



Gaston County

Board of Commissioners

COURTHOUSE
325 Dr. Martin Luther King Jr. Way
Gastonia, NC

Chairman Tracy L. Philbeck
Vice-Chairman Jack B. Brown
Chad Brown
Allen R. Fraley
Bob Hovis
Tom Keigher
Ronnie Worley

Tuesday, February 25, 2020

Meeting Agenda

REVISED - Regular Meeting

6:00 P.M.

CALL TO ORDER
INVOCATION
PLEDGE OF ALLEGIANCE

I. PROCLAMATIONS, COMMENDATIONS, AWARDS, CERTIFICATES

- A.** Commissioner Keigher - BOC - Proclamation - To Proclaim the Month of February 2020 as Black History Month in Gaston County

MOTION TO OPEN PUBLIC HEARINGS

II. ZONING PUBLIC HEARINGS (Held Jointly with Planning Board Members)

- A.** Public Hearing - Zoning Map Change: (Z20-06) Clayton Homes, Joshua Fountain (Applicant); Property Parcel: 179055, Located at 301 Damascus Rd., Gastonia, NC, Rezone from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay
 - 1. Receive Citizen Comment
 - 2. Resolution to be addressed under Non-Consent (Zoning Matters)
- B.** Public Hearing - Zoning Map Change: (Z20-07) Cynthia E. Weaver (Applicant); Property Parcel: 163745, Located at Weaver Glenn Pl., Bessemer City, NC, Rezone from the (R-1) Single Family Limited Zoning District to the (R-2) Single Family Moderate Zoning District
 - 1. Receive Citizen Comment
 - 2. Resolution to be addressed under Non-Consent (Zoning Matters)
- C.** Public Hearing - Zoning Map Change: (Z20-08) Randall Breedlove (Applicant); Property Parcels: 182723 and 182722, Located at 108 & 110 Lake St., Gastonia, NC, Rezone from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay
 - 1. Receive Citizen Comment
 - 2. Resolution to be addressed under Non-Consent (Zoning Matters)

- D.** Public Hearing - Zoning Map Change: (Z20-09) Angela & Nathan King (Applicants); Property Parcel: 209951, Located at 3826 Beaty Rd., Gastonia, NC, Rezone from the (C-3) General Commercial Zoning District with (US) Urban Standards Overlay to the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay
1. Receive Citizen Comment
 2. Resolution to be addressed under Non-Consent (Zoning Matters)
- E.** ~~MOVED TO APRIL 28/ Public Hearing—Zoning Text Amendment: (ZTA20-02) Gaston County Planning Board (Applicant); To Consider Proposed Text Amendments to the Unified Development Ordinance (UDO): Chapter 2 (Definitions): Table 2.7-1; Chapter 7 (Uses and Building Lot Standards): Table 7.1-1; Chapter 8 (Supplemental Regulations): Section 8.4.30; Chapter 9 (General Provisions): Section 9.15(H); Chapter 12 (Sign Regulations): Sections 12.1.1, 12.1.2, 12.2, 12.3, Table 12.4-4, Table 12.4-6, 12.5, 12.5.2, 12.5.3, 12.5.4, 12.5.5, 12.5.9, 12.5.10~~
- ~~1. Receive Citizen Comment~~
 - ~~2. Resolution to be addressed under Non-Consent (Zoning Matters)~~

(PLANNING BOARD IS EXCUSED TO FIRST APPEARANCE COURTROOM, ROOM 2029 FOR DELIBERATIONS)

III. PUBLIC HEARINGS (Commissioners Only)

- A.** Public Hearing Re: Commissioner Jack Brown - County Attorney/EDC - To Authorize Two Level Two Economic Development Grants for Project Raven: Phase One (2020-2025) and Phase Two (2025-2030).....6-7
1. Receive Citizen Comment
 2. Accept Motion to Approve Resolution
- B.** Public Hearing - RE: Commissioner Worley - Historic Preservation Commission - To Designate the Baltimore School Property Located at 575 Baltimore Drive, Cramerton, NC, Gaston County, as a Historic Property Pursuant to Part 3C, Article 19, Chapter 160A of the General Statutes of North Carolina.....8-16
1. Receive Citizen Comment
 2. Accept Motion to Approve Resolution

MOTION TO CLOSE PUBLIC HEARINGS

IV. BUSINESS AGENDA

A. AGENDA REVISION/APPROVAL

1. *MOVED TO 4/28: Section II., Item E. and Section VII., Item E.*
2. *ADDED: Section VI., Item V.*
3. *ADDED: Section XI., Item C., 1. Closed Session Pursuant to NCGS 143-318.11(a)(3) - Consult with the Attorney*

V. CITIZEN RECOGNITION (Sign up Prior to Meeting; Speakers Have Five Minutes to Speak on Issue of Choice.)

VI. CONSENT AGENDA

- A.** Board of Commissioners - To Approve a Joint Resolution Supporting a Collaborative Approach to State and Federal Legislative Advocacy by the Counties of Gaston and Mecklenburg, Recognizing Our Shared Resources and Where Mutual Interests Arise.....17-19
- B.** Commissioner Hovis - Commendation - To Commend CoxSchepp Group, LLC., General Contractor, Dhollandia.....20-21
- C.** Commissioner Keigher - BOC - Proclamation - To Proclaim the Month of February 2020 as Black History Month in Gaston County.....22-23
- D.** Commissioner Philbeck - BOC - Proclamation - To Proclaim February 16-22, 2020 as The Coretta Scott King Book Awards Literature Week.....24-25
- E.** Commissioner Worley - Budget/Purchasing - To Accept and Appropriate a Community Development Block Grant for Neighborhood Revitalization Awarded by the NC Department of Commerce (\$750,000/No County Funds).....26-27
- F.** Commissioner Philbeck - County Attorney - To Appropriate Funds for Newly Appointed County Attorney's Salary, Benefits, and Training (\$78,111 - Additional Fund Balance).....28-29
- G.** Commissioner Philbeck - County Attorney - To Authorize the Re-Conveyance of a Warranty Deed to The Trustees of Gaston College for 3.15 Acres Including the Life Skills Building.....30-33
- H.** Commissioner Philbeck - County Manager - To Accept Departmental Budget Change Requests as Information.....34-36
- I.** Commissioner Chad Brown - DHHS (Health Division) - To Accept and Appropriate Grant Funds Received from the Association of Food and Drug Officials for the Environmental Health Program (100% Grant Funds - \$2,450).....37-38
- J.** Commissioner Chad Brown - DHHS (Health Division) - To Accept and Appropriate Grant Funds Received from the Association of Food and Drug Officials for the Environmental Health Program (100% Grant Funds - \$3,000).....39-40
- K.** Commissioner Hovis - DHHS (Social Services Division) - Proclamation - To Proclaim the Month of February 2020 as Teen Dating Violence Awareness Month.....41-42
- L.** Commissioner Jack Brown - Economic Development - To Award a Contract for Apple Creek Corporate Park Early Demolition Package to Cloningers Inc. at a Cost Not to Exceed\$179,043.00 and Authorize the County Manager to Execute Any Necessary Contract Documents.....43-46
- M.** Commissioner Keigher - Finance - To Approve the Current Year Audit Contract with Martin Starnes & Associates, CPAs, P. A. for \$101,000 (Base Contract of \$92,000 and Includes Additional \$9,000 for Potential Major Programs Over 5 Included in the Base Contract).....47-65
- N.** Commissioner Worley - Library - To Accept and Appropriate Additional State LSTA Community Connections Grant (100% Grant Funds - \$2,400).....66-67

- O.** Commissioner Chad Brown - Parks and Recreation - To Award the Region A Lawn Maintenance Contract for Calendar Year 2020 to Wise Lawn Mower Company, Lincolnton, NC (\$72,500).....68
- P.** Commissioner Chad Brown - Parks and Recreation - To Award the Region B Lawn Maintenance Contract for Calendar Year 2020 to Calhoun's Lawn Maintenance, Gastonia, NC (\$61,300).....69
- Q.** Commissioner Chad Brown - Parks and Recreation - To Award the Region C Lawn Maintenance Contract for Calendar Year 2020 to Grass Hopper Lawn Service, Dallas, NC (\$71,700).....70
- R.** Commissioner Jack Brown - Public Works - To Declare the Attached Vehicles Surplus and Approve the Sale of Said Vehicles to the Highest Bidder on GovDeals.com and Authorize Staff to Prepare the Necessary Documents in Accordance with North Carolina General Statute 160A-266 (No Additional County Funds).....71-73
- S.** Commissioner Fraley - Tax Collections - Pursuant to G.S. 105-381, the Tax Collector Requests that the Listed Tax Refunds be Made. (Real Estate - \$14,574.23; VTS Refunds - \$5,169.70; Grand Total - \$19,743.93).....74-75
- T.** Commissioner Fraley - Tax Collections - Pursuant to G.S. 105-381, the Tax Collector Requests that the Listed Tax Refunds be Made. (Real Estate - \$94,775.71; Vehicles & ETC Refunds - \$1,166.39; VTS Refunds - \$6,265.45; Grand Total - \$102,207.55).....76-79
- U.** Commissioner Chad Brown - Tax Collections - Uncollected Real Estate Taxes and Lien Advertisement.....80-81
- V. ADDED/ Commissioner Philbeck - BOC - To Approve a Resolution Supporting the State of North Carolina's Proposed FY 2019-2021 Biennium Budget**
.....*Green Sheet Pages (GSP) 81A-81C*

VII. ZONING MATTERS FROM PUBLIC HEARINGS (NON-CONSENT)

- A.** Commissioner Chad Brown - Planning & Development Services - Zoning Map Change: Z20-06 Clayton Homes, Joshua Fountain (Applicant); Property Parcel: 179055, Located at 301 Damascus Rd., Gastonia, NC, Rezone from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay.....82-85
- B.** Commissioner Fraley - Planning & Development Services - Zoning Map Change: Z20-07 Cynthia E. Weaver (Applicant); Property Parcel: 163745, Located at Weaver Glenn Pl., Bessemer City, NC, Rezone from the (R-1) Single Family Limited Zoning District to the (R-2) Single Family Moderate Zoning District.....86-89
- C.** Commissioner Worley - Planning & Development Services - Zoning Map Change: Z20-08 Randall Breedlove (Applicant); Property Parcels: 182723 and 182722, Located at 108 & 110 Lake St., Gastonia, NC, Rezone from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay.....90-93

- D. Commissioner Worley - Planning & Development Services - Zoning Map Change: Z20-09 Angela & Nathan King (Applicants); Property Parcel: 209951, Located at 3826 Beaty Rd., Gastonia, NC, Rezone from the (C-3) General Commercial Zoning District with (US) Urban Standards Overlay to the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay.....94-97
- E. ~~MOVED TO APRIL 28/ Commissioner Philbeck - Planning & Development Services - Zoning Text Amendment: ZTA20-02 Gaston County Planning Board (Applicant); To Consider Proposed Text Amendments to the Unified Development Ordinance (UDO): Chapter 2 (Definitions): Table 2.7.1; Chapter 7 (Uses and Building Lot Standards): Table 7.1.1; Chapter 8 (Supplemental Regulations): Section 8.4.30; Chapter 9 (General Provisions): Section 9.15(H); Chapter 12 (Sign Regulations): Sections 12.1.1, 12.1.2, 12.2, 12.3, Table 12.4.4, Table 12.4.6, 12.5, 12.5.2, 12.5.3, 12.5.4, 12.5.5, 12.5.9, 12.5.10~~

VIII. ITEMS PULLED FROM CONSENT AGENDA

IX. ITEMS ADDED BY MAJORITY VOTE FOR DISCUSSION ONLY

X. APPOINTMENTS

- A. Appointment List - Current Expiring Terms/Vacant Positions.....98-102

XI. REPORTS

A. Commissioners Committee Reports

B. County Manager's Report

C. County Attorney's Report

1. ADDED/ Closed Session Pursuant to NCGS 143-318.11(a)(3) - Consult with the Attorney

XII. OTHER MATTERS

XIII. ADJOURNMENT



Gaston County

Gaston County
Board of Commissioners
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County Attorney

Board Action

File #: 20-087

Public Hearing Re: Commissioner Jack Brown - County Attorney/EDC - To Authorize Two Level Two Economic Development Grants for Project Raven: Phase One (2020-2025) and Phase Two (2025-2030)

1. Receive Citizen Comment
2. Accept Motion to Approve Resolution

STAFF CONTACT

Charles Moore - County Attorney

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

The County has previously approved the sale of real property in Apple Creek Business Park and a Level Three Incentive Grant for Project Raven (2019-194). In discussions with the Company concerning the schedule for development and completion of the project it has become clear that the project should be broken down into two separate Level Two Grants. Phase One to be completed approximately by calendar year 2025, and Phase Two to be completed by approximately 2030. The attached resolution will provide for that adjustment to the Economic Development Agreement.

POLICY IMPACT

N/A

ATTACHMENTS

Resolution



RESOLUTION TITLE: TO AUTHORIZE TWO LEVEL TWO ECONOMIC DEVELOPMENT GRANTS FOR PROJECT RAVEN: PHASE ONE (2020-2025) AND PHASE TWO (2025-2030)

WHEREAS, Gaston County is the owner and developer of the Apple Creek Business Park, Parcel 15 of which is a 49.24 acre tract; and,

WHEREAS, Gaston County has authorized the sale of property to Project Raven pursuant to North Carolina General Statute 158-7.1, and has also authorized a Level Two Economic Development Grant to induce Project Raven to locate or expand its operations within the county as set forth in Board Action 2019-194, dated July 23, 2019; and,

WHEREAS, Gaston County and Project Raven have engaged in contract negotiations to the end that Project Raven may construct a manufacturing facility on the Apple Creek site, and have determined that the project will need to be broken into two phases with an adjustment in the County incentive agreement to two separate Level Two Grants; and

WHEREAS, the Board of Commissioners of Gaston County has held a public hearing to consider whether to approve the amendment to the incentive grant for Project Raven.

NOW THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners:

1. Authorizes the Chairman of the Gaston County Board of Commissioners to execute the Economic Development Agreement for Project Raven to include two Level Two Grants.

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Planning Board Action

File #: 20-046

Public Hearing - RE: Commissioner Worley - Historic Preservation Commission - To Designate the Baltimore School Property Located at 575 Baltimore Drive, Cramerton, NC, Gaston County, as a Historic Property Pursuant to Part 3C, Article 19, Chapter 160A of the General Statutes of North Carolina

1. Receive Citizen Comment
2. Accept Motion to Approve Resolution

STAFF CONTACT

David L. Williams - Planning & Development Services - 704-866-3473

BACKGROUND

The Gaston County Historic Preservation Commission is requesting property at 575 Baltimore Drive, Cramerton, North Carolina be locally designated. The Town of Cramerton approved designation on January 23, 2020. The Board of Commissioners in Public Hearing is to consider final designation of the subject property. Should the designation be approved by the Board of Commissioners, the property will receive 50% property tax relief beginning in 2021.

ATTACHMENTS

Resolution, Town of Cramerton Resolution, Vicinity Map, Aerial Map, General Map and Property Picture



RESOLUTION TITLE: HISTORIC PRESERVATION COMMISSION: AN ORDINANCE DESIGNATING THE BALTIMORE SCHOOL, CRAMERTON, SOUTHPOINT TOWNSHIP, GASTON COUNTY AS A HISTORIC PROPERTY

- WHEREAS, all the prerequisites to the adoption of this ordinance prescribed in Part 3C, Article 19, Chapter 160A of the General Statutes of North Carolina have been met; and,
- WHEREAS, the Town Council of Cramerton has taken into full consideration all statements and information presented at the joint public hearing held with the Gaston County Historic Preservation Commission on the 23rd day of January 2020; and,
- WHEREAS, the Board of Commissioners of Gaston County has also taken into full consideration statements and information presented at a joint public hearing held with the Gaston County Historic Preservation Commission on the 25th day of February 2020; and,
- WHEREAS, the structure known as the Baltimore School located at 575 Baltimore Drive is part of the historically African American neighborhood known as the Baltimore Community, built by Stuart W. Cramer between 1925 and 1930, for African American men who worked at the Cramer's dairy farm, orchards, and large vegetable gardens, and African American women who performed domestic work for families in the area; and,
- WHEREAS, the Gaston County Historic Preservation Commission has demonstrated the historic significance of the building and property and the North Carolina Department of Archives and History has given its suggestions to the nomination of the Baltimore School House; and,
- WHEREAS, the State Historic Preservation Office (SHPO) has reviewed the findings of the Historic Preservation Commission.

NOW, THEREFORE, BE IT RESOLVED by the Gaston County Board of Commissioners:

1. That the building and property known as the Baltimore School House located at 575 Baltimore Drive, Cramerton, South Point Township, North Carolina, is hereby designated as historic property pursuant to Part 3C, Article 19, Chapter 160A of the General Statutes of North Carolina. For the purpose of description only, described as following:

BEGINNING at an old corner being a northeasterly corner of Lot 1, Block 1, Baltimore, said corner being located in the right-of-way of Baltimore Road (Plat Book 8, page 35 showing a right-of-way width of 16 feet): thence North 85 degrees 19' West along the line

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

HISTORIC PRESERVATION COMMISSION: AN ORDINANCE DESIGNATING THE BALTIMORE SCHOOL, CRAMERTON, SOUTHPOINT TOWNSHIP, GASTON COUNTY AS A HISTORIC PROPERTY
Page 2

of Lot 1, 75.5 feet to an old corner of Lot 1; thence along the line of the Paul Taylor Crump, Jr. property now-or-formerly (herein after N/F) the following two courses: (1) North 46 degrees 06' West 51.05 feet to an old corner, and (2) North 03 degrees 02' West 39.39 feet to an old corner in the northwesterly boundary of Baltimore and in the property line of Cramer Mountain Country Club and Properties, Inc. N/F: thence North 52 degrees 00' East along the property line of Cramer Mountain N/F 43.45 feet to an old corner, being the most northern corner of the "School" lot; thence South 35 degrees 04' West along an old line, being a westerly line of a non-numbered lot as shown on the Baltimore map, 131.1 feet to the point of BEGINNING. Being built a portion of the property acquired by Burlington Industries, Inc. as described in Deed Book 808, page 700. The description is based on Plat Book 8, page 35. Gaston County Tax Reference 16 005-033-01-000

The above property was conveyed to Fred Glenn on June 11, 2003 recorded in Deed Book 3738 page 323 of the Gaston County Register.

2. That said building and property may not be demolished, materially altered, remodeled or removed until three hundred sixty-five days written notice of the owner's proposed action has been given to the Gaston County Historic Preservation Commission.
3. That nothing in this ordinance shall be construed to prevent ordinary maintenance or repair of any architectural exterior feature in or on the said building or property that does not involve a change in design, material, or other appearance thereof, nor to prevent the construction, reconstruction, alteration, restoration, demolition, or removal of any such feature when a building inspector or similar official certifies to the Commission that said action is required for the public safety because of an unsafe condition. Nothing herein shall be construed to prevent the property owners from making any use of this property not prohibited by any other statutes, ordinances, or regulations.
4. That a suitable sign shall be posted indicating the said building and property designation as historic property and containing any other appropriate information. If the owner consents, the sign shall be placed upon the said building or property. If the owner objects, the sign will be placed on a nearby public right-of-way.
5. That the owner and occupant of the building and property known as the Baltimore School of Cramerton, South Point Township be given notice of this ordinance as required by applicable law and that copies of this ordinance be filed and indexed in the offices of the County Clerk, Gaston County Register of Deeds, Building Inspection Department, and Tax Supervisor as required by law.
6. That the property designated as a historic structure or site shall be taxed uniformly as a special class provided in General Statute 105-285 on the basis of fifty percent (50%) of the true value of the property and shall be carried forward as deferred taxes payable if the property loses its eligibility. In this case, the taxes for the preceding three fiscal years that have been deferred will be payable, together with interest thereon as provided in General Statute 105-360.

Certification

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and accurate copy of *An Ordinance Designating the Baltimore School, Cramerton, Southpoint Township, Gaston County as a Historic Property* as adopted by the Board of Commissioners on February 25, 2020.

Donna S. Buff, Clerk

SEAL

**RESOLUTION #2020-01
FOR THE HISTORIC PRESERVATION COMMISSION
AN ORDINANCE DESIGNATING THE
BALTIMORE SCHOOL HOUSE
IN
CRAMERTON, NORTH CAROLINA
AS A HISTORIC PROPERTY**

WHEREAS, all the prerequisites to the adoption of this ordinance prescribed in Part 3C, Article 19, Chapter 160A of the general statutes of North Carolina have been met; and

WHEREAS, the Town of Cramerton has taken into full consideration all statements and information presented by the Gaston County Historic Preservation Commission as of the 23rd day of January, 2020; and

WHEREAS, the Board of County Commissioners of Gaston County will also take into full consideration statements and information presented at a joint public hearing held with the Gaston County Preservation Commission; and

WHEREAS, the structure known as the Baltimore School located at 575 Baltimore Drive and is part of the historically African American neighborhood known as the Baltimore Community, built by Stuart W. Cramer between 1925 and 1930, for African American men who worked at the Cramer's dairy farm, orchards, and large vegetable gardens, and African American women who performed domestic work for families in the area; and

WHEREAS, the Gaston County Historic Preservation Commission has demonstrated the historic significance of the building and property and the North Carolina Department of Archives and History has approved the nomination of the Baltimore School House.

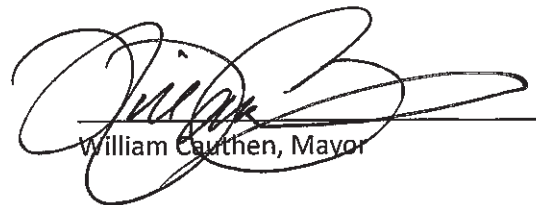
NOW, THEREFORE, IT BE RESOLVED by the Cramerton Board of Commissioners:

1. That the Baltimore School is located at 575 Baltimore Drive in Cramerton, North Carolina, Gaston County, and is hereby designated as historic property pursuant to Part 3C, Article 19, Chapter 160A of the General Statutes of North Carolina. The parcel ID number is 195967. The property is located in the South Point Township in Gaston County and the value of the property is \$7,000.00 and the value of building is \$3,750.00.
2. That said building and property may not be demolished, materially altered, remodeled, or removed until three hundred sixty-five (365) days written notice of the owner's proposed action has been given to the Gaston County Historic Preservation Commission.
3. That nothing in this ordinance shall be construed to prevent ordinary maintenance or repair of any architectural exterior feature in or in the said building or property that does not involve a change in design, material, or other appearance therefore, nor to prevent the construction reconstruction, alteration, restoration, demolition, or removal of any such feature when a

building inspector or similar official certifies to the Commission that said action is required for the public safety because of an unsafe condition. Nothing herein shall be construed to prevent the property owners from making any use of this property not prohibited by any other statutes, ordinances, or regulations.


4. That a suitable sign shall be posted indicating the said building and property's designation as historic property and containing any other appropriate information. If the owner consents, the sign shall be placed upon the said building or property. If the owner objects, the sign will be placed on a nearby public right of way.
5. That the owner of building and property known as the Baltimore School of Cramerton be given notice of this ordinance as required by applicable law and that copies of this ordinance be filed and indexed in the Offices of the County Clerk, Gaston County Register of Deeds, Building Inspection Department, and Tax Supervisor as required by law.

Approved this 23rd day of January, 2020.



William Cauthen, Mayor

ATTEST



Wilene L. Cunningham, Town Clerk





Gaston County
North Carolina

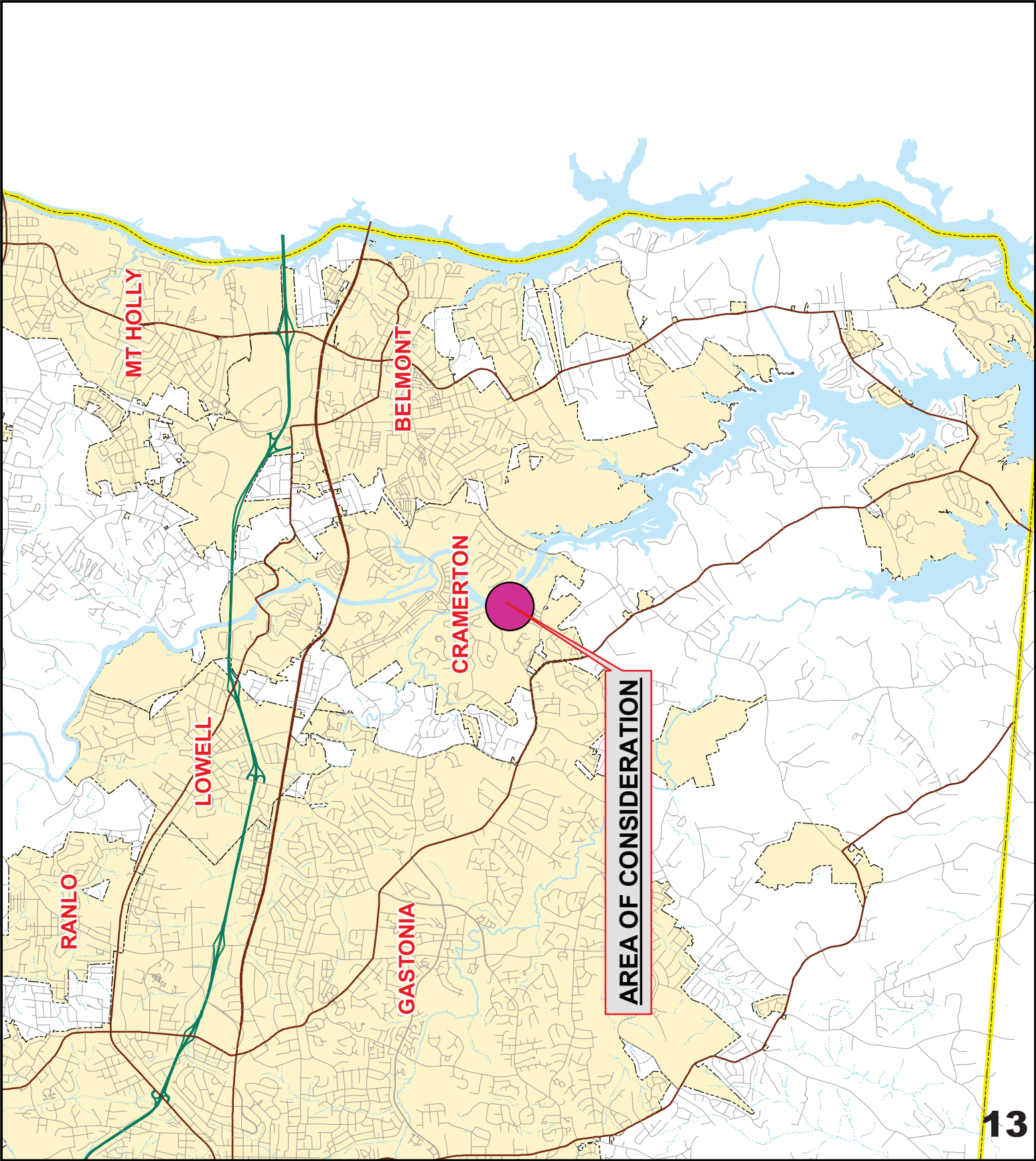
Vicinity Map

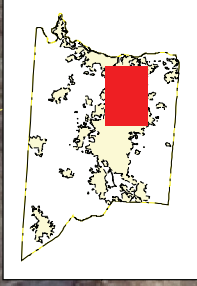
HISTORIC PRESERVATION
575 BALTIMORE RD
Cramerton, NC

Legend

- Minor Roadways
- Major Roadways
- Area of Consideration
- Municipalities

Although this map is intended to provide a general overview of the project area, it is not intended to be used for any purpose other than informational. The map is not intended to be used for any purpose other than informational. The map is not intended to be used for any purpose other than informational.





GASTON COUNTY HISTORIC PRESERVATION REVIEW MAP



Area of Consideration

Property Information:
Parcel ID: 195967
Owner(s): Fred Glenn
Physical Location:
575 Baltimore Dr.,
Cramerton, NC 28032



Map Date: 02/07/2020

This map is intended for use by the Gaston County Board of Commissioners, in the review of change requests.

Property parcels, zoning, transportation and other map information were compiled from one or more data layers. The data is periodically updated, however all data layers may not be displayed. Street names are subject to change.

Gaston County does not make or imply and warranties or assume any responsibility for the information presented on this map. This map was prepared by the Department of Planning and Development Services.

This map is for display purposes only - Not to be used for conveyance.

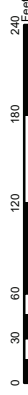


GASTON COUNTY HISTORIC PRESERVATION REVIEW MAP



Area of Consideration

Property Information:
Parcel ID: 195967
Owner(s): Fred Glenn
Physical Location:
575 Baltimore Dr.,
Cramerton, NC 28032

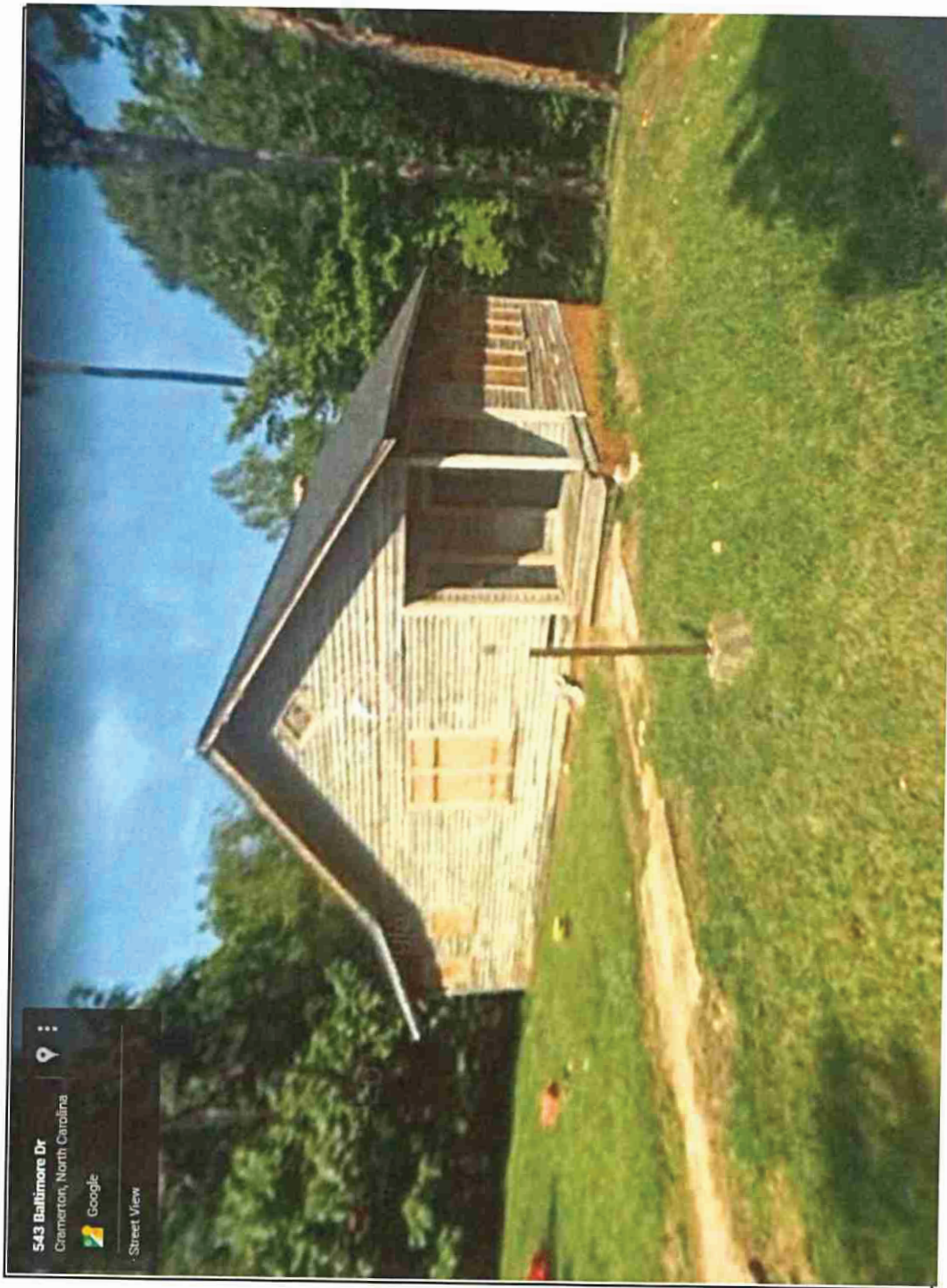


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GASTON COUNTY HISTORIC PRESERVATION REVIEW MAP

575 BALTIMORE RD
Cramerton, NC





Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Commissioners

Board Action

File #: 20-090

Board of Commissioners - To Approve a Joint Resolution Supporting a Collaborative Approach to State and Federal Legislative Advocacy by the Counties of Gaston and Mecklenburg, Recognizing Our Shared Resources and Where Mutual Interests Arise

STAFF CONTACT

Dr. Kim S. Eagle - County Manager

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

In preparation for the joint meeting between the Gaston and Mecklenburg Boards of Commissioners scheduled for March 11, both County Boards are considering this joint resolution. The resolution affirms that the counties often share economic and quality-of-life interests for the benefit of their communities and citizens. Based on their mutual interests, the Boards resolve to collaborate in their state and federal legislative advocacy efforts over the next year, and commit their Board Chairs and County Managers to work together in future years to identify issues of mutual agreement and facilitate coordination and collaboration as appropriate.

POLICY IMPACT

N/A

ATTACHMENTS

Joint Resolution



**RESOLUTION TITLE: GASTON COUNTY BOARD OF COMMISSIONERS
MECKLENBURG COUNTY BOARD OF COMMISSIONERS
TO APPROVE A JOINT RESOLUTION SUPPORTING A
COLLABORATIVE APPROACH TO STATE AND FEDERAL
LEGISLATIVE ADVOCACY BY THE COUNTIES OF GASTON AND
MECKLENBURG, RECOGNIZING OUR SHARED RESOURCES
AND WHERE MUTUAL INTERESTS ARISE**

WHEREAS, Gaston and Mecklenburg Counties co-exist within the Charlotte-Concord-Gastonia Metropolitan Statistical Area, which the United States Office of Management & Budget defines as “one or more adjacent counties or county equivalents that have at least one urban area of at least 50,000 population, plus adjacent territory that has a high degree of economic and social integration with the core as measured by commuting ties”; and,

WHEREAS, Gaston and Mecklenburg Counties share a common border of 27.5 miles, comprised entirely of the shared and vital water resources of the Catawba River, Mountain Island Lake, and Lake Wylie; and,

WHEREAS, Gaston and Mecklenburg share economic and quality-of-life interests, for the benefit of our communities and the people who commute regularly between the counties for purposes of residence, employment, business, shopping, and leisure; and,

WHEREAS, opportunities arise when the Boards of Commissioners of Gaston and Mecklenburg Counties can form an effective advocacy approach related to matters of mutual interest; and,

NOW, THEREFORE, BE IT RESOLVED, by the Gaston County Board of Commissioners that:

Article 1: Gaston and Mecklenburg Counties share the following principles which guide consideration of legislative priorities:

- a. Support legislation that grants counties greater flexibility
- b. Support legislation that provides funding to counties.
- c. Oppose legislation that removes authority from counties
- d. Oppose legislation that creates unfunded mandates or directly or indirectly shifts costs to counties.

Article 2: In 2020, legislative issues of mutual interest for the Counties and where a collaborative approach to advocacy will be beneficial, will include, but not necessarily be limited to:

- a. Support of federal policies that allocate more funding for regional transit infrastructure, increased local decision-making authority and prioritized federal investments that increase economic development, mobility, and safety.

DO NOT TYPE BELOW THIS LINE

GASTON COUNTY BOARD OF COMMISSIONERS
MECKLENBURG COUNTY BOARD OF COMMISSIONERS TO APPROVE A JOINT RESOLUTION
SUPPORTING A COLLABORATIVE APPROACH TO STATE AND FEDERAL LEGISLATIVE
ADVOCACY BY THE COUNTIES OF GASTON AND MECKLENBURG, RECOGNIZING OUR SHARED
RESOURCES AND WHERE MUTUAL INTERESTS ARISE
Page 2

- b. Support of stable federal tax policies that benefit counties, such as the continued treatment of municipal bonds as tax-exempt.
- c. Support NC General Assembly Reinstatement of the Mountain Island Lake Commission to work on water quality, shoreline issues, and boating safety.
- d. Support NC General Assembly legislation to study Homestead Act Thresholds and Needs, examining eligibility for seniors and government employees and refunding funds to counties to hold counties harmless.
- e. Oppose action by the General Assembly to privatize the State ABC Commission, which would affect proceeds received by counties for substance abuse and other services.

Article 3: The Managers of Gaston and Mecklenburg Counties, in consultation with the Chairs of the respective County Boards, shall be responsible for facilitating the sharing of legislative agenda information annually between the Boards, and/or for devising the path to a collaborative approach for determining and acting on legislative advocacy, where appropriate matters arise and mutual agreement is determined.

BE IT FURTHER RESOLVED that the joint Resolution be adopted in two counterparts by the Boards of County Commissioners of Gaston and Mecklenburg County.

This the 25th day of February, 2020.

Tracy L. Philbeck, Chairman
Gaston County Board of Commissioners

ATTEST:

Donna S. Buff, Clerk to the Board



Gaston County

Gaston County
Board of Commissioners
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Board of Commissioners

Board Action

File #: 20-040

Commissioner Hovis - Commendation - To Commend CoxSchepp Group, LLC., General Contractor, Dhollandia

STAFF CONTACT

Donna S. Buff - Clerk to the Board - 704-866-3196

BACKGROUND

N/A

ATTACHMENTS

Commendation



WHEREAS, in 2018, Dhollandia, a family-owned operation from Belgium, made the decision to locate their United States advanced manufacturing operation, including the establishment of a North American corporate office, in the Southridge Business Park in Bessemer City, bringing up to two hundred new jobs to Gaston County's growing manufacturing employment base; and,

WHEREAS, CoxSchepp Group, LLC was selected as the General Contractor to build the 261,000 square foot, state-of-the-art manufacturing facility; and,

WHEREAS, CoxSchepp Group, LLC worked collaboratively with the County's Building Inspections Department, Natural Resources Department and the Economic Development Commission to meet the scope and scale of Dhollandia's building needs, resulting in a successful project delivery schedule with one of the lowest re-inspection ratings for a facility of that size and complexity; and,

WHEREAS, the first inspection was performed October 4, 2018, with the final inspection occurring on December 3, 2019, allowing the facility to be released to Dhollandia to complete the building upfit for their manufacturing and assembly needs.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners hereby commends and recognizes

CoxSchepp Group, LLC

for fostering a spirit of cooperation and partnership with all stakeholders while providing service and value throughout the Dhollandia Project, and for delivering a high-quality, well-designed facility to the Southridge Business Park.

Tracy L. Philbeck, Chairman

Chad Brown

Bob Hovis

Jack B. Brown, Vice-Chairman

Tom Keigher

Allen R. Fraley

Ronald E. Worley

To Be Adopted the 25th Day of February 2020



Gaston County

Gaston County
Board of Commissioners
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Board of Commissioners Board Action

File #: 20-056

Commissioner Keigher - BOC - Proclamation - To Proclaim the Month of February 2020 as ***Black History Month*** in Gaston County

STAFF CONTACT

Donna Buff - Clerk to the Board - 704-866-3196

BACKGROUND

ATTACHMENTS

Proclamation



- WHEREAS, February is *Black History Month* and is recognized throughout the United States as an opportunity to celebrate the historical and present achievements and contributions made by African-Americans to the economic, cultural and political development of our great Country, the State of North Carolina and our local communities; and,
- WHEREAS, Black History Month's early origins began in February 1926, when "Negro History Week" was established by Dr. Carter G. Woodson, a Harvard scholar and a son of former slaves. Dr. Woodson launched an initiative to encourage the study of black history and the African-American experience in the United States. He chose February because it marked the birthdays of President Abraham Lincoln and the American abolitionist Frederick Douglass; and,
- WHEREAS, Dr. Woodson's legacy influenced the eventual shift from "Negro History Week" to a month-long celebration later to be established in the mid 1970's and celebrated thereafter as "Black History Month"; and,
- WHEREAS, the national theme for Black History Month 2020 "*African Americans and the Vote*" and the 1965 Voting Rights Act guarantees African-American men and women the right to vote which is important today as it was then. Many African-American men and women hold various appointed and elected positions at the local, state and federal level throughout our nation; and,
- WHEREAS, this year marks the 56th anniversary of the Civil Rights Act, which was first proposed by President John F. Kennedy in 1963, and eventually signed into law during the height of the American Civil Rights Movement on July 2, 1964 by President Lyndon B. Johnson. The legislation prohibited discrimination on the basis of race, color, religion, sex or national origin and paved the way for future anti-discrimination legislation.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners, in commemoration of this nationwide celebration, hereby proclaims February 2020 as

BLACK HISTORY MONTH

in recognition of the many contributions of African-Americans to Gaston County, North Carolina and the Nation at large, and the ongoing pursuit of equality and human rights for all citizens.

Tracy L. Philbeck, Chairman

Chad Brown

Allen R. Fraley

Jack B. Brown, Vice-Chairman

Tom Keigher

Bob Hovis

Ronald E. Worley

Adopted this 25th Day of February 2020



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Commissioners Board Action

File #: 20-007

Commissioner Philbeck - BOC - Proclamation - To Proclaim February 16-22, 2020 as The Coretta Scott King Book Awards Literature Week

STAFF CONTACT

Donna S. Buff - Clerk to the Board - 704-866-3196

BACKGROUND

N/A

ATTACHMENTS

Proclamation



- WHEREAS, *reading is the roadmap that all students can travel to experience real life experiences; and,*
- WHEREAS, the Coretta Scott King Book Awards provide the bibliotherapy some students need as their transition from a “Fixed to Growth Mindset”; and,
- WHEREAS, *The Coretta Scott King Book Awards* was founded in 1969 and commemorates Dr. Martin Luther King, Jr.’s life and works and also honors his wife, Mrs. Coretta Scott King, for her passion and determination to continue her late husband’s mission of peace and world brotherhood; and,
- WHEREAS, *The Coretta Scott King Book Awards* are given annually to African-American authors and illustrators of children and young adult books that demonstrate an appreciation of the African-American culture; and,
- WHEREAS, the mission of *The African-American Museum of History and Culture - Loray Mill* is to encourage the citizens of Gaston County to explore, examine and engage to seek a deeper understanding and appreciation for the contributions and achievements attained by African-Americans through literature and other artifacts at the local, regional and national levels; and,
- WHEREAS, the Museum and schools across the County will promote *The Coretta Scott King Book Awards Literature Week* during February 16-22, 2020.
- NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners proclaims February 16–22, 2020 as

THE CORETTA SCOTT KING BOOK AWARDS LITERATURE WEEK

in Gaston County and encourages the citizenry to explore African-American literature throughout the year.

Tracy L. Philbeck, Chairman

Chad Brown

Bob Hovis

Jack B. Brown, Vice-Chairman

Tom Keigher

Allen R. Fraley

Ronald E. Worley



Gaston County

Gaston County
Board of Commissioners
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Budget and Purchasing Board Action

File #: 20-071

Commissioner Worley - Budget/Purchasing - To Accept and Appropriate a Community Development Block Grant for Neighborhood Revitalization Awarded by the NC Department of Commerce **(\$750,000/No County Funds)**

STAFF CONTACT

Pat Laws - Budget/Purchasing - 704-866-3771

BUDGET IMPACT

Appropriation of additional revenue (Federal HUD funds passed through to the State). No County funds.

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

The NC Department of Commerce-Rural Economic Development Division has awarded the County a Community Development Block Grant for Neighborhood Revitalization to Gaston County in the amount of \$750,000. Administrative costs are capped at 10% (\$75,000). \$675,000 will provide scattered site rehabilitation for approximately 16 low-to-moderate income residents across the county (excluding the City of Gastonia).

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4131 Budget/Purchasing
Dept. # Department Name

Pat Laws 02/02/2020
 Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
CDBG – Neighborhood Revitalization	010-01-4131-0000-420000-20566	(\$750,000)
CDBG-NR: Rehab Hard Costs	010-01-4131-0000-560000-20567	\$675,000
CDBG-NR: Admin Costs	010-01-4131-0000-560000-20569	\$75,000

JUSTIFICATION FOR REQUEST:

The NC Department of Commerce-Rural Economic Development Division has awarded a Community Development Block Grant for Neighborhood Revitalization to Gaston County in the amount of \$750,000. Administrative costs are capped at 10% (\$75,000). \$675,000 will provide scattered site rehabilitation for approximately 16 low-to-moderate income residents across the county (excluding the City of Gastonia).

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

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Budget and Purchasing Board Action

File #: 20-072

Commissioner Philbeck - County Attorney - To Appropriate Funds for Newly Appointed County Attorney's Salary, Benefits, and Training **(\$78,111 - Additional Fund Balance)**

STAFF CONTACT

Charles Moore - County Attorney

BUDGET IMPACT

Appropriate Fund Balance.

BUDGET ORDINANCE IMPACT

Increase Fund Balance Appropriation by \$78,111 and Increase General Fund Expenditures by \$78,111.

BACKGROUND

The newly appointed County Attorney will begin March 16, 2020. The appropriation of \$78,111 of Fund Balance will be used to pay the salary, benefits, and training expenses for this position for the remainder of the 2020 fiscal year.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4150 County Attorney

Dept. # Department Name

Charles Moore 2/25/20

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Salaries	010-01-4150-0000-510001	\$54,424
FICA	010-01-4150-0000-510100	\$4,163
Retirement	010-01-4150-0000-510101	\$5,524
Health Insurance	010-01-4150-0000-510103	\$11,500
Training	010-01-4150-0000-520011	\$2,500
Fund Balance	010-99-9900-0000-490000	[\$78,111]

JUSTIFICATION FOR REQUEST:

Appropriating \$78,111 of Fund Balance to pay salary, benefits, and training for the newly appointed County Attorney for the remainder of the 2020 fiscal year.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

County Attorney

Board Action

File #: 20-081

Commissioner Philbeck - County Attorney - To Authorize the Re-Conveyance of a Warranty Deed to The Trustees of Gaston College for 3.15 Acres Including the Life Skills Building

STAFF CONTACT

Charles Moore - County Attorney

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

On June 1, 1997 Gaston County executed a Lease with The Trustees of Gaston College in order to finance a portion of the cost of a project that consisted of the acquisition, construction and equipping of an approximately 15,680 square foot building (Life Skills Building) on lands owned by the Board of Trustees on the campus of Gaston College.

On June 26, 1997 The Trustees of Gaston College conveyed a Deed containing 3.15 acres for the Life Skills Building site to Gaston County. Per Article V, Section 5.2 of the Lease, the Board of Trustees has the option to purchase the leased property at the end of the lease term for the purchase option price of \$100.00. The Board of Trustees has notified the County of its desire to exercise this Purchase Option as the lease term has terminated, and have requested the County convey the property back to The Trustees of Gaston College.

POLICY IMPACT

N/A

ATTACHMENTS

Warranty Deed

Excise Tax: \$ 0.00 (See G.S. 105-228.28)

Mail To: Carl Stewart, Esq., 283 West Main Avenue, Gastonia, NC 28052
Drawn By: Charles L. Moore, Esq., P.O. Box 1578, Gastonia, NC 28053

STATE OF NORTH CAROLINA

WARRANTY DEED

COUNTY OF GASTON

THIS WARRANTY DEED made and entered into as of the ____ day of February, 2020, by and between the **COUNTY OF GASTON**, a body politic and corporate and a political subdivision of the State of North Carolina, with an address at P.O. Box 1578, Gastonia, NC 28053-1578 (hereinafter referred to as "Grantor"), and **THE TRUSTEES OF GASTON COLLEGE**, a body corporate which constitutes the local administrative board of Gaston College, an institution of the North Carolina system of community colleges, and is duly organized and existing under the laws of the State of North Carolina, having an address at 201 Highway 321 South Dallas, N.C. (hereinafter referred to as "Grantee");

WITNESSETH THAT:

WHEREAS, Grantor and Grantee entered into that certain Lease Agreement dated June 1, 1997 (the "Agreement");

WHEREAS, this deed is being given by Grantor to Grantee to convey the real property herein described to the Grantee pursuant to the terms of the Agreement;

NOW, THEREFORE, for and in consideration of the premises and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and as authorized by the General Statutes of North Carolina, the Grantor has and by these presents does grant, bargain, sell, and convey unto the Grantee in fee simple all of that certain tract or parcel of land situated and located in the Dallas Township, Gaston County, North Carolina, and being more particularly described as follows:

Beginning at a new rebar located S 8-01-28 E 33.01 feet from the intersection of the center line of the Fire Science Road and the center line of Loop Road as shown on an unrecorded plat of survey for Gaston College, Life Skills Building, prepared by Keith Lackey, registered Surveyor, dated May 5, 1996, and runs thence from said beginning

point S 74-18-35 E 302.45 feet to a new rebar; thence S 10-48-28 W 348.45 to a new rebar; thence N 78-40-03 W 396.07 feet to a new rebar; thence N 10-48-28 E 233.93 feet to a new rebar; thence N 45-32-02 E 166.25 feet to the beginning.

Containing 3.15 acres and being part of the property conveyed to Gaston College by deed recorded in Deed Book 856 at Page 517 in the Gaston County Public Registry.

Being also the same property conveyed to Gaston County by deed dated June 26, 1997 from The Trustees of Gaston College, recorded in Deed Book 2675 Page 613 of the Gaston County Public Registry.

TO HAVE AND TO HOLD the aforesaid property and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

AND THE GRANTOR covenants with the Grantee, that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, that title is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever, other than the following exceptions: Valid and enforceable covenants, restrictions, conditions, rights of way and other easements of record.

All references herein to Grantor and Grantee shall include the parties and their respective successors and assigns, and this deed shall be binding upon and inure to the benefit of the parties and their respective successors and assigns. The terms Grantor and Grantee shall include the singular, plural, masculine, feminine or neuter as required by the context.

IN TESTIMONY WHEREOF, the Grantor has caused this instrument to be duly executed and delivered in its name as of the day and year first above written.

GRANTOR:

COUNTY OF GASTON

[COUNTY SEAL]

By: _____
Name: Tracy L. Philbeck
Title: Chairman of Gaston County Board of Commissioners

ATTEST:

Name: Donna S. Buff
Title: Clerk to the Gaston County Board of Commissioners

* * * * *

STATE OF NORTH CAROLINA
COUNTY OF GASTON

I, _____, a Notary Public of the County and State aforesaid, certify that Donna S. Buff, personally came before me this day and acknowledged that she is the Clerk to the Gaston County Board of Commissioners, and that by authority duly given and as the act of the COUNTY OF GASTON, a body politic and corporate and a political subdivision of the State of North Carolina, the foregoing instrument was signed in its name by Tracy L. Philbeck, the Chairman of Gaston County Board of Commissioners, sealed with its County seal, and attested by her as its Clerk.

Witness my hand and official stamp or seal, this ____ day of February, 2020.

[NOTARY STAMP/SEAL]

Notary Public
My Commission Expires: _____



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

County Manager

Board Action

File #: 20-080

Commissioner Philbeck - County Manager - To Accept Departmental Budget Change Requests as Information

STAFF CONTACT

Matt Rhoten - Assistant County Manager - 704-866-3101

BACKGROUND

The BOC is requested to accept the attached Budget Change Requests as information.

ATTACHMENTS

Departmental Budget Transfers

**COUNTY MANAGER - LISTING OF DEPARTMENTAL BUDGET CHANGE REQUESTS
TO BE ACCEPTED AS INFORMATION AT THE FEBRUARY 25, 2020 BOARD MEETING**

ENTRY DATE	DEPT	ACCOUNT	DR/CR	AMOUNT
02/01/2019	DHHS	020-05-4841-0000-570007-	D	\$ 105,000
02/01/2019		020-05-4827-0000-530013-	C	\$ 75,000
02/01/2019		020-05-4827-0000-540001-	C	\$ 30,000
02/04/2019	Public Works	040-01-4265-4260-540005-11179	C	\$ 26,386
02/04/2019		040-01-4265-4260-540005-12163	C	\$ 13,306
02/04/2019		040-01-4265-4260-540005-12166	C	\$ 29,620
02/04/2019		040-01-4265-4260-540005-14102	C	\$ 60,000
02/04/2019		040-01-4265-4260-540005-19034	C	\$ 15,705
02/04/2019		040-01-4265-4260-540005-13180	C	\$ 11,919
02/04/2019		040-01-4265-4260-530010-18118	D	\$ 156,936
02/05/2019	Travel & Tourism	022-07-4921-0000-520017-	C	\$ 400
02/05/2019		022-07-4921-0000-540001-	D	\$ 400
02/05/2019	Museum	010-04-6141-0000-530014-	C	\$ 500
02/05/2019		010-04-6141-0000-520012-	D	\$ 500
02/06/2019	IT	010-01-4210-0000-520001-	C	\$ 271
02/06/2019		010-01-4210-0000-520017-	D	\$ 271
02/06/2019	DHHS	020-05-4827-0000-540001-	C	\$ 25,000
02/06/2019		020-05-4827-0000-530013-	D	\$ 25,000
02/07/2019	Travel & Tourism	022-07-4921-0000-520017-	C	\$ 1,000
02/07/2019		022-07-4921-0000-530021-	D	\$ 1,000
02/07/2019	EDC	010-07-4920-4920-520015-	C	\$ 4,000
02/07/2019		010-07-4920-4920-520013-	D	\$ 4,000
02/08/2019	Public Works	060-08-4720-0000-530022-	C	\$ 1,500
02/08/2019		060-08-4720-0000-530030-	D	\$ 1,500
02/12/2019	GEMS	010-02-4370-0000-520016-	C	\$ 530
02/12/2019		010-02-4370-0000-520012-	D	\$ 530
02/12/2019	Bldg. Insp.	012-02-4350-0000-540001-	C	\$ 1,379
02/12/2019		012-02-4350-0000-520002-	C	\$ 29
02/12/2019		012-02-4350-0000-530010-	C	\$ 1,000
02/12/2019		012-02-4350-0000-520007-	C	\$ 2,531
02/12/2019		012-02-4350-0000-530029-	D	\$ 4,938
02/15/2019	Museum	010-04-6141-0000-530023-	C	\$ 1,500
02/15/2019		010-04-6141-0000-540001-	D	\$ 1,500
02/15/2019	EMS	010-02-4330-0000-560000-18124	C	\$ 961
02/15/2019		010-02-4330-0000-520011-	D	\$ 961
02/18/2019	DHHS	011-05-5121-0000-520002-	D	\$ 2,000
02/18/2019		011-05-5121-0000-520013-	C	\$ 500
02/18/2019		011-05-5121-0000-520011-	C	\$ 500
02/18/2019		011-05-5121-0000-520001-	C	\$ 1,000
02/18/2019		010-01-4520-0000-520013-	C	\$ 300
02/18/2019		010-01-4521-0000-520013-	D	\$ 300
02/20/2019	Planning	010-02-4910-4910-520015-	C	\$ 1,000
02/20/2019		010-02-4910-4910-520014-	C	\$ 1,000
02/20/2019		010-02-4910-4911-530002-	D	\$ 2,000
02/21/2019		010-02-4910-4911-520012-	D	\$ 600
02/21/2019		010-02-4910-4911-520010-	C	\$ 200
02/21/2019		010-02-4910-4911-520011-	C	\$ 100
02/21/2019		010-02-4910-4911-520015-	C	\$ 100
02/21/2019		010-02-4910-4911-540001-	C	\$ 200
02/21/2019	Budget	010-02-4370-0000-510001-	C	\$ 11,590
02/21/2019		010-02-4370-0000-530010-19068	D	\$ 11,590
02/21/2019	Bldg. Insp.	012-02-4350-0000-530012-	D	\$ 15,000
02/21/2019		012-02-4350-0000-510001-	C	\$ 15,000

County Manager - Listing of Departmental Budget Change Requests to be Accepted as Information
Page 2

ENTRY DATE	DEPT	ACCOUNT	DR/CR	AMOUNT
02/21/2019	DHHS	020-05-4790-0000-530015-18041	C	\$ 10,000
02/21/2019		020-05-4790-0000-530015-18042	C	\$ 20,000
02/21/2019		020-05-5581-0000-560008-18060	D	\$ 30,000
02/25/2019	GEMS	010-02-4370-0000-520001-	C	\$ 410
02/25/2019		010-02-4370-0000-520012-	D	\$ 410
02/27/2019	IT	010-01-4210-0000-520001-	C	\$ 2
02/27/2019		010-01-4210-0000-520017-	D	\$ 2



Gaston County

Gaston County
Board of Commissioners
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DHHS - Public Health Division Board Action

File #: 20-064

Commissioner Chad Brown - DHHS (Health Division) - To Accept and Appropriate Grant Funds Received from the Association of Food and Drug Officials for the Environmental Health Program **(100% Grant Funds - \$2,450)**

STAFF CONTACT

Samantha Dye - Environmental Health Administrator - DHHS - Public Health Division - 704-853-5230

BUDGET IMPACT

Appropriate 100% Other Grant Revenue.

BUDGET ORDINANCE IMPACT

Increase Other Grant revenue by \$2,450 and appropriate \$2,450 into the Special Program Account.

BACKGROUND

The Gaston County Department of Health and Human Services - Public Health Division received Grant funds from the Association of Food and Drug Officials (AFDO) for the Environmental Health Program. AFDO fosters uniformity in the adoption and enforcement of science-based food and drug safety laws, rules, and regulations. These funds will be used for quality assurance and the purchase of equipment for food protection in the community. These are Non-County funds.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 5114 DHHS - Public Health
Dept. # Department Name

Chris Dobbins 2/10/2020
Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Other Grants - FY20 Uniform Insp. Prog.	011-05-5114-5125-430000-20570	(\$2,450)
FY20 Uniform Inspection Prog.	011-05-5114-5125-560000-20570	\$2,450

JUSTIFICATION FOR REQUEST:

The Gaston County Department of Health and Human Services – Public Health Division received Grant funds from the Association of Food and Drug Officials (AFDO) for the Environmental Health Program. AFDO fosters uniformity in the adoption and enforcement of science-based food and drug safety laws, rules, and regulations. These funds will be used for quality assurance and the purchase of equipment for food protection in the community. These are Non-County funds.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

DHHS - Public Health Division Board Action

File #: 20-065

Commissioner Chad Brown - DHHS (Health Division) - To Accept and Appropriate Grant Funds Received from the Association of Food and Drug Officials for the Environmental Health Program **(100% Grant Funds - \$3,000)**

STAFF CONTACT

Samantha Dye - Environmental Health Administrator - DHHS - Public Health Division - 704-853-5230

BUDGET IMPACT

Appropriate 100% Other Grant Revenue.

BUDGET ORDINANCE IMPACT

Increase Other Grant revenue by \$3,000 and appropriate \$3,000 into the Special Program Account.

BACKGROUND

The Gaston County Department of Health and Human Services - Public Health Division received Grant funds from the Association of Food and Drug Officials (AFDO) for the Environmental Health Program. AFDO fosters uniformity in the adoption and enforcement of science-based food and drug safety laws, rules, and regulations. These funds will be used for an Environmental Health Program Specialist to obtain training at the AFDO Education Conference. The training will provide instruction in retail food standards to assist with community food protection. These are Non-County funds.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 5114 DHHS - Public Health
Dept. # Department Name

Chris Dobbins 2/10/2020
Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Other Grants - 2020 Food Prog. Trng. 2020 Food Program Training	011-05-5114-5125-430000-20571	(\$3,000)
	011-05-5114-5125-560000-20571	\$3,000

JUSTIFICATION FOR REQUEST:

The Gaston County Department of Health and Human Services – Public Health Division received Grant funds from the Association of Food and Drug Officials (AFDO) for the Environmental Health Program. AFDO fosters uniformity in the adoption and enforcement of science-based food and drug safety laws, rules, and regulations. These funds will be used for an Environmental Health Program Specialist to obtain training at the AFDO Education Conference. The training will provide instruction in retail food standards to assist with community food protection. These are Non-County funds.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

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Board of Commissioners
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DHHS - Social Services Division Board Action

File #: 19-042

Commissioner Hovis - DHHS (Social Services Division) - Proclamation - To Proclaim the Month of February 2020 as Teen Dating Violence Awareness Month

STAFF CONTACT

Angela Karchmer - DHHS Department of Social Services - 704-862-7930

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

To Proclaim February 2020 as Teen Dating Violence Awareness Month

POLICY IMPACT

N/A

ATTACHMENTS

Proclamation



WHEREAS, females between the ages of 16-24 are more vulnerable to intimate partner violence; and,

WHEREAS, one in three adolescents in the U.S is a victim of physical, emotional or verbal abuse from a dating partner, a figure that far exceeds rates of other types of youth violence; and,

WHEREAS, violent relationships in adolescence can have serious ramifications by putting the victims at higher risk for substance abuse, poor performance in school, eating disorders, risky sexual behavior and further domestic violence; and,

WHEREAS, only 33% of teens who were in a violent relationship ever told anyone about the abuse; and,

WHEREAS, dating violence can take place in person or electronically; and,

WHEREAS, by providing young people with education about healthy relationships and relationship skills and by changing attitudes that support violence, we recognize that dating violence can be prevented; and,

WHEREAS, it is essential to raise community awareness so we may recognize when youth are exhibiting signs of dating violence; and,

WHEREAS, the establishment of Teen Dating Awareness Month will benefit young people, their families, schools and communities; and,

WHEREAS, everyone has the right to a safe and healthy relationship and to be free from abuse.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners proclaims the month of February 2020 as

Teen Dating Violence Awareness Month

and urges all citizens to work toward ending teen dating violence by empowering young people to develop healthier relationships, assisting victims in accessing the information and supportive services they need and engaging in discussion with family members and peers to promote awareness and prevention.

Tracy L. Philbeck, Chairman

Chad Brown

Bob Hovis

Jack B. Brown, Vice-Chairman

Tom Keigher

Allen R. Fraley

Ronald E. Worley

To be Adopted the 25th Day of February 2020



Gaston County

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Economic Development Commission Board Action

File #: 20-091

Commissioner Jack Brown - EDC - To Award a Contract for Apple Creek Corporate Park Early Demolition Package to Cloningers Inc. at a Cost Not to Exceed \$179,043.00 and Authorize the County Manager to Execute Any Necessary Contract Documents

STAFF CONTACT

Donny Hicks - Economic Development - 704-825-4046

BUDGET IMPACT

No additional county funds. Funds coming from Land Purchase and Development 040-07-4920-4920-540004-18120 (Apple Creek).

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

The Gaston County Board of Commissioners approved purchase of (+/-) 330 acres in FY19 to develop the Apple Creek Corporate Park. The property has existing buildings/structures that must be removed for development of the business park. A pre-qualifications process was completed and bids were accepted at the Gaston County Economic Development Office on January 22, 2020 at 2 pm. Benesch recommend to Gaston County Economic Development Commission and the Gaston County Commissioners that this project contract be awarded to Cloninger Inc., a NC Unlimited General Contractor whose license number is #64057 (with classifications for Highway, PU, and Building), in the amount of one hundred seventy-nine thousand, forty-three dollars and zero cents (\$179,043.00 USD).

(Continued on Page 2)

Commissioner Jack Brown - EDC - To Award a Contract for Apple Creek Corporate Park Early Demolition Package to Cloningers Inc. at a Cost Not to Exceed \$179,043.00 and Authorize the County Manager to Execute Any Necessary Contract Documents
Page 2

Bids were received from the following contractors:

Neilll Grading and Construction Co. - \$251,800.00

John E Jenkins, Inc - \$446,200.00

NEO Corporation - \$347,920.00

Cloningers, Inc - \$179,043.00

DH Griffin - Late Bid - Returned Unopened

Jones Grading and Fencing, Inc - \$325,931.20

Jones Grading and Building, Inc. - \$165,400.00

Please note that the bid proposal by Jones Grading and Fencing, Inc. is recommended, by Alfred Benesch & Co., to be disqualified and declared invalid on the grounds that they did not include the correct Licensure number on their proposal, they used the same number as Jones Grading and Building Inc. Further, the license submitted is limited with a classification of highway. The project whose primary purpose is to demolish and dispose of vertical buildings does not fall into that classification (most appropriately would be building). They listed no subcontractor whose licensure would change that view.

Further, also note that the bid proposal by Jones Grading and Building, Inc. also used the same NC General Contractor License number (67355 as above) and is a limited license with classification highway (as mentioned above). A copy of the license was not provided in this proposal as required. This project's primary purpose is the demolition and disposal of buildings. Highway classification does not fall into that category. Benesch recommends this bid be considered invalid due to lack of compliance with bid specifications. See "Notice to Bidders" which says: "bidding contractor must be appropriately licensed to perform the work". Limited, Highway Classification is not appropriate to a demolitions package for buildings and failure to provide a copy of the licensure with their bid.

Notwithstanding any resultant information from our diligence regarding the question of whether or not two or more companies, who are tied by the affiliation of one individual, can submit formal or informal bids on a public project in NC; our recommendation stands. Benesch was unable to determine conclusively through precedent, statute, or public policy whether or not this practice is permitted.

POLICY IMPACT

N/A

ATTACHMENTS

Recommendation of Contract Award - Apple Creek Corporate Park Early Demolition Package

January 23, 2020

Mr. Charles Moore, esq.
Gaston County Attorney
Administrative Building
128 W. Main Avenue
Gastonia NC

Via: electronic transmission (only)

Reference: Recommendation of Contract award – Apple Creek Corporate Park Early Demolition Package

Dear Mr. Moore:

Please find the attached certified bid tabulations resulting from bids accepted at the Gaston County Economic Development Office on January 22, 2020 at 2 pm. The purpose of this letter is to recommend to you, and the Gaston County Commissioners that this project contract be awarded to *Cloninger Inc.*, a NC Unlimited General Contractor whose license number is #64057 (with classifications for Highway, PU, and Building), in the amount of one hundred seventy-nine thousand , forty-three dollars and zero cents (\$179,043.00 USD).

This contract shall be expressed, executed and prosecuted and according to bid documents issued by our office on behalf of Gaston County. The contractor will be responsible to obtain all payment and performance bonds and produce executed contract within 10 days after being issued to them. Benesch will prepare the contract document upon direction of Gaston County.

Please note that the bid proposal by *Jones Grading and Fencing, Inc.* is recommended ,by Benesch , to be disqualified and declared invalid on the grounds that they did not include the correct Licensure number on their proposal, they used the same number as Jones Grading and Building Inc. – 67355. During our diligence today we checked and the correct license number for Jones Grading and Fencing is 17987. Further, the license submitted is *limited* with a classification of highway. The project whose primary purpose is to demolish and dispose of vertical buildings does not fall into that classification (most appropriately would be building). They listed no subcontractor whose licensure would change that view.

Further, also note that the bid proposal by *Jones Grading and Building, Inc.* also used the same NC General Contractor License number (67355 as above) and is a limited license with classification highway (as mentioned above). A copy of the license was not provided in this proposal as required. This project's primary purpose is the demolition and disposal of buildings. Highway classification does not fall into that category. We recommend this bid be considered invalid due to lack of compliance with bid specifications. See "Notice to Bidders" which says: " bidding contractor must be appropriately licensed to perform the work". Limited, Highway Classification is not appropriate to a demolitions package for buildings and failure to provide a copy of the licensure with their bid.

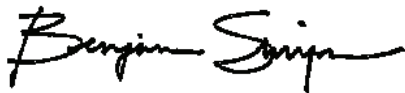
Notwithstanding any resultant information from our diligence regarding the question of whether or not two or more companies, who are tied by the affiliation of one individual, can submit formal or informal bids on a public project in NC; our recommendation stands. Benesch was unable to determine conclusively through precedent, statute, or public policy whether or not this practice is permitted.

We spoke with Mr. Frank Wiesner, Executive Director at the NC General Contractor License Board regarding these issues today and encourage you to contact him should you have further questions. He remarked to me that he would be happy to coordinate and make available counsel representing the Licensure Board to Gaston County Attorney office for further discussion with consideration of your upcoming recommendation to Gaston County Commissioners.

There are other sources that could be consulted regarding the aforementioned potential issues such as the Council of Government, and the NC Department of Administration (whom we were unable to reach today), and the NC Attorney General's office, but given the information we already have and for the sake of efficiency and time we move forward with our recommendation of Cloninger, Inc. as the contractor awarded the work in this case.

Please also feel free to contact me should you require additional information or clarification. We have also included as exhibits the actual bid packages from Cloninger Inc., Jones Grading and Fencing, and Jones Grading and Building. All other bids are on file should you desire to examine them as well.

Sincerely,
Alfred Benesch & Company



Benjamin Simpson, ASLA, PLA

Exhibits:

- Certified Bid Tabulation
- List of Plan holders
- Bid Proposal – Cloninger, Inc
- Jones Grading and Fencing, Inc.
- Jones Grading and Building Inc.

Electronic copy to :

- Donny Hicks, Executive Director, GEDC
- Richard Callahan, Benesch
- Kevin Desilet, Benesch
- Brian Cannella, NC Division Manager, Benesch



Gaston County

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Finance Board Action

File #: 20-082

Commissioner Keigher - Finance - To Approve the Current Year Audit Contract with Martin Starnes & Associates, CPAs, P. A. for \$101,000 *(Base Contract of \$92,000 and Includes Additional \$9,000 for Potential Major Programs Over 5 Included in the Base Contract)*

STAFF CONTACT

Tiffany Murray - Finance Director - 704-866-3032

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

Martin Starnes & Associates, CPAs, P. A. is our auditor and has submitted the audit contract for Fiscal Year 2019/2020 for the Board of Commissioners' approval. The amount of the contract is \$101,000. Martin Starnes & Associates, CPAs P.A. is a recognized CPA firm throughout North Carolina. They currently audit approximately 38 counties and a total of approximately 115 governmental units. Their staff has been very professional and a pleasure to work with.

POLICY IMPACT

N/A

ATTACHMENTS

Audit Contract, Peer Review Letter and Single Audit Engagement Letter

The of and	Governing Board Board of Commissioners
	Primary Government Unit (or charter holder) Gaston County, NC
	Discretely Presented Component Unit (DPCU) (if applicable) N/A

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and	Auditor Name Martin Starnes & Associates, CPAs, P.A.
	Auditor Address 730 13th Avenue Dr. SE, Hickory, NC 28602

Hereinafter referred to as Auditor

for	Fiscal Year Ending	Audit Report Due Date
	06/30/20	10/31/20

Must be within four months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).
2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit performed under the requirements found in Subpart F of the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.

4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.

5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2011 revisions, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Accounting Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC staff within four months of fiscal year end. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay shall be submitted to the Secretary of the LGC for approval.

7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.

8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's (Units') records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.

9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. (This also includes any progress billings.) [G.S. 159-34 and 115C-447] All invoices for Audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to

the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.

10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).

11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.

12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.

13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC along with an Audit Report Reissued Form (available on the Department of State Treasurer website). These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the

Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing, on the Amended LGC-205 contract form and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to charter schools or hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 28 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the parent government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to charter schools or hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and Governmental Auditing Standards, 2018 Revision (as applicable). Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. Applicable to charter school contracts only: No indebtedness of any kind incurred or created by the charter school shall constitute an indebtedness of the State or its political subdivisions, and no indebtedness of the charter school shall involve or be secured by the faith, credit, or taxing power of the State or its political subdivisions.

29. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 16 for clarification).

30. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx>.

31. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

32. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

FEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Governmental Auditing Standards, 2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will not be approved.

Financial statements were prepared by: ☒ Auditor ☐ Governmental Unit ☐ Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name:

Title:

Email Address:

Tiffany Murray

Finance Director

tiffany.murray@gastongov.com

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees below. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year billings. Should the 75% cap provided below conflict with the cap calculated by LGC staff based on the prior year billings on file with the LGC, the LGC calculation prevails. All invoices for services rendered in an audit engagement as defined in 20 NCAC 3 .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

PRIMARY GOVERNMENT FEES

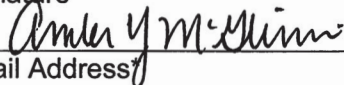
Primary Government Unit	Gaston County, NC
Audit Fee	\$ See fee section of engagement letter
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$ See fee section of engagement letter
Writing Financial Statements	\$ See fee section of engagement letter
All Other Non-Attest Services	\$ N/A
75% Cap for Interim Invoice Approval (not applicable to hospital contracts)	\$ 71,512.50

DPCU FEES (if applicable)

Discretely Presented Component Unit	N/A
Audit Fee	\$
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$
Writing Financial Statements	\$
All Other Non-Attest Services	\$
75% Cap for Interim Invoice Approval (not applicable to hospital contracts)	\$

SIGNATURE PAGE

AUDIT FIRM

Audit Firm*	
Martin Starnes & Associates, CPAs, P.A.	
Authorized Firm Representative (typed or printed)*	Signature*
Amber Y. McGhinnis	
Date*	Email Address*
01/31/20	amcghinnis@martinstarnes.com

GOVERNMENTAL UNIT

Governmental Unit*	
Gaston County, NC	
Date Primary Government Unit Governing Board Approved Audit Contract* (G.S.159-34(a) or G.S.115C-447(a))	
Mayor/Chairperson (typed or printed)*	Signature*
Tracy Philbeck, Chairman	
Date	Email Address
	tracy.philbeck@gastongov.com

Chair of Audit Committee (typed or printed, or "NA")	Signature
N/A	
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer* (typed or printed)	Signature*
Tiffany Murray, Finance Director	
Date of Pre-Audit Certificate*	Email Address*
	tiffany.murray@gastongov.com

SIGNATURE PAGE – DPCU
(complete only if applicable)

DISCRETELY PRESENTED COMPONENT UNIT

DPCU*	
N/A	
Date DPCU Governing Board Approved Audit Contract* (Ref: G.S. 159-34(a) or G.S. 115C-447(a))	
DPCU Chairperson (typed or printed)*	Signature*
Date*	Email Address*

Chair of Audit Committee (typed or printed, or "NA")	Signature
N/A	
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
 Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)*	Signature*
N/A	
Date of Pre-Audit Certificate*	Email Address*

Remember to print this form, and obtain all
 required signatures prior to submission.

PRINT



Report on the Firm's System of Quality Control

To the Shareholders of Martin Starnes & Associates CPAs, P.A. and the
Peer Review Committee, North Carolina Association
Of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Martin Starnes & Associates CPAs, P.A. (the firm) in effect for the year ended December 31, 2017. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act and an audit of an employee benefit plan.

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Martin Starnes & Associates CPAs, P.A. in effect for the year ended December 31, 2017, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Martin Starnes & Associates CPAs, P.A. has received a peer review rating of pass.

Koonce, Wooten & Haywood, LLP

Koonce, Wooten & Haywood, LLP

May 3, 2018

Raleigh

4060 Barrett Drive
Post Office Box 17806
Raleigh, North Carolina 27619

919 782 9265
919 783 8937 FAX

Durham

3500 Westgate Drive
Suite 203
Durham, North Carolina 27707

919 354 2584
919 489 8183 FAX

Pittsboro

10 Sanford Road
Post Office Box 1399
Pittsboro, North Carolina 27312

919 542 6000
919 542 5764 FAX

MARTIN ♦ STARNES & ASSOCIATES, CPAs, P.A.

"A Professional Association of Certified Public Accountants and Management Consultants"

January 31, 2020

Tiffany Murray, Finance Director
Gaston County
128 West Main Avenue
Gastonia, NC 28052

You have requested that we audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Gaston County, NC, as of June 30, 2020, and for the year then ended, and the related notes to the financial statements, which collectively comprise Gaston County's basic financial statements as listed in the table of contents.

In addition, we will audit the entity's compliance over major federal and State award programs for the period ended June 30, 2020. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the entity's major federal and State award programs.

Accounting principles generally accepted in the United States of America require that certain supplementary information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- Management's Discussion and Analysis
- Law Enforcement Officers' Special Separation Allowance schedules
- Other Post-Employment Benefits' schedules
- Local Government Employees' Retirement System's schedules
- Register of Deeds' Supplemental Pension Fund schedules

Supplementary information other than RSI will accompany Gaston County's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- Combining and individual fund financial statements
- Budgetary schedules
- Other schedules
- Schedule of Expenditures of Federal and State Awards

Schedule of Expenditures of Federal and State Awards

We will subject the Schedule of Expenditures of Federal and State Awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the Schedule of Expenditures of Federal and State Awards is presented fairly in all material respects in relation to the financial statements as a whole.

The following additional information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information:

- Introductory section
- Statistical tables

Data Collection Form

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, Schedule of Expenditures of Federal and State Awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the Federal Audit Clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the Federal Audit Clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the *earlier* of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

Audit of the Financial Statements

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State Single Audit Implementation Act. Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts, tests of the physical existence of inventories, and the direct confirmation of cash, investments, and certain other assets and liabilities by correspondence with creditors and financial institutions. As part of our audit process, we will request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance (whether caused by errors, fraudulent financial reporting, misappropriation of assets, detected abuse, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Our responsibility as auditors is, of course, limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of Gaston County's basic financial statements. Our report will be addressed to the governing body of Gaston County. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

Audit of Major Program Compliance

Our audit of Gaston County's major federal and state award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; the Uniform Guidance, and the State Single Audit Implementation Act, and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance and the State Single Audit Implementation Act and other procedures we consider necessary to enable us to express such an opinion on major federal and state award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance and the State Single Audit Implementation Act require that we also plan and perform the audit to obtain reasonable assurance about whether the entity has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major federal and state award programs. Our procedures will consist of determining major federal and state programs and performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs. The purpose of those procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance and the State Single Audit Implementation Act.

Also, as required by the Uniform Guidance and the State Single Audit Implementation Act, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the entity's major federal and state award programs. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the entity's major federal and state award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

Management's Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance, acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
3. For identifying, in its accounts, all federal and state awards received and expended during the period and the federal and State programs under which they were received, including federal awards and funding increments received prior to December 26, 2014 (if any), and those received in accordance with the Uniform Guidance (generally received after December 26, 2014);
4. For maintaining records that adequately identify the source and application of funds for federal and state funded activities;
5. For preparing the Schedule of Expenditures of Federal and State Awards (including notes and noncash assistance received) in accordance with the Uniform Guidance and State Single Audit Implementation Act;
6. For the design, implementation, and maintenance of internal control over federal and state awards;

7. For establishing and maintaining effective internal control over federal and state awards that provides reasonable assurance that the nonfederal and nonstate entity is managing federal and state awards in compliance with federal and state statutes, regulations, and the terms and conditions of the federal and state awards;
8. For identifying and ensuring that the entity complies with federal and state statutes, regulations, and the terms and conditions of federal and state award programs and implementing systems designed to achieve compliance with applicable federal and state statutes, regulations and the terms and conditions of federal and state award programs;
9. For disclosing accurately, currently and completely the financial results of each federal and state award in accordance with the requirements of the award;
10. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
11. For taking prompt action when instances of noncompliance are identified;
12. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
13. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
14. For submitting the reporting package and data collection form to the appropriate parties;
15. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
16. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, and relevant to federal and state award programs, such as records, documentation, and other matters;
 - b. Additional information that we may request from management for the purpose of the audit; and
 - c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
17. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
18. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
19. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
20. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance;
21. For the accuracy and completeness of all information provided;
22. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
23. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the supplementary information referred to above (including the Schedule of Expenditures of Federal and State Awards), you acknowledge and understand your responsibility (a) for the preparation of the supplementary information in accordance with the applicable criteria, (b) to provide us with the appropriate written representations regarding supplementary information, (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information, and (d) to present the supplementary information

with the audited basic financial statements, or if the supplementary information will not be presented with the audited basic financial statements, to make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents. If you intend to publish or otherwise reproduce the basic financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Fees

Marcie Spivey is the engagement partner for the audit services specified in this letter. Her responsibilities include supervising Martin Starnes & Associates, CPAs, P.A.'s services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report. To ensure that our independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

Our fees for these services are as follows:

Audit Fee	\$ 77,500
Financial Statement Drafting	14,500
Other Non-Attest Services	-
	<u>\$ 92,000</u>

Additional Fees:

Charge per major program over five (5)	<u>\$ 3,000</u>
--	-----------------

Our invoices for these fees will be rendered in four installments as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for non-payment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use Gaston County's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit.

We want our clients to receive the maximum value for our professional services and to perceive that our fees are reasonable and fair. In working to provide you with such value, we find there are certain circumstances that can cause us to perform work in excess of that contemplated in our fee estimate.

Following are some of the more common reasons for potential supplemental billings:

Changing Laws and Regulations

There are many governmental and rule-making boards that regularly add or change their requirements. Although we attempt to plan our work to anticipate the requirements that will affect our engagement, there are times when this is not possible. We will discuss these situations with you at the earliest possible time in order to make the necessary adjustments and amendments in our engagement.

Incorrect Accounting Methods or Errors in Client Records

We base our fee estimates on the expectation that client accounting records are in order so that our work can be completed using our standard testing and accounting procedures. However, should we find numerous errors, incomplete records, or the application of incorrect accounting methods, we will have to perform additional work to make the corrections and reflect those changes in the financial statements.

Failure to Prepare for the Engagement

In an effort to minimize your fees, we assign you the responsibility for the preparation of schedules and documents needed for the engagement. We also discuss matters such as availability of your key personnel, deadlines, and work space. If your personnel are unable, for whatever reasons, to provide these items as previously agreed upon, it might substantially increase the work we must do to complete the engagement within the scheduled time.

Starting and Stopping Our Work

If we must withdraw our staff because of the condition of the client's records, or the failure to provide agreed upon items within the established timeline for the engagement, we will not be able to perform our work in a timely, efficient manner, as established by our engagement plan. This will result in additional fees, as we must reschedule our personnel and incur additional start-up costs.

Our fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our fees for such services range from \$75-\$300 per hour.

Other Matters

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

During the course of the engagement, a portal will be in place for information to be shared, but not stored. Our policy is to terminate access to this portal after one year. The County is responsible for data backup for business continuity and disaster recovery, and our workpaper documentation is not to be used for these purposes.

The audit documentation for this engagement is the property of Martin Starnes & Associates, CPAs, P.A. and constitutes confidential information. However, we may be requested to make certain audit documentation available to the Local Government Commission, Office of the State Auditor, federal or State agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Martin Starnes & Associates, CPAs, P.A.'s personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

We will perform the following nonattest services:

- Draft of financial statements and footnotes
- GASB 34 conversion entries
- Preparation of Data Collection Form

We will not assume management responsibilities on behalf of Gaston County. However, we will provide advice and recommendations to assist management of Gaston County in performing its responsibilities.

With respect to the nonattest services we perform as listed above, Gaston County's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the engagement are as follows:

- We will perform the services in accordance with applicable professional standards.
- This engagement is limited to the services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account codings and approving journal entries.

Government Auditing Standards require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a non-audit service.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to management and those charged with governance the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm to the Contract to Audit Accounts for your consideration and files.

Please sign and return a copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements and compliance over major federal and state award programs, including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

Martin Starnes & Associates, CPAs, P.A.

Martin Starnes & Associates, CPAs, P.A.
Hickory, North Carolina

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of Gaston County by:

Name: _____

Title: _____

Date: _____



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Library Board Action

File #: 20-059

Commissioner Worley - Library - To Accept and Appropriate Additional State LSTA Community Connections Grant **(100% Grant Funds - \$2,400)**

STAFF CONTACT

Sandy Hunnicutt - Library - 704-868-2164 ext 5520

BUDGET IMPACT

Appropriate State LSTA Grant revenues. No additional County funds.

BUDGET ORDINANCE IMPACT

Increase LSTA State by \$2,400 and appropriate \$2,400 into LSTA Community Connections Grant (Women's Suffrage Program Account)

BACKGROUND

The Library applied for and was awarded this Community Connections Grant through the State Library of North Carolina, which is administered by the federal Institute of Museum and Library Services. The grant will be used to pay for three special presentations to be held at three different library locations on the topic of Women's Suffrage.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 61 Library

Dept. # Department Name

Laurel Morris 1/13/2020

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
LSTA: Women's Suffrage Program	010-04-6110-6112-425119-20564	(2,400)
LSTA: Women's Suffrage Program	010-04-6110-6112-560000-20564	2,400

JUSTIFICATION FOR REQUEST:

The Library applied for and was awarded this Community Connections Grant through the State Library of North Carolina. The grant was provided by the Library Services and Technology Act (LSTA) which is administered by the federal Institute of Museum and Library Services (IMLS). The grant amount of \$2,400 will be used to pay for three special presentations to be held at three different library locations throughout the county on the topic of Women's Suffrage (in honor of the 100th anniversary). Events will be held from May 28 to May 30, 2020.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Parks & Recreation

Board Action

File #: 20-061

Commissioner Chad Brown - Parks and Recreation - To Award the Region A Lawn Maintenance Contract for Calendar Year 2020 to Wise Lawn Mower Company, Lincolnton, NC **(\$72,500)**

STAFF CONTACT

Cathy Hart - Parks and Recreation - 704-922-2162

BUDGET IMPACT

A portion of \$72,500 annual costs is included in the FY 2020 Parks and Recreation and Grounds Maintenance budgets. Additional funding is included in various County departmental lawn maintenance budgets.

BUDGET ORDINANCE IMPACT

A portion of the funds are included in the FY 2020 budget for lawn maintenance services from March 1 - June 30, 2020. Additional funds for lawn maintenance services from July 1 - December 31, 2020 will be requested in the FY 2021 Budget.

BACKGROUND

Gaston County Parks and Recreation recently advertised for contractors to submit proposals for Region A lawn maintenance. Region A includes 5 parks and 11 County grounds sites primarily located in western Gaston County. Contractors who requested to be on the County's mailing list received notification by mail and two legal ads were placed in the Gaston Gazette to notify potential bidders. A mandatory pre-proposal meeting was held on December 4, 2019 with eight lawn maintenance contractors attending. These contractors included Wise Lawn Mower Company, Big Dream's Lawn and Landscapes, Transitions Landscape Company, Heaven's Lawn, Grass Hopper Lawn Service, Calhoun's Lawn Maintenance, Greenlawn Specialists, and Tripper Crisson. At the meeting, the RFP was discussed in detail including proposal evaluation criteria and information to be included with proposals. Sealed proposals were received on December 20, 2019 from Green Lawn Specialists, Transitions Landscape Company, and Wise Lawn Mower Company. Staff evaluated proposals based on evaluation criteria and recommends awarding Wise Lawn Company the Region A contract effective March 1, 2020. The total contract price is \$72,500.

POLICY IMPACT

N/A

ATTACHMENTS

N/A



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Parks & Recreation

Board Action

File #: 20-062

Commissioner Chad Brown - Parks and Recreation - To Award the Region B Lawn Maintenance Contract for Calendar Year 2020 to Calhoun's Lawn Maintenance, Gastonia, NC **(\$61,300)**

STAFF CONTACT

Cathy Hart - Parks and Recreation - 704-922-2162

BUDGET IMPACT

A portion of the \$61,300 annual costs is included in the proposed FY 2020 Parks and Recreation and Grounds Maintenance budget. Additional funding is included in various County departmental lawn maintenance budgets.

BUDGET ORDINANCE IMPACT

A portion of these funds are included in the FY 2020 budget for lawn maintenance services from March 1 - June 30, 2020. Funds for lawn maintenance services from July 1 - December 31, 2020 will be requested in the FY 2021 Budget.

BACKGROUND

Gaston County Parks and Recreation recently advertised for contractors to submit proposals for Region B lawn maintenance. Region B includes 6 parks and 13 County grounds sites primarily located in central Gaston County. Contractors who requested to be on the County's mailing list received notification by mail and two legal ads were placed in the Gaston Gazette to notify potential lawn maintenance bidders. A mandatory pre-proposal meeting was held on December 4, 2019 with eight lawn maintenance contractors attending. These contractors included Wise Lawn Mower Company, Big Dream's Lawn and Landscapes, Transitions Landscape Company, Heaven's Lawn, Grass Hopper Lawn Service, Calhoun's Lawn Maintenance, Greenlawn Specialists, and Tripper Crisson. At the meeting, the RFP was discussed in detail including proposal evaluation criteria and information to be included with proposals. Sealed proposals were received on December 20, 2019 from Green Lawn Specialists and Calhoun's Lawn Maintenance. Staff evaluated proposals based on evaluation criteria and recommends awarding Calhoun's Lawn Maintenance the Region B contract effective March 1, 2020. The total contract price is \$61,300.

POLICY IMPACT

N/A

ATTACHMENTS

N/A



Gaston County

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Parks & Recreation

Board Action

File #: 20-063

Commissioner Chad Brown - Parks and Recreation - To Award the Region C Lawn Maintenance Contract for Calendar Year 2020 to Grass Hopper Lawn Service, Dallas, NC **(\$71,700)**

STAFF CONTACT

Cathy Hart - Parks and Recreation - 704-922-2162

BUDGET IMPACT

A portion of the \$71,700 annual costs is included in the proposed FY 2020 Parks and Recreation and Grounds Maintenance budget. Additional funding is included in various County departmental lawn maintenance budgets.

BUDGET ORDINANCE IMPACT

A portion of these funds are included in the FY 2020 budget for lawn maintenance services from March 1 - June 30, 2020. Funds for lawn maintenance services from July 1 - December 31, 2020 will be requested in the FY 2021 Budget.

BACKGROUND

Gaston County Parks and Recreation recently advertised for contractors to submit proposals for Region C lawn maintenance. Region C includes 6 parks and 8 County grounds sites primarily located in eastern Gaston County. Contractors who requested to be on the County's mailing list received notification by mail and two legal ads were placed in the Gaston Gazette to notify potential lawn maintenance bidders. A mandatory pre-proposal meeting was held on December 4, 2019 with eight lawn maintenance contractors attending. These contractors included Wise Lawn Mower Company, Big Dream's Lawn and Landscapes, Transitions Landscape Company, Heaven's Lawn, Grass Hopper Lawn Service, Calhoun's Lawn Maintenance, Greenlawn Specialists, and Tripper Crisson. At the meeting, the RFP was discussed in detail including proposal evaluation criteria and information to be included with proposals. Sealed proposals were received on December 20, 2019 from Green Lawn Specialists and Grass Hopper Lawn Service. Staff evaluated proposals based on evaluation criteria and recommends awarding Grass Hopper Lawn Service the Region C contract effective March 1, 2020. The total contract price is \$71,700.

POLICY IMPACT

N/A

ATTACHMENTS

N/A



Gaston County

Gaston County
Board of Commissioners
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Public Works

Board Action

File #: 20-039

Commissioner Jack Brown - Public Works - To Declare the Attached Vehicles Surplus and Approve the Sale of Said Vehicles to the Highest Bidder on GovDeals.com and Authorize Staff to Prepare the Necessary Documents in Accordance with North Carolina General Statute 160A-266 **(No Additional County Funds)**

STAFF CONTACT

Ray Maxwell, P.E., Director - Public Works - 704-862-7504

BUDGET IMPACT

No additional County funds.

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

Gaston County has designated the vehicles listed on the attached Surplus Vehicle list to be in poor condition, uneconomical for continued use, and as having met the established surplus criteria. This Board Action formally declares the vehicles listed as surplus and authorizes their sale at the online auction service GovDeals.com. Approval of this Board Action authorizes the County Manager to enter into an agreement with GovDeals.com, with payment of the on-line auction service to come from a Buyer's Premium paid by the Buyer, and appropriates funds from auction sale proceeds into the Motor Vehicle account per the attached Budget Change Request.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR); FY20 Surplus Vehicle List

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4250 Public Works - Fleet Maintenance
Dept. # Department Name

Ray Maxwell 1/28/2020
Department Director's Signature Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

Resolution #

Date

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	PROJECT	AMOUNT
	Fund - Dept - Subdept - Div - Acct - Subacct	SUBPROJECT	Whole Dollars Only
	xx - xxxx - xxxx - xxxx - xxx - xxx	xxxxx - xxxx	(See Note Below)
Surplus Property Sales	010-01-8300-0000-411014		(20,000)
Motor Vehicles	010-01-4199-0000-540003		20,000

JUSTIFICATION FOR REQUEST:

Many of our vehicles have remained in service longer than their useful life. Several repairs recently have exceeded the value of the vehicle itself. This Budget Change Request appropriates funds from the sale of surplus vehicles into an account to replace vehicles that will require repairs that either exceed the value of the vehicle, or from a practicality standpoint, do not make good business sense to continue maintaining.

APPROVAL SIGNATURES:

County Manager/Interim Assistant County Manager Date

Financial Operations Manager/Asst. Financial Operations Mgr. Date

Interim Budget Administrator Date

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.

Veh #	Year	Model	Department	Current Mileage	Comments
97	2010	Toyota Prius	Print & Supply	170,147	Age, Mileage, Cost per mile
98	1998	Chevrolet 3500G Van	Facilities	152,616	Age, Mileage, Cost per mile
242	2011	Ford E-350	ACCESS	152,104	Age, Mileage, Cost per mile
335	2007	Ford Taurus	DSS	151,321	Age, Mileage, Cost per mile
353	2008	Dodge Grand Caravan	DSS	168,963	Age, Mileage, Cost per mile
354	2008	Dodge Grand Caravan	DSS	163,744	Age, Mileage, Cost per mile
365	2005	Ford Taurus	DSS	155,236	Age, Mileage, Cost per mile
413	2010	Dodge Charger	Police	155,761	Age, Mileage, Cost per mile
422	2010	Dodge Charger	Police	158,881	Age, Mileage, Cost per mile
431	2011	Ford Crown Victoria	Police	167,222	Age, Mileage, Cost per mile
434	2001	Ford Crown Victoria	Police	156,871	Age, Mileage, Cost per mile
478	2010	Dodge Charger	Police	161,962	Age, Mileage, Cost per mile
482	2007	Ford Crown Victoria	Police	152,102	Age, Mileage, Cost per mile
500	2009	Dodge Charger	Police	154,725	Age, Mileage, Cost per mile
549	2008	Ford Crown Victoria	Police	155,521	Age, Mileage, Cost per mile
558	2008	Ford Crown Victoria	Police	157,949	Age, Mileage, Cost per mile
566	2012	Dodge Charger	Police	154,805	Age, Mileage, Cost per mile
578	2009	Dodge Charger	Police	155,614	Age, Mileage, Cost per mile
581	2009	Dodge Charger	Police	154,212	Age, Mileage, Cost per mile
584	2009	Dodge Charger	Police	163,031	Age, Mileage, Cost per mile
503	2007	Ford Crown Victoria	Sheriff	176,023	Age, Mileage, Cost per mile
610	2012	Ford E-350	Sheriff	166,249	Age, Mileage, Cost per mile
619	2013	Ford E-350	Sheriff	168,407	Age, Mileage, Cost per mile
630	2007	Ford Crown Victoria	Sheriff	159,320	Age, Mileage, Cost per mile
636	2004	Ford Crown Victoria	Sheriff	153,134	Age, Mileage, Cost per mile
677	2006	Ford Crown Victoria	Sheriff	158,772	Age, Mileage, Cost per mile
814	2005	Ford F-150	Planning	193,609	Age, Mileage, Cost per mile
914	2001	Chevrolet Silverado	Facilities	193,872	Age, Mileage, Cost per mile



Gaston County

Gaston County
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Tax Board Action

File #: 20-054

Commissioner Fraley - Tax Collections - Pursuant to G.S. 105-381, the Tax Collector Requests that the Listed Tax Refunds be Made. (***Real Estate - \$14,574.23; VTS Refunds - \$5,169.70; Grand Total - \$19,743.93***)

STAFF CONTACT

Luke Sisk - Tax Collections Administrator - 704-866-3034

BACKGROUND

The Gaston County Tax Collector has examined the requests for refunds and has determined that the requests are properly authorized by statute and should be granted and the persons and/or firms listed below have requested the refund of taxes paid pursuant to GS 105-381(b).

The Board of Commissioners authorized payment of refunds to said persons and/or firms in the amounts stated with such funds coming from Account 010-00-0000-0000-23010.

ATTACHMENTS

Tax Refunds Listing for November 2019

TAXPAYER NAME	OWNER NAME	AMOUNT
NOVEMBER 2019 REAL ESTATE		
Wells Fargo Real Estate		\$3,626.52
Wells Fargo Real Estate		\$470.20
Wells Fargo Real Estate		\$1,035.64
Wells Fargo Real Estate		\$2,316.37
Coates, Melissa		\$900.59
Hanks, Rita B		\$535.59
Biggers, Greg		\$295.87
Watson, Thomas Craig Jr		\$4,507.45
Firm Hand Resources		\$529.48
Currence, Ronald L		\$213.52
Costner, Lori Mae		\$143.00
TOTAL		\$14,574.23
NOVEMBER 2019 VEHICLES & ETC		
TOTAL		\$0.00
NOVEMBER VTS REFUNDS		
Abernathy, Linda Wellman		\$106.80
Andrews Tara Lee		\$191.83
Burchfield Robert Woodie Jr		\$179.55
C & J Machine Co Inc		\$163.12
Cash Shelia Claxton		\$106.66
Clemmer Michael Rhyne		\$162.06
Curneen Bryan Daniel		\$166.61
Dewalt Carson Emily		\$201.75
Elrod Darrell Ralston Jr		\$120.03
Farmer David Blair		\$213.20
Fletcher Cynthia Boyd		\$577.35
Freeman Kimberly Donnelly		\$152.08
Fritz James		\$185.51
Hameed Kara Pauline		\$138.05
Harrison Joseph Richard		\$148.40
Joslin Martha Davis		\$167.42
Kirk Tony Lee		\$169.15
Kuchenbrod Kurt Thomas		\$130.89
Mathers Jena Beth		\$132.64
Mccraw Dennis Wendall		\$144.57
Meakin Charles James		\$107.39
Michaels Ralph Yates		\$129.03
Porter Eric		\$148.35
Reyes Luis		\$149.41
Robinson Nancy Biggerstaff		\$163.04
Slade Gail Beatrice		\$166.00
Terrio Mark Joseph		\$114.56
Thomas Mary Jenifer		\$127.96
Thomas Michael Joseph		\$227.01
Whitley Sheri Drum		\$115.82
Williams Patricia Raymond		\$163.46
TOTAL		\$5,169.70
GRAND TOTAL		\$19,743.93



Gaston County

Gaston County
Board of Commissioners
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Tax Board Action

File #: 20-075

Commissioner Fraley - Tax Collections - Pursuant to G.S. 105-381, the Tax Collector Requests that the Listed Tax Refunds be Made. (***Real Estate - \$94,775.71; Vehicles & ETC Refunds - \$1,166.39; VTS Refunds - \$6,265.45; Grand Total - \$102,207.55***)

STAFF CONTACT

Luke Sisk - Tax Collections Administrator - 704-866-3034

BACKGROUND

The Gaston County Tax Collector has examined the requests for refunds and has determined that the requests are properly authorized by statute and should be granted and the persons and/or firms listed below have requested the refund of taxes paid pursuant to GS 105-381(b).

The Board of Commissioners authorized payment of refunds to said persons and/or firms in the amounts stated with such funds coming from Account 010-00-0000-0000-23010.

ATTACHMENTS

Tax Refunds Listing for January 2020

TAXPAYER NAME	OWNER NAME	AMOUNT
JANUARY 2020 REAL ESTATE		
Alsop, Thomas A		\$166.87
Alsop, Thomas A		\$166.87
Alsop, Thomas A		\$166.87
Alsop, Thomas A		\$166.87
Barger, Beatrice		\$291.37
Beaty, Ruby N		\$558.05
Brackett, James		\$555.95
Caldwell, Scott A		\$2,761.21
Canipe, Shleby		\$448.39
Clemmer, Inge M		\$580.50
CLT Express Live		\$2,260.95
Collin, Michael S		\$174.00
Conner, Lester Jr		\$475.35
Corelogic		\$1,434.98
Corelogic		\$852.71
Corelogic		\$340.00
Corelogic		\$1,004.75
Corelogic		\$723.77
Corelogic		\$614.38
Corelogic		\$499.26
Corelogic		\$1,238.96
Corelogic		\$450.65
Corelogic		\$713.05
Corelogic		\$552.18
Corelogic		\$1,061.91
Corelogic		\$612.00
Corelogic		\$424.80
Corelogic		\$621.00
Corelogic		\$580.50
Corelogic		\$612.00
Corelogic		\$612.00
Corelogic		\$558.00
Corelogic		\$612.00
Corelogic		\$548.61
Corning Credit Union		\$612.00
Correa, Alvara		\$1,394.82
Costner, Lori Mae		\$143.00
Cox, Robin Beam		\$1,386.58
Crawford, James A		\$181.00
Curtin, Michael F		\$2,977.48
Dillenbeck Law PC		\$200.00
Dog House Partners		\$1,305.66
Ewart, Linda K		\$734.47
Falcon, Josefa		\$340.00
Greene Frances W		\$915.84
Griffin, Mary F		\$233.25
Hagerman, Robert		\$504.00
Harrison, Linda G		\$1,576.31
Holly Tag & Label		\$3,788.00
Hovis, Lester R		\$668.03
Hoyle, Benny S Jr		\$1,604.39

TAXPAYER NAME	OWNER NAME	AMOUNT
JANUARY 2020 REAL ESTATE (Continued)		
Jenkins, Paul C		\$516.15
Keever, Sheila E		\$100.00
Knotts, Karen M		\$1,938.34
Koenig, Lawrence P		\$1,044.45
Kpodo, Anita		\$813.00
Kump Investments		\$300.00
Lereta Tax Service		\$880.37
Lereta Tax Service		\$493.88
Lereta Tax Service		\$596.25
Local Governement Fed CU		\$2,709.66
Locke, Jason		\$402.73
Lovin, Lonnie J		\$384.67
Mason, Roger		\$282.00
McCain, Cherie L		\$890.90
McGowan Bobby		\$100.00
McKinney, Jon W		\$7,152.19
Mitchell, William		\$527.24
Moore, David Edwin		\$450.00
Moore, Ellen		\$500.00
Morrow, V		\$228.00
Mullins, Gregory W		\$478.85
Nail, James W		\$1,350.44
Nix, Roger Steve		\$600.26
Osborne, Eva		\$1,794.56
Parker, Aileen P		\$141.01
Parrish, Lance Everett		\$101.97
Peeler, Rebecca C		\$609.71
Plemmons, Marlee S		\$340.00
Poteat, Elizabeth		\$770.85
Price, Helene B		\$134.11
Price, Helene B		\$683.44
QBO Design Group		\$146.88
Ray, Donald C		\$391.00
Real AdvantageLLC		\$1,338.78
Robison, Matthew F		\$1,217.23
Sain Properties		\$116.04
Shea, James Arthur		\$508.40
Siarris Bonnie H		\$473.12
Simonds, Larry G		\$730.89
Simonds, Larry G		\$203.20
Simpson, Mattie		\$445.07
Smith, Elwood		\$1,661.15
State Employee Credit Union		\$1,232.34
State Employee Credit Union		\$1,341.19
State Employee Credit Union		\$503.85
State Employee Credit Union		\$495.00
State Employee Credit Union		\$1,113.00
State Employee Credit Union		\$273.18
State Employee Credit Union		\$801.33
State Employee Credit Union		\$413.55
Stewart, Frank A		\$1,979.83

TAXPAYER NAME	OWNER NAME	AMOUNT
JANUARY 2020 REAL ESTATE (Continued)		
Stone, Carrie P		\$834.95
Stowe, James L		\$371.68
Stowe, Robert M		\$269.26
Sutton, John		\$2,316.37
Triangle Real Estate		\$1,325.44
Ward, Joseph J		\$702.19
Watkins, Eddie		\$200.00
Wells Fargo Real Estate		\$412.41
Wells Fargo Real Estate		\$888.75
Wells Fargo Real Estate		\$715.99
Wike Family Trust		\$863.33
Young, Vickie Justice		\$1,169.69
TOTAL		\$94,775.71
JANUARY 2020 VEHICLES & ETC		
Penske Logistics LLC		\$1,166.39
TOTAL		\$1,166.39
JANUARY VTS REFUNDS		
Aldridge, Jimmy Steven		\$139.68
Anderson, John Marshall		\$180.53
Belt, Frances Barnett		\$243.04
Edwards, Michael Ray		\$235.41
Friday, Cameron Lee		\$164.21
Gabbert, John Clark		\$206.45
Gabbert, Linda Parnell		\$225.19
Hayes, Jonathan David		\$156.67
Hull, Amanda Davis		\$162.43
Hunt, Jeffrey Glenn		\$196.90
Hunt, Jeffrey Glenn		\$123.64
Leon Briones, Kathiana Marilu		\$102.26
Lincoln County Tax Department		\$216.19
Loyd, Johan Allen		\$247.39
McCarley, Alan Keith		\$191.32
McSwain, David Kevin		\$106.06
McVickers, Ray Wilson JR		\$121.48
Patel, Ravin Bhaskar		\$124.39
Potter, Paul Daniel		\$137.57
Reaves, Angela Garland		\$167.07
Reid, Kenneth Daryl		\$103.80
Ren, Zeng Wei		\$251.21
Rick, Billy Joe		\$187.26
Sanders, Matthew Wayne		\$318.33
Sawyer, John Francis		\$227.15
Scott, Keith Raymond		\$342.72
Smith, Jacqueline Nicole		\$163.56
Stephens, Albert Melton III		\$242.31
Stephens, Albert Melton III		\$356.44
Stines, Deborah Rollins		\$137.91
Thomas, Jerry Lee		\$194.18
Watkins, Robert Mason		\$292.70
TOTAL		\$6,265.45
GRAND TOTAL		\$102,207.55



Gaston County

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Tax Board Action

File #: 20-057

Commissioner Chad Brown - Tax Collections - Uncollected Real Estate Taxes and Lien Advertisement

STAFF CONTACT

Luke Sisk - Deputy Tax Collector - Tax Department - 704-866-3034

BACKGROUND

Pursuant to G.S. 105-369(a), we report uncollected real taxes for the fiscal year 2019 as attached and request that the governing body order the Tax Collector to advertise the tax liens which shall be published during March 2020. As required by G.S. 105-366-369, the Tax Collector shall use all available collection remedies to collect all delinquent taxes, including levy on personal property, garnishment of wages, attachment of bank accounts, rents, debts, or other property and foreclosure of liens. The 2019 lien advertisements will be published in the Gaston Gazette at an approximate cost of \$17,200.00.

ATTACHMENTS

Uncollected Real Estate Taxes and Lien Advertisement

Uncollected Real Estate Taxes and Lien Advertisement

The Gaston County Tax Collector reports unpaid 2019 taxes of property owners to the County and the following jurisdictions; which constitute a lien on real property, this being done by authority G.S. 105-369(a):

District	Description	Taxes Uncollected
00	COUNTY FUNDS	7,585,581.65
001	BELMONT CITY	285,930.88
002	BESSEMER CITY	102,701.37
004	CHERRYVILLE CITY	123,534.58
005	CRAMERTON CITY	78,209.80
006	TOWN OF DALLAS	70,631.32
008	GASTONIA CITY	1,490,244.59
009	HIGH SHOALS CITY	13,945.96
010	KINGS MTN CITY	14,575.10
011	LOWELL CITY	51,669.20
012	MCADENVILLE CITY	7,428.31
013	MOUNT HOLLY CITY	240,506.35
014	RANLO CITY	40,586.66
016	STANLEY CITY	107,206.86
021	GAST DOWNTOWN SD	18,072.69
040	AG CENTER FD	34,922.03
041	ALEXIS FD	17,830.00
042	CHAPEL GROVE FD	28,024.65
043	CHEST RIDGE FD	5,768.75
044	COMMUNITY FD	33,454.35
045	CROUSE FD	4,480.77
046	EAST GASTON FD	15,675.71
047	HIGH SHOALS FD	15,138.56
048	HUGHS POND FD	12,764.96
049	LONG SHOALS FD	4,506.91
050	LUCIA-RIVERBEND FD	16,981.11
051	NEW HOPE FD	24,649.10
052	RANLO FD	12,472.58
054	S. GASTONIA FD	31,062.95
055	SOUTH POINT FD	6,726.21
056	SPENCER MTN FD	25,607.41
057	TRYONOTA FD	20,673.19
058	UNION ROAD FD	18,538.59
059	WACO FD	1,896.37
061	LOWELL FD	1,389.47
Total Taxes		10,563,388.99



Gaston County

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Commissioners

Board Action

File #: 20-114

ADDED/ Commissioner Philbeck - BOC - To Approve a Resolution Supporting the State of North Carolina's Proposed FY 2019-2021 Biennium Budget

STAFF CONTACT

Donna S. Buff - Clerk to the Board - 704-866-3196

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

N/A

POLICY IMPACT

N/A

ATTACHMENTS

Resolution



**RESOLUTION TITLE: GASTON COUNTY BOARD OF COMMISSIONERS
TO APPROVE A RESOLUTION SUPPORTING THE STATE
OF NORTH CAROLINA'S PROPOSED FY 2019-2021
BIENNIUM BUDGET**

WHEREAS, Gaston County recognizes that strong partnerships in the community create lasting, positive impact for the residents of Gaston County and surrounding areas; and,

WHEREAS, the current proposed state budget for the FY 2019-2021 biennium, H966 Appropriations Act, includes \$35.3 million in critical funding for educational, community safety, and economic development initiatives for several Gaston County organizations and municipalities including:

- \$20.4 million to Gaston County Public Schools for school construction and renovations and repairs
- \$100 thousand to York Chester Middle School to support the outdoor classroom
- \$9 million to Gaston College for school construction and renovations and repairs
- \$500 thousand (\$1 million over biennium) every year to Holy Angels to provide services to people with intellectual and developmental disabilities
- \$5 thousand to the Boys and Girls Club of Greater Gaston
- \$500 thousand to the City of Belmont for Techworks to be used for scholarships and youth programming
- \$10 thousand to the City of Belmont for downtown revitalization
- \$5 thousand to the Gaston County Family YMCA
- \$1.5 million to the Gaston County Family YMCA for capital expenditures, renovations and repairs, and youth programming
- \$2 million to the Gaston Aquatics Center for pool construction
- \$210 thousand to the City of Gastonia to provide a directed grant for downtown projects, including landscaping, fencing, and downtown beautification
- \$100 thousand to the City of Gastonia for parks to be split between Lineberger Park improvements and Martha Rivers Park security

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

**GASTON COUNTY BOARD OF COMMISSIONERS
TO APPROVE A RESOLUTION SUPPORTING THE STATE OF NORTH CAROLINA'S PROPOSED
FY 2019-2021 BIENNIUM BUDGET
Page 2**

- \$10 thousand to the Town of Stanley for downtown revitalization
- \$10 thousand to the Town of Ranlo for downtown revitalization
- \$10 thousand to the City of Mount Holly for downtown revitalization
- \$10 thousand to the Town of McAdenville for downtown revitalization
- \$10 thousand to the Town of Lowell for downtown revitalization
- \$50 thousand to the Town of Dallas, general purpose grant
- \$50 thousand to the City of Cherryville, general purpose grant
- \$150 thousand to Bessemer City for a Business Accelerator Program
- \$50 thousand to Bessemer City for downtown revitalization
- \$65 thousand to the Hoyle Historic Homestead
- \$50 thousand to the Brevard Station Museum for a new facility

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners strongly encourages all members of the General Assembly to act in accordance with the needs of the State and support Gaston County by taking measures to ensure these important programs, included in the proposed state budget, are funded for the communities that they will so clearly benefit.

This the 25th day of February, 2020.

Tracy L. Philbeck, Chairman
Gaston County Board of Commissioners

ATTEST:

Donna S. Buff, Clerk to the Board



Gaston County

Gaston County
Board of Commissioners
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Planning Board Action

File #: 20-038

Commissioner Chad Brown - Planning & Development Services - Zoning Map Change: Z20-06 Clayton Homes, Joshua Fountain (Applicant); Property Parcel: 179055, Located at 301 Damascus Rd., Gastonia, NC, Rezone from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay

STAFF CONTACT

David L. Williams - Planning Director - 704-866-3473

BACKGROUND

Chapter 5 of the Unified Development Ordinance requires a public hearing by the Planning Board and Commission, with recommendation by the Planning Board prior to consideration for final action by the Commission. Clayton Homes, Joshua Fountain (Applicant); Rezone Parcel: 179055 from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay. A joint public hearing was advertised and held on February 25, 2020 with the Public Hearing comments being on file in the Board of Commission Clerk's Office. Planning Board recommendation was provided on the same date, and the Commission is requested to consider the public hearing comment, Planning Board recommendation and other pertinent information, then (approve), (disapprove) or (modify) the map change.

ATTACHMENTS

Resolution - Z20-06; Maps - Z20-06



RESOLUTION TITLE: ZONING MAP CHANGE: Z20-06 CLAYTON HOMES, JOSHUA FOUNTAIN (APPLICANT); PROPERTY PARCEL: 179055, LOCATED AT 301 DAMASCUS RD., GASTONIA, NC, REZONE FROM THE (R-1) SINGLE FAMILY LIMITED ZONING DISTRICT WITH (US) URBAN STANDARDS OVERLAY TO THE (R-2) SINGLE FAMILY MODERATE ZONING DISTRICT WITH (US) URBAN STANDARDS OVERLAY

WHEREAS, a County Zoning Ordinance was adopted on April 24, 2008 and a joint public hearing was held on February 25, 2020 by the County Commission and the Planning Board, to take citizen comment into a map change application, as follows:

Tax Parcel Number(s): 179055
Applicant: Clayton Homes, Joshua Fountain
Owner(s): Donald Lee Allen
Property Location: 301 Damascus Rd.
Request: Rezone Parcel 179055 from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay

public hearing comments are on file in the Commission Clerk's Office as a part of the minutes of the meeting; and,

WHEREAS, the Planning Board recommended **(approval)** or **(disapproval)** of the map change for parcel: 179055, located at 301 Damascus Rd., Gastonia, NC, from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay on February 25, 2020 based on: the public hearing comment, staff recommendation, and the request is **(in accordance with)** or **(not in accordance with)** the County's Comprehensive Land Use Plan.

Motion: _____ Second: _____ Vote: _____
Aye: _____
Nay: _____
Absent: _____
Abstain: _____

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

Zoning Map Change: Z20-06 Clayton Homes, Joshua Fountain (Applicant); Property Parcel: 179055, Located at 301 Damascus Rd., Gastonia, NC, Rezone from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay

Page 2

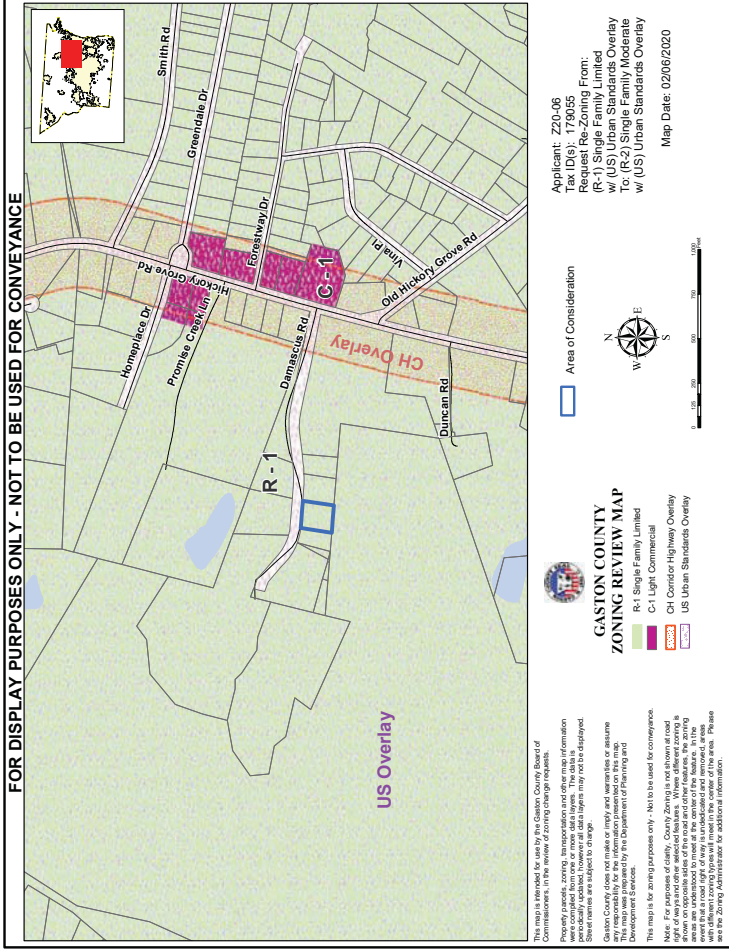
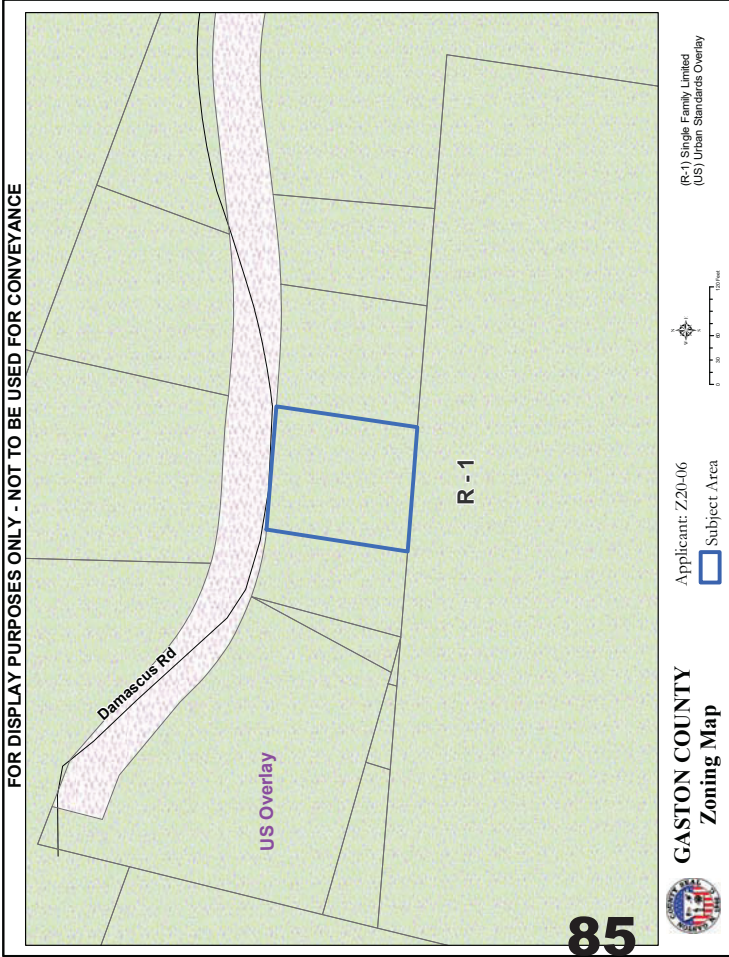
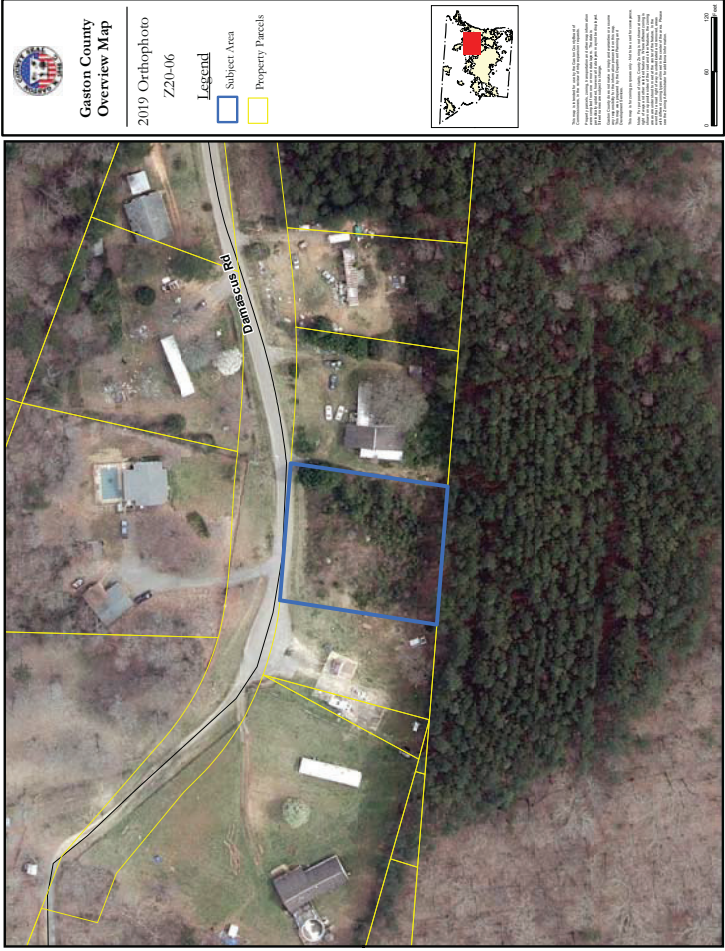
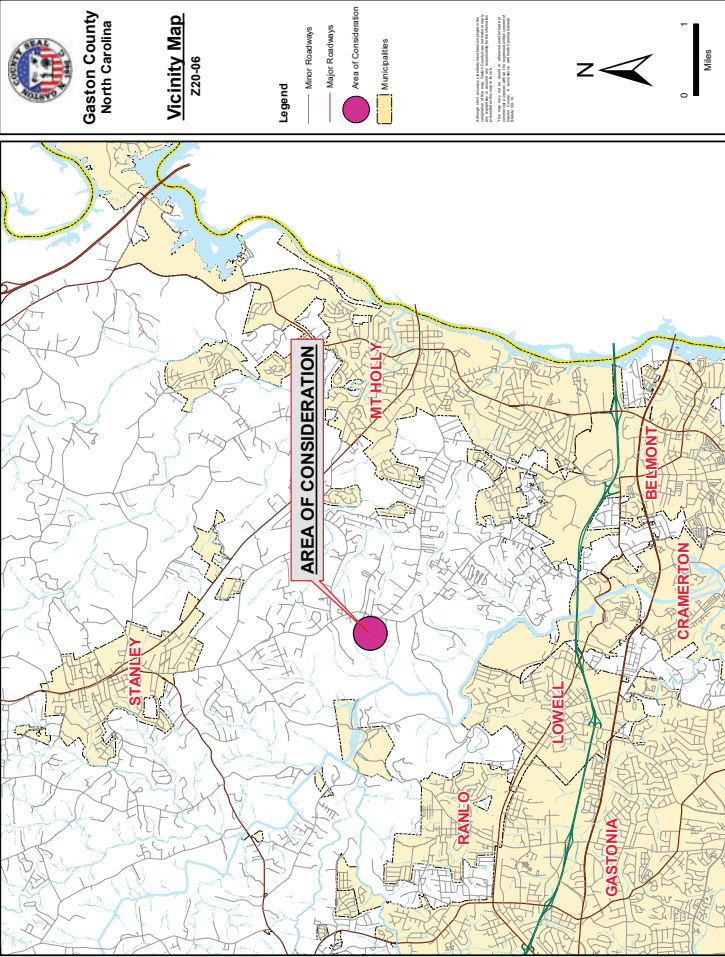
NOW, THEREFORE, BE IT RESOLVED by the County Commission that after consideration of the map change application, public hearing comment and Planning Board recommendation:

- 1) The map change request (**is consistent**) or (**is not consistent**) with the County's approved Comprehensive Land Use Plan and the Commission considers this action to be (**reasonable**) or (**not reasonable**) and in the public interest, based on: Planning Board recommendation and compatibility with existing land uses in the immediate area. Property parcel: 179055, is hereby (**approved**) or (**disapproved**), effective with the passage of this Resolution.
- 2) The County Manager is authorized to make necessary notifications in this matter to appropriate parties.

Tracy L. Philbeck, Chairman
Gaston County Board of Commissioners

Attest:

Donna S. Buff, Clerk to the Board





Gaston County

Gaston County
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Planning Board Action

File #: 20-066

Commissioner Fraley - Planning & Development Services - Zoning Map Change: Z20-07 Cynthia E. Weaver (Applicant); Property Parcel: 163745, Located at Weaver Glenn Pl., Bessemer City, NC, Rezone from the (R-1) Single Family Limited Zoning District to the (R-2) Single Family Moderate Zoning District

STAFF CONTACT

David L. Williams - Planning Director - 704-866-3473

BACKGROUND

Chapter 5 of the Unified Development Ordinance requires a public hearing by the Planning Board and Commission, with recommendation by the Planning Board prior to consideration for final action by the Commission. Cynthia E. Weaver (Applicant); Rezone Parcel: 163745 from the (R-1) Single Family Limited Zoning District to the (R-2) Single Family Moderate Zoning District. A joint public hearing was advertised and held on February 25, 2020 with the Public Hearing comments being on file in the Board of Commission Clerk's Office. Planning Board recommendation was provided on the same date, and the Commission is requested to consider the public hearing comment, Planning Board recommendation and other pertinent information, then (approve), (disapprove) or (modify) the map change.

ATTACHMENTS

Resolution - Z20-07; Maps - Z20-07



RESOLUTION TITLE: ZONING MAP CHANGE: Z20-07 CYNTHIA E. WEAVER (APPLICANT); PROPERTY PARCEL: 163745, LOCATED AT WEAVER GLENN PL., BESSEMER CITY, NC, REZONE FROM THE (R-1) SINGLE FAMILY LIMITED ZONING DISTRICT TO THE (R-2) SINGLE FAMILY MODERATE ZONING DISTRICT

WHEREAS, a County Zoning Ordinance was adopted on April 24, 2008 and a joint public hearing was held on February 25, 2020 by the County Commission and the Planning Board, to take citizen comment into a map change application, as follows:

Tax Parcel Number(s): 163745

Applicant: Cynthia E. Weaver

Owner(s): Michael Eugene Weaver Jr., Jo Ann Weaver Enhanced Life Estate

Property Location: Weaver Glenn Pl.

Request: Rezone Parcel 163745 from the (R-1) Single Family Limited Zoning District to the (R-2) Single Family Moderate Zoning District

public hearing comments are on file in the Commission Clerk's Office as a part of the minutes of the meeting; and,

WHEREAS, the Planning Board recommended **(approval)** or **(disapproval)** of the map change for parcel: 163745, located at Weaver Glenn Pl., Bessemer City, NC, from the (R-1) Single Family Limited Zoning District to the (R-2) Single Family Moderate Zoning District on February 25, 2020 based on: the public hearing comment, staff recommendation, and the request is **(in accordance with)** or **(not in accordance with)** the County's Comprehensive Land Use Plan.

Motion:

Second:

Vote:

Aye:

Nay:

Absent:

Abstain:

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

Zoning Map Change: Z20-07 Cynthia E. Weaver (Applicant); Property Parcel: 163745, Located at Weaver Glenn Pl., Bessemer City, NC, Rezone from the (R-1) Single Family Limited Zoning District to the (R-2) Single Family Moderate Zoning District
Page 2

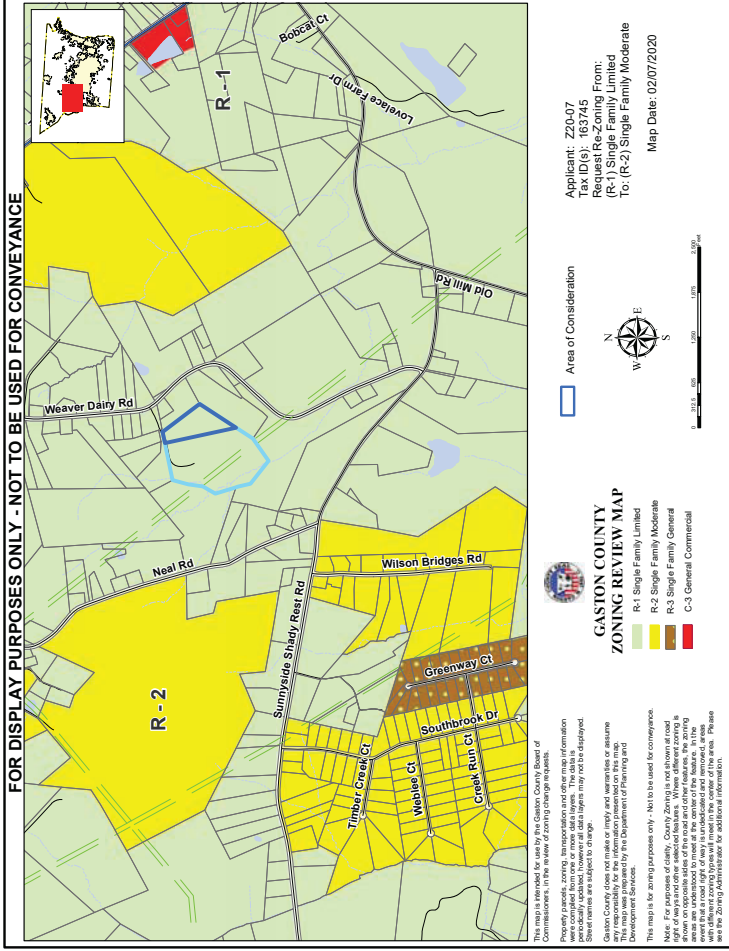
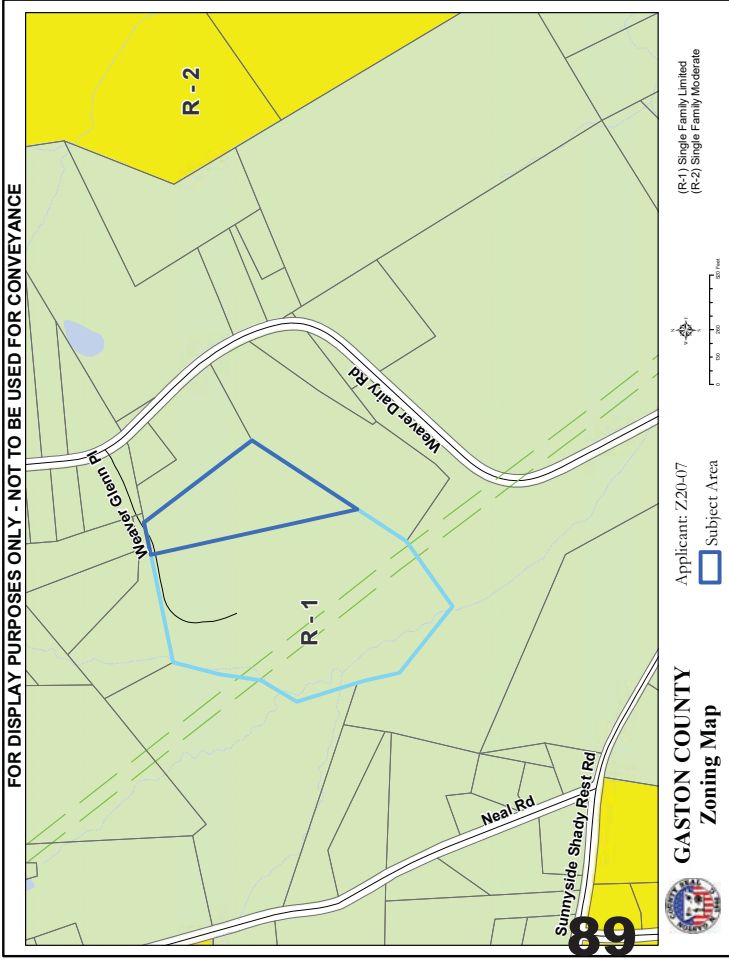
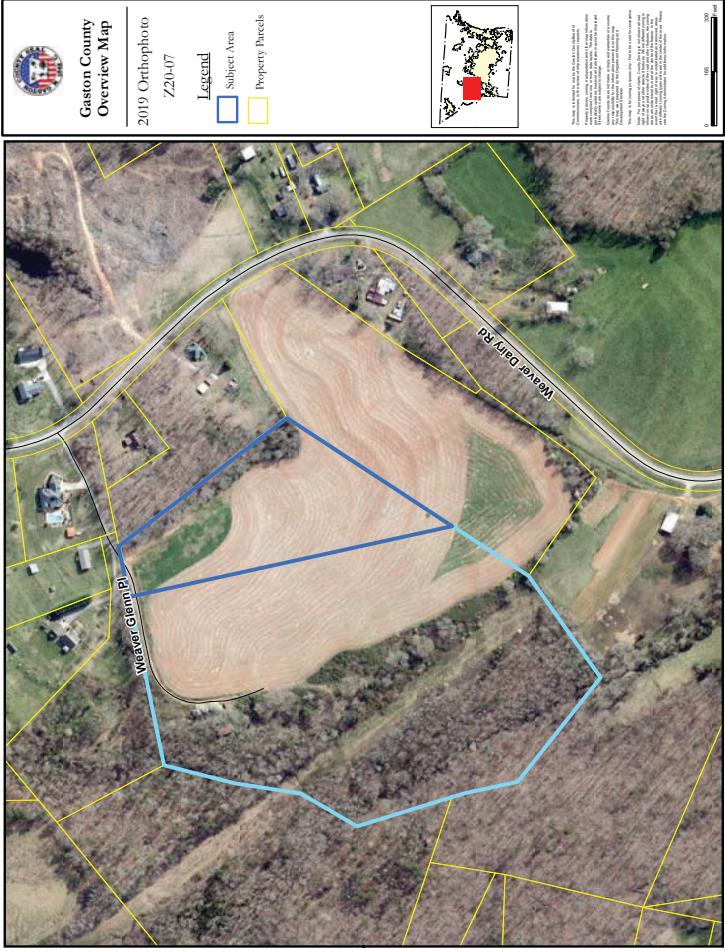
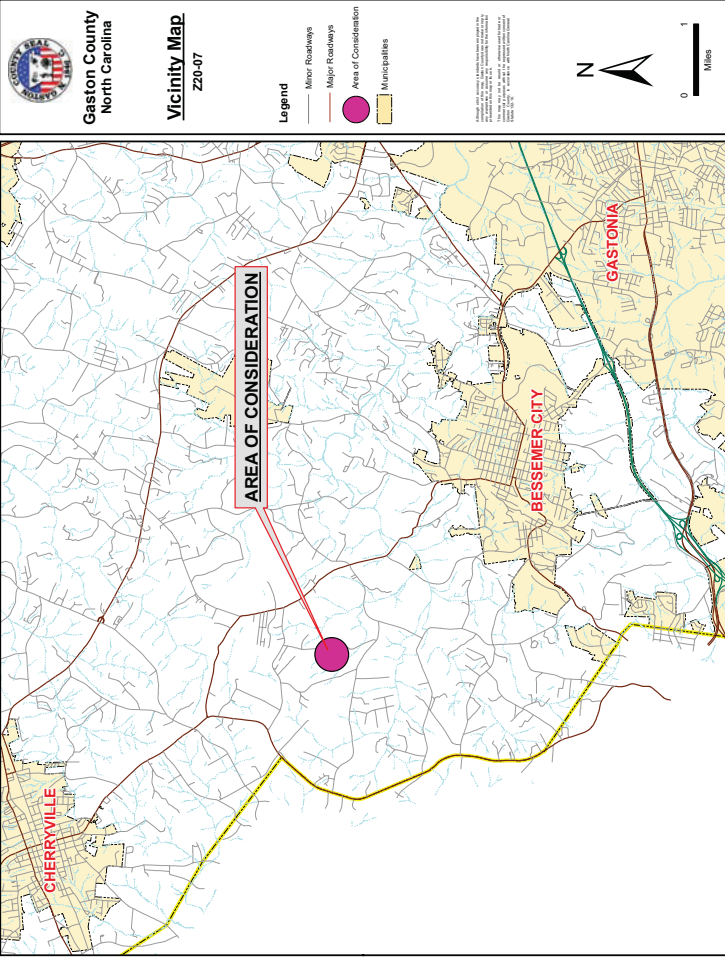
NOW, THEREFORE, BE IT RESOLVED by the County Commission that after consideration of the map change application, public hearing comment and Planning Board recommendation:

- 1) The map change request (**is consistent**) or (**is not consistent**) with the County's approved Comprehensive Land Use Plan and the Commission considers this action to be (**reasonable**) or (**not reasonable**) and in the public interest, based on: Planning Board recommendation and compatibility with existing land uses in the immediate area. Property parcel: 163745, is hereby (**approved**) or (**disapproved**), effective with the passage of this Resolution.
- 2) The County Manager is authorized to make necessary notifications in this matter to appropriate parties.

Tracy L. Philbeck, Chairman
Gaston County Board of Commissioners

Attest:

Donna S. Buff, Clerk to the Board





Gaston County

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Planning Board Action

File #: 20-067

Commissioner Worley - Planning & Development Services - Zoning Map Change: Z20-08 Randall Breedlove (Applicant); Property Parcels: 182723 and 182722, Located at 108 & 110 Lake St., Gastonia, NC, Rezone from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay

STAFF CONTACT

David L. Williams - Planning Director - 704-866-3473

BACKGROUND

Chapter 5 of the Unified Development Ordinance requires a public hearing by the Planning Board and Commission, with recommendation by the Planning Board prior to consideration for final action by the Commission. Randall Breedlove (Applicant); Rezone Parcels: 182723 and 182722 from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay. A joint public hearing was advertised and held on February 25, 2020 with the Public Hearing comments being on file in the Board of Commission Clerk's Office. Planning Board recommendation was provided on the same date, and the Commission is requested to consider the public hearing comment, Planning Board recommendation and other pertinent information, then (approve), (disapprove) or (modify) the map change.

ATTACHMENTS

Resolution - Z20-08; Maps - Z20-08



RESOLUTION TITLE: ZONING MAP CHANGE: Z20-08 RANDALL BREEDLOVE (APPLICANT); PROPERTY PARCELS: 182723 AND 182722, LOCATED AT 108 & 110 LAKE ST., GASTONIA, NC, REZONE FROM THE (R-1) SINGLE FAMILY LIMITED ZONING DISTRICT WITH (US) URBAN STANDARDS OVERLAY TO THE (R-2) SINGLE FAMILY MODERATE ZONING DISTRICT WITH (US) URBAN STANDARDS OVERLAY

WHEREAS, a County Zoning Ordinance was adopted on April 24, 2008 and a joint public hearing was held on February 25, 2020 by the County Commission and the Planning Board, to take citizen comment into a map change application, as follows:

Tax Parcel Number(s): 182723, 182722
Applicant: Randall Breedlove
Owner(s): DAZ Services LLC
Property Locations: 108 & 110 Lake St.
Request: Rezone Parcels 182723 and 182722 from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay

public hearing comments are on file in the Commission Clerk's Office as a part of the minutes of the meeting; and,

WHEREAS, the Planning Board recommended **(approval)** or **(disapproval)** of the map change for parcels: 182723 and 182722, located at Lake St., Gastonia, NC, from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay on February 25, 2020 based on: the public hearing comment, staff recommendation, and the request is **(in accordance with)** or **(not in accordance with)** the County's Comprehensive Land Use Plan.

Motion: _____ Second: _____ Vote: _____
Aye: _____
Nay: _____
Absent: _____
Abstain: _____

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

Zoning Map Change: Z20-08 Randall Breedlove (Applicant); Property Parcels: 182723 and 182722, Located at 108 & 110 Lake St., Gastonia, NC, Rezone from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay
Page 2

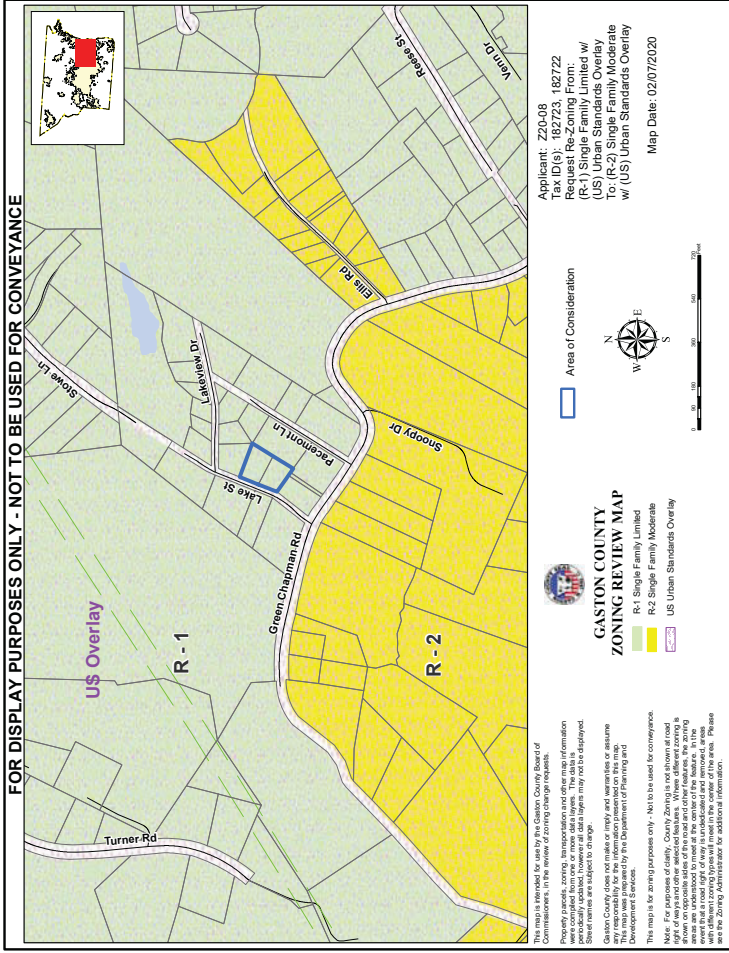
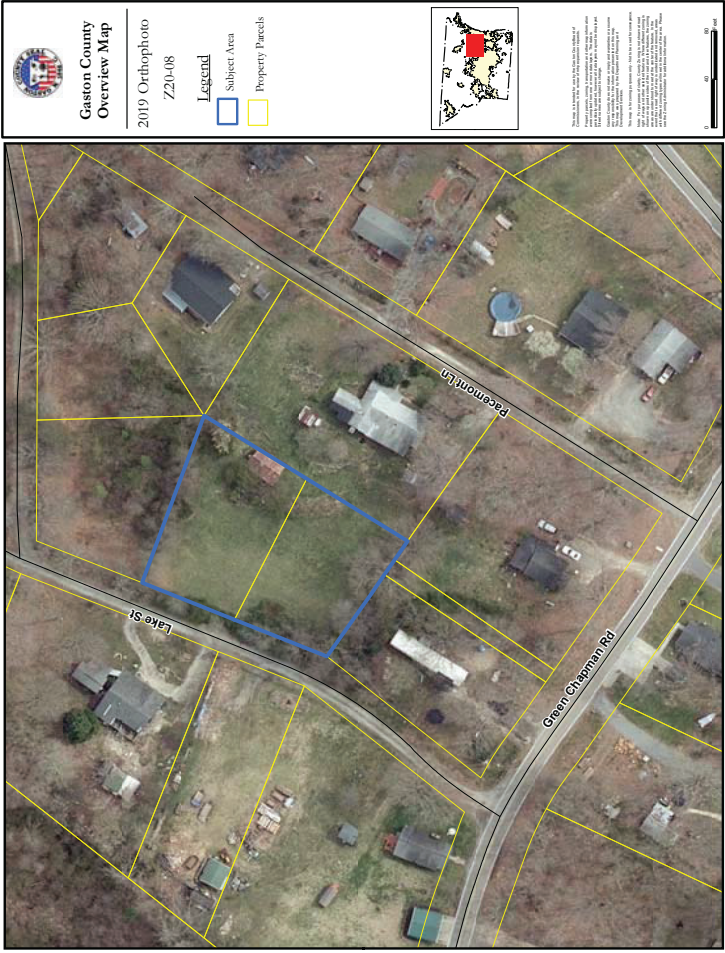
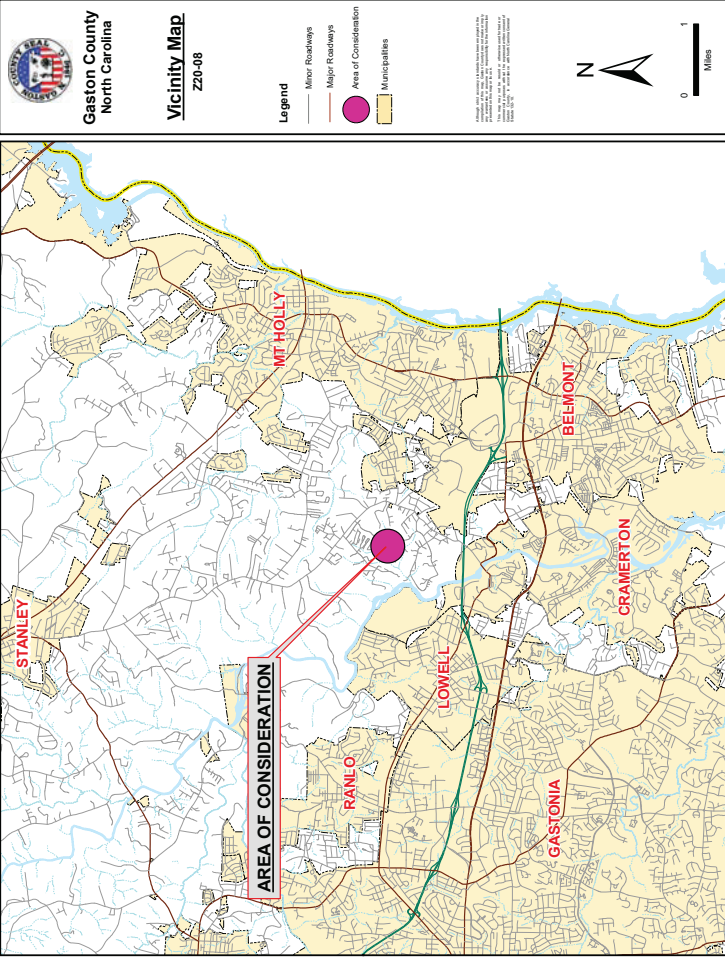
NOW, THEREFORE, BE IT RESOLVED by the County Commission that after consideration of the map change application, public hearing comment and Planning Board recommendation:

- 1) The map change request **(is consistent)** or **(is not consistent)** with the County's approved Comprehensive Land Use Plan and the Commission considers this action to be **(reasonable)** or **(not reasonable)** and in the public interest, based on: Planning Board recommendation and compatibility with existing land uses in the immediate area. Property parcels: 182723 and 182722, are hereby **(approved)** or **(disapproved)**, effective with the passage of this Resolution.
- 2) The County Manager is authorized to make necessary notifications in this matter to appropriate parties.

Tracy L. Philbeck, Chairman
Gaston County Board of Commissioners

Attest:

Donna S. Buff, Clerk to the Board





Gaston County

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Planning Board Action

File #: 20-068

Commissioner Worley - Planning & Development Services - Zoning Map Change: Z20-09 Angela & Nathan King (Applicants); Property Parcel: 209951, Located at 3826 Beaty Rd., Gastonia, NC, Rezone from the (C-3) General Commercial Zoning District with (US) Urban Standards Overlay to the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay

STAFF CONTACT

David L. Williams - Planning Director - 704-866-3473

BACKGROUND

Chapter 5 of the Unified Development Ordinance requires a public hearing by the Planning Board and Commission, with recommendation by the Planning Board prior to consideration for final action by the Commission. Angela & Nathan King (Applicants); Rezone Parcel: 209951 from the (C-3) General Commercial Zoning District with (US) Urban Standards Overlay to the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay. A joint public hearing was advertised and held on February 25, 2020 with the Public Hearing comments being on file in the Board of Commission Clerk's Office. Planning Board recommendation was provided on the same date, and the Commission is requested to consider the public hearing comment, Planning Board recommendation and other pertinent information, then (approve), (disapprove) or (modify) the map change.

ATTACHMENTS

Resolution - Z20-09; Maps - Z20-09



RESOLUTION TITLE: ZONING MAP CHANGE: Z20-09 ANGELA & NATHAN KING (APPLICANTS); PROPERTY PARCEL: 209951, LOCATED AT 3826 BEATY RD., GASTONIA, NC, REZONE FROM THE (C-3) GENERAL COMMERCIAL ZONING DISTRICT WITH (US) URBAN STANDARDS OVERLAY TO THE (R-1) SINGLE FAMILY LIMITED ZONING DISTRICT WITH (US) URBAN STANDARDS OVERLAY

WHEREAS, a County Zoning Ordinance was adopted on April 24, 2008 and a joint public hearing was held on February 25, 2020 by the County Commission and the Planning Board, to take citizen comment into a map change application, as follows:

Tax Parcel Number(s): 209951
Applicant(s): Angela & Nathan King
Owner(s): Julie Jimison Helton
Property Location: 3826 Beaty Rd.
Request: Rezone Parcel 209951 from the (C-3) General Commercial Zoning District with (US) Urban Standards Overlay to the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay

public hearing comments are on file in the Commission Clerk's Office as a part of the minutes of the meeting; and,

WHEREAS, the Planning Board recommended **(approval)** or **(disapproval)** of the map change for parcel: 209951, located at 3826 Beaty Rd., Gastonia, NC, from the (C-3) General Commercial Zoning District with (US) Urban Standards Overlay to the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay on February 25, 2020 based on: the public hearing comment, staff recommendation, and the request is **(in accordance with)** or **(not in accordance with)** the County's Comprehensive Land Use Plan.

Motion: _____ Second: _____ Vote: _____
Aye: _____
Nay: _____
Absent: _____
Abstain: _____

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

Zoning Map Change: Z20-09 Angela & Nathan King (Applicants); Property Parcel: 209951, Located at 3826 Beaty Rd., Gastonia, NC, Rezone from the (C-3) General Commercial Zoning District with (US) Urban Standards Overlay to the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay
Page 2

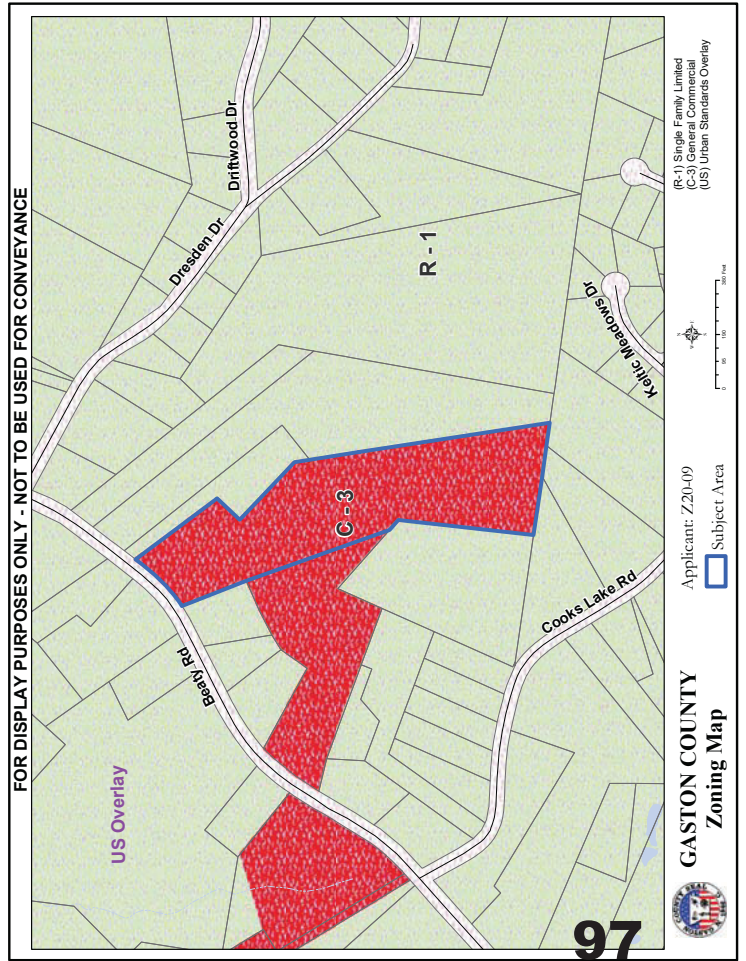
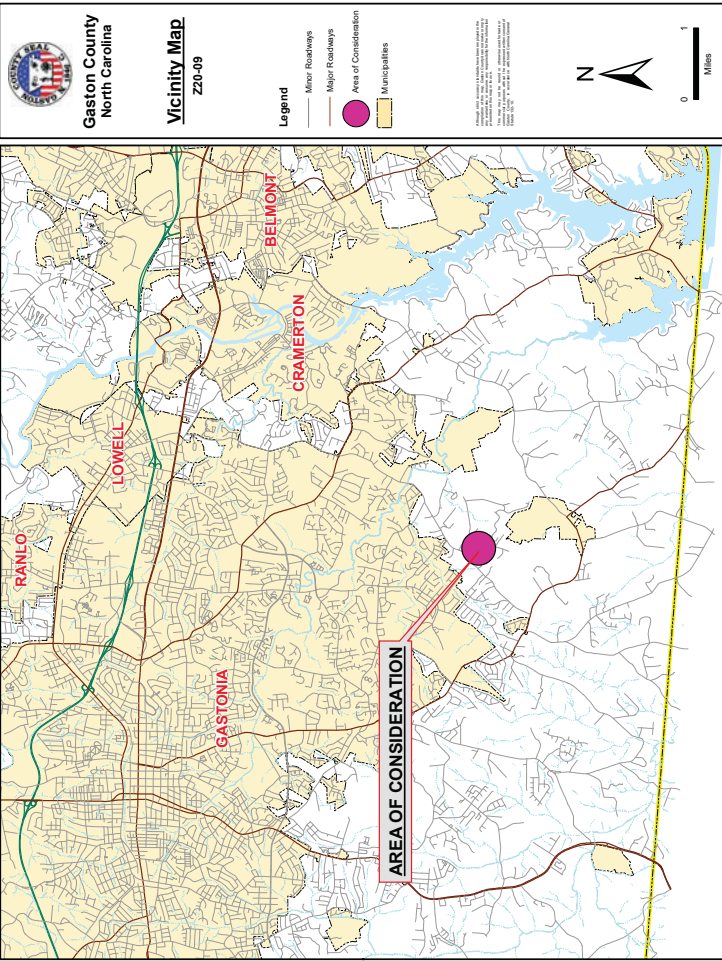
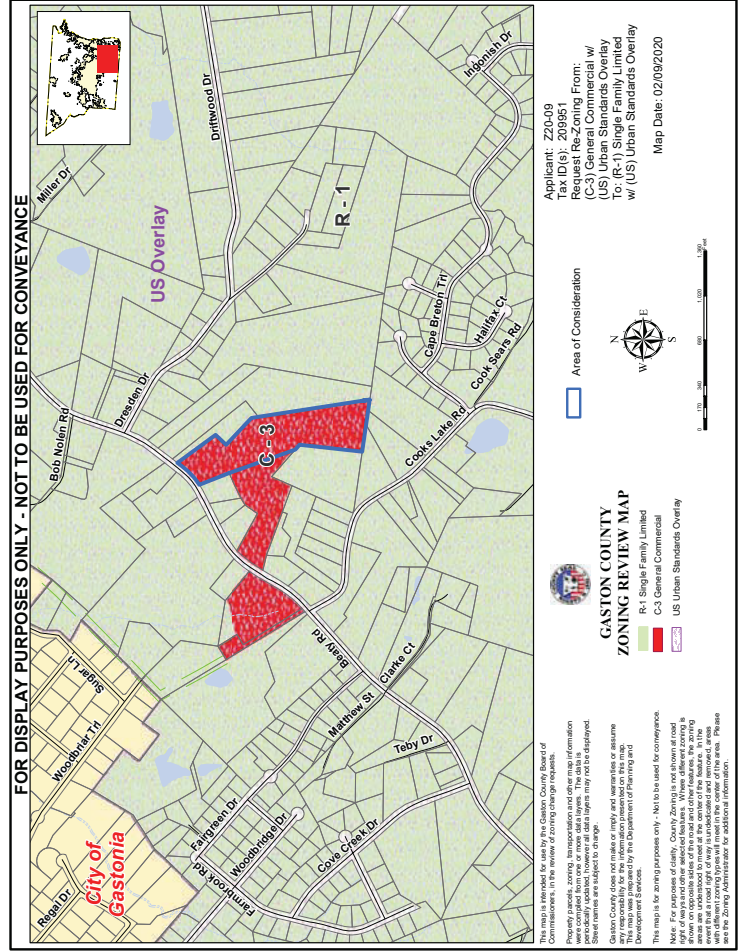
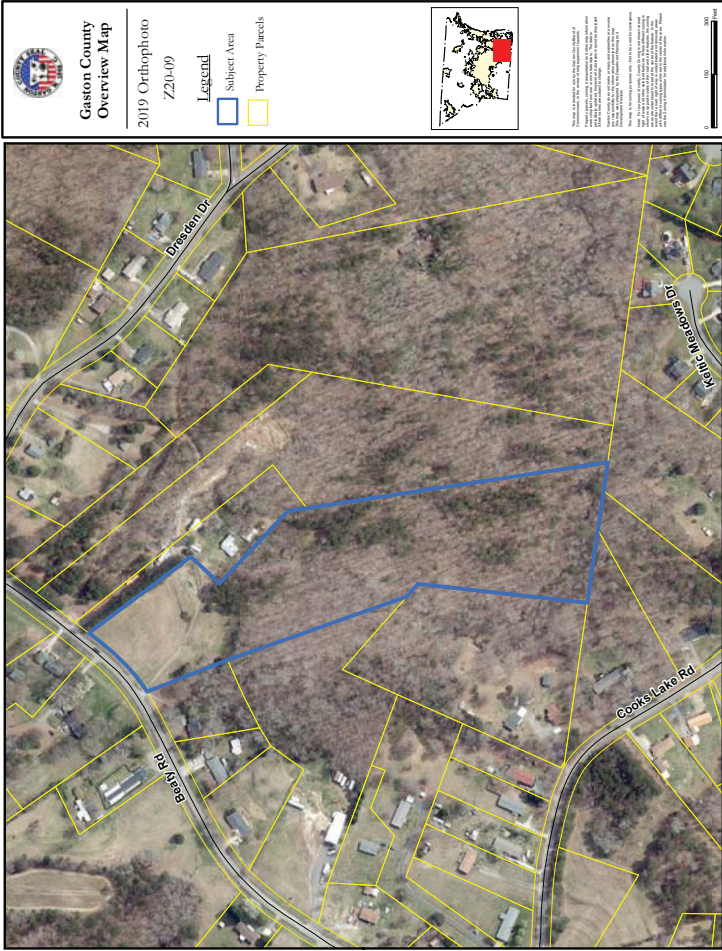
NOW, THEREFORE, BE IT RESOLVED by the County Commission that after consideration of the map change application, public hearing comment and Planning Board recommendation:

- 1) The map change request (**is consistent**) or (**is not consistent**) with the County's approved Comprehensive Land Use Plan and the Commission considers this action to be (**reasonable**) or (**not reasonable**) and in the public interest, based on: Planning Board recommendation and compatibility with existing land uses in the immediate area. Property parcel: 209951, is hereby (**approved**) or (**disapproved**), effective with the passage of this Resolution.
- 2) The County Manager is authorized to make necessary notifications in this matter to appropriate parties.

Tracy L. Philbeck, Chairman
Gaston County Board of Commissioners

ATTEST:

Donna S. Buff, Clerk to the Board





Gaston County

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Board of Commissioners

Board Action

File #: 19-533

Appointment List - Current Expiring Terms/Vacant Positions

STAFF CONTACT

Donna S. Buff - Clerk to the Board - 704-866-3196

Appointment List

February 25, 2020

COMMISSIONER	BOARD	REPRESENTING	REASON	NAME	END DATE
<u>Full Board</u>					
Full Board	Quality of Natural Resources Committee (QNRC)	Land Conservation	Vacant	Vacancy/Robert Cloninger, III	10/31/2019
Full Board	Quality of Natural Resources Committee (QNRC)	Agriculture	Vacant	Vacancy/Richard "Ricky" Rhyne	10/31/2021
Full Board	Quality of Natural Resources Committee (QNRC)	Health	Vacant	Vacancy/Steve Tracy	10/31/2019
Full Board	Quality of Natural Resources Committee (QNRC)	Education	Vacant	Vacancy	10/31/2017
<u>Chad Brown</u>					
#7-CB	Child Fatality Prevention Team (CFPT)	At Large or County Agency Rep.	Vacant	Vacancy/Belinda Bogle	01/31/2023
#7-CB	Community Child Protection Team (CCPT)	At Large or County Agency Rep.	Vacant	Vacancy/Belinda Bogle	01/31/2023
#7-CB	Council on Aging	Region F AAC Alternate	Vacant	Vacancy/Shirley Wiggins	05/31/2019
#7-CB	Nursing Home Community Advisory Committee	NHA Appt.	Vacant	Vacancy/Shirley Ferguson	11/30/2011
#7-CB	Region F Aging Advisory Committee	Alternate	Vacant	Vacancy/Shirley Wiggins	05/31/2019
#7-CB	SARA Local Planning Committee (LEPC)	Local Industry	Term Expiring	Joe Parkulo	01/31/2020
<u>Jack Brown</u>					
#1-JB	Adult Care Home Community Advisory Committee	Commission	Vacant	Vacancy	08/31/2018
#1-JB	Nursing Home Community Advisory Committee	NHA Appt.	Vacant	Vacancy/Jonathan Fletcher	06/30/2018
#1-JB	SARA Local Planning Committee (LEPC)	Fire	Term Expiring	Woodrow R Thomas	02/28/2020

Legend: Vacant = Person does not wish to be reappointed or has resigned: Term Expiring = Commissioner may reappoint if appointee desires to continue serving:
 Appointment or Reappoint Recommended = Agency has requested action, if Commissioner desires to do so.
 Full Board = Appointment is made with motion/second/vote from the Board.

Appointment List

February 25, 2020

COMMISSIONER	BOARD	REPRESENTING	REASON	NAME	END DATE
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Allen Fraley

#4-AF	Adult Care Home Community Advisory Committee	Domiciliary Home Appt.	Vacant	Vacancy/ Jane Patrick	01/31/2018
#4-AF	Adult Care Home Community Advisory Committee	Commission	Vacant	Vacancy/Erin Barbee	05/01/2019
CH Twp.	Council on Aging	At Large	Vacant	Vacancy/Ronald Pinkerton	11/30/2019
#4-AF	Nursing Home Community Advisory Committee	At Large	Vacant	Vacancy/Michelle Mills	06/30/2019
#4-AF	SARA Local Planning Committee (LEPC)	Transportation/Ex-Officio (Non-Voting)	Vacant	Vacancy/Cheree Wilson	12/31/2020
#4-AF	SARA Local Planning Committee (LEPC)	Law Enforcement	Vacant	Vacancy/Adam Wilson	12/31/2019
#4-AF	Transportation Advisory Board (TAB)	Services for the Blind	Vacant	Vacancy/Charity Patterson	10/31/2020

Bob Hovis

#5-BH	Adult Care Home Community Advisory Committee	NHA Appt	Vacant	Vacancy/Mary Alice Brown	04/30/2019
CM Twp.	Industrial Facilities and Pollution Control Financing Authority	CM Twp.	Vacant	Vacancy/Neil Styers	10/31/2018
#5-BH	Transportation Advisory Board (TAB)	Business/Industry	Vacant	Vacancy/Carolyn Dow	12/31/2018
#5-BH	Transportation Advisory Board (TAB)	United Way of Gastonia	Vacant	Vacancy/Daughtry Hopper	10/31/2022
#5-BH	Transportation Advisory Board (TAB)	Local Elected Officials/Staff	Vacant	Vacancy/Donnie Loftis	10/31/2012
#5-BH	Workforce Development Board	Public Sector - EDC Agencies/Ex-Officio (Non-Voting)	Vacant	Vacancy/Malissa Gordon	05/31/2022

Legend: Vacant = Person does not wish to be reappointed or has resigned: Term Expiring = Commissioner may reappoint if appointee desires to continue serving:
 Appointment or Reappoint Recommended = Agency has requested action, if Commissioner desires to do so.
 Full Board = Appointment is made with motion/second/vote from the Board.

Appointment List

February 25, 2020

COMMISSIONER	BOARD	REPRESENTING	REASON	NAME	END DATE
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Tom Keigher

#6-TK	Adult Care Home Community Advisory Committee	NHA Appt	Vacant	Vacancy/Patricia (Patti) Lineberger	02/01/2017
#6-TK	Child Fatality Prevention Team (CFPT)	Bereaved Parent	Vacant	Vacancy/Kelly Stafford	01/31/2022
G Twp./TK	Council on Aging	At Large	Vacant	Vacancy/Brandy Lineberger	11/30/2019
#6-TK	Nursing Home Community Advisory Committee	NHA Appt.	Vacant	Vacancy/Velda Robinson	06/30/2018
#6-TK	Nursing Home Community Advisory Committee	At Large	Vacant	Vacancy/Thomas Gillespie	03/31/2016
#6-TK	Transportation Advisory Board (TAB)	Vocational Rehabilitation	Vacant	Vacancy/Eric F. Davis	10/31/2020
#6-TK	Transportation Advisory Board (TAB)	Local Elected Officials/Staff	Vacant	Vacancy/Don Grant	10/31/2020
#6-TK	Transportation Advisory Board (TAB)	Chamber of Commerce/ Economic Development	Vacant	Vacancy/Commissioner Tom Keigher	05/31/2021

Tracy Philbeck

#2-TP	Adult Care Home Community Advisory Committee	Commission	Vacant	Vacancy/Judy Wall	10/31/2019
#2-TP	Animal Care and Enforcement Advisory Board	Citizen At Large	Vacant	Vacancy/David Young	09/30/2019
#2-TP	Child Fatality Prevention Team (CFPT)	At Large or County Agency Rep.	Vacant	Vacancy/Shannon Childress	01/31/2021
#2-TP	Juvenile Crime Prevention Council (JCPC)	United Way Rep./ Nonprofit Agency	Vacant	Vacancy/Cody Carpenter	06/30/2019
#2-TP	Transportation Advisory Board (TAB)	Private Citizen (Handicapped)	Vacant	Vacancy/Bill Dellinger, Jr.	10/31/2020

Legend: Vacant = Person does not wish to be reappointed or has resigned; Term Expiring = Commissioner may reappoint if appointee desires to continue serving; Appointment or Reappoint Recommended = Agency has requested action, if Commissioner desires to do so.
Full Board = Appointment is made with motion/second/vote from the Board.

Appointment List

February 25, 2020

COMMISSIONER	BOARD	REPRESENTING	REASON	NAME	END DATE
<u>Ronnie Worley</u>					
#3-RW	Adult Care Home Community Advisory Committee	Domiciliary Home Appt.	Vacant	Vacancy/Keith Hart	11/01/2016
#3-RW	Family Advisory Board	Dream Center	Vacant	Vacancy	12/31/2019
#3-RW	Health and Human Services Board	Psychologist (PhD)	Vacant	Vacancy/Dr. Ann Navarro	06/30/2017
#3-RW	Nursing Home Community Advisory Committee	NHA Appt.	Vacant	Vacancy/Effie Locklear	06/30/2019
SP Twp.	Planning Board	SP Twp.	Vacant	Vacancy/Darryl O. Barber	01/31/2023
#3-RW	SARA Local Planning Committee (LEPC)	Fire	Term Expiring	William (Bill) S. Melton	01/31/2020
#3-RW	SARA Local Planning Committee (LEPC)	Law Enforcement	Vacant	Vacancy/ Randy Graham	12/31/2018
#3-RW	SARA Local Planning Committee (LEPC)	Radio/TV	Term Expiring	Ken Lemon	01/31/2020
#3-RW	Transportation Advisory Board (TAB)	Intercity Bus Operator	Vacant	Vacancy/Cindy Forrester	10/31/2020

***NOTE:** Quality Natural Resources Committee- Positions Assigned to Full Board.
 Council on Aging - Appointee will automatically serve on the Home & Community Block Grant Advisory Committee
 Nursing Home Community Advisory Committee - Membership Prerequisites for new appointees should be cleared through
 Ruth Murphy (704) 862-7667

Legend: Vacant = Person does not wish to be reappointed or has resigned; Term Expiring = Commissioner may reappoint if appointee desires to continue serving;
 Appointment or Reappoint Recommended = Agency has requested action, if Commissioner desires to do so.
 Full Board = Appointment is made with motion/second/vote from the Board.