00	\$ 40.00	\$ -
18" x 36"	Per SqFt	\$ 25.00	\$ 25.00	\$ -
24" x 36"	Per SqFt	\$ 30.00	\$ 30.00	\$ -
36" x 45"	Per SqFt	\$ 55.00	\$ 55.00	\$ -
36" x 65"	Per SqFt	\$ 80.00	\$ 80.00	\$ -

## Digital GIS Data

### Whole County

2009 Color Orthophoto 6 CD Set / DVD		\$ 250.00	\$ 250.00	\$ -
2005 Color Orthophoto 6 CD Set / DVD		\$ 250.00	\$ 250.00	\$ -
2000 Color Orthophoto 5 CD Set / DVD		\$ 250.00	\$ 250.00	\$ -
1997 B&W Orthophoto CD Set / DVD		\$ 250.00	\$ 250.00	\$ -

**Individual 5K Tile:** Includes Media, Metadata, and NC Grid Index Shape Files

2005 Color Orthophoto CD / DVD	Free Download from FTP or Web	\$ 25.00	\$ 25.00	\$ -
2000 Color Orthophoto CD / DVD	Free Download from FTP or Web	\$ 25.00	\$ 25.00	\$ -
1997 B&W Orthophoto CD / DVD	Free Download from FTP or Web	\$ 25.00	\$ 25.00	\$ -

**GIS Shape files:** Any Polygon, Polyline & Point Layers Approved by Respective Departments, Price Includes Media & Metadata When Available

Post All Vector GIS Data Free for Download via FTP Site	Download from FTP or Web	\$ -	\$ -	\$ -
GIS Shape files on Disk (CD/DVD)	Per Disk	\$ 40.00	\$ 40.00	\$ -

## Planning GIS Data

E-911 Roadway Atlas of Gaston County CD/DVD	Free Download at <a href="http://www.GastonGov.com">www.GastonGov.com</a>	\$ 25.00	\$ 25.00	\$ -
Atlas of Web Maps CD/DVD	Free Download at <a href="http://www.GastonGov.com">www.GastonGov.com</a>	\$ 25.00	\$ 25.00	\$ -
Historic GIS Data	Per File	\$ 10.00	\$ 10.00	\$ -

Gaston County FY 2020 - 2021 Fee Schedule	Details	Adopted Fee Schedule FY20	Recommended Fee Schedule FY21	Change
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<b>Historical Aerials</b>				
8 1/2" x 11" Print	Number of Images will Vary for Given Year	\$ 2.00	\$ 2.00	\$ -
MrSID Image Per Set	Number of Images will Vary for Given Year	\$ 10.00	\$ 10.00	\$ -

<b>Shipping</b>				
Standard Shipping	Included in Purchase Price of Digital GIS Data	\$ -	\$ -	\$ -
Shipping of Hardcopy Data/Maps	via Customer Accounts Only	\$ -	\$ -	\$ -
Fed Ex, DHL, UPS, Overnight	via Customer Accounts Only	\$ -	\$ -	\$ -

## Landfill

Municipal Solid Waste (Fee Increase Effective July 1, 2018)	Per Ton	\$ 27.00	\$ 28.00	\$ 1.00
Commercial Solid Waste	Per Ton	\$ 38.00	\$ 38.00	\$ -
Yard Waste	Per Ton	\$ 20.00	\$ 20.00	\$ -
Wood Pallets	Per Ton	\$ 45.00	\$ 45.00	\$ -
Homogeneous Wood Pallets (Must Only Clean Wood - Non-Painted, No Trash)	Per Ton	\$ 12.00	\$ 12.00	\$ -
Special Waste/Sludge - Regular Category	Per Ton (1 Ton Min. for Special Handling)	\$ 53.00	\$ 53.00	\$ -
Sludge/Industrial Waste/By-product with Special Handling/Liability	Per Ton	\$ 75.00	\$ 75.00	\$ -

Low density category - 21 Yard Container <1 Ton, \$1/Cubic Yard, >1 Ton, \$30/ Ton	Per Cubic Yard	\$1 or \$30	\$1 or \$30.	\$ -
Loads Contaminated with 30% or More Banned Materials	Surcharge Plus Disposal Fees	\$ 100.00	\$ 100.00	\$ -
Construction/Demolition Debris	Per Ton	\$ 30.00	\$ 30.00	\$ -
Bulk MSW (100-150 tpd)++	Per Ton (Case By Case as Required)	\$ 22.00	\$ 22.00	\$ -
Bulk MSW (150-200 tpd)++	Per Ton (Case By Case as Required)	\$ 20.00	\$ 20.00	\$ -
Shingles	Per Ton	\$ 30.00	\$ 30.00	\$ -
Homogeneous C/D Debris (Only Clean Wood - Non-Painted, No Trash)	Per Ton	\$ 12.00	\$ 12.00	\$ -
Single-Wide Mobile Home	Each	\$ 310.00	\$ 310.00	\$ -
Homogenous Cardboard (Must be Free of Contamination)	Per Ton	\$ -	\$ -	\$ -
Tire removal from Rims	Each	\$ 3.00	\$ 3.00	\$ -
Illegal Tires	Per Ton Per Contracted Amount for Disposal	\$ 89.00	\$ 90.00	\$ 1.00
Track Loader w/Operator	Per Hour	\$ 87.25	\$ 90.00	\$ 2.75
Dozer w/ Operator	Per Hour	\$ 164.85	\$ 165.00	\$ 0.15
Dump Truck w/ Operator	Per Hour	\$ 75.00	\$ 78.00	\$ 3.00
Backhoe w/ Operator	Per Hour	\$ 70.00	\$ 70.00	\$ -
Computer Monitor Processing	Each	\$ 4.00	\$ 4.00	\$ -
Uncovered / Unsecured Load Fee	Per Occurrence	\$ 200.00	\$ 200.00	\$ -
Fluorescent Bulbs	Each	\$ 1.00	\$ 1.00	\$ -

Note: Resolution 2018-049 Adopted 2/27/2018. Modified the Rate to \$27 / Ton for FY 2019 & FY 2020 (July 1, 2018-June 30, 2020) with a Subsequent Increase to \$28 / Ton for FY 2021 to FY 2023 (July 1, 2020-June 30, 2023)

### Recycling Center Fees

Bagged Garbage	Up to 10 bags	\$ 4.00	\$ 4.00	\$ -
	Over 10 bags	\$ 8.00	\$ 8.00	\$ -
Loose Garbage	Small Load	\$ 4.00	\$ 4.00	\$ -
Yard Waste	Small Load	\$ -	\$ -	\$ -
Mattress	Each	\$ 4.00	\$ 4.00	\$ -
Mulch Sales	Per Scoop	\$ 2.00	\$ 2.00	\$ -

## Library

### Loan Periods

Books & Audios	21 Days	\$ -	\$ -	\$ -
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Gaston County FY 2020 - 2021 Fee Schedule		Details	Adopted Fee Schedule FY20	Recommended Fee Schedule FY21	Change
Bestsellers & Reserves	7 Days		\$ -	\$ -	\$ -
DVDs	7 Days		\$ -	\$ -	\$ -

Overdue Fines					
Books & Audios	Per Item		\$ 1.00	\$ -	\$ (1.00)
Bestsellers & Reserves	Per Item		\$ 2.00	\$ -	\$ (2.00)
DVDs	Per Item		\$ 2.00	\$ -	\$ (2.00)
Return Check Fee			\$ 25.00	\$ 25.00	\$ -
Lost Books			Price of Book	Price of Book	\$ -
Process Fee			\$ 5.00	\$ -	\$ (5.00)

Library Meeting Rooms Rental Fee					
Departments of Gaston County Govt.			\$ -	\$ -	\$ -
All State, Federal, City Government Agencies			\$ -	\$ -	\$ -
Nonprofit Gaston County Groups or Individuals	Per Hour		\$ 10.00	\$ 10.00	\$ -
For Profit Gaston County Groups or Individuals	Per Hour		\$ 25.00	\$ 25.00	\$ -
Out-of-County, For-Profit or Nonprofit Groups/Individuals	Per Hour		\$ 50.00	\$ 50.00	\$ -
Refundable Deposit for Meetings with Refreshments			\$ 100.00	\$ 100.00	\$ -

Photocopies & Computer Print Copies					
Black & White	Per Page		\$ 0.10	\$ 0.10	\$ -
Color	Per Page		\$ 0.25	\$ 0.25	\$ -

Fax Service					
Local (No Charge to Receive Fax)	Per Page (Excluding Cover Sheet)		\$ 1.00	\$ 1.00	\$ -
Long Distance (No Charge to Receive Fax)	Per Page (Excluding Cover Sheet)		\$ 1.50	\$ 1.50	\$ -
International (No Charge to Receive Fax)	Per Page (Excluding Cover Sheet)		\$ 2.00	\$ 2.00	\$ -

## Natural Resources

Soil Erosion and Sedimentation Review	Per Acre sites (1 Acre or Greater)		\$ 300.00	\$ 300.00	\$ -
Review Necessary for Sites 1 Acre or Greater			\$ -	\$ -	\$ -
Review Necessary for Sites Less than One Acre	Per Site		\$ 30.00	\$ 30.00	\$ -
Storm Water Plan Review	Per Acre		\$ 350.00	\$ 350.00	\$ -
Storm Water Workshop Usually 6 Professional Development Hours/ Continuing Education Units	Per PDH/CEU		\$ 10.00	\$ 10.00	\$ -
Annual Storm Water Inspection			\$ 60.00	\$ 60.00	\$ -
1st Inspection (Compliance/Discovery-Noncompliance)			\$ -	\$ -	\$ -
1st Re-Inspection & Still out of Compliance			\$ -	\$ -	\$ -
2nd Re-Inspection & Still out of Compliance			\$ 60.00	\$ 60.00	\$ -
3rd Re-Inspection & Still out of Compliance			\$ 120.00	\$ 120.00	\$ -
4th Re-Inspection & Still out of Compliance			\$ 240.00	\$ 240.00	\$ -
5th Re-Inspection & Still out of Compliance			\$ 480.00	\$ 480.00	\$ -
6th & Subsequent Re-Inspections	Continue Until Compliance is Achieved		\$ 500.00	\$ 500.00	\$ -

## Parks & Recreation

**Tournament Athletic Field Use** - Tournament Field Use Fee Changes Only Effective January 1, 2021. All other Fees effective July

In County - Softball/Baseball Field	Per Field Per Day		\$ 70.00	\$ 70.00	\$ -
In County - Rectangular Field	Per Field Per Day		\$ 100.00	\$ 100.00	\$ -
Out of County - Softball/Baseball Field	Per Field Per Day		\$ 125.00	\$ 125.00	\$ -
Out of County - Rectangular Field	Per Field Per Day		\$ 125.00	\$ 125.00	\$ -

League Athletic Field Use					
In County - Rectangular Field	Per Field Per Day Up to 4 Hours		\$ 50.00	\$ 50.00	\$ -
In County - Rectangular Field	Per Field Per Day 4+ Hours		\$ 100.00	\$ 100.00	\$ -
In County - Softball/Baseball Field	Per Field Per Day		\$ 25.00	\$ 25.00	\$ -
Out of County - Rectangular Field	Per Field Per Day		\$ 100.00	\$ 100.00	\$ -

Gaston County FY 2020 - 2021 Fee Schedule		Details	Adopted Fee Schedule FY20	Recommended Fee Schedule FY21	Change
Out of County - Softball/Baseball Field	Per Field Per Day		\$ 50.00	\$ 50.00	\$ -

**Field Preparation Per Location:** Municipalities are Exempt From Practice Fees

In County - Initial Weekday Field Prep Fees Included in Above League/Tournament Fees	Per Field Per Day without Marking	\$ 15.00	\$ 15.00	\$ -
Weekday - Adult - Out of County	Per Field Per Day without Marking	\$ 25.00	\$ 25.00	\$ -
Weekday - Youth - In County	No Fee for Use without Marking	\$ -	\$ -	\$ -
Weekday - Youth - Out of County - Rectangular Field	Per Field	\$ 100.00	\$ 100.00	\$ -
Weekday - Youth - Out of County - Softball/Baseball Field	Per Field	\$ 50.00	\$ 50.00	\$ -
Weekday - Adult - In County - Ball field with Picnic Shelter	Per Hour	\$ 10.00	\$ 10.00	\$ -
Weekday - Youth - In County - Practice Fees	Per Hour	\$ 5.00	\$ 5.00	\$ -
Weekday - Youth - Out of County - Practice Fees	Per Hour	\$ 10.00	\$ 10.00	\$ -
Weekend - Adults & Youth - Softball/Baseball Field - Per Site - Up to 4 fields	2 Hrs. Staff Time Max for 4 Field Prep	\$ 100.00	\$ 100.00	\$ -

**Ball Field Lights** (1 Hr Min Charge, Additional Time Can be Paid in 1/2 Hr Increments)

In County - Adult	Per Hour	\$ 15.00	\$ 15.00	\$ -
In County - Youth	Per Hour	\$ 5.00	\$ 5.00	\$ -
Out of County - Adult	Per Hour	\$ 30.00	\$ 30.00	\$ -
Out of County - Youth	Per Hour	\$ 10.00	\$ 10.00	\$ -
Youth Instructional Camps	Applicable Facility Fees Only	\$ -	\$ -	\$ -

**Other Fees:** No Charge for Gaston County School or Gaston County Events with Exception of Field Marking and Tournament Fees

Gate Fee Collection - Single Field	Per Day	\$ 50.00	\$ 50.00	\$ -
Gate Fee Collection - Multiple Fields	Per Day	\$ 100.00	\$ 100.00	\$ -
Concession Rights - Youth Season (i.e. Optimist Clubs) County Provides Concession Facilities	Per Season	\$ 200.00	\$ 200.00	\$ -
Concession Rights - No Contract - 1st Day	1st Day	\$ 50.00	\$ 50.00	\$ -
Concession Rights - No Contract - 2nd or 3rd Day	2nd or 3rd Day	\$ 25.00	\$ 25.00	\$ -
Concession Rights - Contracted	Varies by location	Varies	Varies	\$ -

**Equipment**

Turfce	Per Bag	\$ 10.00	\$ 10.00	\$ -
Portable Mounds - Tournament Use Only	Per Mound Per Day	\$ 50.00	\$ 50.00	\$ -
Portable Fence - Moving Fences During Events Requires Additional Fee	Per Field Per Installation	\$ 50.00	\$ 50.00	\$ -
Change bases and/or pitching rubber in tournaments	Per Change	\$ 20.00	\$ 20.00	\$ -
Re-line infield during tournaments	Per Line	\$ 20.00	\$ 20.00	\$ -
Field Paint	Per Can	\$ 5.00	\$ 5.00	\$ -

**Equestrian Facilities**

Arena Use - Includes Initial Prep + 1 Additional Prep During Show - In County	Per Day	\$ 150.00	\$ 150.00	\$ -
Arena Use - Includes Initial Prep + 1 Additional Prep During Show - Out of County	Per Day	\$ 200.00	\$ 200.00	\$ -
Additional Preps for Shows	Per Prep	\$ -	\$ -	\$ -
Arena or Barn and Flat Area Only - In County	Per Day	\$ 75.00	\$ 75.00	\$ -
Arena or Barn and Flat Area Only - Out of County	Per Day	\$ 125.00	\$ 125.00	\$ -
Arena Lights	Per Night	\$ 100.00	\$ 100.00	\$ -
Use of Barn Stalls	Per Day	\$ 10.00	\$ 10.00	\$ -
R V Hookups	Per Day	\$ 15.00	\$ 15.00	\$ -
Concession Rights	Per Day	\$ 75.00	\$ 75.00	\$ -
Clean up Fee	Per Event	\$ 200.00	\$ 200.00	\$ -
Arena Tent	Per Event	\$ 150.00	\$ 150.00	\$ -

**Picnic Shelters - Covered - Large (40' x 40')**

In County Half Day		\$ 30.00	\$ 30.00	\$ -
In County Half Day Holiday		\$ 50.00	\$ 50.00	\$ -
In County Full Day		\$ 60.00	\$ 60.00	\$ -
In County Full Day Holiday		\$ 75.00	\$ 75.00	\$ -
Out of County Half Day		\$ 60.00	\$ 60.00	\$ -

Gaston County FY 2020 - 2021 Fee Schedule		Details	Adopted Fee Schedule FY20	Recommended Fee Schedule FY21	Change
Out of County Half Day Holiday			\$ 100.00	\$ 100.00	\$ -
Out of County Full Day			\$ 120.00	\$ 120.00	\$ -
Out of County Full Day Holiday			\$ 150.00	\$ 150.00	\$ -
<b>Picnic Shelters - Covered - Small (20' x 20')</b>					
In County Half Day			\$ 15.00	\$ 15.00	\$ -
In County Full Day			\$ 30.00	\$ 30.00	\$ -
Out of County Half Day			\$ 30.00	\$ 30.00	\$ -
Out of County Full Day			\$ 60.00	\$ 60.00	\$ -
<b>Ball Field with Shelter</b>					
In or Out of County	Per Hour (Adults)		\$ 10.00	\$ 10.00	\$ -
<b>Amphitheater</b>					
In County	Per Day		\$ 100.00	\$ 100.00	\$ -
Out of County	Per Day		\$ 200.00	\$ 200.00	\$ -
<b>Chapel</b>					
In County			\$ 100.00	\$ 100.00	\$ -
Out of County			\$ 200.00	\$ 200.00	\$ -
<b>Clean Up Deposit</b>					
In County			\$ 95.00	\$ 95.00	\$ -
Out of County			\$ 200.00	\$ 200.00	\$ -
<b>Horseshoe Courts</b>					
In County / Rental of Complex	Per Day		\$ 100.00	\$ 100.00	\$ -
Out of County Rental of Complex	Per Day		\$ 200.00	\$ 200.00	\$ -
Sand Volleyball Court	Per Hour		\$ 5.00	\$ 5.00	\$ -
Tennis Courts	Per 2 Hour Block		\$ 10.00	\$ 10.00	\$ -
Open Space Fee (Varies per Requested Space)	Per Hour		\$25 - \$100	\$25 - \$100	\$ -
<b>Camp Sertoma</b>					
<b>Use of facilities</b>					
In-County	Per Day		\$ 100.00	\$ 100.00	\$ -
Out of County	Per Day		\$ 200.00	\$ 200.00	\$ -
<b>Cabins</b>					
In-County	Per Day		\$ 30.00	\$ 30.00	\$ -
Out of County	Per Day		\$ 60.00	\$ 60.00	\$ -
<b>Refundable Key Deposit</b>					
Key Deposit			\$ 25.00	\$ 25.00	\$ -
<b>Refundable Clean Up Deposit</b>					
In-County	Per Day		\$ 95.00	\$ 95.00	\$ -
Out of County	Per Day		\$ 200.00	\$ 200.00	\$ -
<b>Special Events, Vendors, and Sports Entry</b>					
Sports Entry Fees ( Fees Cover Cost of Officials, Trophies, & Referee Assignment)	According to Number of Games/Activity		Varies	Varies	\$ -
Food and Craft Vendors	Varies according to Event		\$30 - \$200	\$30 - \$200	\$ -
Alcohol Permits - Gaston County (State Permit Also Required)	Per Day		\$ 50.00	\$ 50.00	\$ -
Special Event Fees also Include Applicable Facility Fees	Event Fee plus lights, prep, facility fees, etc.		\$ 200.00	\$ 200.00	\$ -
<b>Senior Citizens' Programs</b>					
<b>Live Band Dances</b>					
Program Fees	Per Person Per Program		\$ 5.00	\$2 - \$5	\$ -

Gaston County FY 2020 - 2021 Fee Schedule		Details	Adopted Fee Schedule FY20	Recommended Fee Schedule FY21	Change
<b>Senior Center Rental</b>					
In County Private Group - During Operating Hours	Per Hour		\$ 20.00	\$ 20.00	\$ -
In County Private Group - After Operating Hours	Per Hour		\$ 40.00	\$ 40.00	\$ -
Out of County Private Group	Per Hour		\$ 60.00	\$ 60.00	\$ -

## Planning & Development Services

<b>Rezoning Fees</b>					
Zoning Text Amendments			\$ 100.00	\$ 100.00	\$ -
Parallel Conditional Use Permits/Conditional Zoning (CD)	Initial		\$ 500.00	\$ 500.00	\$ -
	Additional Per Acre		\$ 40.00	\$ 40.00	\$ -
All General Rezoning (Map Amendments)	0-250 Acres		\$ 500.00	\$ 500.00	\$ -
	251-500 Acres		\$ 1,000.00	\$ 1,000.00	\$ -
	501 Acres & Over		\$ 2,000.00	\$ 2,000.00	\$ -

### Planned Unit Development/Planned Residential Development/ Mixed Use

Residential			\$ 400.00	\$ 400.00	\$ -
Additional Per Acre			\$ 15.00	\$ 15.00	\$ -
Non-residential			\$ 550.00	\$ 550.00	\$ -
Additional Per Acre			\$ 30.00	\$ 30.00	\$ -

Conditional Use when Filed with Rezoning

<b>Subdivision Review</b>					
Subdivision Preliminary Plat			\$ 500.00	\$ 500.00	\$ -
Additional Per Lot			\$ 30.00	\$ 30.00	\$ -
Final Plat Recording Fees (see Register of Deeds)			\$ -	\$ -	\$ -
Final Plat Improvements			\$ 75.00	\$ 75.00	\$ -

### Water Shed Review Fees

Residential Subdivision	Initial		\$ 200.00	\$ 200.00	\$ -
	Additional Per Acre		\$ 5.00	\$ 5.00	\$ -
Non-residential	Initial		\$ 250.00	\$ 250.00	\$ -
	Additional Per Acre		\$ 7.00	\$ 7.00	\$ -

**Flood Development Permit:** Cost of Recording Documents, Plans, Plats, etc. at Register of Deeds Office is Responsibility of an Outside Party and Not the County

Residential	Per Acre		\$ 150.00	\$ 150.00	\$ -
Non-residential	Per Acre		\$ 200.00	\$ 200.00	\$ -
Site Evaluation Forms			\$ 25.00	\$ 25.00	\$ -
Returned Check Fees			\$ 25.00	\$ 25.00	\$ -
Zoning Ordinance			\$ 15.00	\$ 15.00	\$ -
Subdivision Ordinance			\$ 5.00	\$ 5.00	\$ -
Manufactured Home Park Ordinance			\$ 5.00	\$ 5.00	\$ -
Watershed Ordinance			\$ 5.00	\$ 5.00	\$ -
Comprehensive Plan	Color		\$ 20.00	\$ 20.00	\$ -
	Black & White		\$ 15.00	\$ 15.00	\$ -
	CD		\$ 5.00	\$ 5.00	\$ -
Unified Development Ordinance (UDO)	Color		\$ 60.00	\$ 60.00	\$ -
	Black & White		\$ 55.00	\$ 55.00	\$ -
	CD		\$ 5.00	\$ 5.00	\$ -
Road Naming & Addressing Ordinance	Color/ Black & White		\$ 20.00	\$ 20.00	\$ -
Petition for Road Naming/Change			\$ 21.00	\$ 21.00	\$ -
Address Verification Letter			\$ 25.00	\$ 25.00	\$ -
Gaston County Hazard Mitigation Plan	Hard-Copy / CD		\$ 60.00	\$ 60.00	\$ -
	CD		\$ 25.00	\$ 25.00	\$ -
Historic Preservation Photos			\$ 25.00	\$ 25.00	\$ -
Certificate of Appropriateness Fee (COA)			\$ 100.00	\$ 100.00	\$ -
Diazo Reproductions 24" x 36"			\$ 3.00	\$ 3.00	\$ -
8.5" x 11.0"			\$ 1.00	\$ 1.00	\$ -
11.0" x 17.0"			\$ 3.00	\$ 3.00	\$ -
Street and Roadway Signs			\$ 135.00	\$ 135.00	\$ -

Gaston County FY 2020 - 2021 Fee Schedule	Details	Adopted Fee Schedule FY20	Recommended Fee Schedule FY21	Change
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## Police Department

Nuisance Car Administrative Fee		\$ 100.00	\$ 100.00	\$ -
Fingerprinting Services		\$ 10.00	\$ 10.00	\$ -

## Public Health (Environmental Health)

### Well/Water Fees

Well Permit		\$ 360.00	\$ 360.00	\$ -
State Required Water Test for New Wells		\$ 120.00	\$ 120.00	\$ -
Monitor Well (Per parcel)		\$ 85.00	\$ 85.00	\$ -
Well Repair Permit		\$ 80.00	\$ 80.00	\$ -
Bacteriological Water Analysis		\$ 80.00	\$ 80.00	\$ -
Inorganic Water Analysis		\$ 80.00	\$ 80.00	\$ -
Bacteriological/Inorganic Water Analysis		\$ 120.00	\$ 120.00	\$ -
Swimming Pool Seasonal		\$ 110.00	\$ 110.00	\$ -
Swimming Pool Annual		\$ 200.00	\$ 200.00	\$ -
Pool Plan Review		\$ 250.00	\$ 250.00	\$ -
Non-Compliance Trip Fee/ Improvement Permit Checklist		\$ 55.00	\$ 55.00	\$ -

### Septic Fees

Improvement Permit (Site Evaluation)		\$ 140.00	\$ 140.00	\$ -
Construction Authorization		\$ 190.00	\$ 190.00	\$ -
Improvement Permit And Authorization To Construct		\$ 330.00	\$ 330.00	\$ -
Engineer Option Permit Review	State Controlled	\$ 99.00	\$ 99.00	\$ -
Septic Repair Permit/Septic Expansion		\$ 55.00	\$ 55.00	\$ -
OSWW Verification		\$ 55.00	\$ 55.00	\$ -
Non-Compliance Trip Fee/ Improvement Permit Checklist		\$ 55.00	\$ 55.00	\$ -

### Restaurant Fees

Plan Review	State Controlled	\$ 250.00	\$ 250.00	\$ -
Limited/Temporary Food Establishment Permit*	State Controlled	\$ 75.00	\$ 75.00	\$ -

### Tattoo Fees

Tattoo Permit (Per Artist)		\$ 100.00	\$ 100.00	\$ -
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## Public Information

DVD		\$ 2.50	\$ 2.50	\$ -
Government Access Channel Bulletin Board	per pg	\$ 20.00	\$ 20.00	\$ -
Government Access Channel Bulletin Board Editing for Existing PG	per pg	\$ 5.00	\$ 5.00	\$ -
Government Access Channel Live Broadcast	First Two Hours	\$ 1,050.00	\$ 1,050.00	\$ -
Government Access Channel Live Broadcast Additional TIME	per hr	\$ 177.00	\$ 177.00	\$ -
Closed Captioning	per hr	\$ 100.00	\$ 100.00	\$ -
Videotaping One Man Crew	per hr	\$ 35.00	\$ 35.00	\$ -
Videotaping Two Man Crew	per hr	\$ 70.00	\$ 70.00	\$ -
Video Editing	per hr	\$ 40.00	\$ 40.00	\$ -
Studio Production	per hr	\$ 177.00	\$ 177.00	\$ -

## Register of Deeds

The Balance of Fees are State Mandated

Photocopies	Per Copy	\$ 0.25	\$ 0.25	\$ -
Local Fax	Per Page	\$ 1.25	\$ 1.25	\$ -
Long Distance Fax	Per Page	\$ 2.25	\$ 2.25	\$ -
CDs	Per Copy	\$ 10.00	\$ 10.00	\$ -
Passport Photos	Per Passport	\$ 15.00	\$ 15.00	\$ -
Passport Acceptance Fee	Per Passport	\$ 35.00	\$ 35.00	\$ -

Sheriff's Office/Courthouse Parking Lot

1st Hour		\$ 1.00	\$ 1.00	\$ -
2nd Hour		\$ 1.00	\$ 1.00	\$ -
3rd & Fourth Hours		\$ 1.00	\$ 1.00	\$ -
Fifty & Sixth Hours		\$ 1.00	\$ 1.00	\$ -
Seventh & Eighth Hours		\$ 1.00	\$ 1.00	\$ -
Maximum Daily Rate		\$ 5.00	\$ 5.00	\$ -
Citation for Time Expired		\$ 5.00	\$ 5.00	\$ -
Citation for Failure to Pay		\$ 10.00	\$ 10.00	\$ -



# Gaston County

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## Budget and Management Services Board Action

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**File #:** 20-467

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Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional State Grant Funds from the NC Council for Women and Youth Involvement for the Cathy Mabry Cloninger Center **(DV Funds - \$45,856; Marriage License Fees - \$17,500; Divorce Filing Fees - \$19,000)**

### **STAFF CONTACT**

Pat Laws - Budget & Management Services - 704-866-3771

### **BUDGET IMPACT**

Appropriate grant funds awarded by NC Council for Women and Youth Involvement.

### **BUDGET ORDINANCE IMPACT**

N/A

### **BACKGROUND**

The NC Council for Women and Youth Involvement provides grants to The Cathy Mabry Cloninger Center that are funded through the State's collection of Marriage License Fees and Divorce Filing fees and through sexual assault and domestic violence appropriations from the General Assembly. The funds may be used to provide shelter services, counseling, twenty-four hour crisis line services, transportation, court and advocacy services and/or assistance to children who witness violence. The domestic violence funds provide a portion of the salary (99.5%), FICA and retirement for the shelter's social worker. The Marriage License Fees fund a portion of the salaries for 4 relief shelter operators and some food costs for the shelter. The Divorce Filing Fees are allocated to direct client services (e.g., education, job training and placement, health needs, transportation costs, emergency housing).

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

Budget Change Request (BCR)

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 5810 Hope United Survivors Network

Dept. # Department Name

Tara Joyner 9/29/2020

Department Director's Name Date

### TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
DV Grant: NCC4W (Yr 2)	010-05-5810-5582-425104-21556	(\$45,856)
Salaries: NCC4W Yr 2 (DV)	010-05-5810-5582-510001-21556	\$39,512
FICA: NCC4W Yr 2 (DV)	010-05-5810-5582-510100-21556	\$3,118
Retire: NCC4W Yr 2 (DV)	010-05-5810-5582-510101-21556	\$1,975
NCC4W DV Grant (Yr 2)	010-05-5810-5582-560000-21556	\$1,251
NCC4W Marriage Lic Grt (Yr 2)	010-05-5810-5582-425081-21557	(\$17,500)
Salaries: NCC4W Marriage (Yr 2)	010-05-5810-5582-510001-21557	\$17,250
NCC4W Marriage (Yr 2)	010-05-5810-5582-560000-21557	\$250
NCC4W:Divorce Filing Fee (Yr 2)	010-05-5810-5582-425101-21558	(\$19,000)
NCC4W Divorce File Fee (Yr 2)	010-05-5810-5582-560000-21558	\$19,000

### JUSTIFICATION FOR REQUEST:

The NC Council for Women and Youth Involvement provides grants to The Cathy Mabry Cloninger Center that are funded through the State's collection of Marriage License Fees and Divorce Filing fees and through sexual assault and domestic violence appropriations from the General Assembly. The funds may be used to provide shelter services, counseling, twenty-four hour crisis line services, transportation, court and advocacy services and/or assistance to children who witness violence. The domestic violence funds provide a portion of the salary (99.5%), FICA and retirement for the shelter's social worker. The Marriage License Fees fund a portion of the salaries for 4 relief shelter operators and some food costs for the shelter. The Divorce Filing Fees are allocated to direct client services (e.g., education, job training and placement, health needs, transportation costs, emergency housing).

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.





# Gaston County

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## Budget and Management Services

### Board Action

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**File #:** 20-477

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Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional State Grant Funds from the Child Advocacy Centers of NC (CACNC) for The Lighthouse **(\$42,930)**

#### **STAFF CONTACT**

Pat Laws - Budget & Management Services - 704-866-3771

#### **BUDGET IMPACT**

Appropriate State grant funds.

#### **BUDGET ORDINANCE IMPACT**

N/A

#### **BACKGROUND**

Children's Advocacy Centers of NC is an accredited state chapter of the National Children's Alliance, the national umbrella organization for children's advocacy centers dealing with child abuse. The CACNC distributes and manages State funds appropriated by the NC Legislature for Child Advocacy Centers across NC. Funds for The Lighthouse will support two positions-the program coordinator and the victim advocate. These positions are not new. This grant will pay 16% of the program coordinator's salary, FICA, Health Insurance, and retirement and 32% of the victim advocate's salary, FICA, and retirement. The victim advocate opted out of health insurance coverage. (Note: Two other grants fund the program coordinator's salary, FICA, Health Insurance and retirement: GCC-54% and CACNC CARES funds-10% leaving 20% of salary, FICA, Health Insurance and retirement for the County to fund.) A GCC grant also funds the additional 68% of the victim advocate's salary, FICA, and retirement. Remaining grant funds cover costs for the CACNC membership fee and supplies (furniture, cleaning supplies, office supplies, and therapeutic supplies).

#### **POLICY IMPACT**

N/A

#### **ATTACHMENTS**

Budget Change Request (BCR)

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 5810 Hope United Survivors Network (CAC)

Dept. # Department Name

Tara Joyner 10/12/2020

Department Director's Name Date

### TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
FY21 CACNC Grant	010-05-5810-5585-420000-21563	(\$42,930)
Salaries: FY21 CACNC Grant	010-05-5810-5585-510001-21563	\$25,349
FICA: FY21 CACNC Grant	010-05-5810-5585-510100-21563	\$1,939
Retirement: FY21 CACNC Grant	010-05-5810-5585-510101-21563	\$2,281
Health Ins: FY21 CACNC Grant	010-05-5810-5585-510103-21563	\$3,335
Program Supplies: FY21 CACNC Grant	010-05-5810-5585-520002-21563	\$500
Dues: FY21 CACNC Grant	010-05-5810-5585-520012-21563	\$600
F/E: FY21 CACNC Grant	010-05-5810-5585-540001-21563	\$8,926

### JUSTIFICATION FOR REQUEST:

Children's Advocacy Centers of North Carolina is an accredited state chapter of the National Children's Alliance, the national umbrella organization for children's advocacy centers dealing with child abuse. The CACNC distributes and manages State funds appropriated by the NC Legislature for Child Advocacy Centers across NC. Funds for The Lighthouse will support two positions-the program coordinator and the victim advocate. These positions are not new. This grant will pay 16% of the program coordinator's salary, FICA, Health Insurance, and retirement and 32% of the victim advocate's salary, FICA, and retirement. The victim advocate opted out of health insurance coverage. (Note: Two other grants fund the program coordinator's salary, FICA, Health Insurance and retirement: GCC-54% and CACNC CARES funds-10% leaving 20% of salary, FICA, Health Insurance and retirement for the County to fund.) A GCC grant

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



# Gaston County

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## Budget and Management Services Board Action

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**File #:** 20-484

---

Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional State Grant Funds from Child Advocacy Centers of NC for The Lighthouse **(\$7,000)**

### **STAFF CONTACT**

Pat Laws - Budget & Management Services - 704-866-3771

### **BUDGET IMPACT**

Appropriate grant funds. No additional County funds.

### **BUDGET ORDINANCE IMPACT**

N/A

### **BACKGROUND**

Direct support funds have been awarded to the Gaston County Child Advocacy Center-The Lighthouse in the amount of \$7,000. These funds are provided through a collaboration between the Office of Juvenile Justice and Delinquency Prevention, National Children's Alliance, and the Chapter thereby making this award subject to specified federal regulations. These funds will be used in their entirety for virtual training.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

Budget Change Request (BCR)

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 5810 Hope United Survivors Network (CAC)

Dept. # Department Name

Tara Joyner 10/12/2020

Department Director's Name Date

### TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
2020 CACNC Grant	010-05-5810-5585-420000-21562	(\$7,000)
Training: 2020 CACNC Grant	010-05-5810-5585-520011-21562	\$7,000

### JUSTIFICATION FOR REQUEST:

Direct support funds have been awarded to the Gaston County Child Advocacy Center-The Lighthouse in the amount of \$7,000. These funds are provided through a collaboration between the Office of Juvenile Justice and Delinquency Prevention, National Children's Alliance, and the Chapter thereby making this award subject to specified federal regulations. These funds will be used in their entirety for virtual training.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



# Gaston County

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## Budget and Management Services

### Board Action

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**File #:** 20-478

---

Commissioner Worley - Budget & Management Services - To Accept and Appropriate Additional State Grant COVID Funds Awarded to The Cathy Mabry Cloninger Center by the NC Council for Women and Youth Involvement **(\$56,603)**

#### **STAFF CONTACT**

Pat Laws - Budget & Management Services - 704-866-3771

#### **BUDGET IMPACT**

Appropriate Additional State COVID Funds. No additional County funds.

#### **BUDGET ORDINANCE IMPACT**

N/A

#### **BACKGROUND**

The Cathy Mabry Cloninger Center intends to purchase a small passenger van to use in transporting community and sheltered survivors for job searches, housing searches, court appearances, medical treatment, and other necessary survivor services or appointments.

Four laptop computers and associated equipment would also be purchased to assist staff members working remotely during the pandemic. With any remaining funding the shelter will replace fabric furniture and porous surface pieces with leather or vinyl furniture and non-porous surface pieces that will improve the ability to disinfect and sanitize the living and working environment.

#### **POLICY IMPACT**

N/A

#### **ATTACHMENTS**

Budget Change Request (BCR) - *TO FOLLOW SEPARATELY*



# Gaston County

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## County Attorney

## Board Action

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**File #:** 20-501

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Commissioner Philbeck - County Attorney - To Confirm N.C. Industrial Commission Settlement in File No. I.C. 18-740479  
- Kennerly v. Gaston County in the Amount of \$35,000

### **STAFF CONTACT**

Jonathan L. Sink - County Attorney

### **BUDGET IMPACT**

NA

### **BUDGET ORDINANCE IMPACT**

NA

### **BACKGROUND**

This Board Action authorizes an Industrial Commission Settlement in the Kennerly worker's compensation claim in the amount of \$35,000.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

N/A



# Gaston County

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## County Attorney

## Board Action

---

**File #:** 20-502

---

Commissioner Philbeck - County Attorney - To Confirm N.C. Industrial Commission Settlement in File No. I.C. 13-739686  
- Lattimore v. Gaston County in the Amount of \$115,000

### **STAFF CONTACT**

Jonathan L. Sink - County Attorney

### **BUDGET IMPACT**

NA

### **BUDGET ORDINANCE IMPACT**

NA

### **BACKGROUND**

This Board Action authorizes an Industrial Commission Settlement in the Lattimore worker's compensation claim in the amount of \$115,000.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

N/A



# Gaston County

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## County Attorney

## Board Action

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**File #:** 20-503

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Commissioner Philbeck - County Attorney - To Confirm N.C. Industrial Commission Settlement in File No. I.C. 17-787662  
Cloninger v. Gaston County in the Amount of \$75,000

### **STAFF CONTACT**

Jonathan L. Sink - County Attorney

### **BUDGET IMPACT**

NA

### **BUDGET ORDINANCE IMPACT**

NA

### **BACKGROUND**

This Board Action authorizes an Industrial Commission Settlement in the Cloninger worker's compensation claim in the amount of \$75,000.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

N/A





# Gaston County

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## County Attorney

## Board Action

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**File #:** 20-504

---

Commissioner Jack Brown - County Attorney - To Confirm N.C. Industrial Commission Settlement in File No. I.C. 19-022546 - May v. Gaston County in the Amount of \$170,000

### **STAFF CONTACT**

Jonathan L. Sink - County Attorney

### **BUDGET IMPACT**

NA

### **BUDGET ORDINANCE IMPACT**

NA

### **BACKGROUND**

This Board Action authorizes an Industrial Commission Settlement in the May worker's compensation claim in the amount of \$170,000.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

N/A



# Gaston County

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## County Manager

## Board Action

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**File #:** 20-489

---

Commissioner Philbeck - County Manager - To Accept Departmental Budget Change Requests as Information

### **STAFF CONTACT**

Matt Rhoten - Assistant County Manager - 704-866-3101

### **BACKGROUND**

The BOC is requested to accept the attached Budget Change Requests as information.

### **ATTACHMENTS**

Departmental Budget Transfers

**COUNTY MANAGER - LISTING OF DEPARTMENTAL BUDGET CHANGE REQUESTS  
TO BE ACCEPTED AS INFORMATION AT THE OCTOBER 27, 2020 BOARD MEETING**

ENTRY DATE	DEPT NAME	ACCOUNT	DR/CR	AMOUNT
09/01/2020	Public Works	040-01-4265-4260-540006-	C	\$ 961.70
09/01/2020		040-01-4265-4260-540005-09164	D	\$ 2,980.69
09/01/2020		040-01-4265-4260-540005-12181	C	\$ 2,018.99
09/02/2020	Telecommunications	010-02-4311-0000-530023-	C	\$ 250.00
09/02/2020		010-02-4311-0000-530005-	D	\$ 250.00
09/03/2020	Hope United	010-05-5810-5582-510103-	C	\$ 21,116.28
09/03/2020		010-05-5810-5582-560000-19522	D	\$ 21,116.28
09/04/2020	Emer Mgmt	010-02-4330-4330-560000-20DUK	C	\$ 70,601.37
09/04/2020		010-02-4330-0000-560000-20DUK	D	\$ 70,601.37
09/08/2020	Finance	011-05-5114-5125-560000-205HW	D	\$ 21,505.91
09/08/2020		011-99-9900-0000-490000-	C	\$ 21,505.91
09/08/2020		011-00-0000-0000-390096-	C	\$ 21,505.91
09/08/2020		011-00-0000-0000-390097-	D	\$ 21,505.91
09/08/2020	DHHS	020-05-4810-0000-560000-20531	C	\$ 16,349.20
09/08/2020		020-05-4800-4810-560000-20531	D	\$ 16,349.20
09/09/2020	Grants	010-05-5810-5585-510001-	C	\$ 6,155.00
09/09/2020		010-05-5810-5585-540002-20554	D	\$ 6,155.00
09/09/2020	Econo Dev	010-07-4920-4920-520013-	C	\$ 2,500.00
09/09/2020		010-07-4920-4920-540001-	D	\$ 2,500.00
09/11/2020	GEMS	010-02-4370-0000-530015-	C	\$ 8,820.00
09/11/2020		010-02-4370-0000-530010-	D	\$ 8,820.00
09/11/2020		010-02-4372-0000-530040-	C	\$ 9,180.00
09/11/2020		010-02-4372-0000-530010-	D	\$ 9,180.00
09/15/2020	Sheriff	010-02-4315-4315-510002-20556	C	\$ 6,400.00
09/15/2020		010-02-4315-4315-510001-20556	D	\$ 824.00
09/15/2020		010-02-4315-4315-540001-20556	D	\$ 4,076.00
09/15/2020		010-02-4315-4315-520013-20556	D	\$ 1,500.00
09/15/2020	Permits	012-02-4350-4911-530010-Other	C	\$ 1,850.00
09/15/2020		012-02-4350-4911-540001-	D	\$ 1,850.00
09/16/2020	Grants	020-05-5585-0000-520011-20554	C	\$ 8,999.00
09/16/2020		020-05-5585-0000-530010-20554	C	\$ 13,440.00
09/16/2020		020-05-5585-0000-540002-20554	D	\$ 22,439.00
09/16/2020	Hope United	010-05-5810-5582-520007-	C	\$ 1,000.00
09/16/2020		010-05-5810-5582-520014-	D	\$ 1,000.00
09/17/2020	BOC	010-01-4110-0000-530010-20058	D	\$ 78,000.00
09/17/2020		010-01-4110-0000-530010-	C	\$ 78,000.00
09/17/2020	Sheriff	010-02-4315-4315-510001-19557	C	\$ 6,257.00
09/17/2020		010-02-4315-4315-520013-19557	D	\$ 1,200.00
09/17/2020		010-02-4315-4315-540001-19557	D	\$ 5,057.00
09/17/2020		010-02-4315-4315-510001-20556	C	\$ 824.00
09/17/2020		010-02-4315-4315-520001-20556	D	\$ 824.00
09/21/2020	Co Police	010-02-4310-4310-530003-	D	\$ 5,000.00
09/21/2020		010-02-4310-4310-530010-	C	\$ 5,000.00

County Manager - Listing of Departmental Budget Change Requests to be Accepted as Information  
Page 2

ENTRY DATE	DEPT NAME	ACCOUNT	DR/CR	AMOUNT
09/22/2020	Info Tech	010-01-4210-0000-530010-	C	\$ 6,175.62
09/22/2020		010-01-4210-0000-530030-	D	\$ 6,175.62
09/23/2020	Public Works	010-01-4265-4260-530023-18084	C	\$ 36,000.00
09/23/2020		010-01-4265-4260-540003-	D	\$ 36,000.00
09/24/2020	Landfill	060-08-4720-0000-540002-	C	\$ 250,000.00
09/24/2020		060-08-4720-0000-530023-	D	\$ 250,000.00
09/28/2020	Co Police	010-02-4310-4310-510001-	C	\$ 40,000.00
09/28/2020		010-02-4310-4310-540002-	D	\$ 40,000.00
09/29/2020	Finance	010-01-4131-0000-560000-20535	D	\$ 1,102.77
09/29/2020		010-99-9900-0000-490000-	C	\$ 1,102.77
09/29/2020	Mgr Office	010-01-4120-0000-510003-	C	\$ 2,673.00
09/29/2020		010-01-4120-0000-520011-	D	\$ 2,673.00



# Gaston County

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## DHHS - Social Services Division Board Action

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**File #:** 20-470

---

Commissioner Chad Brown - DHHS (ACCESS Division) - To Accept and Appropriate Federal CARES Act Funds for Transportation Services in the Amount of \$270,406 (**100% Federal Funds**)

### **STAFF CONTACT**

Angela Karchmer - DHHS (Social Services Division) Director - 704-862-7930

### **BUDGET IMPACT**

Appropriate Federal revenues. No additional County funds.

### **BUDGET ORDINANCE IMPACT**

Increase Federal revenues by \$270,406 and appropriate \$270,406 into Special Programs account.

### **BACKGROUND**

Gaston County received a second award of 5311 CARES Act funds to continue operating services in rural communities and prevent, prepare, and respond due to the COVID-19 public health emergency. No County match required.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

Budget Change Request (BCR)

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4521 DHHS-Social Services

Dept. # Department Name

Angela Karchmer 9/2/2020

Department Director's Name Date

### TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
DOT CARES Funds	010-01-4521-0000-420000-21534	(\$270,406)
DOT CARES: Salaries	010-01-4521-0000-510001-21534	\$270,406
Salaries	010-01-4521-0000-510001-	(\$270,406)
Fund Balance Appropriation	010-99-9900-0000-490000-	\$270,406

### JUSTIFICATION FOR REQUEST:

Gaston County will use 5311 CARES Act funds to continue operating services in rural communities and prevent, prepare, and respond due to the COVID-19 public health emergency. No county match required.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



# Gaston County

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## DHHS - Public Health Division Board Action

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**File #:** 20-479

---

Commissioner Chad Brown - DHHS (Health Division) - To Accept and Appropriate State Grant Funds Received from the NC Division of Public Health for the Immunization Program **(100% Grant Funds - \$42,705)**

### **STAFF CONTACT**

Cheri Singleton - Public Health Nursing Administrator - DHHS (Public Health Division) - 704-853-5032

### **BUDGET IMPACT**

Appropriate 100% State Grant Revenue.

### **BUDGET ORDINANCE IMPACT**

Increase State Grant revenue by \$42,705 and appropriate \$42,705 into the Flu Vaccination Expansion project account.

### **BACKGROUND**

The Gaston County Department of Health and Human Services - Public Health Division received State Grant funds from the NC Division of Public Health to enhance and adapt influenza activities and to implement innovative local solutions to achieve increased vaccination coverage during the COVID-19 pandemic. The funds will be used to expand flu vaccinations in vulnerable and marginalized community population. These are Non-County funds.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

Budget Change Request (BCR)

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 5116 DHHS - Public Health

Dept. # Department Name

Steve Eaton 10/27/2020

Department Director's Name Date

### TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Hlt. St. Gnt. Flu Vac Expansion	011-05-5116-5133-425059-21560	(\$42,705)
Flu Vaccination Expansion	011-05-5116-5133-560000-21560	\$42,705

### JUSTIFICATION FOR REQUEST:

The Gaston County Department of Health and Human Services – Public Health Division received State Grant funds from the NC Division of Public Health to enhance and adapt influenza activities and to implement innovative local solutions to achieve increased vaccination coverage during the COVID-19 pandemic. The funds will be used to expand flu vaccinations in vulnerable and marginalized community population. These are Non-County funds.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.





# Gaston County

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## DHHS - Public Health Division Board Action

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**File #:** 20-481

---

Commissioner Chad Brown - DHHS (Health Division) - To Accept and Appropriate Additional Federal/State Grant Funds Received from the NC Division of Public Health for the COVID-19 Response **(100% Grant Funds - \$261,191)**

### **STAFF CONTACT**

Steve Eaton - Director - DHHS (Public Health Division) - 704-853-5271

### **BUDGET IMPACT**

Appropriate 100% Federal Grant Revenue.

### **BUDGET ORDINANCE IMPACT**

Increase Federal Grant revenue by \$261,191 and appropriate \$261,191 into the Grant project account.

### **BACKGROUND**

The Gaston County Department of Health and Human Services - Public Health Division received State Grant funds from the NC Division of Public Health to provide COVID-19 prevention support. The funds will be used to enhance the Local Health Department's ability to support COVID-19 infection prevention related activities. These are Non-County funds.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

Budget Change Request (BCR)

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 5114 DHHS - Public Health  
Dept. # Department Name

Steve Eaton 10/27/2020  
Department Director's Name Date

### TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
COVID 19 Infection Prevention Support	011-05-5114-5125-420000-21559	(\$261,191)
COVID 19 Infection Prevention Support	011-05-5114-5125-560000-21559	\$261,191

### JUSTIFICATION FOR REQUEST:

The Gaston County Department of Health and Human Services – Public Health Division received State Grant funds from the NC Division of Public Health to provide COVID-19 prevention support. The funds will be used to enhance the Local Health Department's ability to support COVID-19 infection prevention related activities. These are Non-County funds.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



# Gaston County

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## DHHS - Social Services Division Board Action

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**File #:** 20-483

---

Commissioner Chad Brown - DHHS (Social Services Division) - To Accept and Appropriate Donations for the First Quarter of FY21 for Various Programs within Social Services in the Amount of \$3,586

### **STAFF CONTACT**

Angela Karchmer - DHHS (Social Services Division) Director - 704-862-7930

### **BUDGET IMPACT**

Appropriate Donation revenues. No additional County funds.

### **BUDGET ORDINANCE IMPACT**

Increase revenues by \$3,586 and appropriate \$3,586 into Special Programs account.

### **BACKGROUND**

During the first quarter of FY21, Gaston County citizens and organizations donated a total of \$3,586 to the Department of Health and Human Services - Social Services Division. The funding must be appropriated into the FY2020-2021 Social Services Budget in order to be used as intended by donors.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

Budget Change Request (BCR)

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4790/5600 DHHS - Social Services Division

Dept. # Department Name

Angela Karchmer 10/8/2020

Department Director's Name Date

### TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Employee Activities:Donations	020-05-4790-0000-415001-18142	(2,012)
Adult Services: Donations	020-05-5600-0000-415001-	(973)
Nutrition: Donations	020-05-5622-0000-415003-	(601)
Employee Activities Donations	020-05-4790-0000-560000-18142	2,012
Special Programs:Donations- Adult Serv	020-05-5600-0000-560000-08159	973
Special Programs:Donations- Nutrition	020-05-5600-0000-560000-15259	601

### JUSTIFICATION FOR REQUEST:

During the first quarter of FY2020-2021, Gaston County citizens and organizations donated a total of \$3,586 to the Department of Health and Human Services - Social Services Division. The funding must be appropriated into the FY2020-2021 Social Services Budget in order to be used as intended by donors.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



# Gaston County

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## DHHS - Social Services Division Board Action

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**File #:** 20-491

---

Commissioner Chad Brown - DHHS (Social Services Division) - To Accept and Appropriate Federal CARES Act Funds for Supplemental Payments to Foster Care Placements in the Amount of \$89,900 *(100% Federal Funds)*

### **STAFF CONTACT**

Angela Karchmer - Social Services Division Director - 704-862-7930

### **BUDGET IMPACT**

Appropriate Federal revenues. No additional County funds.

### **BUDGET ORDINANCE IMPACT**

Increase Federal revenues by \$89,900 and appropriate \$89,900 into Special Project account.

### **BACKGROUND**

The NC General Assembly passed Session Law 2020-4, the 2020 COVID-19 Recovery Act, which appropriated federal CARES Act funding to the foster care program to pay each provider placement an additional \$100 per month for each child in a paid placement from April 1, 2020 through September 30, 2020.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

Budget Change Request (BCR)

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 5867 DHHS (Social Services Division)

Dept. # Department Name

Angela Karchmer 10/12/2020

Department Director's Name Date

### TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
CARES: Foster Care	020-05-5867-0000-420000-20579	(89,900)
CARES: Foster Care	020-05-5867-0000-560000-20579	89,900

### JUSTIFICATION FOR REQUEST:

The NC General Assembly passed Session Law 2020-4, the 2020 COVID-19 Recovery Act, which appropriated Federal CARES Act funding to the Foster Care Program to pay each provider placement an additional \$100 per month for each child in a paid placement from April 1, 2020 through September 30, 2020.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



# Gaston County

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## DHHS - Social Services Division Board Action

---

**File #:** 20-490

---

Commissioner Chad Brown - DHHS (Social Services Division) - To Accept and Appropriate Blue Cross Blue Shield of North Carolina Foundation Funds to Assist with COVID Related Supplies for the Meals on Wheels Program in the Amount of \$4,950

### **STAFF CONTACT**

Michael Coone - Adult and Aging Services Administrator - 704-862-7663

### **BUDGET IMPACT**

Appropriate Donated revenues. No additional County funds.

### **BUDGET ORDINANCE IMPACT**

Increase Donated revenues by \$4,950 and appropriate \$4,950 into Special Project account.

### **BACKGROUND**

Gaston County Meals on Wheels program received a donation in the amount of \$4,950 from the Meals on Wheels North Carolina program to be used for specific COVID related items. These funds will be tracked for data purposes.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

Budget Change Request (BCR)

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 5600 DHHS (Social Services Division)

Dept. # Department Name

Angela Karchmer 10/12/2020

Department Director's Name Date

### TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
MOW: COVID Funds	020-05-5620-0000-430000-21561	(4,950)
MOW: COVID Funds	020-05-5620-0000-560000-21561	4,950

### JUSTIFICATION FOR REQUEST:

Gaston County Meals on Wheels program received a donation in the amount of \$4,950 from the Meals on Wheels North Carolina program to be used for specific COVID related items. These funds will be tracked for data purposes.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.





# Gaston County

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## DHHS - Social Services Division Board Action

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**File #:** 20-493

---

Commissioner Chad Brown - DHHS (Social Services Division) - To Accept and Appropriate Federal CARES Act Funds for the LINKS Program to Assist Young Adults with COVID-19 Related Issues in the Amount of \$10,000 (**100% Federal Funds**)

### **STAFF CONTACT**

Angela Karchmer - Social Services Division Director - 704-862-7930

### **BUDGET IMPACT**

Appropriate Federal revenues. No additional County funds.

### **BUDGET ORDINANCE IMPACT**

Increase Federal revenues by \$10,000 and appropriate \$10,000 into Special Project account.

### **BACKGROUND**

The NC General Assembly passed Session Law 2020-4, the 2020 COVID-19 Recovery Act, which appropriated federal CARES Act funding to the LINKS program to be used to support youth in the LINKS program who are not receiving foster care assistance payments and need assistance with housing or transitional costs due to COVID-19. These funds are available to support young adults in their successful transition to adulthood, their achievement of one or more of the LINKS program outcomes, and to supplement losses in income or other needs that have arisen related to COVID-19. This includes, but is not limited to, assistance with transportation, access to food, medical and mental healthcare needs not covered by Medicaid or other insurance, utility payments, household goods, items necessary for the care of children, services to support the young adult's development of life skills, and rent.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

Budget Change Request (BCR)

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 5867 DHHS (Social Services Division)

Dept. # Department Name

Angela Karchmer 10/12/2020

Department Director's Name Date

### TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
CARES: LINKS Program	020-05-5867-5868-420000-21564	(10,000)
CARES: LINKS Program	020-05-5867-5868-560000-21564	10,000

### JUSTIFICATION FOR REQUEST:

The NC General Assembly passed Session Law 2020-4, the 2020 COVID-19 Recovery Act, which appropriated federal CARES Act funding to the LINKS program to be used to support youth in the LINKS program who are not receiving foster care assistance payments and need assistance with housing or transitional costs due to COVID-19. These funds are available to support young adults in their successful transition to adulthood, their achievement of one or more of the LINKS program outcomes, and to supplement losses in income or other needs that have arisen related to COVID-19. This includes, but is not limited to, assistance with transportation, access to food, medical and mental healthcare needs not covered by Medicaid or other insurance, utility payments, household goods, items necessary for the care of children, services to support the young adult's development of life skills, and rent.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



# Gaston County

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## Family Justice Center Board Action

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**File #:** 20-410

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Commissioner Chad Brown - Family Justice Center - Proclamation - To Proclaim October as Domestic Violence Awareness Month

### **STAFF CONTACT**

Donna S. Buff - Clerk to the Board - 704-866-3196

### **BACKGROUND**

N/A

### **ATTACHMENTS**

Proclamation



- WHEREAS, domestic violence impacts women, men, and children of every age, background, and belief with nearly 1 in 4 women and 1 in 7 men in the United States having suffered severe physical violence by an intimate partner; and,
- WHEREAS, while physical marks may often be the most obvious signs of harm caused by domestic violence, the true extent of the pain goes much deeper; and,
- WHEREAS, survivors not only face abuse, but often find themselves left with significant financial insecurity and children who witness domestic violence often experience lifelong trauma; and,
- WHEREAS, survivors and their children benefit from an increase in trauma informed support, clinical services and trauma sensitive environments; and,
- WHEREAS, the newly established Hope United Survivor Network in conjunction with Victim Advocates from the Gaston County Sheriff's Office, the Lighthouse Children's Advocacy Center and the Cathy Mabry Cloninger Center has continued to meet the needs of domestic violence survivors through housing, counseling, advocacy, education and support; and,
- WHEREAS, Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and show support for the numerous organizations and individuals who provide critical advocacy, services and assistance to survivors.
- NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners hereby proclaims October 2020 as

### ***Domestic Violence Awareness Month***

and urge all citizens of Gaston County to speak out against domestic violence and support local efforts to assist survivors of these crimes in finding the help and healing they need.

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Tracy L. Philbeck, Chairman

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Chad Brown

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Bob Hovis

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Jack B. Brown, Vice-Chairman

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Tom Keigher

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Allen R. Fraley

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Ronald E. Worley



# Gaston County

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## Emergency Management Board Action

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**File #:** 20-468

---

Commissioner Chad Brown - Emergency Management/Fire Services - Proclamation - To Proclaim the Week of October 4-10, 2020 as Fire Prevention Week and Adopt the Theme: Serve Up Fire Safety in the Kitchen!

### **STAFF CONTACT**

Kevin Gordon - Emergency Management/Fire Services

### **BACKGROUND**

National Fire Prevention Week is observed across the United States each year during the first full week (Sunday thru Saturday) that contains the date of October 9<sup>th</sup>. The Fire Prevention Week 2020 campaign highlights this year's focus on cooking safety and preventing kitchen fires at home. National Fire Prevention Association has plenty of fire safety materials for kids and adults. Get helpful tips on creating a kid-free zone in the kitchen, how to extinguish a small fire with a lid, staying focused and alert while cooking, distributing materials at safety events, and more. This year's Fire Prevention Week campaign, "Serve Up Fire Safety in the Kitchen!" because unattended cooking is the leading cause of home fires.

### **ATTACHMENTS**

Proclamation



WHEREAS, Gaston County is committed to ensuring the safety and security of all those living in and visiting our county; and,

WHEREAS, according to the National Fire Protection Association, cooking is the leading cause of home fires in the United States; two of every five home fires start in the kitchen with 31% of these fires resulting from unattended cooking; and,

WHEREAS, residents should stay in the kitchen when cooking food on the stove or in the oven and keep a kid-free zone around cooking areas; and,

WHEREAS, this year's Fire Prevention Week campaign, "Serve Up Fire Safety in the Kitchen!" works to remind us to stay alert and use caution when cooking to reduce the risk of kitchen fires.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners hereby proclaims October 4-10, 2020, as

## **FIRE PREVENTION WEEK**

throughout this community and urge the community to participate by checking their kitchens for fire hazards and establishing safe cooking practices during Fire Prevention Week 2020.

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Tracy L. Philbeck, Chairman

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Chad Brown

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Bob Hovis

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Jack B. Brown, Vice-Chairman

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Tom Keigher

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Allen R. Fraley

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Ronald E. Worley

To be Adopted the 27<sup>th</sup> Day of October 2020



# Gaston County

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## Emergency Management Board Action

---

**File #:** 20-450

---

Commissioner Chad Brown - Emergency Management/Fire Services - To Approve the Transfer of Accumulated Funds Realized from Past Tax Collections, Revaluation, Interest Earned, Etc. to Lowell Volunteer Fire Department **(\$5,328)**

### **STAFF CONTACT**

Kevin Gordon - Emergency Management Fire Services - 704-862-6240

### **BUDGET IMPACT**

These transfers are keeping within current policy to transfer accumulated funds.

### **BUDGET ORDINANCE IMPACT**

Transfers accumulated funds from Fund Balance Appropriated Account to Lowell Volunteer Fire Department.

### **BACKGROUND**

On occasion, funds accumulate in fire district taxing accounts through the realization of past taxes being collected, property revaluation between budgets and account interest earned. This action will transfer such accumulated funds to Lowell Volunteer Fire Department. Lowell Volunteer Fire Department is requesting the balance of their overage fund to assist with offsetting deficits incurred by the most recent budget approval.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

Budget Change Request (BCR) and Request for Reserve Funds - Lowell Volunteer Fire Department

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4330 Emergency Management Fire Services

Dept. # Department Name

Kevin Gordon 09-2020

Department Director's Name Date

### TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Fund Balance Appropriated	028-99-9900-0000-490000	(5,328)
*Additional Subsidies		
Lowell	028-02-4420-0000-570007-	5,328

### JUSTIFICATION FOR REQUEST:

The Board of Directors has approved Lowell Fire Department to request their overage funds from the county in an effort to assist with offsetting deficits incurred by the most recent budget approval of the Commissioners and be spent on station maintenance and staffing.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.





# Lowell Fire Department

202 Groves Street • PO Box 327

Lowell, NC 28098

(704) 824-3357 • Fax (704) 824-4993

September 11, 2020

MEMO: Gaston County Fire Advisory Board

The Board of Directors has approved Lowell Fire Department to request from you the overage funds from county. In our request, the overage funds will be used to assist with offsetting deficits incurred by most recent budget approval of the Commissioners and be spent on station maintenance and staffing.

Sincerely,

Harold Dean Fulbright

Board of Directors Chairman



# Gaston County

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## Emergency Management Board Action

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**File #:** 20-454

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Commissioner Chad Brown - Emergency Management/Fire Services - To Approve the Transfer of Accumulated Funds Realized from Past Tax Collections, Revaluation, Interest Earned, Etc. to Tryonota Volunteer Fire Department **(\$48,017)**

### **STAFF CONTACT**

Kevin Gordon - Emergency Management/Fire Services - 704-862-6240

### **BUDGET IMPACT**

These transfers are keeping within current policy to transfer accumulated funds.

### **BUDGET ORDINANCE IMPACT**

Transfers accumulated funds from Fund Balance Appropriated Account to Tryonota Volunteer Fire Department.

### **BACKGROUND**

On occasion, funds accumulate in fire district taxing accounts through the realization of past taxes being collected, property revaluation between budgets and account interest earned. This action will transfer such accumulated funds to Tryonota Volunteer Fire Department. Tryonota Volunteer Fire Department is requesting the balance of their overage fund to assist with offsetting deficits incurred by the most recent budget approval.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

Budget Change Request (BCR) and Request for Reserve Funds - Tryonota Volunteer Fire Department

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4330 Emergency Management Fire Services

Dept. # Department Name

Kevin Gordon 09-17-2020

Department Director's Name Date

### TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Fund Balance Appropriated	028-99-9900-0000-490000	(48,017)
*Additional Subsidies		
Chestnut Ridge	028-02-4403-0000-570007-	\$14,978
Tryonota	028-02-4417-0000-570007-	\$33,039

### JUSTIFICATION FOR REQUEST:

Tryonota Volunteer Fire Department is requesting the balance of the overage accounts for the Chestnut Ridge and Tryonota Fire Districts to offset the budget needs due to the deficit created by the recent budgets created when the Commissioners ratified our tax rate at a lower rate than was requested and approved by the Fire Advisory Board.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



*Tryonota Volunteer Fire Department Inc.  
2577 Tryon Courthouse Road  
Bessemer City, NC 28016  
Phone: (704) 629-2100  
Fire Chief Mark L. Wright*

I am requesting the balance of the overage accounts for the Chestnut Ridge and Tryonota Fire Districts to offset the budget needs due to the deficit created by the recent budgets created when the Commissioners ratified our tax rate at a lower rate than was requested and approved by the Fire Advisory Board.

Chief Mark L Wright



# Gaston County

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## Emergency Management Board Action

---

**File #:** 20-471

---

Commissioner Chad Brown - Emergency Management/Fire Services - To Approve the Transfer of Accumulated Funds Realized from Past Tax Collections, Revaluation, Interest Earned, Etc. to South Point Volunteer Fire Department (\$71,068)

### **STAFF CONTACT**

Kevin Gordon - Emergency Management Fire Services - 704-862-6240

### **BUDGET IMPACT**

These transfers are keeping within current policy to transfer accumulated funds.

### **BUDGET ORDINANCE IMPACT**

Transfers accumulated funds from Fund Balance Appropriated Account to South Point Volunteer Fire Department.

### **BACKGROUND**

On occasion, funds accumulate in fire district taxing accounts through the realization of past taxes being collected, property revaluation between budgets and account interest earned. This action will transfer such accumulated funds to South Point Volunteer Fire Department. South Point Volunteer Fire Department is requesting the balance of their overage fund to support Operational Budget needs.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

Budget Change Request (BCR) and Request for Reserve Funds - South Point Volunteer Fire Department

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4330 Emergency Management Fire Services

Dept. # Department Name

Kevin Gordon 10-02-2020

Department Director's Name Date

### TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Fund Balance Appropriated	028-99-9900-0000-490000	(71,068)
*Additional Subsidies		
South Point	028-02-4416-0000-570007-	71,068

### JUSTIFICATION FOR REQUEST:

South Point Fire Department is requesting \$71,068 from the South Point Fire District reserve monies to support Operational Budget needs approved by their Board of Directors.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



## South Point Volunteer Fire Department, Inc.

2300 South Point Rd.

P.O. Box 1201

Belmont, NC 28012

704-825-3166

22 Sept, 2020

Gaston County Fire Advisory Board

Board Members,

Included, you will find a request for withdrawal of **\$71068.00** from the South Point Fire District reserve monies. The amount requested is to support Operational Budget needs. Department Board of Directors has approved me to request these monies for the following Budget Codes:

**Budget Code 331 - Utilities**

**Budget Code 351 - Bldg. & Grounds Maintenance**

**Budget Code 352 - Equipment Maintenance**

**Budget Code 353 - Vehicle Maintenance**

**Budget Code 1410 - Reserve (Future Purchases)**

Respectfully,

Barry L. Joye  
Fire Chief

Granvil W. Holt  
Secretary, Board of Directors

Roy E. Smith  
President, Board of Directors



# Gaston County

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## Emergency Management Board Action

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**File #:** 20-472

---

Commissioner Chad Brown - Emergency Management/Fire Services - To Approve the Transfer of Accumulated Funds Realized from Past Tax Collections, Revaluation, Interest Earned, Etc. to Community Volunteer Fire Department (\$22,053)

### **STAFF CONTACT**

Kevin Gordon - Emergency Management Fire Services - 704-862-6240

### **BUDGET IMPACT**

These transfers are keeping within current policy to transfer accumulated funds.

### **BUDGET ORDINANCE IMPACT**

Transfers accumulated funds from Fund Balance Appropriated Account to Community Volunteer Fire Department.

### **BACKGROUND**

On occasion, funds accumulate in fire district taxing accounts through the realization of past taxes being collected, property revaluation between budgets and account interest earned. This action will transfer such accumulated funds to Community Volunteer Fire Department. Community Volunteer Fire Department is requesting the balance of their overage fund to be placed into their capital budget to be used for several ongoing projects including repairs to the station, their share of grant awards and maintenance on radio equipment not covered by the county radio contract.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

Budget Change Request (BCR) and Request for Reserve Funds - Community Volunteer Fire Department



## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4330 Emergency Management Fire Services

Dept. # Department Name

Kevin Gordon 10-02-2020

Department Director's Name Date

### TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Fund Balance Appropriated	028-99-9900-0000-490000	(22,053)
*Additional Subsidies		
Community	028-02-4405-0000-570007-	22,053

### JUSTIFICATION FOR REQUEST:

Community Fire Department is requesting their overage fund balance to be used in their capital budget for several ongoing projects including repairs to the station, their share of grant awards and maintenance on radio equipment not covered by the county radio contract.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



## Community Volunteer Fire Department Station 32

To: Kevin Gordon, Emergency Management Director  
From: Gary Jackson, Chief Community Volunteer Fire Department  
Reference: Overage Monies

Community Fire Department would like to request the release of any and all overage monies collected by Gaston County for our fire service district. These monies will be placed into our capital budget to be used for several ongoing projects. These projects include repairs to the station, our share of grant awards and maintenance on radio equipment not covered by the county radio contract. If more information is need feel free to contact me.

Respectfully,

Gary Jackson  
Fire Chief Community Volunteer Fire Department



# Gaston County

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## Finance Board Action

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**File #:** 20-473

---

Commissioner Worley - Finance - To Correct Budget Change Request for Board Action 2020-079 Adopted at 3/24/2020 BOC Meeting (Administrative Correction)

### **STAFF CONTACT**

Tiffany Murray - Finance Director - 704-866-3032

### **BUDGET IMPACT**

Correct appropriation of NC 911 Board monies in the amount of \$1,329,670 to designated fund 24.

### **BUDGET ORDINANCE IMPACT**

N/A

### **BACKGROUND**

Fund 24 is a designated fund and the monies must be maintained in this fund. The attached Budget Change Request reversed the original entries and corrects the appropriation.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

Budget Change Request (BCR)

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4130 Finance

Dept. # Department Name

Tiffany Murray 10/5/2020

Department Director's Name Date

### TYPE OF REQUEST:

☒ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

☐ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Equipment Lease Principal	024-02-4311-0000-550003-20044	1,329,670
Fund Balance Appropriated	024-99-9900-0000-490000-	(1,329,670)

### JUSTIFICATION FOR REQUEST:

Resolution 2020-079 Accepted and Appropriated North Carolina 911 Board Funds. These funds are designated Fund 024 monies and must be maintained in this fund. The original BCR did not appropriate the funds to an expense account in Fund 024. This Budget Change Request will appropriate the monies as they should have originally been done.

NOTE: The correcting entry reflects the intent of the Board as of June 30, 2020.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



# Gaston County

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## Finance Board Action

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**File #:** 20-495

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Commissioner Worley - Finance - To Appropriate Juvenile Justice and Delinquency Prevention Grant Funds Out of Fund Balance in Order to Refund the State for Unspent Funds in Fiscal Year 2019/2020 **(\$1,744)**

### **STAFF CONTACT**

Tiffany Murray - Finance Department - 704-866-3032

### **BUDGET IMPACT**

Appropriation of \$1,744 from Fund Balance into JCPC Administration Appropriate State revenues. No additional County funds.

### **BUDGET ORDINANCE IMPACT**

There will be minimal impact to the current budget ordinance.

### **BACKGROUND**

Each year the County receives grant funds for various Juvenile Crime Prevention Programs within the County. For fiscal year 2020, the County is required to return \$1,744 of the grant funds received for the Psychological Testing Program. These funds were unspent at June 30, 2020 and reverted into fund balance at the close of the fiscal year. The funds cannot be carried forward and must be returned to the NC Department of Public Safety. This Board Action appropriates \$1,744 out of Fund Balance in order to submit the refund.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

Budget Change Request (BCR)

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4130 Finance

Dept. # Department Name

Tiffany Murray 10/13/20

Department Director's Name Date

### TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Psychological Testing	010-05-5830-0000-560010-20511	1,744
Fund Balance Appropriated	010-99-9900-0000-490000	(\$1,744)

### JUSTIFICATION FOR REQUEST:

To appropriate funds out of fund balance in order to refund the NC Department of Public Safety for FY 2020 unspent Juvenile Justice and Delinquency Prevention grant funds.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



# Gaston County

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## Finance Board Action

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**File #:** 20-496

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Commissioner Worley - Finance - Administrative Change to Resolution 2020-168 to Reflect Actual Budget Deficits (Administrative Correction)

### **STAFF CONTACT**

Tiffany Murray - Finance Director - 704-866-3032

### **BUDGET IMPACT**

Increase Health Fund by \$3,500,000 and Debt Service Fund by \$2,600,000.

### **BUDGET ORDINANCE IMPACT**

N/A

### **BACKGROUND**

Resolution 2020-168 approved 6/23/2020 authorized the appropriation and transfer from the General Fund fund balance to the Capital and Health funds in anticipation of potential deficits for FY 2020. In preparation of closing out FY 2020, it has been determined a transfer is not needed for the Capital fund due to revenues coming in higher than budgeted. However, a transfer of \$3,500,000 is needed for the Health fund. The Article-46 sales tax revenues for school debt service funding were less in FY 2020 than the estimated budget. A transfer of \$2,600,000 is needed from the General Fund to the School Debt Service fund to avoid a fund deficit for the fiscal year. Approval of this administrative change and attached Budget Change Request authorizes the Finance Department to make the necessary adjustments in FY 2020.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

Budget Change Request (BCR)

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4130 Finance

Dept. # Department Name

Tiffany Murray 10/9/2020

Department Director's Name Date

### TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Fund Balance Appropriated	010-99-9900-0000-490000	(6,100,000)
Transfer to Health Fund	010-98-9800-0000-580011	3,500,000
Transfer to Debt Service:Schools	010-98-9800-0000-580031	2,600,000
Transfer from General Fund	011-98-9800-0000-480010	(3,500,000)
Fund Balance Appropriated	011-99-9900-0000-490000	3,500,000
Transfer from General Fund	031-98-9800-0000-480010	(2,600,000)
Fund Balance Appropriated	031-99-9988-0000-490000	2,600,000

### JUSTIFICATION FOR REQUEST:

Resolution 2020-168 approved 6/23/2020 authorized the appropriation and transfer of additional funds from the General Fund fund balance to the Capital and Health funds in anticipation of potential deficits to FY 2020.

In preparation of closing out FY20, it has been determined a transfer is not needed for the Capital fund due to revenues coming in higher than budgeted. However, a transfer of \$3,500,000 is needed for the Health fund. The Article 46 sales tax revenues for school debt service funding were less in FY 2020 than the estimated budget. A transfer of \$2,600,000 is needed from the General Fund to the School Debt Service fund to avoid a fund deficit for the fiscal year. Approval of this administrative change authorizes the Finance department to make the necessary adjustments in FY 2020.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.





# Gaston County

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## Finance Board Action

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**File #:** 20-474

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Commissioner Worley - Finance - To Accept as Information the Attached Vehicle Tax Refunds Less than \$100. These Tax Refunds Should Be Recorded in the Board's Minutes. (***Total Vehicle Tax Refunds - \$4,753.90***)

### **STAFF CONTACT**

Tiffany Murray - Finance Director - 704-866-3032

### **BUDGET IMPACT**

N/A

### **BUDGET ORDINANCE IMPACT**

N/A

### **BACKGROUND**

N. C. General Statute 105-381 (b) authorizes the Board of Commissioners to delegate to the Finance Director the issuance of any property tax refunds less than \$100.

Recommended sources of funds: Offset against gross collection of property taxes.

These refunds are to be reported to the Board for inclusion in the minutes.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

Tax Refunds Less than \$100 - Vehicle Chart

**Gaston County, North Carolina - Listing of Property Tax Refunds Less Than \$100.00 for Vehicles  
To be Reported at the October 27, 2020 Board Meeting**

<b>TAXPAYER NAME</b>	<b>AMOUNT</b>	<b>TAXPAYER NAME</b>	<b>AMOUNT</b>
<b>NCVTS Refunds</b>			
Belcher, Lisa Mary	25.39	Jimenez, Roger Alan	15.70
Carpenter, Amber Tate	93.05	Laughlin, James Terry	54.90
Cochran, Stephen Wesley	44.77	Lincoln County Tax Dept.	4.08
Drake, Alan Patrick	20.60	Mallonee, Walter, Bascom IV	24.59
Evans, Bert Carroll II	25.15	McVickers, Ray Wilson Jr.	63.60
Evans, Bert Carroll II	4.03	Meakin, Charles James	4.99
Evans, Bert Carroll II	5.17	Odom, Robby Allen	60.57
Farley, Byron Todd	5.60	Odom, Robby Allen	35.39
Gordon, Ralph Gregory	51.10	Paramore, Kathy Creech	55.03
Hines, Joshua Caleb	11.00	Puckett, Lisa Michelle	39.25
Jamigan, Daniel Lamar	7.61	Walters, Lacey Cloninger	33.59
Jenkins, Crystal Michelle	43.38	<b>Total VTS Refunds for April 2020</b>	<b>\$ 743.78</b>
Jimenez, Roger Alan	15.24		
Blundell, Kathryn Crouch	28.20	Pressley, Kevin Jenkins	79.37
Crawford, Jordan Andrew	51.84	Schultz, Amanda Joy	30.20
Dove, Walter Lee Jr.	8.41	Smith, Levacy Pomeroy	68.04
Howard William Henry	36.59	Smith, Phillip Brian	39.34
Lane, Douglas Ray	76.89	Tassmer, Andrew David	27.00
Leeper, Abigail Hope	27.04	Welch, John Kelly	34.82
Lincoln County Tax Dept.	74.07	Wentz, Narvice Carrigan	7.87
McMurray, Fred Dillard III	8.33	Willis, Linda Ross	73.77
Morris, Randy Dale	23.86	<b>Total VTS Refunds for May 2020</b>	<b>\$ 762.39</b>
Morris, Susan Hart	66.75		
Absher, Michael Scott	15.78	Leshner, Anthony Eugene	8.95
Ashworth, Carolyn Carson	15.07	Little, Michael Aaron	21.42
Barker-Witkowski, Willa Jean Lorain	42.48	Manson, Samantha Gail Dawn	28.27
Bass, Joe Carson	26.97	Maynard, Terry Lee	26.52
Bell, James Larry	60.26	McCall, Wendy Lynn	77.52
Black, Amanda Cloninger	18.76	McCoy, Grefonda Lashay Cunningham	22.24
Branch, Buddy Ray	87.76	McKnight, Cynthia Ann	81.57
Brenes, Carlos ALberto	61.07	Mellander, Marc Joseph	15.26
Carrington, Linda Gail	18.20	Mellander, Marc Joseph	15.42
Chaney, Steve Michael	2.78	Milam, Roger Clyde	93.10
Childers, Jerry Evon	15.24	Miles, Priscilla	35.07
Collins, Kim Smith	78.57	Monte, Winfred Verril	87.70
Costner, Anthony Eugene	34.73	Motz, Bobby Allen	7.48
Craig, Vester Lloyd Jr.	17.85	Odonoghue, Michael Patrick	11.07
Cuthbertson, Dovona Joyce	3.47	Owensby, Katherine Hall	61.43
Deese, Kimberly Leigh	12.30	Painter, Mitchell Frank	87.23
Denton, David Daniel	67.14	Phillips, Ashley Blair	82.59
Farrah, Michelle Hannah	89.76	plott, William Lee	49.18
Fisher, Charles Edwin Jr.	50.24	Poliquin, Rhonda Ann	10.48
Froneberger, Minnie Beard	5.31	Pruett, James Houston	33.24
Fry, Ronald John	37.22	Raja, Ozair, Omar	51.71
Griffin, Pearley Mae	57.98	Rhyne, Jeffrey Todd	42.73
Grindle, Leroy	56.55	Rogers, Danielle Nicole	69.53
Guffey, Victoria Catherine	6.93	Satterthwaite, Mark James	60.41
Haggard, Joshua Ryan	47.24	Schaffner, Charles Peter	53.28
Hall Stacey Darrell	50.99	Schrum, Jeffrey Lee	75.27
Harris, Hannah Rose	13.24	Setzer, Robin Renee	36.24
Hawkins, Jason Daniel	97.61	Severance, Eric Jude	59.30
Hill, Barry Steven	73.61	Soldano, Joseph	76.02
Holland, Michael Alec	74.83	Thompson, Mark Allen	13.78
Hollifield, Brandi Ford	41.07	Tyler, Gregory Marr Jr.	34.37
Holstein, Cody Lee	65.45	Underdown, Alvin Lewis	16.54
Jackson, Dana Athlene	11.41	Vanderbilt, Matthew John	28.09
Jones, Danny Eugene	15.50	Vaughn, Timmothy Robert	66.91
Jones, David Gregory	27.46	Wiles, Mary Holloway	14.39
Jones, Natalie Elizabeth	41.32	Williams, David Lee	17.12
Kirkpatrick, Charles Durane	60.64	Wyont, Deborah Ann	61.93
Kirkpatrick, Stephanie Leigh	66.55	<b>Total VTS Refunds for June 2020</b>	<b>\$ 3,247.73</b>
Krist, Jochen Alexander	45.03		
		<b>Total VTS Vehicle Refunds</b>	<b>\$ 4,753.90</b>



# Gaston County

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## Parks & Recreation

### Board Action

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**File #:** 20-485

---

Commissioner Chad Brown - Parks and Recreation - To Accept and Appropriate the Senior Center General Purpose Grant from Centralina Council of Governments Area Agency on Aging (***Grant Funds - \$10,515; Required County Match - \$3,505 - Budgeted***)

#### **STAFF CONTACT**

Cathy Hart - Parks and Recreation - 704-922-2162

#### **BUDGET IMPACT**

With the \$3,505 County matched dollars we receive an additional \$10,515 from Centralina Council of Governments Area Agency on Aging.

#### **BUDGET ORDINANCE IMPACT**

These funds are included in the approved FY21 Senior Center Budget.

#### **BACKGROUND**

These funds will be used to purchase equipment for the senior center as well as to pay for an assistant to help with administrative duties at the Senior Center. The funds will also be used to pay facility costs, materials, and equipment for the Gaston County Senior Games.

#### **POLICY IMPACT**

N/A

#### **ATTACHMENTS**

Budget Change Request (BCR)

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 6130 Parks & Recreation/Sr. Center

Dept. # Department Name

Cathy Hart 10/9/2020

Department Director's Name Date

### TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☒ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER Fund - Function - Dept - Division - Object - Project xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	AMOUNT Whole Dollars Only (See Note Below)
Senior Center General Purpose	010-04-6130-0000-425086	(\$10,515)
Senior Center General Purpose	010-04-6130-0000-560000-20501	(\$3,505)
Senior Center General Purpose Grant	010-04-6130-0000-560000-21565	\$14,020.00

### JUSTIFICATION FOR REQUEST:

Grant funds will be used to pay for a Senior Center Assistant, equipment and Senior Games expenses.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



# Gaston County

Gaston County  
Board of Commissioners  
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## Public Works

## Board Action

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**File #:** 20-452

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Commissioner Hovis - Public Works - To Declare One Non-essential, County Owned Property Surplus and Authorize Staff to Initiate Sale Procedures Pursuant to Applicable North Carolina General Statutes (PID#155370 - 813 Freedom Mill Rd., Gastonia)

### **STAFF CONTACT**

Ray Maxwell, PE - Public Works Director - 704-862-7551

### **BUDGET IMPACT**

No additional County funds.

### **BUDGET ORDINANCE IMPACT**

N/A

### **BACKGROUND**

Gaston County is committed to retaining property only in instances where said property is in use or is part of the long-range Facility Master Plan. On rare occasions, Gaston County obtains property as a result of delinquent tax liens or identifies property no longer essential to the overall mission and operations. As these properties are identified, staff requests the Board of Commissioners to declare those parcels surplus. The following county owned parcel has been identified as available for surplus: PID#155370 (813 Freedom Mill Rd., Gastonia). Approval of this Board Action declares the attached property surplus and authorizes staff to market this property with others already on the surplus property list. Such marketing may include advertising and selecting a listing agent, listing on an internet auction site, listing with a local auction firm, or listing on the County website and/or local media to encourage direct offers. Further, this Board Action authorizes the County Manager to sign any necessary listing or auction contracts for marketing purposes. Reasonable offers will be presented to the Board of Commissioners at subsequent meetings for offer acceptance and approval to enter into an upset bid process. Pursuant to NCGS 160A-270, highest and best bids as a result of upset bids will be brought to the Board of Commissioners for final acceptance or rejection.

### **POLICY IMPACT**

N/A

### **ATTACHMENTS**

N/A



# Gaston County

Gaston County  
Board of Commissioners  
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## Tax Board Action

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**File #:** 20-476

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Commissioner Fraley - Tax Collections - Pursuant to G.S. 105-381, the Tax Collector Requests that the Listed Tax Refunds be Made. **(Releases and Refunds - \$3,673.41; Overpayments - \$42,291.82; VTS Refunds - \$6,617.89; Grand Total - \$53,213.12)**

### **STAFF CONTACT**

Luke Sisk - Tax Collections Administrator - 704-866-3034

### **BACKGROUND**

The Gaston County Tax Collector has examined the requests for refunds and has determined that the requests are properly authorized by statute and should be granted and the persons and/or firms listed below have requested the refund of taxes paid pursuant to GS 105-381(b).

The Board of Commissioners authorized payment of refunds to said persons and/or firms in the amounts stated with such funds coming from Account 010-00-0000-0000-23010.

### **ATTACHMENTS**

Tax Refunds Listing for September 2020

<b>TAXPAYER NAME</b>	<b>AMOUNT</b>
<b>SEPTMEBER 2020 RELEASES AND REFUNDS</b>	
Crisis Pregnancy Center	\$503.90
Kirk, Charles	\$359.21
Shirlon, James	\$1,061.87
Ziltener, Betty	\$1,748.43
<b>TOTAL</b>	<b>\$3,673.41</b>
<b>SEPTEMBER 2020 OVERPAYMENTS</b>	
Adoredevo & Associates	\$266.09
Advantage Title LLC	\$201.65
Advantage Title LLC	\$211.86
Advantage Title LLC	\$474.12
Advantage Title LLC	\$416.76
Advantage Title LLC	\$354.27
Allen Mobile Home Park LLC	\$117.37
Andrew M Adams PA	\$488.79
Andrew M Adams PA	\$413.77
Avellaneda, Avelino	\$249.13
Barber, James	\$2,560.00
BFM Capital LLC	\$174.56
Brown, Patricia	\$145.53
Brown, Rita	\$248.33
Brown, Rita	\$248.33
Carolinas Home & Land	\$126.75
Cecil & Cecil PA	\$870.98
City of Lowell	\$214.20
Cloninger, Mary	\$100.00
First Federal Savings Bank	\$1,006.43
Fitz-William Charles III	\$1,928.00
Hall, Betty N	\$507.37
Hannah, Ryan	\$127.64
Hord, Douglas	\$1,102.69
Hunter, James	\$201.15
Jefferies, Alexia A	\$180.66
Jeffrey Grant Koeing Attorney	\$232.48
Justice, Beverly	\$149.51
Levesque, Zachary	\$1,522.40
Lima One Capital LLC	\$1,511.46
Little, Ricky A	\$489.24
Liverett Revocable Trust	\$448.00
Loftin, Casaundra	\$230.75
Long, Erin	\$682.35
Martin, Hilda B	\$800.00
Mercer, Jack	\$125.00
Mercer, Jack	\$175.00
Minnick, Jeffrey	\$1,850.90
Moore, Melissa	\$165.70
Moore, Melissa	\$170.33
Moore, Melissa	\$171.82
Mortgage Connect	\$361.15
Mortgage Connect	\$611.96
Orange Coast Lender Services	\$437.17

TAXPAYER NAME	AMOUNT
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**SEPTEMBER 2020 OVERPAYMENTS (Continued)**

Patel, Yancey	\$167.83
Potluri Ventures LLC	\$586.22
Potts, Daniel A	\$1,352.00
Potts, Daniel A	\$169.00
Princess Street Partners	\$494.96
Purser & Glenn PLLC	\$267.56
Reid, Cheryl V	\$1,563.38
Reliable Fire & Safety	\$250.00
Shelton, Kenneth	\$1,000.00
Sherrill, Mary Jane	\$100.00
Silk Abstract Company	\$838.09
Silk Abstract Company	\$509.74
Silk Abstract Company	\$835.97
Silk Abstract Company	\$285.99
Stone, Clayborne	\$2,400.00
Stott, Hollowell, Palmer, & Windham	\$201.20
Stowers, Jason	\$776.42
Strickland, Joy	\$125.71
Taylor, George	\$584.00
Terra Title LLC	\$122.26
Thomas, John Charles	\$487.59
Thornburg, Gerald D	\$100.00
Timios, INC	\$181.64
Town of Dallas	\$382.78
Transtar National Title	\$263.77
Vanderbilt Mortgage	\$171.66
Wallace, Tammy	\$487.50
Warren L Tadlock	\$171.41
Wells, Kelly	\$121.43
Whitley, Ellen	\$4,591.45
Willis, Haley	\$260.61
<b>TOTAL</b>	<b>\$42,921.82</b>

**SEPTEMBER VTS REFUNDS**

Ballard, Marvin Kopf III	\$184.29
Ballard, Marvin Kopf III	\$105.65
Barnes, Larry Ray	\$316.64
Blaine, Craig Crawford	\$169.82
Byrd, David Lee	\$195.41
Carpenter, Kelly Lynch	\$132.93
Chapman, Phillip Roger II	\$208.35
City of Bessemer City	\$673.57
Dellinger, Amanda Leigh	\$120.83
Denton, Christyn Reid	\$188.26
Helms, Alfred Harrison	\$1,418.16
Ibanez, Nancy Lopez	\$119.01
Krug, Vikki Wyche	\$168.30
Lee, Wendy Stancil	\$143.24
Loftis, Daniel Wesley	\$292.58
Massey, Jerry Alan	\$104.76
Molby, Connie Marie	\$149.10
Posey, Carol Pruitt	\$114.38
Pruett, Scotty Arthur	\$186.22



<b>TAXPAYER NAME</b>	<b>AMOUNT</b>
<b>SEPTEMBER VTS REFUNDS (Continued)</b>	
Rankin, Ted Wesson	\$246.72
Rojas, Alexander	\$169.53
Scates, Diego Santana William	\$110.37
Smith, Greta Thompson	\$154.31
Sturgess, Shane Edward	\$147.25
Terry, Sheila Hambrick	\$182.22
Vasiliou, Christopher	\$107.30
Watson, Jimmy Lee	\$126.27
Webb, Jeremy Andrew	\$137.15
Wilson, Mearving Chris	\$101.51
Zahary, Troy Scott	\$143.76
<b>TOTAL</b>	<b>\$6,617.89</b>
<b>GRAND TOTAL</b>	<b>\$53,213.12</b>



# Gaston County

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## Travel & Tourism

### Board Action

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**File #: 20-498**

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Commissioner Jack Brown - Travel & Tourism - To Accept and Appropriate \$10,000 from the North Carolina Tourism Promotion Grant as a Part of the House Bill 1023 (Coronavirus Relief Fund/Additions & Revisions) from NCTIA (NC Travel Industry Association) and the EDPNC (Economic Development Partnership of NC)

#### **STAFF CONTACT**

Michael Applegate - Travel & Tourism - 704-813-0144

#### **BUDGET IMPACT**

N/A

#### **BUDGET ORDINANCE IMPACT**

N/A

#### **BACKGROUND**

Gaston County Travel & Tourism has been awarded a \$10,000 North Carolina Tourism Promotion Grant that was reviewed by the Tourism Recovery Committee and awarded from NCTIA (NC Travel Industry Association) and the EDPNC (Economic Development Partnership of NC) as a part of House Bill 1023 (Coronavirus Relief Fund/Additions & Revisions). The NC General Assembly created a \$1.5 million appropriation to help eligible DMOs experiencing reduced ability to market their destinations due to revenue loss.

Funds from this grant are to be used only for promotion (advertising and marketing) efforts to promote North Carolina tourism as the state continues to reopen. Funding uses also must conform to these CARES Act guidelines, in that they:

1. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID - 19)
2. Were not accounted for in the budget most recently approved as of March 27, 2020, (the date of enactment of the CARES Act) for the State or government; and
3. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Qualifying applicants will become sub-recipients of the EDPNC. They will enter an agreement with the North Carolina Pandemic Recovery Office (NCPRO), under the auspices of Office of State Budget and Management (OSBM), and the recipient. Successful applicants will report monthly on how they spend the deliverables related to recovering from the Coronavirus pandemic.

#### **POLICY IMPACT**

N/A

#### **ATTACHMENTS**

Budget Change Request (BCR)

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## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4921 Travel & Tourism

Dept. # Department Name

Michael Applegate 10/14/2020

Department Director's Name Date

### TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☒ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
NC Tourism Promotion Grant	022-07-4921-0000-420001-21566	(\$10,000)
Advertising: NC Tourism Grant	022-07-4921-0000-520015-21566	\$10,000

### JUSTIFICATION FOR REQUEST:

To approve and appropriate \$10,000 from a Travel & Tourism Revenue Account (022-07-4921-0000-420001-21566) which was received from the NC Tourism Promotion Grant as a part of House Bill 1023 (Coronavirus Relief Fund/Additions & Revisions). Then funds of \$10,000 to be placed in the NC Tourism Promotion Grant Project Account (022-07-4921-0000-520015-21566) to be used/spent for promotion (advertising/marketing) efforts to promote NC tourism as the state continues to reopen.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



# Gaston County

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## Building and Development Services Board Action

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**File #:** 20-487

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Commissioner Fraley - Building & Development Services - Zoning Map Change: Z20-16 Kent Wilson Harmon (Applicant); Property Parcel: 157573, Located at Long Shoals Rd., Lincolnton, NC, Rezone from the (R-1) Single Family Limited Zoning District to the (R-3) Single Family General Zoning District

### **STAFF CONTACT**

Joseph B. Sciba - Building & Development Services Director - 704-866-3970

### **BACKGROUND**

Chapter 5 of the Unified Development Ordinance requires a public hearing by the Planning Board and Commission, with recommendation by the Planning Board prior to consideration for final action by the Commission. Kent Wilson Harmon (Applicant); Rezone Parcel: 157573 from the (R-1) Single Family Limited Zoning District to the (R-3) Single Family General Zoning District. A joint public hearing was advertised and held on October 27, 2020 with Public Hearing comments being on file in the Board of Commission Clerk's Office. Planning Board recommendation was provided on the same date, and the Commission is requested to consider the public hearing comment, Planning Board recommendation and other pertinent information, then (approve), (disapprove) or (modify) the map change.

### **ATTACHMENTS**

Resolution - Z20-16; Maps - Z20-16



**RESOLUTION TITLE: ZONING MAP CHANGE: Z20-16 KENT WILSON HARMON (APPLICANT); PROPERTY PARCEL: 157573, LOCATED AT LONG SHOALS RD., LINCOLNTON, NC, REZONE FROM THE (R-1) SINGLE FAMILY LIMITED ZONING DISTRICT TO THE (R-3) SINGLE FAMILY GENERAL ZONING DISTRICT**

WHEREAS, a County Zoning Ordinance was adopted on April 24, 2008 and a joint public hearing was held on October 27, 2020 by the County Commission and the Planning Board, to take citizen comment into a map change application, as follows:

Tax Parcel Number(s): 157573  
Applicant: Kent Wilson Harmon  
Owner(s): Kent Wilson Harmon  
Property Location: Long Shoals Rd.  
Request: Rezone Parcel 157573 from the (R-1) Single Family Limited Zoning District to the (R-3) Single Family General Zoning District

public hearing comments are on file in the Commission Clerk's Office as a part of the minutes of the meeting; and,

WHEREAS, the Planning Board recommended **(approval)** or **(disapproval)** of the map change for parcel: 157573, located at Long Shoals Rd., Lincolnton, NC, from the (R-1) Single Family Limited Zoning District to the (R-3) Single Family General Zoning District on October 27, 2020 based on: the public hearing comment and staff recommendation; the request is **(reasonable)** or **(not reasonable)** and in the public interest and is **(in accordance with)** or **(not in accordance with)** the County's Comprehensive Land Use Plan.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_  
Aye: \_\_\_\_\_  
Nay: \_\_\_\_\_  
Absent: \_\_\_\_\_  
Abstain: \_\_\_\_\_

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DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

---

Zoning Map Change: Z20-16 Kent Wilson Harmon (Applicant); Property Parcel: 157573, Located at Long Shoals Rd., Lincolnton, NC, Rezone from the (R-1) Single Family Limited Zoning District to the (R-3) Single Family General Zoning District  
Page 2

NOW, THEREFORE, BE IT RESOLVED by the County Commission that after consideration of the map change application, public hearing comment and Planning Board recommendation:

- 1) The map change request **(is consistent)** or **(is not consistent)** with the County's approved Comprehensive Land Use Plan and the Commission considers this action to be **(reasonable)** or **(not reasonable)** and in the public interest ,based on: Planning Board recommendation and compatibility with existing land uses in the immediate area. Property parcel: 157573, be **(approved)** or**(disapproved)**, effective with the passage of this Resolution.
- 2) The County Manager is authorized to make necessary notifications in this matter to appropriate parties.

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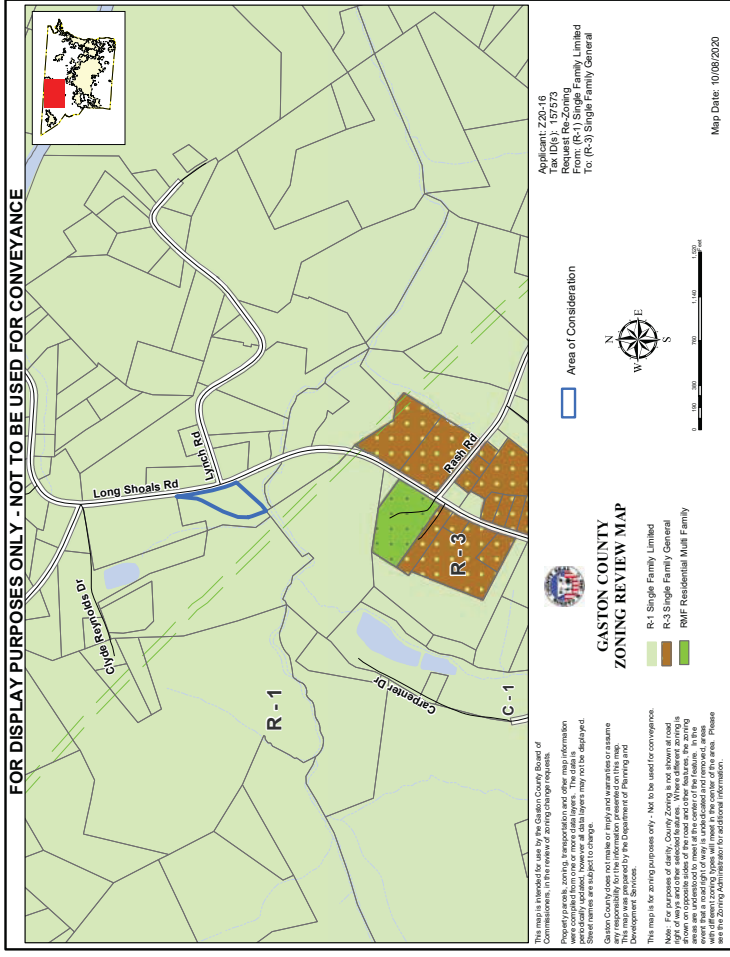
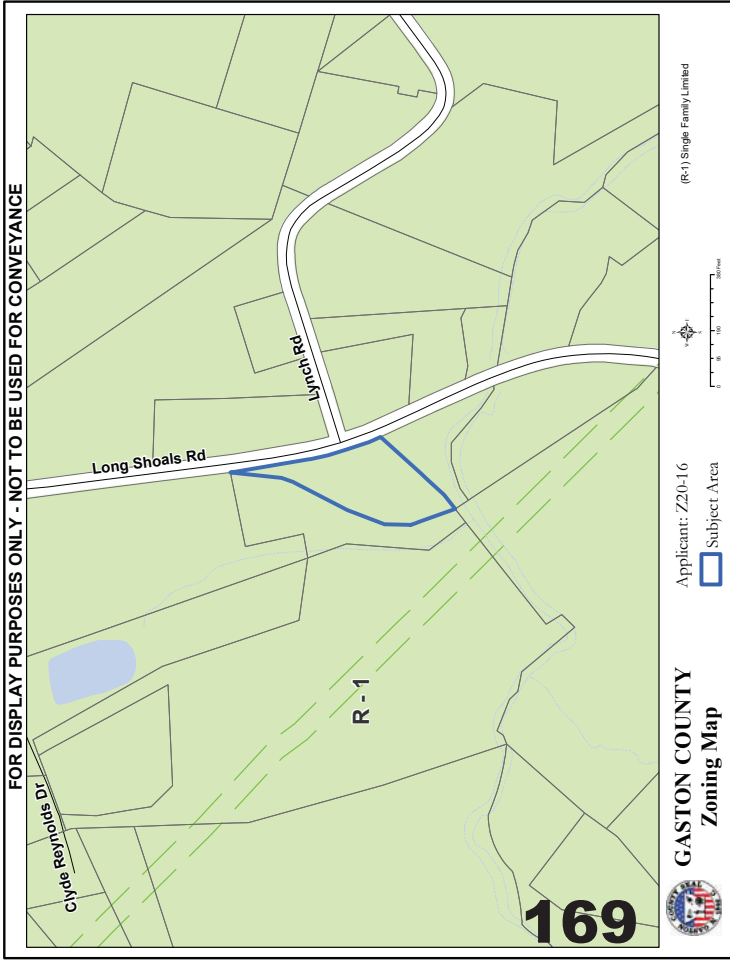
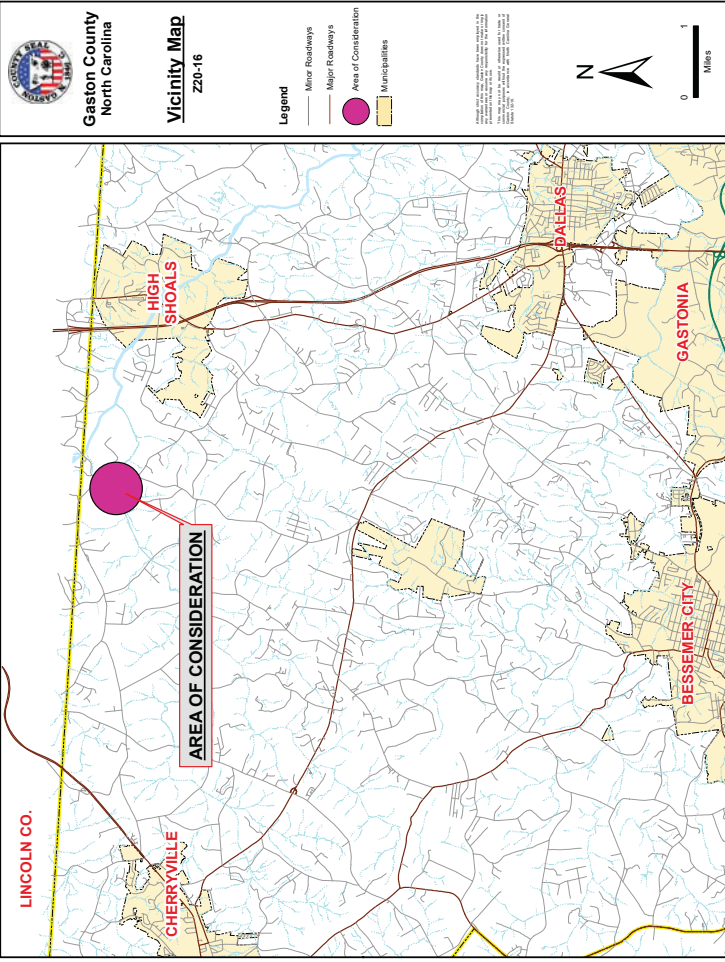
Tracy L. Philbeck, Chairman  
Gaston County Board of Commissioners

Attest:

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Donna S. Buff, Clerk to the Board







# Gaston County

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## County Attorney

## Board Action

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**File #:** 20-494

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Commissioner Hovis - County Attorney - To Amend the Gaston County Code of Ordinances, Chapter 3 - Animals, Article I, Section 3-8 - Responsibility to Control Animal - to Create Subsection (C) - Guidelines for Animal Tethering

### **STAFF CONTACT**

Jonathan Sink - County Attorney - 704-866-3400

### **BUDGET IMPACT**

N/A

### **BUDGET ORDINANCE IMPACT**

N/A

### **BACKGROUND**

The attached Resolution would add Animal Tethering Guidelines to the County's Code of Ordinances to aid citizens and Gaston County law enforcement alike in outlining how animal owners who choose to tether their animals should do so.

### **POLICY IMPACT**

Modifies Chapter 3, Article I., Section 3-8 of the Gaston County Code of Ordinances and creates Subsection (c).

### **ATTACHMENTS**

Resolution





**RESOLUTION TITLE: TO AMEND THE GASTON COUNTY CODE OF ORDINANCES, CHAPTER 3 – ANIMALS, ARTICLE I, SECTION 3-8 - RESPONSIBILITY TO CONTROL ANIMAL - TO CREATE SUBSECTION (C) - GUIDELINES FOR ANIMAL TETHERING**

WHEREAS, Chapter 3 of the Gaston County Code of Ordinances concerns Animals; and,

WHEREAS, there is currently no provision in the Code of Ordinances that deals directly with the tethering of animals; and,

WHEREAS, Gaston County wishes to modify this subsection to provide guidance for animal owners and County law enforcement as to what constitutes the humane tethering of animals and how animal owners who choose to tether their animals should do so; and,

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners hereby modifies Chapter 3, Article I., Section 3-8 of the Gaston County Code of Ordinances and creates Subsection (c) as follows:

- (c) Tethering an animal is discouraged. If a pet owner chooses to tether an animal, he or she should be aware of the following list of non-exhaustive examples, all of which constitute ways to humanely tether an animal. Complying with these provisions does not in itself absolve an animal owner from being charged with or convicted of some other provision of state law or local ordinance, including but not limited to those relating to animal cruelty or nuisance animals.

Guidelines for Animal Tethering:

1. No animal under six (6) months of age should be tethered
2. The tether should not weigh more than ten percent (10%) of the weight of the animal. For example, a fifty (50) pound dog should not be tethered to a chain in excess of five (5) pounds, zero ounces
3. The tether should be at least ten (10) feet in length
4. The tether should not be affixed to a single, stationary point
5. The tether should connect by way of a double swivel at the animal's collar and also connect by way of a double swivel to the pulley system
6. The pulley system should be at least seven (7) feet in height

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7. The area the tethered animal is located on should not be close to neighboring properties as to constitute a nuisance
8. The animal owner should periodically examine the collar and harness to ensure the collar has an appropriate fit and will not cause injury to the animal
9. The use of a chain, choke, or pinch collar, as a primary collar, is discouraged
10. The tethered animal should be able to freely enter a sheltered area, such as a dog house
11. The tethered animal should have access to sufficient food, water, and shade
12. There should not be excessive mud, dirt, debris or trash in the area the tethered animal has access to
13. The area the tethered animal has access to should be free from obstructions that could result in entanglement
14. Female animals in heat should be isolated in a manner where other animals do not have unrestricted breeding access

This Ordinance amendment shall be effective immediately upon its adoption.

Adopted the 27<sup>th</sup> day of October, 2020.

Certification

I, Donna S. Buff, Clerk to the Gaston County Board of Commissioners, do hereby certify that the above, as filed with the Clerk to the Board, is a true and accurate copy of the ordinance amendment entitled *To Amend the Gaston County Code of Ordinances, Chapter 3 – Animals, Article I, Section 3-8 - Responsibility to Control Animal – to Create Subsection (c) - Guidelines for Animal Tethering*, as adopted by the Board of Commissioners on October 27, 2020 and to be set forth in the Gaston County Code of Ordinances upon adoption.

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Donna S. Buff, Clerk to the Board

SEAL



# Gaston County

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## Board of Commissioners

### Board Action

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**File #:** 19-540

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Appointment List - Current Expiring Terms/Vacant Positions

#### **STAFF CONTACT**

Donna S. Buff - Clerk to the Board - 704-866-3196

# Appointment List

October 27, 2020

COMMISSIONER BOARD		REPRESENTING	REASON	NAME	PHONE	END DATE
<b><u>Full Board</u></b>						
Full Board	Quality of Natural Resources Committee (QNRC)	Air Protection		Term Expiring	Michelle Cook	10/31/2020
Full Board	Quality of Natural Resources Committee (QNRC)	Education		Vacant	Vacancy	10/31/2017
Full Board	Quality of Natural Resources Committee (QNRC)	Agriculture		Vacant	Vacancy/Richard Rhyne	10/31/2021
Full Board	Quality of Natural Resources Committee (QNRC)	Health		Vacant	Vacancy/Steve Tracy	10/31/2019
Full Board	Quality of Natural Resources Committee (QNRC)	Land Conservation		Vacant	Vacancy/Robert Cloninger, III	10/31/2019
<b><u>Chad Brown</u></b>						
#7-CB	Adult Care Home Community Advisory Committee	Commission		Vacant	Vacancy/Nellie Overcash	05/31/2021
#7-CB	Animal Care and Enforcement Advisory Board	Humane Society		Vacant	Vacancy	02/28/2022
#7-CB	Child Fatality Prevention Team (CFPT)	At Large or County Agency Rep.		Vacant	Vacancy/Belinda Bogle	01/31/2023
#7-CB	Community Child Protection Team (CCPT)	At Large or County Agency Rep.		Vacant	Vacancy/Belinda Bogle	01/31/2023
#7-CB	Nursing Home Community Advisory Committee	NHA Appt.		Vacant	Vacancy/Shirley Ferguson	11/30/2011
#7-CB	SARA Local Planning Committee (LEPC)	Local Industry		Vacant	Vacancy/Joel Parkulo	02/01/2023
#7-CB	Transportation Advisory Board (TAB)	Gaston Skills		Term Expiring	JoAnn Raxter	10/31/2020
#7-CB	Transportation Advisory Board (TAB)	Local Elected Officials/Staff		Term Expiring	Julio M. Paredes	10/31/2020
#7-CB	Workforce Development Board	Private Sector		Vacant	Vacancy/Wesley Locust	05/31/2021
<b><u>Jack Brown</u></b>						
#1-JB	Adult Care Home Community Advisory Committee	Commission		Vacant	Vacancy	08/31/2018
#1-JB	Adult Care Home Community Advisory Committee	Commission		Vacant	Vacancy/Linda Denton	08/01/2020
#1-JB	Gaston County Board of Adjustments	At Large/ALT		Vacant	Vacancy/George Mason	01/31/2022
#1-JB	Gaston County Housing Board	At Large/ALT		Vacant	Vacancy/George Mason	01/31/2022
#1-JB	Nursing Home Community Advisory Committee	NHA Appt.		Vacant	Vacancy/Jonathan Fletcher	06/30/2018
#1-JB	Transportation Advisory Board (TAB)	Gastonia Housing Authority		Term Expiring	Terri Sanford	10/31/2020
#1-JB	Transportation Advisory Board (TAB)	HHS - Social Services Division/Ex-Officio (Non-Voting)		Term Expiring	Tina Stogner	10/31/2020

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Legend: Vacant = Person does not wish to be reappointed or has resigned; Term Expiring = Commissioner may reappoint if appointee desires to continue serving; Appointment or Reappoint Recommended = Agency has requested action, if Commissioner desires to do so. Full Board = Appointment is made with motion/second/vote from the Board.

# Appointment List

October 27, 2020

COMMISSIONER BOARD			REPRESENTING	REASON	NAME	PHONE	END DATE
<b><u>Allen Fraley</u></b>							
#4-AF	Adult Care Home Community Advisory Committee	Commission			Vacant	Vacancy/Erin Barbee	05/01/2019
#4-AF	Adult Care Home Community Advisory Committee	Domiciliary Home Appt.			Vacant	Vacancy/Ms. Jane Patrick	01/31/2018
CH Twp.	Council on Aging	At Large			Vacant	Vacancy/Ronald Pinkerton	11/30/2019
#4-AF	Juvenile Crime Prevention Council (JCPC)	Youth Rep.			Vacant	Vacancy/Marvin Hagen	06/30/2020
#4-AF	SARA Local Planning Committee (LEPC)	Law Enforcement			Vacant	Vacancy/Adam Wilson	12/31/2019
#4-AF	Transportation Advisory Board (TAB)	EMS/Ex-Officio (Non-Voting)			Term Expiring	Mark Lamphiear	10/31/2020
#4-AF	Transportation Advisory Board (TAB)	Services for the Blind			Term Expiring	Audra B Ellis	10/31/2020
#4-AF	Transportation Advisory Board (TAB)	At Large (Private Citizen)			Term Expiring	Peter E. Dingle, III	10/31/2020
#4-AF	Transportation Advisory Board (TAB)	Division of Workforce Solutions			Term Expiring	Benjamin Boyles	10/31/2020
#4-AF	Transportation Advisory Board (TAB)	Gaston College			Term Expiring	Shelly Alman	10/31/2020
<b><u>Bob Hovis</u></b>							
#5-BH	Adult Care Home Community Advisory Committee	NHA Appt			Vacant	Vacancy/Mary Alice Brown	04/30/2019
CM Twp.	Caromont Health/Gaston Memorial Hospital Board of Directors	CM Twp.			Vacant	Vacancy/Pearl Burris-Floyd	12/31/2022
#5-BH	Family Advisory Board	Citizen At Large			Vacant	Vacancy/Judy Carter	04/30/2021
#5-BH	Gaston Community Action Board of Trustees (GCA)	Public Sector			Vacant	Vacancy/LaWanza F. Moore	10/31/2021
CM Twp.	Gaston County Board of Adjustments	At Large/Unincorporated Area Resident			Vacant	Vacancy/Kevin Meyer	12/31/2020
CM Twp.	Industrial Facilities and Pollution Control Financing Authority	CM Twp.			Vacant	Vacancy/Neil Styers	10/31/2018
#5-BH	Transportation Advisory Board (TAB)	Local Elected Officials/Staff			Vacant	Vacancy/Donnie Lofitis	10/31/2012
#5-BH	Transportation Advisory Board (TAB)	Business/Industry			Vacant	Vacancy/Carolyn Dow	12/31/2018
#5-BH	Transportation Advisory Board (TAB)	United Way of Gastonia			Vacant	Vacancy/Daughtry Hopper	10/31/2022
#5-BH	Transportation Advisory Board (TAB)	Gaston Community Action			Term Expiring	Gary D. Washington Jr.	10/31/2020

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Legend: Vacant = Person does not wish to be reappointed or has resigned: Term Expiring = Commissioner may reappoint if appointee desires to continue serving:  
Appointment or Reappoint Recommended = Agency has requested action, if Commissioner desires to do so.  
Full Board = Appointment is made with motion/second/vote from the Board.

# Appointment List

October 27, 2020

COMMISSIONER BOARD	REPRESENTING	REASON	NAME	PHONE	END DATE
<b><u>Tom Keigher</u></b>					
#6-TK	Adult Care Home Community Advisory Committee	NHA Appt	Vacant	Vacancy/Patricia Lineberger	02/01/2017
G Twp./TK	Council on Aging	At Large	Vacant	Vacancy/Brandy Lineberger	11/30/2019
G Twp./TK	Gaston County Board of Adjustments	At Large/Unincorporated Area Resident	Vacant	Vacancy/Jeff Howe	07/31/2020
G Twp./TK	Industrial Facilities and Pollution Control Financing Authority	G Twp./TK	Term Expiring	Michael Harmon	10/31/2020
#6-TK	Nursing Home Community Advisory Committee	NHA Appt.	Vacant	Vacancy/Velda Robinson	06/30/2018
#6-TK	Transportation Advisory Board (TAB)	Chamber of Commerce/Economic Development	Vacant	Vacancy/Tom Keigher	05/31/2021
#6-TK	Transportation Advisory Board (TAB)	Vocational Rehabilitation	Vacant	Vacancy/Eric F. Davis	10/31/2020
#6-TK	Transportation Advisory Board (TAB)	Local Elected Officials/Staff	Term Expiring	Narradeau A Smith	10/31/2020
<b><u>Tracy Philbeck</u></b>					
#2-TP	Adult Care Home Community Advisory Committee	Commission	Vacant	Vacancy/Judy Wall	10/31/2019
#2-TP	Adult Care Home Community Advisory Committee	Commission	Vacant	Vacancy/Shirley Brannon	04/30/2022
#2-TP	Child Fatality Prevention Team (CFPT)	At Large or County Agency Rep.	Vacant	Vacancy/Shannon Childress	01/31/2021
D Twp.	Industrial Facilities and Pollution Control Financing Authority	D Twp.	Term Expiring	James Hovis Jr.	10/31/2020
#2-TP	Juvenile Crime Prevention Council (JCPC)	United Way Rep./ Nonprofit Agency	Vacant	Vacancy/Cody Carpenter	06/30/2019
#2-TP	Transportation Advisory Board (TAB)	HHS - Health Division/Designee/Ex-Officio (Non-Voting)	Term Expiring	La Verne Partlow	10/31/2020

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Legend: Vacant = Person does not wish to be reappointed or has resigned; Term Expiring = Commissioner may reappoint if appointee desires to continue serving; Appointment or Reappoint Recommended = Agency has requested action, if Commissioner desires to do so. Full Board = Appointment is made with motion/second/vote from the Board.

# Appointment List

October 27, 2020

COMMISSIONER BOARD	REPRESENTING	REASON	NAME	PHONE	END DATE
<b><u>Ronnie Worley</u></b>					
#3-RW	Adult Care Home Community Advisory Committee	Commission	Vacant	Vacancy/Effie Locklear	07/31/2022
#3-RW	Adult Care Home Community Advisory Committee	Domiciliary Home Appt.	Vacant	Vacancy/Keith Hart	11/01/2016
#3-RW	Council on Aging	Region F AAC Delegate	Vacant	Vacancy/Pat Rivers	05/31/2022
#3-RW	Family Advisory Board	Dream Center	Vacant	Vacancy	12/31/2019
#3-RW	Health and Human Services Board	Physician (Psychiatrist, MD/DO)	Vacant	Vacancy/Dr. Dirk Klasing	06/30/2021
#3-RW	Health and Human Services Board	Psychologist (PhD)	Vacant	Vacancy/Dr. Ann Navarro	06/30/2017
#3-RW	Nursing Home Community Advisory Committee	NHA Appt.	Vacant	Vacancy/Effie Locklear	06/30/2019
#3-RW	Region F Aging Advisory Committee	Council on Aging Rep.	Vacant	Vacancy/Pat Rivers	05/31/2022
#3-RW	SARA Local Planning Committee (LEPC)	Radio/TV	Term Expiring	Ken Lemon	01/31/2020
#3-RW	SARA Local Planning Committee (LEPC)	Law Enforcement	Vacant	Vacancy/Randy Graham	12/31/2018
#3-RW	Transportation Advisory Board (TAB)	Private Transportation Provider	Vacant	Vacancy/Jason Christopher	10/31/2021
#3-RW	Transportation Advisory Board (TAB)	Intercity Bus Operator	Vacant	Vacancy/Cindy Forrester	10/31/2020

**\*NOTE:** Quality Natural Resources Committee- Positions Assigned to Full Board.

Council on Aging - Appointee will automatically serve on the Home & Community Block Grant Advisory Committee

Nursing Home Community Advisory Committee - Membership Prerequisites for new appointees should be cleared through

Ruth Murphy (704) 862-7667

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