



Gaston County

Board of Commissioners

COURTHOUSE
325 Dr. Martin Luther King Jr. Way
Gastonia, NC

Chairman Tracy L. Philbeck
Vice-Chairman Jack B. Brown
Chad Brown
Allen R. Fraley
Bob Hovis
Tom Keigher
Ronnie Worley

Tuesday, January 28, 2020

Meeting Agenda

REVISED - Regular Meeting

6:00 P.M.

CALL TO ORDER
INVOCATION
PLEDGE OF ALLEGIANCE

I. PROCLAMATIONS, COMMENDATIONS, AWARDS, CERTIFICATES

- A.** Commissioner Chad Brown - DHHS (Social Services Division) - Proclamation - To Proclaim the Month of January 2020 as Human Trafficking Awareness Month
- B.** Commissioner Keigher - Finance - Commendation - Ms. Tiffany R. Murray & Finance Staff - GFOA Certificate of Achievement for Excellence in Financial Reporting Award

II. PRESENTATIONS (Limited to 15 Minutes)

- A.** FY18-19 GASTON COUNTY AUDIT PRESENTATION:
 - Mrs. Kari Dunlap, Martin Starnes & Associates, CPAs, PA

MOTION TO OPEN PUBLIC HEARINGS

III. ZONING PUBLIC HEARINGS (Held Jointly with Planning Board Members)

- A.** Public Hearing - Zoning Map Change: (Z20-02) Oakwood Homes of Shelby, Chris Blanding (Applicant); Property Parcel: 206220, Located at 264 Upper Stanley Rd., Stanley, NC, Rezone from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay
 - 1. Receive Citizen Comment
 - 2. Resolution to be addressed under Non-Consent (Zoning Matters)
- B.** Public Hearing - Zoning Map Change: (Z20-03) Deana Ann West (Applicant); Property Parcel: 145718, Located at Boyd Rd., Gastonia, NC, Rezone from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay
 - 1. Receive Citizen Comment
 - 2. Resolution to be addressed under Non-Consent (Zoning Matters)

- C.** Public Hearing - Zoning Map Change: (Z20-05) NC Department of Transportation (C. Blake Guffey, District Supervisor) (Applicant); Property Parcel: 170401 (part of), Located at Dallas Cherryville Hwy., Dallas, NC, Rezone from the (R-1) Single Family Limited Zoning District with (CH) Corridor Highway and (US) Urban Standards Overlays to the (I-2) General Industrial Zoning District with (CH) Corridor Highway and (US) Urban Standards Overlays
1. Receive Citizen Comment
 2. Resolution to be addressed under Non-Consent (Zoning Matters)
- D.** Public Hearing - Zoning Text Amendment: (ZTA20-01) Gaston County Planning Board (Applicant); To Consider Proposed Text Amendments to the Unified Development Ordinance (UDO): Chapter 5 (Permit and Modification Procedures): Section 5.16.6(B); Chapter 13 (Subdivision Regulations): Sections 13.2(A)(5), 13.15.3(D)
1. Receive Citizen Comment
 2. Resolution to be addressed under Non-Consent (Zoning Matters)

(PLANNING BOARD IS EXCUSED TO FIRST APPEARANCE COURTROOM, ROOM 2029 FOR DELIBERATIONS)

IV. PUBLIC HEARINGS (Commissioners Only)

- A.** Public Hearing - RE: Commissioner Jack Brown - EDC - To Authorize a Resolution to Provide a Standard Level Two Local Incentive Grant and Enter Into an Economic Development Agreement (EDA) - Project Riverwest.....7-9
1. Receive Citizen Comment
 2. Accept Motion to Approve
- B.** Public Hearing - RE: Commissioner Fraley - EDC - To Accept Proposal for Due Diligence for Cherryville Business Park (Beam Property) to Include But Not Limited To: Survey, Wetlands Delineation/Mitigation Plan, Traffic Impact Study, Subdivision and Rezoning Plans and Exhibits, and Management of Sub-Consultant Contracts.....10-15
1. Receive Citizen Comment
 2. Accept Motion to Approve
- C.** Public Hearing - RE: Commissioner Jack Brown - EDC - To Authorize a Resolution to Provide an Economic Development Agreement for Project SIBO and to Provide a Standard Level One Local Incentive Grant for Investments in Years 2021 Through 2025.....16-17
1. Receive Citizen Comment
 2. Accept Motion to Approve

MOTION TO CLOSE PUBLIC HEARINGS

V. BUSINESS AGENDA**A. AGENDA REVISION/APPROVAL**

1. *REVISED: Section VII, Item F.*

B. APPROVAL OF MINUTES

1. To Approve the Minutes of:
 - Rescheduled Regular Meeting of November 12, 2019
 - Special Meeting of November 26, 2019
 - Rescheduled Regular Meeting of December 10, 2019
 - Organizational Meeting of December 10, 2019

VI. CITIZEN RECOGNITION (Sign up Prior to Meeting; Speakers Have Five Minutes to Speak on Issue of Choice.)**VII. CONSENT AGENDA**

- A. Commissioner Philbeck - BOC - Revision of the Gaston County Board of Commissioners' Regular Meeting Schedule - To Relocate the February 11, 2020 Work Session to the Allan Farris Community Center, 220 S. 14th St., Bessemer City, NC.....18-19
- B. Commissioners Jack Brown & Philbeck - BOC - To Amend Article 2 of the Bylaws of the Economic Development Commission to Add a Second Vice-Chair to the List of Officers of the EDC, and Article 3 to Revise the Reporting of Attendance at Board Meetings.....20-23
- C. Commissioner Philbeck - BOC - Appointment of Elizabeth H. Robinson as Deputy Clerk to the Board of Commissioners.....24-25
- D. Commissioner Worley - Budget/Purchasing - To Accept and Appropriate Additional Funds for a Governor's Crime Commission Grant for Court Advocacy Services in Criminal Court (\$241,338; 20% Match - Budgeted).....26-27
- E. Commissioner Worley - Budget/Purchasing - To Accept and Appropriate a Governor's Crime Commission Grant Award for the Sheriff's Office Domestic Violence (DV) Unit Deputies (\$145,287; 25% Match - Budgeted).....28-29
- F. **REVISED/** Commissioner Worley - Budget/Purchasing - To Accept and Appropriate a Two-Year Governor's Crime Commission Grant Awarded for the Gaston County Family Justice Center (FJC) (\$1,128,495 - No County Funds) **GREEN SHEET PAGES**.....30-32
- G. Commissioner Worley - Budget/Purchasing - To Accept and Appropriate a Governor's Crime Commission Grant Award for Therapeutic Services to Children Who Have Witnessed Domestic and/or Family Violence (\$50,286 - No County Funds).....33-34
- H. Commissioner Worley - Budget/Purchasing - To Accept and Appropriate a Governor's Crime Commission Grant for Enhanced Services for Victims of Crime (\$270,234 - No County Funds).....35-36
- I. Commissioner Philbeck - County Manager - To Accept Departmental Budget Change Requests as Information.....37-38

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- J.** Commissioner Chad Brown - DHHS (Social Services Division) - To Accept and Appropriate Second Quarter Donations for Various Programs within Social Services in the Amount of \$74,020 (100% Donations).....39-41
- K.** Commissioner Chad Brown - DHHS (Social Services Division) - Proclamation - To Proclaim the Month of January 2020 as Human Trafficking Awareness Month.....42-43
- L.** Commissioner Philbeck - Finance - To Transfer Debt Proceeds for Radio Equipment and Infrastructure from the Capital Fund to the General Fund (\$10,963,328).....44-45
- M.** Commissioner Philbeck - Finance - To Accept the Fiscal Year Ending June 30, 2019 Gaston County Audit as Information.....46
- N.** Commissioner Keigher - Finance - Appropriation of Accumulated Investment Earnings from May 1, 2019 Through November 30, 2019 (\$765,646).....47-49
- O.** Commissioner Worley - Finance - To Approve Giving Authorization to Brandy Decker, Financial & Business Services Administrator, to Pre-Audit Gaston County Contracts.....50
- P.** Commissioner Keigher - Finance - Commendation - Ms. Tiffany R. Murray & Finance Staff - GFOA Certificate of Achievement for Excellence in Financial Reporting Award.....51-52
- Q.** Commissioner Fraley - Finance - To Accept as Information the Attached Property Tax Refunds Less than \$100. These Tax Refunds Should Be Recorded in the Board's Minutes. (Real Property Tax Refunds - No Data Available; Total NCVTS Refunds - \$6,246.84).....53-54
- R.** Commissioner Worley - Finance - To Correct Budget Change Request for Board Action 2019-332 Adopted at 12/10/2019 BOC Meeting (Administrative Correction).....55-56
- S.** Commissioner Chad Brown - Fire Marshal - To Approve a Certificate of Need for Union Road VFD, Inc. to Obtain Financing (\$735,000) to Purchase a 2020 Spartan/Marion Rescue Pumper Truck.....57-60
- T.** Commissioner Chad Brown - Fire Marshal - To Approve the Transfer of Accumulated Funds Realized from Past Tax Collections, Revaluation, Interest Earned, Etc. to Union Road VFD, Inc. (\$35,883.00).....61-64
- U.** Commissioner Philbeck - Gaston Community Action - To Accept as Information the FY2020-21 Community Services Block Grant Application (No County Funds).....65
- V.** Commissioner Chad Brown - Human Resources - To Approve the Addition of Maternity/Paternity and Domestic Violence Policies to the Gaston County Personnel Policy Manual.....66-71
- W.** Commissioner Worley - Library - To Accept and Appropriate Additional LSTA Scholarship State Grant Funds (100% Grant Funds - \$1,187).....72-73
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- X.** Commissioner Philbeck - Planning & Development Services - Historic Preservation Commission - To Accept and Appropriate an Historic Preservation Grant Awarded by the NC Office of Archives and History and Matching Donation Funds from the Town of Dallas for the Eli Hoyle House Paint and Window Repairs Project (State Grant Funds - \$9,900; Matching Donation Funds Town of Dallas - \$4,400).....74-78
- Y.** Commissioner Worley - Sheriff's Office - To Accept and Appropriate Revenues Billed and Received from Federal Emergency Management Agency (FEMA) for Reimbursement of Policing Services Provided in September 2018 (\$33,168).....79-80
- Z.** Commissioner Worley - Sheriff's Office - Retirement Commendation - To Award the Service Side Arm and Badge to Retired Captain Joseph Clemmer.....81-82
- AA.** Commissioner Fraley - Tax Collections - Pursuant to G.S. 105-381, the Tax Collector Requests that the Listed Tax Refunds be Made. (Real Estate - \$50,148.39; VTS Refunds - \$8,477.41; Grand Total - \$58,625.80).....83-85

VIII. ZONING MATTERS FROM PUBLIC HEARINGS (NON-CONSENT)

- A.** Commissioner Chad Brown - Planning & Development Services - Zoning Map Change: Z20-02 Oakwood Homes of Shelby, Chris Blanding (Applicant); Property Parcel: 206220, Located at 264 Upper Stanley Rd., Stanley, NC, Rezone from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay.....86-89
- B.** Commissioner Jack Brown - Planning & Development Services - Zoning Map Change: Z20-03, Deana Ann West (Applicant); Property Parcel: 145718, Located at Boyd Rd., Gastonia, NC, Rezone from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay.....90-93
- C.** Commissioner Philbeck - Planning & Development Services - Zoning Map Change: Z20-05 NC Department of Transportation (C. Blake Guffey, District Supervisor) (Applicant); Property Parcel: 170401 (part of), Located at Dallas Cherryville Hwy., Dallas, NC, Rezone from the (R-1) Single Family Limited Zoning District with (CH) Corridor Highway and (US) Urban Standards Overlays to the (I-2) General Industrial Zoning District with (CH) Corridor Highway and (US) Urban Standards Overlays.....94-97
- D.** Commissioner Philbeck - Planning & Development Services - Zoning Text Amendment: ZTA20-01, Gaston County Planning Board (Applicant); To Consider Proposed Text Amendments to the Unified Development Ordinance (UDO): Chapter 5 (Permit and Modification Procedures): Section 5.16.6(B); Chapter 13 (Subdivision Regulations): Sections 13.2(A)(5), 13.15.3(D).....98-102

IX. NON-CONSENT AGENDA ITEMS

- A.** Commissioners Chad Brown, Jack Brown, Fraley, Philbeck & Worley - BOC - Resolution Declaring Gaston County A Second Amendment Sanctuary.....103-105
- B.** Commissioner Worley - Sheriff's Office - Appropriation of Additional Funds to House Inmates Out of County for November & December 2019 (\$31,360).....106-112

X. ITEMS PULLED FROM CONSENT AGENDA

XI. ITEMS ADDED BY MAJORITY VOTE FOR DISCUSSION ONLY

XII. APPOINTMENTS

- A. Appointment List - Current Expiring Terms/Vacant Positions.....113-117**

XIII. REPORTS

A. Commissioners Committee Reports

B. County Manager's Report

C. County Attorney's Report

XIV. OTHER MATTERS

XV. ADJOURNMENT



Economic Development Commission Board Action

File #: 20-013

Public Hearing - RE: Commissioner Jack Brown - EDC - To Authorize a Resolution to Provide a Standard Level Two Local Incentive Grant and Enter Into an Economic Development Agreement (EDA) - Project Riverwest

1. Receive Citizen Comment
2. Accept Motion to Approve

STAFF CONTACT

Donny Hicks - Economic Development Commission - 704-825-4046

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

Project Riverwest is considering a total investment of \$29 million in new construction to establish a speculative multi-tenant industrial facility with the expectation to complete the initial portion of this investment on or before December 31, 2020. This investment consists of approximately nine million dollars (\$9.0 Million) in real property investment for the construction of a speculative multi-tenant industrial facility of 180,000 square feet and another twenty million (\$20.0 Million) in real property investment for the construction of a speculative multi-tenant industrial facility of 400,000 square feet at 182 Woodlawn Ave in Belmont.

POLICY IMPACT

N/A

ATTACHMENTS

Resolution



RESOLUTION TITLE: TO AUTHORIZE A RESOLUTION TO PROVIDE A STANDARD LEVEL TWO LOCAL INCENTIVE GRANT AND ENTER INTO AN ECONOMIC DEVELOPMENT AGREEMENT (EDA) - PROJECT RIVERWEST

- WHEREAS, Project Riverwest is considering a total investment of \$29 million in new construction to establish a speculative multi-tenant industrial facility with the expectation to complete the initial portion of this investment on or before December 31, 2020; and,
- WHEREAS, the location of Project Riverwest, 182 Woodlawn Avenue in Belmont, is classified as a brownfield project which will necessitate that the County's local incentive grant begin immediately following the five year term of their Brownfields Agreement with the State; and,
- WHEREAS, this investment consists of approximately nine million dollars (\$9.0 Million) in real property investment for the construction of a speculative multi-tenant industrial facility of 180,000 square feet and another twenty million (\$20.0 million) in real property investment for the construction of a speculative multi-tenant industrial facility of 400,000 square feet; and,
- WHEREAS, North Carolina General Statute §158-7.1 authorizes a County to undertake an economic development project by providing grants for the location of industry; and,
- WHEREAS, Gaston County Commissioners intend to offer a Standard Level Two Local Investment Grant, based upon current adopted policy, for the Riverwest Project which has a nine year term; and,
- WHEREAS, this standard grant provides the following:
Year 1 - 90% property tax grant
Year 2 - 80% property tax grant
Year 3 - 70% property tax grant
Year 4 - 60% property tax grant
Year 5 - 50% property tax grant
Year 6 - 40% property tax grant
Year 7 - 30% property tax grant
Year 8 - 20% property tax grant
Year 9 - 10% property tax grant; and,

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

TO AUTHORIZE A RESOLUTION TO PROVIDE A STANDARD LEVEL TWO LOCAL INCENTIVE GRANT AND ENTER INTO AN ECONOMIC DEVELOPMENT AGREEMENT (EDA) - PROJECT RIVERWEST

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WHEREAS, the City of Belmont has already approved its own local incentive proposal consisting of a Standard Level Two Local Investment Grant and improvements of its public infrastructure for the Riverwest Project; and,

WHEREAS, it is anticipated that the Company's capital investment in and at the Property and its operations thereat will generate significant ad valorem tax, sales tax and other revenues to the County; and,

WHEREAS, the Standard Level Two Grant will be incorporated into a detailed Economic Development Agreement (EDA), between Project Riverwest and the County which will detail the timing of this proposed grant, so as to induce the Company to provide a capital investment which will enhance the County's ability to attract additional business and industry.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners:

Authorizes the Chairman of the Gaston County Board of Commissioners to execute any documents necessary to provide a Standard Level Two Local Incentive Grant and to complete an Economic Development Agreement for Project Riverwest.



Gaston County

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Economic Development Commission Board Action

File #: 20-014

Public Hearing - RE: Commissioner Fraley - EDC - To Accept Proposal for Due Diligence for Cherryville Business Park (Beam Property) to Include But Not Limited To: Survey, Wetlands Delineation/Mitigation Plan, Traffic Impact Study, Subdivision and Rezoning Plans and Exhibits, and Management of Sub-Consultant Contracts

1. Receive Citizen Comment
2. Accept Motion to Approve

STAFF CONTACT

Donny Hicks - Economic Development Commission - 704-825-4046

BUDGET IMPACT

\$335,729.00

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

Gaston County proposed to engage the firm of Alfred Benesch & Company to perform due diligence testing, surveying, wetlands delineation/mitigation, traffic study, subdivision and rezoning, and management of sub-consultants contracts for the Cherryville Business Park (Beam Property). The Total fee is \$335,729.00 (Not to exceed without prior written authorization).

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR) & Due Diligence Proposal

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4920 ECONOMIC DEVELOPMENT

Dept. # Department Name

DONNY HICKS 01/13/2020

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Fund Balance Appropriated	010-99-9900-0000-490000	(\$335,729)
Transfer to Capital Improvements Fund	010-98-9800-0000-580040	\$335,729
Transfer from General Fund	040-98-9800-0000-480010	(\$335,729)
Cherryville Business Park	040-07-4920-4920-540006-20047	\$335,729

JUSTIFICATION FOR REQUEST:

Gaston County proposes to conduct due diligence/engineering tests on the Cherryville Business Park (Beam property) to determine its potential for an economic development project. Services to be performed include but are not limited to survey, documents necessary for a wetlands delineation/mitigation plan, traffic impact study, subdivision and rezoning plans and exhibits, and management of sub-consultant contracts. Gaston County received a proposal from Alfred Benesch & Company to complete the work for \$335,729.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.

January 10, 2020

Mr. Donny Hicks, Executive Director
Gaston County Economic Development Commission
620 N. Main Street
Belmont, NC 28012

Reference: Revised **DRAFT**
Cherryville Business Park – continued diligence and design
proposal to provide design and engineering services
Benesch Project number 17000175.0

Dear Donny:

Thank you for your continued confidence in our work. It is our privilege to work with Gaston County Economic Development Commission, Gaston County, and stakeholders in this project. Cherryville Business Park is an exciting project and potentially very significant to the future economic growth potential for the northwest quadrant of Gaston County. We are prepared to continue diligence and planning on the project site consisting of approximately 90 acres. *Site concept plans and analysis plans* delivered in our last contract will be the plans we study further (or variations thereof). We will work with you and our team to bring plans to a Schematic Design/Design Development level to begin discussion with jurisdictional authorities about the project, obtain endorsement by stakeholders, and develop a more accurate cost estimate for work required. We will utilize the same team you assembled for earlier phase work on this site to continue their work most efficiently. Benesch has also included in this proposal a budget for the continuation of our work beyond design development to include construction documents, permitting, construction administration and close out.

We realize that you may not elect to authorize all of this work at this time; we have provided you with the option to select all of this proposal or a portion of it.

Scope of Work and Deliverables

There are several components to this we will cover that will help form a more viable plan:

- We will create further developed site plans and typical detail sections as needed to effectively communicate and assist with generating synergy for the project through an attractive master plan and graphics. We will use every publicly available data base regarding GIS and information about the property as well as information you provide us to help form our plans.
- We will provide, as examples of work during this phase, typical cross sections & details on culvert crossings from the Public RW into the property, sanitary sewer, water line and other utilities planning for the site, and how water quality will be addressed. These issues will be brought forward in design to a point that a reasonable budget can be determined and incorporated into the overall project budget.
- We will provide you with a cost estimate/budget based on the concept plans.
- We will provide survey data necessary to provide a more in-depth analysis of work required to develop site, permitting requirements and budget. This will include a verification of current topography out into the Right of Way of the adjoining roads.

Donny Hicks/Gaston EDC
Cherryville Business Park
Continued Diligence/Preliminary Plan Proposal
Revised
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- A Boundary Survey including a legal description will be provided that indicates recombined parcels purchased by Gaston County.
- Parameters and documentation necessary to apply for appropriate wetland disturbing/mitigation plans and budget to complete this process. (We cannot file until at least an SD/DD plan is created and agreed to/finalized)
- General Management of subconsultant contracts as needed including periodic reconciliation as you request
- Assistance with necessary rezoning exercises and exhibits.
- MOU or Traffic Impact Study on surrounding roads or intersection based on design development plans
- Subdivision Plans/Survey other than recombined parcels into one parcel ownership for recordation.
- Detailed engineered permit/for construction documents - as a break out price from Design Development (if you so elect to have us continue beyond DD).

Exclusions:

- Title Search Information -Surveyor will coordinate with comments from title company.
- In depth channel or stream bank study such as HEC2-RAS, and associated culvert design
- Construction staking by surveyor

Our Team

STV (Mike Iagnocco, PWS) will work with our team with respect to Wetlands and Environmental Permitting. They will work directly for Benesch but will be accessible to you to answer questions and to work with the overall team with respect to strategy moving forward, design, and budgeting.

ECS will follow up with any needed geotechnical survey, engineering or construction material testing we will need. You already have an extensive boring plan obtained directly from ECS. We will use that information as a basis to help form our plans. We will commission ECS to perform an ASTM Phase 1 Environmental survey of all the subject parcels. We have also budgeted for advanced ESA work to include Phase II tasks if necessary. If they are not needed – we wont bill you for them.

RB Pharr will work as our surveyor to create an overall boundary map, legal descriptions to assist with closings, topography and ALTA as well as other miscellaneous survey needs. As we discussed, it would be most efficient to have the title search for the different parcels underway as the surveyor is performing the boundary/ALTA so that any irregularities which may appear during the search can be addressed on the plan. Our surveyor will also provide subdivision plans for submittal and legal descriptions as required.

Alfred Benesch & Company will:

- Lead the team, plan and coordinate efforts, manage contracts, and other administrative duties as needed.
- Provide Civil Site Engineering, Landscaping Architecture, and Planning services
- Provide Rail Service Consulting (80 hours)for this project with cooperation from the development manager with CSX Railroad

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Cherryville Business Park
Continued Diligence/Preliminary Plan Proposal
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Schedule and Fee

Within the same week we are notified of approval of this proposal we will execute contract proposals with our consultants on the team and schedule a kick off meeting and begin working on more detailed plans to develop the campus/park.

These planning efforts sometimes move very quickly. We are prepared to move at a pace that best suits Gaston County. We have a team that is accustomed to working with GEDC and can anticipate the consulting assistance and deliverables you will need.

For the purposes of planning we anticipate approximately 45 days to have our subconsultants STV, and RB Pharr extend their work and scope to provide us with additional base information we need. Beyond that, we expect to work with CSX, NCDEQ, NCDOT District 1 Division 12, the Gaston County Planning Department and others as we develop a more detailed plan and cost estimate for the project. Our part of the work may take between 90 and 120 days to complete. In total, we expect this project could take as many as 180 days to complete (subject to a number of variables).

As we progress through the work we will check in with you regularly to be apprised of our progress. Regular update meetings are a part of what we do and have been considered in our fee estimate.

Because we are uncertain as to exactly what we end up with for our project and do not have a singular solution or projected budget for construction, we have taken the approximate middle as a projected cost between the two design alternatives we completed for you in 2017. We used 4 million dollars as our projected construction cost for the project. We follow NC State Construction Office guidelines and use a fee percentage as the basis to determine our fee. We split the fee based on 50% for Design Development stage, and 50% for the remaining construction document and permitting stage.

The structure of the fee will be such that we bill you for time we spend and the bills the subconsultants give us. You will have the right to review and approve the subconsultant contract proposals – these amounts, nor will our fee increase beyond the not to exceed budget items I have listed below without a written directive from you:

Team Member	Amount
STV Design Development Phase work	\$ 29,000
STV Permitting work and Monitoring -Construction Doc. Phase	\$ 50,000
Surveyor (RB Pharr) Design Development Phase	\$ 60,500
ECS/Environmental/Geotech Design Development Phase	\$ 25,000
Alfred Benesch Management and Design fee during Design Development	\$211,450
Alfred Benesch & Company fee for Construction Documents, Permitting and CA	\$205,000
Undesignated Contingency for unforeseen additional work @ 3% DD Phase only	\$ 9,779
Undesignated Contingency for unforeseen additional work during CD/Permitting	\$ 7,650
Total not to exceed (Lump Sum – but we bill only what we use)	\$598,379
Fee for Design Development Phase (only) at this time	\$335,729

Donny Hicks/Gaston EDC
Cherryville Business Park
Continued Diligence/Preliminary Plan Proposal
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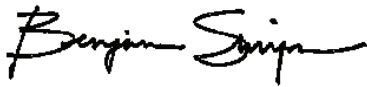
Fee for *Continued Construction (permitted) document phase, CA and close out*

\$262,650

We will work under standard contract terms as we have agreed to previously. If you find this proposal acceptable, please execute this proposal and return to me. If you elect to only authorize us for Design Development phase (at this time) please circle and initial above total for DD. We can get started right away and will strive to meet whatever reasonable schedule we will agree to once we have your authorization.

Thank you again for the opportunity to serve Gaston County. We look forward to getting started.

Sincerely,
Alfred Benesch & Company



Benjamin Simpson, PLA, ASLA, Sr. Project Manager

Brian Cannella, PLA, VP-NC Division Manager

Agreed to this proposal _____

Printed name

Position

Date: _____



Gaston County

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Economic Development Commission Board Action

File #: 20-015

Public Hearing - RE: Commissioner Jack Brown - EDC - To Authorize a Resolution to Provide an Economic Development Agreement for Project SIBO and to Provide a Standard Level One Local Incentive Grant for Investments in Years 2021 Through 2025

1. Receive Citizen Comment
2. Accept Motion to Approve

STAFF CONTACT

Donny Hicks - Economic Development Commission - 704-825-4046

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

Project SIBO is considering a total investment of \$10,000,000 to establish a North American Headquartered Manufacturing Facility in the City of Gastonia, including the installation of machinery and equipment. The firm intends to create at least fifty (50) new jobs, and expects to pay an average annual wage of \$40,000.

POLICY IMPACT

N/A

ATTACHMENTS

Resolution



**RESOLUTION TITLE TO AUTHORIZE AN ECONOMIC DEVELOPMENT AGREEMENT FOR
PROJECT SIBO TO PROVIDE A STANDARD LEVEL ONE LOCAL
INCENTIVE GRANT FOR INVESTMENTS IN YEARS 2021 THROUGH
2025**

- WHEREAS, Project SIBO is considering a total investment of \$10,000,000 to establish a North American Headquartered Manufacturing Facility in the City of Gastonia, including the installation of machinery and equipment; and,
- WHEREAS, the firm intends to create at least fifty (50) new jobs, and expects to pay an average annual wage of \$40,000; and,
- WHEREAS, North Carolina General Statute §158-7.1 authorizes a County to undertake an economic development project by providing grants for the location of industry; and,
- WHEREAS, the Company's net new taxable investment would qualify for a Standard Level One Grant, based upon the Company's intention to invest \$5 million for purchase of land and construction of a new building, and installation of \$5 million in machinery and equipment for a total investment of \$10 million; and,
- WHEREAS, the Gaston County Board of Commissioners finds that it is in the best interests of the County to provide a Standard Level One Grant for Project SIBO for all those net new taxable investments, and the opportunity to gain high wage skilled manufacturing jobs occurring in calendar years 2021, 2022, 2023, 2024 and 2025; and,
- WHEREAS, this proposed local incentive offering will be incorporated into a detailed Economic Development agreement, between Project SIBO, the County and the City of Gastonia, so as to induce the Company to provide good job opportunities and capital investment in Gaston County which will enhance the County's ability to attract additional business and industry.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners:

Authorizes the Chairman of the Gaston County Board of Commissioners to execute any documents necessary to complete this Economic Development Agreement for a Standard Level One Local Incentive Grant for Project SIBO.

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Board of Commissioners

Board Action

File #: 19-530

Commissioner Philbeck - BOC - Revision of the Gaston County Board of Commissioners' Regular Meeting Schedule - To Relocate the February 11, 2020 Work Session to the Allan Farris Community Center, 220 S. 14th St., Bessemer City, NC

STAFF CONTACT

Donna S. Buff - Clerk to the Board - 704-866-3196

BACKGROUND

N/A

ATTACHMENTS

Resolution



RESOLUTION TITLE: REVISION OF THE GASTON COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING SCHEDULE – TO RELOCATE THE FEBRUARY 11, 2020 WORK SESSION TO THE ALLAN FARRIS COMMUNITY CENTER, 220 S. 14TH ST., BESSEMER CITY, NC

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners hereby ***relocates the February 11th BOC Work Session*** to the ***Allan Farris Community Center located at 220 S. 14th St., Bessemer City, NC*** at ***6:00 pm.***

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

County Attorney

Board Action

File #: 20-035

Commissioners Jack Brown & Philbeck - BOC - To Amend Article 2 of the Bylaws of the Economic Development Commission to Add a Second Vice-Chair to the List of Officers of the EDC, and Article 3 to Revise the Reporting of Attendance at Board Meetings

STAFF CONTACT

Charles Moore - County Attorney

BACKGROUND

To Amend Article 2 of the Bylaws of the Economic Development Commission to Add a Second Vice-Chair to the List of Officers of the EDC, and Article 3 to Revise the Reporting of Attendance at Board Meetings per BOC Resolution 2009-313 dated 9/29/2009.

ATTACHMENTS

Economic Development Commission By-Laws



BY-LAWS OF THE GASTON COUNTY ECONOMIC DEVELOPMENT COMMISSION

Article 1. General Rules

The Economic Development Commission will operate as an administrative agency of the Gaston County Commissioners within the framework of the following limitations:

- A. Provisions set forth in our Constitution; and,
- B. Rules and laws passed by the County Commissioners

Article 2. Officers and Duties

- A. *Elections of Officers* – The Economic Development Commission shall organize and elect a Chairman, Vice Chairman and Treasurer annually at the regular meeting in the month of January. A staff member will perform the duties of Secretary. After any change of Officers, the Clerk to the Board of Commissioners will be notified.
- B. *Chairman* – The Chairman shall preside at all meetings and public hearings of the Economic Development Commission, shall decide on all matters of order and procedure using Robert's Rules of Order; and shall appoint any committees found necessary to investigate any matters before the Economic Development Commission or to perform any of its duties. After any change of Chairman, the Clerk to the Board of Commissioners will be notified.
- C. *Vice-Chairman* – The Vice-chairman shall assume the duties of the Chairman in his absence.
- D. *2nd Vice-Chairman* – The 2nd Vice-Chairman shall assume the duties of the Chairman in the absence of the Chairman and the Vice-Chairman.
- E. *Treasurer* – The County Manager will serve as Treasurer.
- F. *Secretary* – The Secretary shall keep the Minutes of the Economic Development Commission, shall send out notices of regular meetings of the Economic Development Commission in advance of the meetings, shall give 48 hours' phone notice of special meetings, carry-on routine correspondence and maintain the files of the EDC.

Article 3. Meetings

All meetings are subject to the open meetings laws. In adhering to the open meetings laws, the news media/sunshine list must be provided with written notice 48 hours in advance of any meeting.

- A. *Regular Meetings* – Regular meetings of the EDC shall be held on the 2nd Tuesday of every other month at 12:00 Noon (bi-monthly meetings). The meeting location will be announced when the monthly notices are sent out. The Chairman may change meeting times and locations as needed.
- B. *Special Meetings* – Special meetings of the EDC may be called at any time by the Chairman, provided that at least 48 hours' notice is given to each member.
- C. *Quorum* – A quorum shall consist of four (4) members.
- D. *Conduct of Meetings* – All meetings shall be open to the public. The news media will be provided with written notice 48 hours in advance of the meeting.
- E. *Change of By-Laws* – No change shall be made to the by-laws of the EDC without the affirmative vote of four members of the EDC.
- F. *Vote* – Except as otherwise specified herein, the vote of a majority of those members present shall be sufficient to decide matters before the EDC, provided a quorum is present.
- G. *Cancellation of Meetings* – Whenever there is no business for the EDC, the Chairman may dispense with a regular meeting by giving notice to all members not less than 48 hours prior to the time set for the meeting.
- H. *Attendance* – Attendance will be recorded cumulatively for the calendar year, and shall be reported to the Clerk to the Board of Commissioners on the approved form within one (1) week of each board/committee or related sub-committee meeting. With the exception of medical reasons, any member of a BOC appointed Board may be removed from office if he/she:
 - 1. Is absent from three (3) consecutive advisory board meetings
 - 2. Has less than a 60% annual attendance at advisory board meetings

Article 4. Appointments

Members shall be appointed to staggered three-year terms. In the case of resignation, death or termination of membership on the EDC, the appointee's County Commissioner shall have the responsibility to appoint an individual to fill the unexpired term. Changes in appointments made by other appointed agencies/authorities should be reported to the Clerk to the Board of Commissioners immediately after receiving notification from the other appointing authority. Each entity with appointments as named below is required to make annual contributions in the amounts set forth below to the Economic Development Commission budget in order to maintain voting rights in the Economic Development Commission.

- A. The EDC shall be composed of one (1) appointee from each township, except for Gastonia, which will have two appointees.

- B. The Gaston County representative to the Gaston County School System will be an ex-officio member to the EDC in a non-voting capacity.
- C. A representative from the City Council of Gastonia will serve as a member in a non-voting capacity.
- D. Three (3) seats shall be nominated by the Greater Gaston Development Corporation (GGDC) appointed ex-officio by the Board of Commissioners; provided, that these appointments shall be considered non-voting until such time as the GGDC has contributed a minimum of \$150,000.00 to the Economic Development Commission budget, at which time the three (3) GGDC seats will be certified by the Board of Commissioners to be voting appointments.
- E. One (1) seat to be appointed ex-officio by the Chairperson or his/her designee of the Gaston County Board of Commissioners with full voting privileges.
- F. County Employees shall serve in an advisory/non-voting capacity on any board to which they have been appointed by the Board of Commissioners, unless specifically exempted by the Board of Commissioners.
- G. One (1) seat to be appointed ex-officio from the Gaston County Travel and Tourism Advisory Board with full voting privileges.

Article 5. Records

- A. The Secretary shall maintain files of all studies, plans, reports and recommendations made by the EDC in the discharge of its duties and responsibilities.
- B. All minutes of the EDC shall be public records.

Certification

I, Donna S. Buff, Clerk to the Gaston County Board of Commissioners, do hereby certify that the above is a true and accurate copy of the Economic Development Commission By-laws as adopted by the Board of Commissioners on January 28, 2020.

Donna S. Buff, Clerk

SEAL



Gaston County

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Board of Commissioners
www.gastongov.com

Clerk to the Board Board Action

File #: 20-037

Commissioner Philbeck - BOC - Appointment of Elizabeth H. Robinson as Deputy Clerk to the Board of Commissioners

STAFF CONTACT

Donna S. Buff - Clerk to the Board - 704-866-3196

BACKGROUND

This action authorizes Elizabeth H. Robinson, Deputy Clerk, to serve in the absence of the Clerk to the Board, assuming all official duties and responsibilities.

ATTACHMENTS

Resolution



RESOLUTION TITLE: APPOINTMENT OF ELIZABETH H. ROBINSON AS DEPUTY CLERK

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Gaston County, North Carolina, appoints Elizabeth H. Robinson as Deputy Clerk to the Board of Commissioners, and authorizes her to serve in the absence of the Clerk to the Board, assuming all official duties and responsibilities.

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Budget and Purchasing Board Action

File #: 19-523

Commissioner Worley - Budget/Purchasing - To Accept and Appropriate Additional Funds for a Governor's Crime Commission Grant for Court Advocacy Services in Criminal Court **(\$241,338; 20% Match - Budgeted)**

STAFF CONTACT

Pat Laws - Budget/Purchasing - 704-866-3771

BUDGET IMPACT

The 20% match will come from salaries already included in the budget.

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

Providing wrap-around advocacy to domestic violence (DV) victims is time intensive. This project will provide 2 Court Advocates dedicated to assisting and supporting a domestic violence victim from initial contact through the criminal court process--a process that can take up to two years. With additional positions, advocates will be able to go to the criminal courtrooms to offer services to victims and to collect contact information from the Magistrate's Office and District Attorney's Office. If a victim wants to file criminal charges or to check on current pending criminal charges, the advocate will be able to accompany him/her to other agencies within the courthouse: District Attorney's Office, Court Services, Public Defender's Office and Magistrate's Office. Advocates will be available to support victims who have court dates regarding DV criminal charges by sitting with victims in the courtrooms during the criminal proceedings so that they feel more at ease relaying events to the necessary individuals in the courtroom environment. Additionally, these positions will enable a weekend rotation of on-call advocates and a 2nd shift advocate for evenings resulting in more victims following through with coming to court and proceeding with the prosecution of these crimes that have a high probability of being dismissed without the victim's presence in court. The 20% in-kind match will be met through a portion of a Court Advocate's salary already included in the Sheriff's Budget and paid through Civil Service Processing Fees and through a portion of the Court Advocates' supervisor salary paid with local dollars and already budgeted as well.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4131 Budget/Purchasing

Dept. # Department Name

Matthew Rhoten 12/10/19

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
2019 GCC Court Advocacy Services	010-02-4315-4315-420000-20557	(\$241,338)
Salary: 2019 GCC Court Advocacy Svc	010-02-4315-4315-510001-20556	\$168,734
FICA: 2019 GCC Court Advocacy Svc	010-02-4315-4315-510100-20557	\$17,524
Retirement: 2019 Court Advocacy Svc	010-02-4315-4315-510101-20557	\$14,280
Hospitalization: 2019 GCC Court Adv	010-02-4315-4315-510103-20557	\$40,800

JUSTIFICATION FOR REQUEST:

Funding will provide two Court Advocate positions with salary and benefits. These additional positions will allow for more intensive services for more DV victims. Enhanced services will also allow for advocacy coverage at nights and on weekends. The 20% in-kind match will be met through a portion of a Court Advocate's salary already included in the Sheriff's Budget and paid through Civil Service Processing Fees and through a portion of the Court Advocates' supervisor salary paid with local dollars and already budgeted as well.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

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Budget and Purchasing Board Action

File #: 19-524

Commissioner Worley - Budget/Purchasing - To Accept and Appropriate a Governor's Crime Commission Grant Award for the Sheriff's Office Domestic Violence (DV) Unit Deputies **(\$145,287; 25% Match - Budgeted)**

STAFF CONTACT

Pat Laws - Budget/Purchasing - 704-866-3771

BUDGET IMPACT

Appropriate additional Federal funds. A match of 25% is required; however, the match will be met through salaries already allocated in the budget.

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

This award provides on-going services through the specialized Domestic Violence Unit (2 DV Deputies and 2 Court Advocates) and their goals of providing consistent, integrated, comprehensive services to victims of domestic violence. Between October 2018 and September 2019, the Sheriff's Office DV Unit served 1,126 DV related protection orders and served 486 DV related charges stemming from assault and harassment. The Court Advocates accompanied 759 survivors to court and assisted with over 686 ex-parte orders during the same period. The Sheriff's Office DV Unit remains a vital link in combating domestic violence in Gaston County by serving as the primary agency responsible for servicing all domestic violence-related warrants and summons in each jurisdiction through an MOU with 10 municipal law enforcement agencies. The 25% in-kind match will be met through a portion of the Court Advocate's salary and benefits (group insurance). The Court Advocate's salary is already included in the Sheriff's Budget and is paid through Civil Service Processing Fees.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4131 Budget/Purchasing

Dept. # Department Name

Matthew Rhoten 12/10/19

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
2019 GCC DV LE Unit Grant	010-02-4315-4315-425022-20556	(\$145,287)
Salary: 2019 DV LE Unit Grant	010-02-4315-4315-510001-20556	\$88,410
FICA: 2019 DV LE Unit Grant	010-02-4315-4315-510100-20556	\$7,254
Retirement: 2019 DV LE Unit Grant	010-02-4315-4315-510101-20556	\$12,323
401K: 2019 DV LE Unit Grant	010-02-4315-4315-510102-20556	\$475
HlthIns: 2019 DV LE Unit Grant	010-02-4315-4315-510103-20556	\$20,400
OT: 2019 DV LE Unit Grant	010-02-4315-4315-510002-20556	\$6,400
Training: 2019 DV LE Unit Grant	010-02-4315-4315-520011-20556	\$10,025

JUSTIFICATION FOR REQUEST:

The North Carolina Governor's Crime Commission administers the state's federal block grants related to domestic violence victims' services. The Gaston County Sheriff's Office has been awarded \$145,287 or 75% of the costs to continue the Domestic Violence Unit, which includes salary and benefits funding for two Domestic Violence Deputies. The 25% in-kind match will be met through a portion of the Court Advocate's salary and fringe benefits (group insurance). The Court Advocate's salary is already included in the Sheriff's Budget and is paid through Civil Service Processing Fees.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

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Budget and Purchasing Board Action

File #: 19-525

REVISED/ Commissioner Worley - Budget/Purchasing - To Accept and Appropriate a Two-Year Governor's Crime Commission Grant Awarded for the Gaston County Family Justice Center (FJC) (***\$1,128,495 - No County Funds***)

STAFF CONTACT

Pat Laws - Budget/Purchasing - 704-866-3771

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

The North Carolina Governor's Crime Commission administers federal and state grants relating to criminal justice improvement, crime victim services and juvenile justice.

The Gaston County Family Justice Center has been awarded \$1,128,495 over two years ***with \$623,023 budgeted for the first year and \$505,472 for the second year***. Gaston County is partnering with multiple agencies to develop a Family Justice Center providing one location where victims can access supportive resources. A FJC will promote a coordinated community response to victims of abuse and violence, improve service delivery, and decrease domestic violence.

POLICY IMPACT

N/A

ATTACHMENTS

REVISED/ Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4131 Budget

Dept. # Department Name

Matthew Rhoten 12/20/2019

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
2019 GCC Family Justice Center	010-05-4121-0000-420000-20561	(623,023)
Salaries	010-05-4121-0000-510001-	274,807
Overtime	010-05-4121-0000-510002-	5,000
FICA	010-05-4121-0000-510100-	22,547
Retirement	010-05-4121-0000-510101-	23,683
401K Contribution (LEO)	010-05-4121-0000-510102-	3,000
Health Insurance	010-05-4121-0000-510103-	55,922
Office Supplies	010-05-4121-0000-520001-	850
Program Supplies	010-05-4121-0000-520002-	5,045
Other Medical Supplies	010-05-4121-0000-520004-	1,850
Miscellaneous Expense	010-05-4121-0000-520017-	1,500

JUSTIFICATION FOR REQUEST:

The Gaston County Family Justice Center has been awarded \$1,128,495 over two years ***with \$623,023 budgeted for the first year and \$505,472 for the second year.*** Gaston County is partnering with multiple agencies to develop a Family Justice Center providing one location where victims can access supportive resources. A FJC will promote a coordinated community response to victims of abuse and violence, improve service delivery, and decrease domestic violence.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.

Gaston County Budget Change Request
 To Accept and Appropriate a Two-Year Governor's Crime Commission Grant Awarded for the Gaston County Family
 Justice Center (FJC) (\$1,128,495)
 Page 2

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund – Function – Dept – Division – Object – Project	Whole Dollars Only
	XXX – XX – XXXX – XXXX – XXXXX – XXXXXX	(See Note Below)
Employee Training	010-05-4121-0000-520011-	13,040
Phone Service	010-05-4121-0000-530002-	720
Other Communications	010-05-4121-0000-530003-	2,400
Professional Services	010-05-4121-0000-530010-	5,360
Legal Services	010-05-4121-0000-530011-	40,000
Building Rent	010-05-4121-0000-530027-	36,000
Equipment Rental: Ricoh	010-05-4121-0000-530030-RICOH	3,000
Equip/Furniture: < \$5,000	010-05-4121-0000-540001-	112,334
Equip/Furniture: >\$5,000	010-05-4121-0000-540002-	15,965
Shelter Donations	020-05-5582-0000-560000-08162	8,000
2019 GCC Family Justice Center	010-01-4131-0000-560000-20536	(\$8,000)



Gaston County

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Budget and Purchasing Board Action

File #: 19-526

Commissioner Worley - Budget/Purchasing - To Accept and Appropriate a Governor's Crime Commission Grant Award for Therapeutic Services to Children Who Have Witnessed Domestic and/or Family Violence **(\$50,286 - No County Funds)**

STAFF CONTACT

Pat Laws - Budget/Purchasing - 704-866-3771

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

This project will provide therapeutic services by a licensed Clinician who is certified in play therapy to children who are witnesses to or victims of domestic and/or family violence. Referrals may be made by multiple agencies in the County: The Cathy Mabry Cloninger Center, the Children's Advocacy Center, and/or Child Protective Services.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4131 Budget/Purchasing

Dept. # Department Name

Matthew Rhoten 12/16/19

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
2019 GCC Therapeutic Svcs for Children	010-01-4131-0000-420000-20559	(\$50,286)
2019 GCC Therapeutic Svcs for Children	010-01-4131-0000-560000-20559	\$50,286

JUSTIFICATION FOR REQUEST:

This project will enable a collaborative effort among community partners to implement a transitional housing program along with supportive services to address the urgent need of assisting victims of domestic violence who have left an abusive relationship to achieve financial stability and independence. Currently, there is no transitional housing program available to serve these victims. Supportive services will identify and provide support to victims of DV both in the community and within the battered women's shelter so that recovery can occur. The grant will also cover the costs of clinical therapists to work with this population. Statistics documented by the Gaston County Sheriff's Office, The Shelter of Gaston County, Court Advocates, and Phoenix Counseling, indicate that over 1500 victims of domestic violence seek help and safety through community resources in Gaston County every year.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

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Budget and Purchasing Board Action

File #: 19-527

Commissioner Worley - Budget/Purchasing - To Accept and Appropriate a Governor's Crime Commission Grant for Enhanced Services for Victims of Crime **(\$270,234 - No County Funds)**

STAFF CONTACT

Pat Laws - Budget/Purchasing - 704-866-3771

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

This project will address the urgent need of assisting domestic violence victims in making a successful transition from emergency housing into permanent housing and will provide evaluations and trauma-focused individual/group therapy to adults and children who are victims of domestic violence and/or sexual assault.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4131 Budget/Purchasing

Dept. # Department Name

Matthew Rhoten 12/16/19

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
2019 GCC Enhanced Svcs for VOC	010-01-4131-0000-420000-20558	(\$270,234)
2019 GCC Enhanced Svcs for VOC	010-01-4131-0000-560000-20558	\$270,234

JUSTIFICATION FOR REQUEST:

This project will enable a collaborative effort among community partners to implement a transitional housing program along with supportive services to address the urgent need of assisting victims of domestic violence who have left an abusive relationship to achieve financial stability and independence. Currently, there is no transitional housing program available to serve these victims. Supportive services will identify and provide support to victims of DV both in the community and within the battered women's shelter so that recovery can occur. The grant will also cover the costs of clinical therapists to work with this population. Statistics documented by the Gaston County Sheriff's Office, The Shelter of Gaston County, Court Advocates, and Phoenix Counseling, indicate that over 1500 victims of domestic violence seek help and safety through community resources in Gaston County every year.

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Gaston County

Gaston County
Board of Commissioners
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County Manager

Board Action

File #: 20-030

Commissioner Philbeck - County Manager - To Accept Departmental Budget Change Requests as Information

STAFF CONTACT

Matt Rhoten - Assistant County Manager - 704-866-3101

BACKGROUND

The BOC is requested to accept the attached Budget Change Requests as information.

ATTACHMENTS

Departmental Budget Transfers

**COUNTY MANAGER - LISTING OF DEPARTMENTAL BUDGET CHANGE REQUESTS
TO BE ACCEPTED AS INFORMATION AT THE JANUARY 28, 2020 BOARD MEETING**

ENTRY DATE	DEPT	ACCOUNT	DR/CR	AMOUNT
12/09/2019	Parks	010-04-6120-0000-520001-	C	\$99
12/09/2019		010-04-6120-0000-520017-	D	\$99
12/09/2019	Budget	010-01-4131-0000-520011-	D	\$2,050
12/09/2019		010-01-4132-0000-520011-	C	\$2,050
12/10/2019	Public Works	010-01-4265-4250-530022-	C	\$388
12/10/2019		010-01-4265-4250-540001-	D	\$388
12/11/2019	GEMS	010-02-4370-0000-520001-	C	\$2,200
12/11/2019		010-02-4370-0000-560000-EmpEv	D	\$2,200
12/12/2019	DSS	020-05-5491-0000-520002-	C	\$500
12/12/2019		020-05-5491-0000-520001-	D	\$500
12/12/2019	Parks	010-01-4261-0000-520002-	C	\$5,000
12/12/2019		010-01-4261-0000-520007-	D	\$5,000
12/16/2019	GEMS	010-02-4370-0000-520001-	C	\$555
12/16/2019		010-02-4370-0000-560000-CmOut	D	\$555
12/17/2019	Finance	010-01-4130-0000-530012-	C	\$3,500
12/17/2019		010-01-4130-0000-540001-	D	\$3,000
12/17/2019		010-01-4130-0000-520010-	D	\$500
12/17/2019	Health	011-05-5110-0000-520014-	C	\$6,000
12/17/2019		011-05-5110-0000-520012-	D	\$6,000
12/19/2019	GEMS	010-02-4370-0000-510001-	C	\$50,586
12/19/2019		010-02-4370-0000-540002-	D	\$50,586
12/19/2019	Police	010-02-4310-4310-520007-	C	\$20,000
12/19/2019		010-02-4310-4310-540001-	D	\$20,000
12/20/2019	Finance	010-01-4130-0000-530012-	C	\$30
12/20/2019		010-01-4130-0000-520005-	D	\$30
12/31/2019	Public Works	010-01-4265-4260-530013-	C	\$905
12/31/2019		010-01-4265-4265-520012-	D	\$905



Gaston County

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DHHS - Social Services Division Board Action

File #: 20-021

Commissioner Chad Brown - DHHS (Social Services Division) - To Accept and Appropriate Second Quarter Donations for Various Programs within Social Services in the Amount of \$74,020 (**100% Donations**)

STAFF CONTACT

Angela Karchmer - DHHS Social Services Director - 704-862-7930

BUDGET IMPACT

Appropriate Donated revenues. No additional County funds.

BUDGET ORDINANCE IMPACT

Increase revenues by \$74,020 and appropriate \$74,020 into Special Programs account.

BACKGROUND

During the second quarter of FY2019-2020, Gaston County citizens and organizations donated a total of \$74,020 to the Department of Health and Human Services - Social Services Division. The funding must be appropriated into the FY2019-2020 Social Services Budget in order to be used as intended by donors.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 5582/5600 DHHS / Social Services

Dept. # Department Name

Chris Dobbins 1/13/2020

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
CAC: Donations	020-05-5585-0000-415001-	(75)
Shelter Donations	020-05-5582-0000-415001-	(43,505)
Adult Services: Donations	020-05-5600-0000-415001-	(1,550)
Nutrition: Donations	020-05-5622-0000-415003-	(1,277)
Employee Activities: Donations	020-05-4790-0000-415001-18142	(3,418)
Special Programs: Donations CAC	020-05-5585-0000-560000-16282	75
Shelter Donations	020-05-5582-0000-560000-08162	43,505
Special Programs: Donations- Adult Serv	020-05-5600-0000-560000-08159	1,550
Special Programs: Donations- Nutrition	020-05-5600-0000-560000-15259	1,277
Employee Activities Donations	020-05-4790-0000-560000-18142	3,418

JUSTIFICATION FOR REQUEST:

During the second quarter of FY2019-2020, Gaston County citizens and organizations donated a total of \$74,020 to the Department of Health and Human Services - Social Services Division. The funding must be appropriated into the FY2019-2020 Social Services Budget in order to be used as intended by donors.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.

Gaston County Budget Change Request
 To Accept and Appropriate Second Quarter Donations for Various Programs within Social Services in the Amount of
 \$74,020
 Page 2

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER Fund – Function – Dept – Division – Object – Project XXX – XX – XXXX – XXXX – XXXXX – XXXXXX	AMOUNT Whole Dollars Only (See Note Below)
PSNC Energy Donations	020-05-5490-0000-415001-20036	(24,195)
PSNC Energy Donations	020-05-5490-0000-560000-20036	24,195



Gaston County

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DHHS - Social Services Division Board Action

File #: 20-011

Commissioner Chad Brown - DHHS (Social Services Division) - Proclamation - To Proclaim the Month of January 2020 as Human Trafficking Awareness Month

STAFF CONTACT

Melanie Lowrance - DHHS Department of Social Services - 704-862-7528

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

N/A

POLICY IMPACT

N/A

ATTACHMENTS

Proclamation



WHEREAS, freedom, justice and the pursuit of happiness are intricately woven into the fabric of American culture, we may find it hard to fathom we live in a world where people are deprived of these rights; a world where people are trafficked for labor or bought and sold into sex slavery. The heinous crime of human trafficking is not confined to some remote country; it is happening right here, within all segments of our community; and,

WHEREAS, Human Trafficking is modern slavery, a crime that is in direct opposition to the fundamental principles of liberty and human rights upon which our nation was founded and a violation of the 13th amendment to the United States Constitution; and,

WHEREAS, Gaston County is a prime location for human trafficking because of its geographical location as a national and international corridor; and,

WHEREAS, in 2018, there were 287 cases of human trafficking reported to the National Human Trafficking hotline in North Carolina, a 143 percent increase from 2017, ranking North Carolina as the 11th state for human trafficking within the country; and,

WHEREAS, victims of human trafficking are frequently members of vulnerable populations, such as domestic violence and sexual assault survivors, members of immigrant communities and homeless or runaway youth; and,

WHEREAS, the effects of human trafficking reach far beyond its victims and perpetrators causing disruption in our schools, places of work and neighborhoods; and,

WHEREAS, with leadership, dedication and encouragement there is compelling evidence we can be successful in reducing human trafficking in our community through prevention education, increased awareness and holding offenders accountable for their actions.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners hereby proclaims the month of January 2020 as

HUMAN TRAFFICKING AWARENESS MONTH

and encourages all Gaston County residents to learn more about the risks and indicators of human trafficking and to do their part in helping end this atrocity. The reality of this evil enterprise can become overwhelming; however, if history has taught us anything, it is the fact that Gaston County will not be overcome in the face of adversity. Together, we can protect the vulnerable, help victims find healing and bring offenders to justice.

Tracy L. Philbeck, Chairman

Chad Brown

Bob Hovis

Jack B. Brown, Vice-Chairman

Tom Keigher

Allen R. Fraley

Ronald E. Worley



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Budget and Purchasing Board Action

File #: 20-017

Commissioner Philbeck - Finance - To Transfer Debt Proceeds for Radio Equipment and Infrastructure from the Capital Fund to the General Fund **(\$10,963,328)**

STAFF CONTACT

Tiffany Murray - Finance - 704-866-3032

BUDGET IMPACT

Appropriate \$10,963,328 in Capital Fund fund balance to transfer to Viper System project accounts in the General Fund.

BUDGET ORDINANCE IMPACT

Appropriate \$10,963,328 in Capital Fund fund balance to transfer to Viper System project accounts in the General Fund.

BACKGROUND

Debt proceeds from the Limited Obligation Bonds (LOB) issued in April 2019 were accepted and appropriated in the Capital Fund. At the close of FY 2019, debt proceeds fell to fund balance in the Capital Fund. This budget transfer appropriates the debt proceeds that are currently in fund balance to transfer to the appropriate Viper System project accounts in the General Fund.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4141 Budget & Management Services

Dept. # Department Name

Janet Schafer 1/3/20

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☒ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☐ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Fund Balance Appropriated	040-99-9900-0000-490000-	(\$10,963,328.00)
Transfer to Gen'l Fund	040-98-9800-0000-580010-	\$10,963,328.00
Transfers from CIP	010-98-9800-0000-480040-	(\$10,963,328.00)
Equip Principal: Viper System	010-02-4311-0000-550003-20044	\$10,451,319.45
Equip Interest: Viper System	010-02-4311-0000-550004-20044	\$333,244.55
Misc Exp: Viper System	010-02-4311-0000-520017-20044	\$178,764.00

JUSTIFICATION FOR REQUEST:

This BCR transfers \$10,963,328 in debt proceeds (currently in fund balance) from the Capital Fund to the General Fund project accounts for the Viper radio system.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

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Finance Board Action

File #: 19-484

Commissioner Philbeck - Finance - To Accept the Fiscal Year Ending June 30, 2019 Gaston County Audit as Information

STAFF CONTACT

Tiffany Murray - Finance Department - 704-866-3032

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

Mrs. Kari Dunlap, Martin Starnes & Associates, CPAs, PA, presented the Fiscal Year Ending June 30, 2019 Audit at the January 28, 2020 Regular Meeting. The Board of Commissioners is requested to accept the Audit as information.

POLICY IMPACT

N/A

ATTACHMENTS

N/A



Gaston County

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Finance Board Action

File #: 19-531

Commissioner Keigher - Finance - Appropriation of Accumulated Investment Earnings from May 1, 2019 Through November 30, 2019 **(\$765,646)**

STAFF CONTACT

Tiffany Murray - Finance Division Director - 704-866-3032

BUDGET IMPACT

Appropriate accumulated investment earnings from May 1, 2019 through November 30, 2019.

BUDGET ORDINANCE IMPACT

Increase interest Revenues by \$765,646 and appropriate into respective funds as indicated on the attached Budget Change Request.

BACKGROUND

Gaston County issued General Obligation School Bonds on 10/1/06, 5/24/16, 9/22/17 and 11/15/18, Build America School Bonds on 8/18/09 and General Obligation Bonds on 8/14/07 for Gaston College. Also, the County has received federal drug forfeitures, controlled substance tax funds and Urgent Repair Program funds. All of these funds have earned interest which must be spent in the same manner as the proceeds. This Board Action appropriates the \$765,646 investment earnings on these funds from May 1, 2019 through November 30, 2019. Interest earned in the amount of \$262,927 received from May 1, 2019 through June 30, 2019 will have to be appropriated from the fund balance of the various funds receiving the interest since it was not earned during the current fiscal year.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4130 Finance

Dept. # Department Name

Tiffany Murray 12/20/19

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER Fund - Function - Dept - Division - Object - Project xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	AMOUNT Whole Dollars Only (See Note Below)
See attached		

JUSTIFICATION FOR REQUEST:

Appropriation of accumulated investment earnings from 5/1/19 through 11/30/19.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.

Gaston County Budget Change Request

Appropriation of Accumulated Investment Earnings from 5/01/2019 through 11/30/2019 (\$765,646)

Page 2

Fund Balance Appropriated	040-99-9900-0000-490000-		(251,232)
Investment Earnings - School Bonds	040-03-8300-0000-412011-		(483,065)
School Bonds - 10/01/06	040-03-5911-0000-540100-	07269	886
School Bonds - 5/24/16	040-03-5911-0000-540100-	16283	23,742
School Bonds - 9/22/17	040-03-5911-0000-540100-	18137	11,987
School Bonds - 11/15/18	040-03-5911-0000-540100-	19040	697,682
Fund Balance Appropriated	040-99-9900-0000-490000-		(5,719)
Investment Earnings - School Build America Bonds	040-03-8300-0000-412013-		(6,970)
School Bonds - 08/08/09	040-03-5911-0000-540100-	10296	12,689
Fund Balance Appropriated	040-99-9900-0000-490000-		(869)
Gaston College Bond Interest	040-03-8300-0000-412012-		(1,859)
Gaston College 2007 Bonds	040-03-5921-0000-540100-	08252	2,728
Fund Balance Appropriated	025-99-9900-0000-490000-		(4,027)
Interest - Police Treasury / Justice	025-02-8300-0000-412002-		(8,307)
Drug Forfeitures - US Treasury	025-02-4310-4310-530043-	10002	10,692
Drug Forfeitures - Justice	025-02-4310-4310-530044-	50113	1,619
Drug Lab Supplies	025-02-4310-4310-530048-		23
Fund Balance Appropriated	025-99-9900-0000-490000-		(289)
Interest - Sheriff Treasury / Justice	025-02-8300-0000-412004-		(448)
Drug Forfeitures - US Treasury	025-02-4315-4315-530043-	04243	629
Drug Forfeitures - Justice	025-02-4315-4315-435002-		108
Fund Balance Appropriated	026-99-9900-0000-490000-		(706)
Interest - USUB Police	026-02-8300-0000-412006-		(1,762)
Controlled Substance Abuse Tax	026-02-4310-4310-530045-	50112	2,468
Fund Balance Appropriated	026-99-9900-0000-490000-		(85)
Interest - USUB Sheriff	026-02-8300-0000-412007-		(189)
Controlled Substance Abuse Tax	026-02-4315-4315-530045-	02192	274
Interest - Urgent Repair Program	010-07-8300-0000-412010-		(119)
2017 Urgent Repair Program	010-07-4935-0000-560000-	18555	119



Gaston County

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Finance Board Action

File #: 20-012

Commissioner Worley - Finance - To Approve Giving Authorization to Brandy Decker, Financial & Business Services Administrator, to Pre-Audit Gaston County Contracts

STAFF CONTACT

Tiffany Murray - Finance Director - 704-866-3032

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

Brandy Decker is the Financial & Business Services Administrator for GEMS, County Police and Finance. Brandy's time and responsibilities will be shared by these departments. This Board Action will authorize Ms. Decker to pre-audit the availability of funds prior to the execution of County contracts.

POLICY IMPACT

N/A

ATTACHMENTS

N/A



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Finance Board Action

File #: 19-501

Commissioner Keigher - Finance - Commendation - Ms. Tiffany R. Murray & Finance Staff - GFOA Certificate of Achievement for Excellence in Financial Reporting Award

STAFF CONTACT

Tiffany R. Murray - Finance Division Director - 704-866-3032

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

The Finance Department has been awarded the Government Finance Officers Association of the United States and Canada Certificate of Achievement for Excellence in Financial Reporting for the Gaston County FY2018 Comprehensive Annual Financial Report. This Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting.

POLICY IMPACT

N/A

ATTACHMENTS

Commendation



WHEREAS, Ms. Tiffany R. Murray, Gaston County Finance Division Director, oversees preparation of the County's Comprehensive Annual Financial Report and coordinates its compilation and production with assistance of the Finance Department Staff; and,

WHEREAS, the Finance Department has been awarded the **Government Finance Officers Association of the United States and Canada Certificate of Achievement for Excellence in Financial Reporting for the Gaston County FY2018 Comprehensive Annual Financial Report**. This Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting and its attainment represents a significant accomplishment by a government and its management; and,

WHEREAS, this honor enhances the County's credibility in financial management and the achievements demonstrate the competence of the Finance Director and the Finance Department Staff; and,

WHEREAS, the Comprehensive Annual Financial Report was judged by an impartial panel to meet the high standards of the program in demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and users' groups to read the Comprehensive Annual Financial Report.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners congratulates

**TIFFANY R. MURRAY
&
FINANCE DEPARTMENT STAFF**

upon being awarded the Government Finance Officers Association prestigious Certificate of Achievement for Excellence in Financial Reporting for FY2018 for the fifth consecutive year. Further, the Commission commends the Director and the Staff for their stewardship in managing revenue provided by Gaston County Taxpayers.

Tracy L. Philbeck, Chairman

Chad Brown

Bob Hovis

Jack B. Brown, Vice-Chairman

Tom Keigher

Allen R. Fraley

Ronald E. Worley



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Finance Board Action

File #: 20-027

Commissioner Fraley - Finance - To Accept as Information the Attached Property Tax Refunds Less than \$100. These Tax Refunds Should Be Recorded in the Board's Minutes. ***(Real Property Tax Refunds - No Data Available; Total NCVTS Refunds - \$6,246.84)***

STAFF CONTACT

Tiffany Murray - Finance Director - 704-866-3032

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

N.C. General Statute 105-381 (b) authorized the Board of Commissioners to delegate to the Finance Director the issuance of any property tax refunds less than \$100.

Recommended sources of funds: Offset against gross collection of property taxes.

These refunds are to be reported to the Board for inclusion in the minutes.

POLICY IMPACT

N/A

ATTACHMENTS

Tax Refunds Less than \$100 - Vehicle Chart

**Gaston County, North Carolina - Listing of Property Tax Refunds Less Than \$100.00 for Vehicles
To be Reported at the January 28, 2020 Board Meeting**

TAXPAYER NAME	AMOUNT	TAXPAYER NAME	AMOUNT
NCVTS Refunds			
Aguilar, Rosalba Cordero	41.76	Humphries, Gary Layne	23.19
Andrews, Brian Thomas	32.34	Jessen, Stephen Charles	39.01
Andrews, Brian Thomas	10.51	Jones, Andrew Wayne	42.75
Andrews, Brian Thomas	59.62	Keovongsa, Vila A	13.72
Ashe, Dennis	63.35	Keuthan, Michael Craig	61.26
Balko, Alexander Paul	12.81	Lamacchia, Anthony Nicholas	16.50
Beer, Vernon Edward Jr.	99.61	Lanham, Betty Vause	62.37
Belt, Richard Dewayne	15.45	Lawless, Edward James	35.96
Best, Jessica Meghan	7.53	Lopez, Sherry Elizabeth	91.64
Black, Sandra Ward	42.53	McCausland, Craig Neil	1.07
Black, Troy Melvir	5.69	McSwain, Christopher Gary	58.27
Boisselle, Armand Joseph II	79.81	McVoy, Jeremiah David	66.66
Bolano, Johnny Cesar	61.94	McVoy, Jeremiah David	20.70
Bone, Jesse Virgil Jr.	59.68	Messer, Diana Lynn	7.41
Boyd, Jessica Lyn	51.07	Mitchem, Tammie Hendrix	19.20
Burns, Frank, Ambrose III	27.82	Morrow, Ruth Anna Lee	59.78
Bush, Rickie Allen	67.37	Philemon, Sherron Wesley	31.72
Byrd, Alyssa Schronce	51.83	Pruett, Brian Lee	6.02
Canady, Beverly Fax	64.29	Prunty, Marty Allen	11.74
Castro, Mainor Aguilar	41.75	Qasim, Mohammed	87.39
Chambers, Mary Thompson	23.33	RamseyPenny Huffstetler	93.10
Cherry, Betty Hager	12.88	Roberts, David Albert Jr.	26.36
Cloninger, Raymond Scott	86.11	Robinson, Bobby Jerry	56.92
Cox, Leigh Soleil Moore	30.65	Rogers, Todd Christian	31.36
Crump, Felicia Jenine	33.09	Rose, Amity Renee	29.89
Curneen, Bryan Daniel	5.31	Sanders, Melvin Douglas	0.42
Davis, Kristi Huggins	81.31	Sanders, Melvin Douglas	34.39
Davis, Shirley Crostic	10.25	Saunders, Iris Lutz	9.38
Dennis, Joseph Darrell	33.15	Self, Jerry Randall	38.96
Dobbins, Charles Jay	30.30	Simpson, Tammy Adams	43.65
Dyer, James Edward	41.95	Stevenson, Gregory Nathaniel	17.84
East, Timothy Alexander	46.44	Stiles, William Calvin Jr.	12.72
Edwards, Matthew Parkis	29.64	Stroupe, William Michael	10.68
El, Teref Nayya	50.81	Summey, William Craig	7.10
Elrod, Karen Hoosier	3.16	Teague, James Joseph	9.01
Frain, Vickie Jean	65.04	Thompson, Lee Maurice	18.76
Fredette, Diane Eve	54.68	Todd, Heather Hale	52.60
Fredette, Diane Eve	19.89	Tucker, Mark Anthony	8.26
Garcia, Karen Jean	64.28	Valencia Tapia, Diana Patricia	35.93
Garvin, Ridge Devon	97.99	Vandyke, Brianna Elizabeth Marie	40.79
Grant, Jennifer Gibby	61.20	Ward, Earl Lonnie	19.97
Hawkins, Donna Long	84.26	Warden, Barbara Ann	57.33
Heavner, Sharon Helms	70.58	Weaver, Samuel Evans	21.84
Hennessee, Forrest Carrol	34.75	Weikel, Emily Rogers	65.09
Houston, Calandra Alice	37.52	Wilson, Robert Michael	39.59
Howard, Charles Joseph Jr.	93.55	Total VTS Refunds for November 2019	3,637.18
Barrett, Michael Orlander	7.67	Marin, Marco Antonio	2.05
Basham, Richard Arlen Jr.	25.04	McElhaney, Veronica Holmes	53.20
Beheler, Timothy Duane	53.50	Meakin, Charles James	17.49
Black, Troy Melvir	10.03	Miller, Barbara Banks	71.04
Brown, Wynemah Woody	5.66	Miller, Terece Anthony	12.94
Burton, Kenneth Todd	5.52	Mitchem, John Daniel Jr.	30.61
Carpenter, Donald Lee	36.79	Nagle, Bernadine Valerie	70.48
Chaudhary, Waseem Ul-Haq	24.90	Neill, Sarah Millwale	70.29
Colligan, Casondra Jayne	71.51	Norris, Steve Henry	61.68
Cornett, Wendy Michelle	13.17	Novotny, Kimberly Anne	14.80
Dambakelis, Catherine Grace	15.41	Pariseau, Kathy Jo	47.59
Dambakelis, Catherine Grace	15.34	Payne, Debra Smith	58.69
Day, Michael Lee	25.62	Perry, Clifford James	13.97
Deely, Meredith Penegar	48.85	Placzek, Ronn William	52.22
Dennis, Joseph Darrell	31.73	Polk, Ann Letha	74.30
Dewalt, Kenneth William Jr.	72.34	Porcelli, Robert Joseph	6.60
Dewalt, Kenneth William Jr.	53.44	Putnam, Lorrie Hambrick	38.80
Duffy, Mary	18.70	Putnam, Lorrie Hambrick	41.69
Duncan, Betty Sue	24.45	Ramsey, Robert Fredrick	53.03
Dyer, James Edward	62.02	Reid, Tina Goble	5.83
Ellis, Debra Tanner	70.22	Reyes, Mary Ann	60.71
Frachey, Robin Sue	90.63	Roman, Hector	77.12
Freeman, Glenn Reid	10.57	Sherrill, Randall Lee	57.30
Friday, Barry Lynn	90.85	Southside Baptist Church	10.07
Gardin, Eva Reid	5.60	Stiwalt, Scott Daniel	49.03
Graham, Jason Alan	60.58	Tellez Corona, Telesforo Bonifacio	49.56
Green, Larry Boone	25.56	Tetmeyer, Creighton Charles	22.47
Gunter, Sabrina Marie	73.92	Tetmeyer, Creighton Charles	64.77
Hart, Shanell Sparks	24.09	Thorne, Jerry Christopher	21.72
Heisman, Nancy Rose	33.78	Walker, Harvey Samuel	35.82
Holland, Marion Louise	15.16	Zampotna, Heather Marie	11.13
Hollis, Nesbit Odell	26.37		
Hunsinger, Margaret Eskridge	35.64	Total VTS Refunds for December 2019	2,609.66
Jenkins, Sherry Murray	42.95	Total VTS Refunds	6,246.84
Kouris, Ty Remington	71.45		



Gaston County

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Finance Board Action

File #: 20-033

Commissioner Worley - Finance - To Correct Budget Change Request for Board Action 2019-332 Adopted at 12/10/2019 BOC Meeting (Administrative Correction)

STAFF CONTACT

Tiffany Murray - Finance Director - 704-866-3032

BUDGET IMPACT

Increases transfers to Building Services from General Fund by \$81,366 and increases transfers to Social Services by \$95,186 from General Fund.

BUDGET ORDINANCE IMPACT

There is minimal impact on the Budget ordinance.

BACKGROUND

Board Action 2019-332 appropriated the proceeds of the FY2020 rolling stock and equipment financing with Bank of America. The appropriation required transfers from the General Fund to the Building Services and Social Services funds totaling \$176,552. Those transfers were not included on the budget change request. The attached budget change request transfers \$176,552 from General Fund to the Building Services and Social Services funds.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4130 Finance

Dept. # Department Name

Tiffany Murray 1/17/2020

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Transfers to Building Services Fund	010-98-9800-0000-580012-	81,366
Transfers from General Fund	012-98-9800-0000-480010-	(81,366)
Transfers to Social Services Fund	010-98-9800-0000-580020-	95,186
Transfers from General Fund	020-98-9800-0000-480010	(95,186)

JUSTIFICATION FOR REQUEST:

This Board Action corrects the Budget Change Request for Resolution 2019-332 approved 12/10/2019 which appropriated the proceeds of the FY20 vehicle financing. The transfer of funds from the General Fund to the Building Services and Social Services funds was not included on the Budget Change Request.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

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Fire Marshal Board Action

File #: 19-521

Commissioner Chad Brown - Fire Marshal - To Approve a Certificate of Need for Union Road VFD, Inc. to Obtain Financing (\$735,000) to Purchase a 2020 Spartan/Marion Rescue Pumper Truck

STAFF CONTACT

Eric Hendrix - Fire Marshal - 704-866-3231

BUDGET IMPACT

This purchase is in keeping with current policy.

BUDGET ORDINANCE IMPACT

This purchase is in keeping with current policy.

BACKGROUND

At the Fire Advisory Board meeting on December 5, 2019, Chief Craig Huffstetler presented a Certificate of Need for Union Road VFD, Inc. They are planning to purchase a 2020 Spartan/Marion Rescue Pumper (2000 GPM, 1000 gallon booster tank, 10 kw generator) and full complement of extrication tools including but not limited to: cutters, spreaders, rams, struts, hydraulic pumps and hoses. This purchase will replace their 1995 International/Rescue Masters apparatus. The age and inability to pump water is cited for the replacement of this truck. This truck will be sold and the funds will be placed into their savings account to replenish funds used to purchase appliances for the new apparatus. Total estimated cost of the new truck and equipment was first quoted at \$735,000 and presently the price is quoted at \$609,000 for truck and \$100,000 for equipment. They plan to finance with Civic Federal Credit Union at a rate of 3.05%, making estimated payments to be \$87,000 or less annually for 10 years. If Union Road requests a tax increase at the 2020-2021 budget meeting in March it will be very minor. Barry Wilson made a motion to recommend to the Commissioners that they extend the Certificate of Need to Union Road VFD, Inc. David Toomey seconded the motion. There was no further discussion or opposition. The vote was unanimous (Chief Craig Huffstetler abstained from voting). The motion carried.

POLICY IMPACT

N/A

ATTACHMENTS

Union Road VFD, Inc.'s Certificate of Need



UNION ROAD VOLUNTEER
FIRE DEPARTMENT, INC.

4060 UNION ROAD
GASTONIA, N.C. 28056

To: Gaston County Fire Advisory Board/ County Commissioners

From: Union Road Volunteer Fire Department

10/29/19

Ladies and Gentlemen,

The Union Road Volunteer Fire Department is seeking the approval to purchase a new 2020 Spartan/Marion Rescue Pumper and a full compliment of TNT rescue tools. The rescue pumper will consist of a custom Spartan Metro Star Cab, 450 hp Cummins engine, 2000 Waterous pump, 1000 gallon booster tank, and a 10 kw generator. The TNT rescue equipment will consist of a hydraulic simo pump, four hydraulic and battery operated cutters, four hydraulic and battery operated spreaders, 2 hydraulic rams, struts, air bags, high lift jacks, cribbing, exothermic torch, two hose reels, portable hydraulic pump and associated accessories. All combined this purchase will be estimated at \$730,000. We are currently awaiting the final price of the truck to come back. This purchase will be financed for 10 years with an interest rate of 3.05% and the payments will be approximately \$87,000 per year. If approved a slight tax increase would be needed to cover a portion of the payment. A tax increase of less than ½ cent is expected on next years budget.

The purchase of this new apparatus will replace a 1995 International/Rescue Masters walk in rescue. This apparatus has served our department well for almost 25 years. The age of this apparatus along with the inability to pump water is the main reasons for replacement. Replacing this apparatus will increase our pumping capacity to four front line trucks with pumps of 2000 gpm. It is our current plan to purchase all hose nozzles and appliances out of our savings account and replace what we can with the sale of this apparatus.

The Union Road VFD Board of Directors unanimously approved this purchase on 10/23/19. In order to not incur a price increase on the cab and chassis a contract will need to be signed before 12/15/19.

The Union Road VFD members, officers and board of directors thank you for your time on this matter.


Craig Huffstetler
Fire Chief

CERTIFICATE OF NEED APPLICATION

Fire Department -

Name: Union Road VFD

Address: 4060 Union Road

Gastonia

NC 28056

Street

City

State

Zip

Chief: Craig Huffstetler

Contact Phone #:

9805221525

Board President: Larry Capps

Contact Phone #:

7049147177

Fire Department Board Approval / Notification:

☒ Yes☐ No

General Description of Purchase:

2020 Spartan/Marion Rescue Pumper. 2000 GPM pump, 1000 gallon booster tank, 10 kw generator. Full compliment of extrication tools including but not limited to: Cutters, spreaders, rams, struts, hydraulic pumps and hoses.

Time Line of Purchase:

Within the next 45 days

List Specifics of Purchase:

2020 Spartan/Marion Rescue Pumper - Estimated cost - \$630,000

TNT Rescue Equipment - Estimated cost - \$105,000

Estimated Cost: \$735,000

Financing Information

Lender: Civic Federal Credit Union

Amount Financed : \$735,000

Rate: 3.05%

Estimated Amount : \$87,000

of Payments: 10

Down Payment Amount: 0

Debt Ratio-Current / Post Purchase: Unknown at this time. Will have an answer at the meeting

Any Re-Financing or Bundling ☐ Yes ☒ No (If Yes, Then Describe):

CERTIFICATE OF NEED APPLICATION

How Will Purchase Benefit the Department (Safety/ISO/Cost Savings, etc.):

This purchase will replace our current rescue truck. Currently our rescue truck does not have a pump or water. This purchase will increase our pumping capability along with being able to replace a 25 year old truck. It will reduce repair costs and assist in keeping our ISO rating at a 4.

How Will Purchase be Funded (Long Term - **NOT Just Current Year**):

This purchase will be financed for 10 years.

If Purchase is NOT Approved for Funding, Describe Department Alternatives:

Continue operations with the current apparatus until funding can be provided.

Is this a Replacement?

☒ Yes

☐ No

If Yes, List Details (make, model, years of service, remaining balance, etc.).

1995 International/Rescue Masters walk in rescue. This apparatus has been in service for almost 25 years and no balance is owed.

What Will Become of Old Apparatus / Equipment?

The apparatus and the hydraulic rescue equipment will be sold. The funds from this sale will go to replace the money that will be used out of savings to purchase hose, nozzles and appliances for the new apparatus.

Has 5 Year Plan Been Submitted?

☐ Yes

☒ No

Received By _____

FMO Staff

Date: _____

Fire Advisory Board Meeting Date: _____

Approved / Not Approved

Gaston County BOC Meeting Date: _____

Approved / Not Approved



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Fire Marshal Board Action

File #: 19-522

Commissioner Chad Brown - Fire Marshal - To Approve the Transfer of Accumulated Funds Realized from Past Tax Collections, Revaluation, Interest Earned, Etc. to Union Road VFD, Inc. **(\$35,883.00)**

STAFF CONTACT

Eric Hendrix - Fire Marshal - 704-866-3231

BUDGET IMPACT

These transfers are keeping within current policy to transfer accumulated funds.

BUDGET ORDINANCE IMPACT

Transferring accumulated funds from Fund Balance Appropriated Account to Union Road VFD, Inc.

BACKGROUND

On occasion funds accumulate in fire district taxing accounts through the realization of past taxes being collected, property revaluation between budgets and account interest earned. This action will transfer such accumulated funds to Union Road VFD, Inc. At the Fire Advisory Board meeting on December 5, 2019, Chief Craig Huffstetler submitted a request for Union Road Volunteer Fire Department, Inc., asking for approval to ask the Commissioners to release \$35,882.49 of their reserve funds to them. Union Road will use the reserve funds to purchase and install a new Blue Star 40kw natural gas powered generator for their station. This purchase is necessary to have better capabilities to serve as an emergency shelter during times of disaster and to ensure continuous operation in times of power outages. Grants to cover this purchase have previously been applied for and were denied. Barry Wilson made a motion to recommend to the Commissioners that they release \$35,882.49 reserve funds to Union Road VFD Inc. Brian Weyeneth seconded the motion. There was no further discussion or opposition. The vote was unanimous (Chief Craig Huffstetler abstained from voting). The motion carried.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR) and Request for Reserve Funds

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4340 Fire Marshal

Dept. # Department Name

Myron Shelor/Eric Hendrix 12/10/2019

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Fund Balance Appropriated		
*Additional Subsidies (A/S)	028-99-9900-0000-490000	(35,883.00)
Union Road VFD, Inc.	028-02-4418-0000-570007	35,883.00

JUSTIFICATION FOR REQUEST:

At the Fire Advisory Board meeting on December 5, 2019, Chief Craig Huffstetler submitted a request for Union Road Volunteer Fire Department, Inc., asking for approval to ask the Commissioners to release \$35,882.49 of their reserve funds to them. Union Road will use the reserve funds to purchase and install a new Blue Star 40kw natural gas powered generator for their station. This purchase is necessary to have better capabilities to serve as an emergency shelter during times of disaster and to ensure continuous operation in times of power outages. Grants to cover this purchase have previously been applied for and were denied. The Fire Advisory Board approved the request by a unanimous vote.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



UNION ROAD VOLUNTEER
FIRE DEPARTMENT, INC.

4060 UNION ROAD
GASTONIA, N.C. 28056

To: Gaston County Fire Advisory Board/ County Commissioners

From: Union Road Volunteer Fire Department

10/29/19

Ladies and Gentlemen,

Union Road VFD is seeking approval to use \$35,882.49 out of our Reserve Funds account to purchase a new Blue Star 40kw natural gas powered generator for our station. With this purchase our department will have better capabilities as serving as an emergency shelter if and when a natural or manmade disaster should occur and to keep operations up and running as smoothly as possible, during times of power outages. Union Road did attempt to be awarded a FEMA grant for the generator two times in the past and were denied on both attempts. Currently Union Road has a balance of \$56,057.46 in our account. Our Board of Directors approved this purchase on 10/23/19.

The Union Road VFD members, officers and board of directors thank you for your time on this matter.

Craig Huffstetler
Fire Chief

Power Generation & Control, Inc.

136 Charcoal Rd.
Cherryville, NC 28021
7047698010

amanda.whisnant@pgandc.com
www.pgandc.com

Estimate

Date	Estimate #
6/7/2019	10632

Bill To:
Union Road VFD Craig Huffstetler 4060 Union Road Gastonia, NC 28056

Ship To:
Union Road VFD Craig Huffstetler 4060 Union Road Gastonia, NC 28056

	Terms	P.O. Number	Project	
	Net 15			
Description		Qty	Rate	Total
New 40kw Natural Gas Blue Star Genset and ATS, and Installation				
New Blue Star 40kw Natural Gas Generator			15,668.35	15,668.35T
- Natural Gas				
- 240V Single Phase				
- 200A Mainline Breaker				
- Level 1 Steel Enclosure				
- Battery Charger				
-Jacket Water Heater				
Asco Automatic Transfer Switch			5,109.00	5,109.00T
- Service Entrance Rated				
- 400A				
- Nema 3R Enclosure				
- 240/120V Single Phase				
Installation Costs				
Labor			5,760.00	5,760.00T
Lifting Equipment			880.00	880.00
Concrete Pad Construction			850.00	850.00T
Electrical Supplies			5,175.26	5,175.26T
Permit Fees			150.00	150.00T
Gaston County Sales Tax			7.00%	2,289.88
PG&C, Inc. appreciates the opportunity and we look forward to doing business with you!			Total	\$35,882.49



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Gaston Community Action Board Action

File #: 19-528

Commissioner Philbeck - Gaston Community Action - To Accept as Information the FY2020-21 Community Services Block Grant Application (**No County Funds**)

STAFF CONTACT

Joseph W. Dixon - Executive Director - Gaston Community Action, Inc. - 704-861-2283

BACKGROUND

The 33-page application packet was presented to the BOC via e-mail on 1/13/2020 and is to be accepted as information at the 1/28/2020 BOC Regular meeting. A copy of the entire document is on file with the Clerk to the BOC.

ATTACHMENTS

N/A



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Human Resources

Board Action

File #: 20-018

Commissioner Chad Brown - Human Resources - To Approve the Addition of Maternity/Paternity and Domestic Violence Policies to the Gaston County Personnel Policy Manual

STAFF CONTACT

Pam Overcash - Human Resources - 704-866-3722

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

It is the desire of the County to support new parents and the building of strong families as well as victims of domestic violence through policies that will provide additional assistance to its employees under these circumstances.

POLICY IMPACT

New Policy

ATTACHMENTS

Resolution, Maternity/Paternity Policy & Domestic Violence Policy



**RESOLUTION TITLE: TO APPROVE THE ADDITION OF MATERNITY/
PATERNITY AND DOMESTIC VIOLENCE POLICIES TO
THE GASTON COUNTY PERSONNEL POLICY MANUAL**

WHEREAS, Gaston County believes it is important to have a Personnel Policy Manual for employees and supervisors to follow; and,

WHEREAS, it is prudent to review and revise the policy manual periodically to make sure it is understandable, consistent, and up-to-date with current law, regulations and philosophy; and,

WHEREAS, the current policy was approved effective July 1, 2010; and,

WHEREAS, new policies addressing maternity/paternity leave and domestic violence have been written; and,

WHEREAS, the Gaston County Board of Commissioners must adopt all changes to the Gaston County Personnel Policy Manual.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners adopts revisions to the Gaston County Personnel Policy to be effective January 28, 2020.

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

Maternity/Paternity Policy

Gaston County is firmly committed to protecting the rights of expectant mothers and complying with Title VII of the 1964 Civil Rights Act as amended by the Pregnancy Discrimination Act of 1978. Gaston County's policy is to treat women affected by pregnancy, childbirth or related medical conditions in the same manner as other employees unable to work because of their physical condition in all employment aspects, including recruitment, hiring, training, promotion and benefits.

Further, Gaston County fully recognizes eligible employees' rights and responsibilities under the Family and Medical Leave Act (FMLA), applicable state and local family leave laws, and the Americans with Disabilities Act.

Pregnant employees may continue to work until they are certified as unable to work by their physician. At that point, pregnant employees are entitled to receive benefits in accordance with FMLA and Gaston County's Maternity/Paternity Leave Policy.

Both, mothers and fathers, can take FMLA leave any time in the first 12 months after a child's arrival. However, employees must conclude their leave before the 12-month period ends.

When both parents work for Gaston County, they are limited to a combined total for 12 workweeks of leave in a 12-month period. In this case, each parent would have the difference between 12 weeks and the amount of leave they took for the child to use for any other legitimate FMLA reason in that year.

Maternity/Paternity leave may be taken for the following FMLA-qualifying reasons:

- The birth of a son or daughter and bonding with the newborn child.
- The placement of a son or daughter with the employee for adoption or foster care and bonding with the newly-placed child.

In addition to the provisions under FMLA, Gaston County offers the following Maternity/Paternity benefits:

- An additional 2 weeks of paid leave for the first two weeks following the birth or placement of a child. Maternity/Paternity Leave and FMLA leave will run concurrently.
- The ability to request shared sick leave in accordance with Gaston County policy.
- Five (5) additional days of sick leave upon return to work.

Employees will be considered to be on Unauthorized Leave if they do not return to their positions after their Maternity/Paternity Leave is exhausted. Unauthorized Leave is considered voluntary resignation and grounds for discharge.

15 DOMESTIC VIOLENCE POLICY

Gaston County is committed to providing a safe and healthy environment for all employees and recognizes the negative impact domestic violence can have on employees and the workplace. Gaston County is committed to increasing awareness regarding domestic violence, creating a culture of support for employees who are experiencing domestic violence or abuse, and acknowledging that secure employment is often necessary for victims to break the cycle of abuse.

15.1 Scope and Application

This policy applies to all employees.

15.2 Definitions

15.2.1 Domestic Violence

Domestic Violence, also called intimate partner violence (IPV) or power based violence, is a pattern of coercive behavior used by a perpetrator to gain power and control over a current or former spouse, family member, intimate partner, or person with whom the perpetrator shares a child in common. Domestic violence includes, but is not limited to: physical violence, injury, or intimidation; sexual violence or abuse; emotional and/or psychological intimidation; verbal abuse; threats; harassment; stalking; or economic abuse and control.

15.2.2 Survivor or Victim

A domestic violence survivor or victim is an individual who is currently subject to or has in the past been subjected to domestic violence, sexual violence, stalking or other forms of violence.

15.2.3 Perpetrator

A perpetrator is an individual who commits or threatens to commit an act of domestic violence.

15.2.4 Stalking

Stalking is harassing, intimidating or threatening conduct that causes the victim to fear for his or her safety or the safety of a family member. Stalking conduct includes but is not limited to: following or spying on a person; appearing at a person's home or work; engaging in unwanted harassing, or threatening phone calling, emailing, texting, etc.; waiting at places in order to make unwanted contact with the victim or to monitor the victim; leaving unwanted items, presents, or flowers for the victim; and posting information or spreading rumors about the victim on the internet, in a public place, or by word of mouth. Stalking may occur through use of technology including but not limited to: email; voicemail; text messaging; and use of GPS and social networking sites.

15.2.5 Work Related Incidents

Incidents of domestic violence, include acts, attempted acts, or threatened acts by or against an employee that imperil the safety or well-being of others, regardless of whether the act occurred within or outside the physical workplace.

15.2.6 Protection or Restraining Order (50B or 50C)

Protection orders, sometimes called restraining orders or stay away orders, allow a victim to petition the court for protection from a perpetrator.

15.3 Employee Absence and Leave

Gaston County recognizes the victims of domestic violence, may need time off to obtain or attempt to obtain a protections/restraining order, to appear in court, or obtain legal assistance to help ensure his or her health/safety, or welfare, or that of his or her child. Gaston County will work collaboratively with the employee to provide flexible work schedules, as well as paid and unpaid leave options when an employee is a victim of domestic violence. Employees who are victims of domestic violence may use sick or annual leave when there is a verifiable need for leave. When an employee's leave balance reaches 80 hours combined, the employee will be eligible for up to 80 additional hours of emergency leave in a 12 month

period beginning with the first use of emergency leave. If a victim of domestic violence runs out of leave, they would be eligible for Shared Emergency Leave.

15.5 Shared Emergency Leave

Employees may donate sick leave to a pool for victims of domestic violence who run out of accrued leave due to a verifiable need related to domestic violence. The Shared Emergency Leave Form must be used to donate sick leave. Receipt and donation of shared leave is subject to the following provisions:

- Regular full-time employees donating sick or annual leave must have a minimum combined total of 160 sick leave and/or annual leave hours remaining after the donation.
- Part-time employees must have a minimum of 80 sick or annual leave hours remaining after the donation.
- An employee may not donate more than 24 hours per pay period.
- Donated leave will be deducted from the donating employees sick leave balance and added to the pool.
- Recipients of Shared Emergency Leave shall make the request through their supervisor.
- Recipients of Shared Emergency Leave shall remain confidential.

15.4 Non-Discrimination and Non-Retaliation

Gaston County will not discharge, or in any manner discriminate or retaliate against an employee because of the employee's status as a victim of domestic violence, if the victim provides notice to the organization of the status, or the organization has actual knowledge of the status.

15.5 Confidentiality

Gaston County recognizes and respects an employee's right to privacy and the need for confidentiality. Gaston County will maintain the confidentiality of an employee's disclosure regarding domestic violence to the extent practical, and unless to do so would result in physical harm to any person, and/or jeopardize safety with the workplace.

15.6 Safety at Work

Gaston County will take every measure to help ensure that the employee is safe while at work by providing support to minimize risk. In collaboration with the complainant, a strategy plan will be developed by human resources and/or appropriate personnel within the department to provide and implement workplace safety options such as: alerting security personnel of threats or incidents; temporary or permanent adjustments to work schedules, temporary change of work locations (when the alleged perpetrator works in the same department and an order of protection exists), security escorts to and from the building where applicable and/or if security is already located within the department.

15.7 Employee Assistance Program (EAP)

Gaston County's Employee Assistance Program is available for all employees and may be used by victims of domestic violence as well as perpetrators of domestic violence who need mental health counseling. Counseling is also available through the County's Workplace Wellness Clinic for a \$20.00 co-pay.

15.8 Reporting Domestic Violence

15.8.1 Complainant

Any employee who is a victim of domestic violence may report the incident(s) to their immediate supervisor and/or the human resources department. The supervisor and human resources will work together and seek to provide appropriate support, resources, and assistance as outlined in this policy.

15.8.2 All Other Employees

Employees who have information about or witness an act of violence against an employee are encouraged to report the information to the human resources department.



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Library Board Action

File #: 19-529

Commissioner Worley - Library - To Accept and Appropriate Additional LSTA Scholarship State Grant Funds **(100% Grant Funds - \$1,187)**

STAFF CONTACT

Sandy Hunnicutt - Library - 704-868-2164 ext 5520

BUDGET IMPACT

Appropriate LSTA Grant State revenues. No additional County funds.

BUDGET ORDINANCE IMPACT

Increase LSTA State revenues by \$1,187 and appropriate \$1,187 into LSTA: CE Scholarship Grant account.

BACKGROUND

Chelse Harris, Mt. Holly Branch Library Assistant, was awarded a scholarship for expenses to attend the 2019 Young Adult Library Services Association (YALSA) seminar in Memphis, TN. The grant reimburses Gaston County for expenses paid.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 6110 Library

Dept. # Department Name

Laurel Morris 12/17/2019

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
LSTA: CE Scholarship Grant	010-04-6110-6112-425119-20560	(1,187)
LSTA: CE Scholarship Grant	010-04-6110-6112-560000-20560	1,187

JUSTIFICATION FOR REQUEST:

Chelse Harris, Mt Holly Branch Library Assistant, was awarded a scholarship for expenses to attend the 2019 Young Adult Library Services Association (YALSA) seminar in Memphis, TN. The grant reimburses Gaston County for expenses paid.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Planning Board Action

File #: 20-010

Commissioner Philbeck - Planning & Development Services - Historic Preservation Commission - To Accept and Appropriate an Historic Preservation Grant Awarded by the NC Office of Archives and History and Matching Donation Funds from the Town of Dallas for the Eli Hoyle House Paint and Window Repairs Project (**State Grant Funds - \$9,900; Matching Donation Funds Town of Dallas - \$4,400**)

STAFF CONTACT

David Williams - Planning & Development Services Director - 704-866-3473

BUDGET IMPACT

Increase revenues and expenses by \$14,300.00.

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

An FY19 Historic Preservation Grant was awarded for the CLG Eli Hoyle House Paint and Window Repairs Project in the amount of \$9,900 by the State Historic Preservation Office, Division of Historical Resources, Offices of Archive and History, North Carolina Department of Cultural Resources and matching donation funds were donated from the Town of Dallas in the amount of \$4,400.

POLICY IMPACT

N/A

ATTACHMENTS

Resolution, Budget Change Request (BCR) and CLG Grant Project: Award Letter



RESOLUTION TITLE: HISTORIC PRESERVATION COMMISSION – TO ACCEPT AND APPROPRIATE AN HISTORIC PRESERVATION GRANT AWARDED BY THE NC OFFICE OF ARCHIVES AND HISTORY AND MATCHING DONATION FUNDS FROM THE TOWN OF DALLAS FOR THE ELI HOYLE HOUSE PAINT AND WINDOW REPAIRS PROJECT

WHEREAS, the County of Gaston has been designated a Certified Local Government (CLG) by the North Carolina Department of Archives and History because of its progress in the historic preservation field; and,

WHEREAS, the Gaston County Historic Preservation Commission applied for and received an Historic Preservation Grant from the NC Office of Archives and History for the Eli Hoyle House Paint and Window Repairs project in the amount of \$9,900; and,

WHEREAS, the CLG received a matching donation in the amount of \$4,400 from the Town of Dallas; and,

WHEREAS, the total cost of the project will be \$14,300.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners accepts and appropriates the grant from the North Carolina Department of Archives and the matching donation from the Town of Dallas for the Eli Hoyle House Paint and Window Repairs project.

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 6140 Planning and Development Svcs.

Dept. # Department Name

David Williams 1/10/2020

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
2019 CLG Grant: Eli Hoyle House	010-04-4910-6140-425121-20563	(\$9,900)
Donations: Town of Dallas	010-04-4910-6140-415001-20563	(\$4,400)
2019 CLG Grant: Eli Hoyle House	010-04-4910-6140-560000-20563	\$14,300

JUSTIFICATION FOR REQUEST:

The request for the Hoyle Historic Homestead in partnership with the Gaston County Historic Preservation Commission will use Certified Local Government (CLG) grant funds and funds donated from the Town of Dallas to hire a qualified contractor to repair deteriorated wooden clapboard siding, replace broken window glazing, and preform selective paint removal and repainting at the Eli Hoyle House, located at 1111 Dallas-Stanley Highway, Dallas, North Carolina.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



North Carolina Department of Natural and Cultural Resources

State Historic Preservation Office

Ramona M. Bartos, Administrator

Governor Roy Cooper
Secretary Susi H. Hamilton

Office of Archives and History
Deputy Secretary Kevin Cherry

August 6, 2019

David Williams
Director of Planning
Gaston County
128 West Main Street
Gastonia, NC 28053

Re: 2019 CLG Grant Project: Eli Hoyle House Paint and Window Repairs

Dear Mr. Williams:

I am pleased to inform you that your application for a FY 2019 Historic Preservation Fund (HPF) grant to Certified Local Governments entitled *Eli Hoyle House Paint and Window Repairs* has been selected for funding. Your grant award amount is \$9,900.

The HPF is a federal program administered by the National Park Service, United States Department of the Interior. HPF grants for local projects are made available to local governments, non-profit organizations, and educational institutions through the State Historic Preservation Office (HPO), Division of Historical Resources, Office of Archives and History, North Carolina Department of Natural and Cultural Resources.

HPF grant awards for local projects in FY 2019 total \$107,600. In addition to your project, funded projects include architectural survey updates, design guidelines updates, and an archaeological survey at a public cemetery.

You will soon be receiving via email a Grant Contract for your project. The grants coordinator will assist you with any questions you may have concerning the contract and the attachments. In the meantime, if there are questions, please contact Michele McCabe at 919-814-6582 or michelepatterson.mccabe@ncdcr.gov.

No grant activities may take place until the Grant Contract has been signed by our agency's authorized representative. The county must follow federal and state procurement procedures to select a project consultant in consultation with our office. No activities may be performed by a project consultant until the county and the consultant have signed a two-party Project Description and Contract. The HPO will prepare the Project Description and Contract, using an approved template, in consultation with the county and the consultant.

Due to federal deadlines for spending FY 2019 HPF funds, all project activities should be satisfactorily completed and approved final products should be submitted to the HPO by Friday, August 21, 2020. All requests for reimbursement of grant funds and the county's final accounting should be submitted to the HPO no later than September 30, 2020.

Thank you for participating in the North Carolina historic preservation program. My staff and I look forward to working with you through the successful completion of your project.

Sincerely,

A handwritten signature in cursive script, appearing to read "Ramona Bartos".

Ramona Bartos
Deputy State Historic Preservation Officer

cc: Kevin Cherry, State Historic Preservation Officer
Michele McCabe, State Historic Preservation Office
Brett Sturm, State Historic Preservation Office



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Sheriff's Office

Board Action

File #: 20-020

Commissioner Worley - Sheriff's Office - To Accept and Appropriate Revenues Billed and Received from Federal Emergency Management Agency (FEMA) for Reimbursement of Policing Services Provided in September 2018 (\$33,168)

STAFF CONTACT

Gwen Danner - Business Services Administrator - Sheriff's Office - 704-869-6839

BUDGET IMPACT

Appropriate FEMA policing reimbursement revenues to fund balance.

BUDGET ORDINANCE IMPACT

Appropriate FEMA policing reimbursement revenues to fund balance.

BACKGROUND

Sheriff's deputies provided law enforcement assistance to Pender County after Hurricane Florence in September 2018. This Board Action appropriates the amounts that have been billed (FY 19) and received (FY 20) to fund balance.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4315 Sheriff's Office
Dept. # Department Name

Sheriff Alan Cloninger 1/13/2020
Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
Emergency Assistance:FEMA	010-02-4315-4315-425135	{33,168}
Fund Balance	010-99-9900-0000-490000	33,168

JUSTIFICATION FOR REQUEST:

Sheriff's deputies provided law enforcement assistance to Pender County after Hurricane Florence in September 2018 (FY19). This BCR appropriates the amounts that have been billed (FY 19) and received (FY20) to fund balance.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Gaston County

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Sheriff's Office

Board Action

File #: 19-458

Commissioner Worley - Sheriff's Office - Retirement Commendation - To Award the Service Side Arm and Badge to Retired Captain Joseph Clemmer

STAFF CONTACT

Sheriff's Office - Garry Williams - 704-869-6862

BACKGROUND

Captain Joseph Clemmer retired from the Gaston County Sheriff's Office on December 1, 2019 with 30 years of service with Gaston County. Captain Clemmer has requested that he be awarded the service side arm and badge worn during his service with the Gaston County Sheriff's Office.

ATTACHMENTS

Retirement Commendation



WHEREAS, Captain Joseph Clemmer retired from the Gaston County Sheriff's Office on December 1, 2019 with 30 years of credible service at the Gaston County Sheriff's Office; and,

WHEREAS, Captain Clemmer has requested that he be awarded the service side arm and badge worn during his service with the Gaston County Sheriff's Office pursuant to N.C.G.S. 20-187.2 and Board Resolution #259 dated October 27, 1983.

NOW, THEREFORE, BE IT RESOLVED by the Gaston County Board of Commissioners that:

1. The badge worn by Captain Joseph Clemmer and his service side arm, Glock, Model 22, Serial Number SXV791 be declared surplus equipment.
2. The badge worn by Captain Joseph Clemmer be given to him in honor of his service with the Gaston County Sheriff's Office.
3. The service side arm, Glock, Model 22, Serial Number SXV791 be permanently retired by the Gaston County Sheriff's Office and offered to Retired Captain Joseph Clemmer at a price of \$1.00.
4. The Gaston County Sheriff's Office is directed to award Captain Joseph Clemmer with the service side arm and badge as specified and worn by him during his service to Gaston County, in accordance with the North Carolina General Statutes and policy of the Board.

BE IT FURTHER RESOLVED that the Gaston County Board of Commissioners expresses their sincere gratitude for the dedicated service of Captain Joseph Clemmer, and wish him the best in his retirement.

Tracy L. Philbeck, Chairman

Chad Brown

Bob Hovis

Jack B. Brown, Vice-Chairman

Tom Keigher

Allen R. Fraley

Ronald E. Worley

Adopted the 28th Day of January 2020



Gaston County

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Tax Board Action

File #: 20-016

Commissioner Fraley - Tax Collections - Pursuant to G.S. 105-381, the Tax Collector Requests that the Listed Tax Refunds be Made. **(Real Estate - \$50,148.39; VTS Refunds - \$8,477.41; Grand Total - \$58,625.80)**

STAFF CONTACT

Luke Sisk - Tax Collections Administrator - 704-866-3034

BACKGROUND

The Gaston County Tax Collector has examined the requests for refunds and has determined that the requests are properly authorized by statute and should be granted and the persons and/or firms listed below have requested the refund of taxes paid pursuant to GS 105-381(b).

The Board of Commissioners authorized payment of refunds to said persons and/or firms in the amounts stated with such funds coming from Account 010-00-0000-0000-23010.

ATTACHMENTS

Tax Refunds Listing for December 2019

TAXPAYER NAME	OWNER NAME	AMOUNT
DECEMBER 2019 REAL ESTATE		
Claude Luvis		\$7,500.67
Lereta		\$1,602.02
Sloan, Chris M		\$602.75
Corelogic		\$166.87
Corelogic		\$896.78
Corelogic		\$217.60
Corelogic		\$757.21
Corelogic		\$438.60
Lima One Capital		\$886.45
Lereta		\$522.00
Tiago Title		\$125.00
Servisolutions		\$2,177.61
American Homes 4 Rent		\$1,020.00
American Homes 4 Rent		\$1,020.00
American Homes 4 Rent		\$1,020.00
American Homes 4 Rent		\$1,020.00
American Homes 4 Rent		\$1,020.00
American Homes 4 Rent		\$1,020.00
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American Homes 4 Rent		\$1,020.00
American Homes 4 Rent		\$1,020.00
American Homes 4 Rent		\$1,020.00
American Homes 4 Rent		\$1,020.00
Dr. Patricia C Dunn		\$181.00
Dr. Patricia C Dunn		\$213.94
Mable Darlene Sisk		\$274.24
Haemonetics Corp		\$540.00
Hand, Deborah L		\$196.80
Alsop, Thomas A		\$166.87
Lereta		\$2,530.14
Lereta		\$2,248.76
Lereta		\$1,618.11
Wells Fargo Bank		\$211.71
Averest Central		\$178.88
Brown, J K Jr		\$3,260.74
Norris, Trilvia		\$1,030.03
Tong, Dien H		\$1,000.00
Watkins, Eddie		\$200.00
Corelogic		\$232.69
Gaston County Tax		\$181.10
Gaston County Tax		\$206.00

TAXPAYER NAME	OWNER NAME	AMOUNT
DECEMBER 2019 REAL ESTATE (Continued)		
Pruitt, Terry		\$240.65
Pruitt, Terry		\$163.17
TOTAL		\$50,148.39
DECEMBER 2019 VEHICLES & ETC		
TOTAL		\$0.00
DECEMBER VTS REFUNDS		
Belt, Lauren Elizabeth		\$111.88
Berggrun, Stephanie Marie		\$119.17
Bowker, Candy Janell		\$358.26
Bridges, Debra Lee		\$104.29
Church, Matthew Vaughn		\$384.33
Church, Matthew Vaughn		\$402.50
Cisneros, Genaro Adame		\$533.40
Clark, Ashley Wood		\$317.32
Clemmer, Vernon Augustus III		\$135.55
Cleveland County Tax Department		\$410.09
Ellis, Debra Tanner		\$191.25
Finger, Marjorie Russell		\$105.94
Jaffe, Stephen Glenn		\$142.24
Jenkins, Richard Scott		\$197.84
Johnson, Debra Hunn		\$228.76
Johnson, Douglas Dee		\$187.66
Keever, Molly Leonard		\$138.97
Lincoln County Tax Dept		\$279.56
Logan, Tenesia Monque		\$217.37
McSpadden , Helen Luker		\$170.11
Neill, Bryan McKinley		\$503.27
Norris, James Michael		\$123.84
Omerovic, Sulejman		\$258.72
Pomeroy, Julie Elisabeth		\$114.72
Quinn, Keith Edward		\$130.86
Roupe, Carnellia June		\$231.28
Russo, Patrick Joseph		\$102.10
Sanderson, Roland Lee		\$225.56
Seeley, Shawn Clair		\$270.96
Smith, Lorenzo Andre		\$198.53
Starnes, John Patrick		\$229.66
Stilwell, Phyllis Renee		\$157.64
Usery Pettis, Kimberly Renee		\$103.39
Vandermeid, Stephen Todd		\$173.10
Wiggins, Kim Pearson		\$154.12
Wiggins, Lester Roy Jr		\$445.74
Wilson, Danny Lee		\$162.91
Young , Matthew Lee		\$154.52
TOTAL		\$8,477.41
GRAND TOTAL		\$58,625.80



Gaston County

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Planning Board Action

File #: 20-002

Commissioner Chad Brown - Planning & Development Services - Zoning Map Change: Z20-02 Oakwood Homes of Shelby, Chris Blanding (Applicant); Property Parcel: 206220, Located at 264 Upper Stanley Rd., Stanley, NC, Rezone from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay

STAFF CONTACT

David L. Williams - Planning Director - 704-866-3473

BACKGROUND

Chapter 5 of the Unified Development Ordinance requires a public hearing by the Planning Board and Commission, with recommendation by the Planning Board prior to consideration for final action by the Commission. Oakwood Homes of Shelby, Chris Blanding (Applicant); Rezone Parcel: 206220 from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay. A joint public hearing was advertised and held on January 28, 2020 with the Public Hearing comments being on file in the Board of Commission Clerk's Office. Planning Board recommendation was provided on the same date, and the Commission is requested to consider the public hearing comment, Planning Board recommendation and other pertinent information, then (approve), (disapprove) or (modify) the map change.

ATTACHMENTS

Resolution - Z20-02; Maps - Z20-02



RESOLUTION TITLE: ZONING MAP CHANGE: Z20-02 OAKWOOD HOMES OF SHELBY, CHRIS BLANDING (APPLICANT); PROPERTY PARCEL: 206220, LOCATED AT 264 UPPER STANLEY RD., STANLEY, NC, REZONE FROM THE (R-1) SINGLE FAMILY LIMITED ZONING DISTRICT WITH (US) URBAN STANDARDS OVERLAY TO THE (R-2) SINGLE FAMILY MODERATE ZONING DISTRICT WITH (US) URBAN STANDARDS OVERLAY

WHEREAS, a County Zoning ordinance was adopted on April 24, 2008 and a joint public hearing was held on January 28, 2020 by the County Commission and the Planning Board, to take citizen comment into a map change application, as follows:

Tax Parcel Number(s): 206220
Applicant: Oakwood Homes of Shelby, Chris Blanding
Owner(s): CMH Homes Inc.
Property Location: 264 Upper Stanley Rd.
Request: Rezone Parcel 206220 from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay

public hearing comments are on file in the Commission Clerk's Office as a part of the minutes of the meeting; and,

WHEREAS, the Planning Board recommended **(approval)** or **(disapproval)** of the map change for parcel: 206220, located at 264 Upper Stanley Rd., Stanley, NC, from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay on January 28, 2020 based on: the public hearing comment, staff recommendation, and the request is **(in accordance with)** or **(not in accordance with)** the County's Comprehensive Land Use Plan.

Motion: _____ Second: _____ Vote: _____
Aye: _____
Nay: _____
Absent: _____
Abstain: _____

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

Zoning Map Change: Z20-02 Oakwood Homes of Shelby, Chris Blanding (Applicant); Property Parcel: 206220, Located at 264 Upper Stanley Rd., Stanley, NC, Rezone from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay

Page 2

NOW, THEREFORE, BE IT RESOLVED by the County Commission that after consideration of the map change application, public hearing comment and Planning Board recommendation:

- 1) The map change request (**is consistent**) or (**is not consistent**) with the County's approved Comprehensive Land Use Plan and the Commission considers this action to be (**reasonable**) or (**not reasonable**) and in the public interest, based on: Planning Board recommendation and compatibility with existing land uses in the immediate area. Property parcel: 206220, is hereby (**approved**) or (**disapproved**), effective with the passage of this Resolution.
- 2) The County Manager is authorized to make necessary notifications in this matter to appropriate parties.

Tracy L. Philbeck, Chairman
Gaston County Board of Commissioners

Attest:

Donna S. Buff, Clerk to the Board



Gaston County

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Planning Board Action

File #: 20-003

Commissioner Jack Brown - Planning & Development Services - Zoning Map Change: Z20-03, Deana Ann West (Applicant); Property Parcel: 145718, Located at Boyd Rd., Gastonia, NC, Rezone from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay

STAFF CONTACT

David L. Williams - Planning Director - 704-866-3473

BACKGROUND

Chapter 5 of the Unified Development Ordinance requires a public hearing by the Planning Board and Commission, with recommendation by the Planning Board prior to consideration for final action by the Commission. Deana Ann West (Applicant); Rezone Parcel: 145718 from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay. A joint public hearing was advertised and held on January 28, 2020 with the Public Hearing comments being on file in the Board of Commission Clerk's Office. Planning Board recommendation was provided on the same date, and the Commission is requested to consider the public hearing comment, Planning Board recommendation and other pertinent information, then (approve), (disapprove) or (modify) the map change.

ATTACHMENTS

Resolution - Z20-03; Maps - Z20-03



RESOLUTION TITLE: ZONING MAP CHANGE: Z20-03 DEANA ANN WEST (APPLICANT); PROPERTY PARCEL: 145718, LOCATED AT BOYD RD., GASTONIA, NC, REZONE FROM THE (R-1) SINGLE FAMILY LIMITED ZONING DISTRICT WITH (US) URBAN STANDARDS OVERLAY TO THE (R-2) SINGLE FAMILY MODERATE ZONING DISTRICT WITH (US) URBAN STANDARDS OVERLAY

WHEREAS, a County Zoning Ordinance was adopted on April 24, 2008 and a joint public hearing was held on January 28, 2020 by the County Commission and the Planning Board, to take citizen comment into a map change application, as follows:

Tax Parcel Number(s): 145718
Applicant: Deana Ann West
Owner(s): Judith L. Edmonson & Others
Property Location: Boyd Rd.
Request: Rezone Parcel 145718 from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay

public hearing comments are on file in the Commission Clerk's Office as a part of the minutes of the meeting; and,

WHEREAS, the Planning Board recommended **(approval)** or **(disapproval)** of the map change for parcel: 145718, located at Boyd Rd., Gastonia, NC, from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay on January 28, 2020 based on: the public hearing comment, staff recommendation, and the request is **(in accordance with)** or **(not in accordance with)** the County's Comprehensive Land Use Plan.

Motion: Second: Vote:
Aye:
Nay:
Absent:
Abstain:

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

Zoning Map Change: Z20-03 Deana Ann West (Applicant); Property Parcel: 145718, Located at Boyd Rd., Gastonia, NC, Rezone from the (R-1) Single Family Limited Zoning District with (US) Urban Standards Overlay to the (R-2) Single Family Moderate Zoning District with (US) Urban Standards Overlay
Page 2

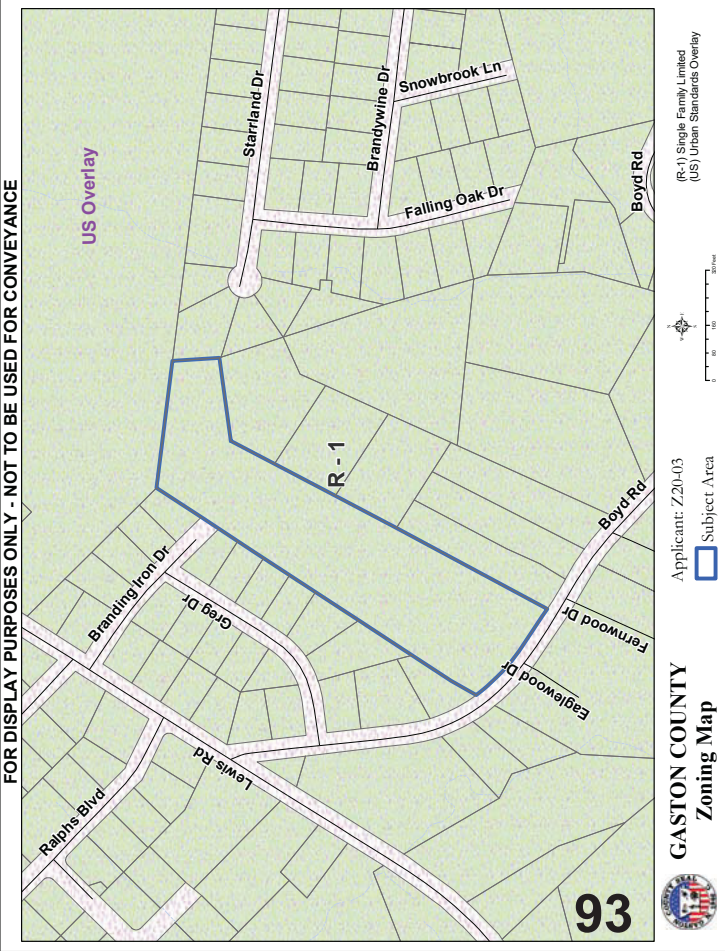
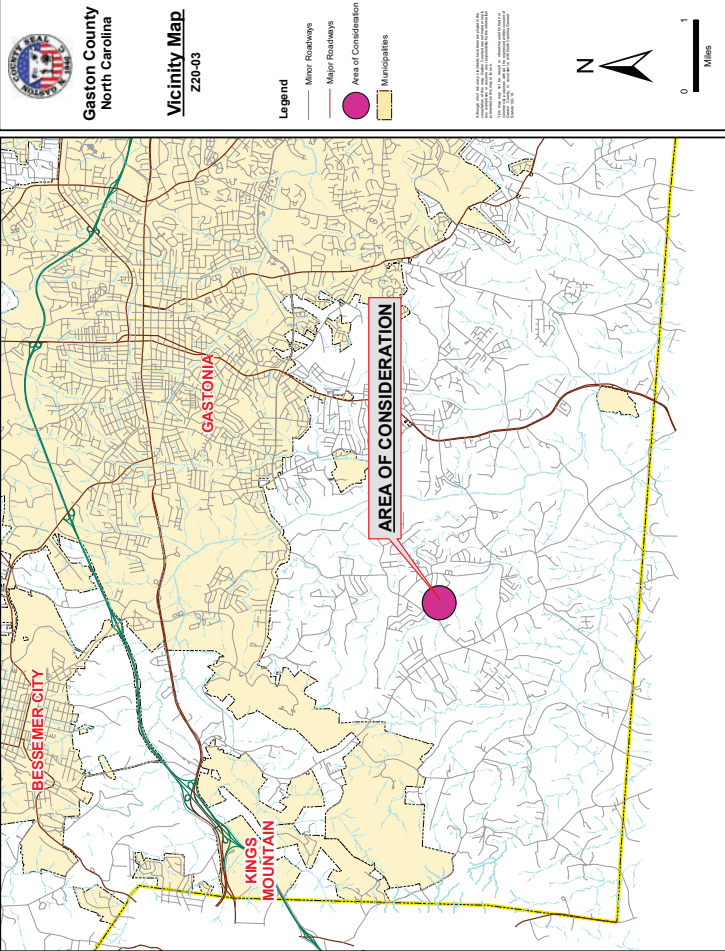
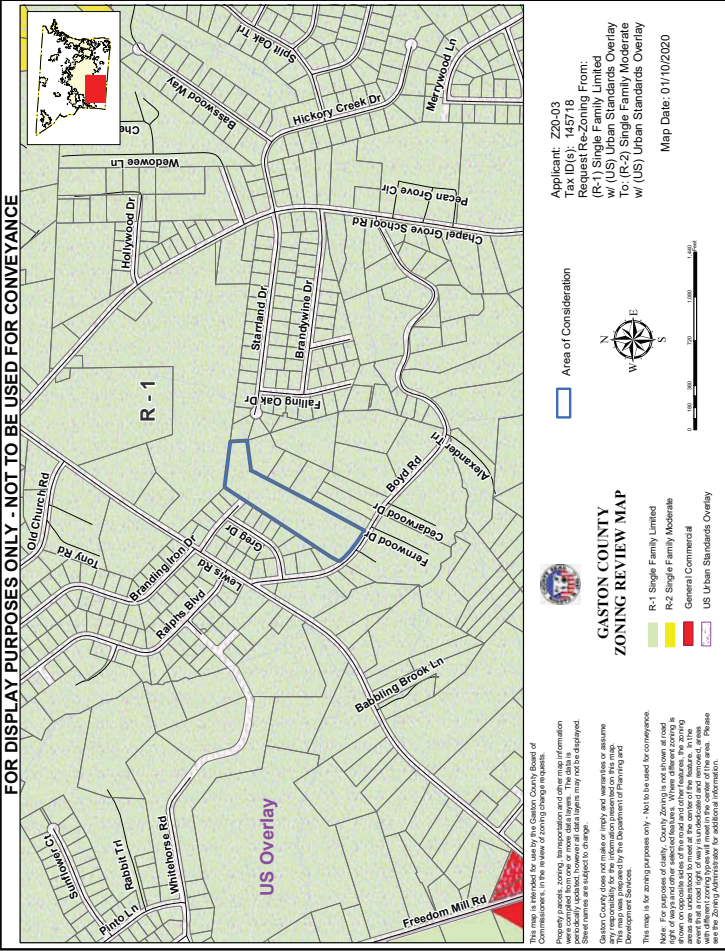
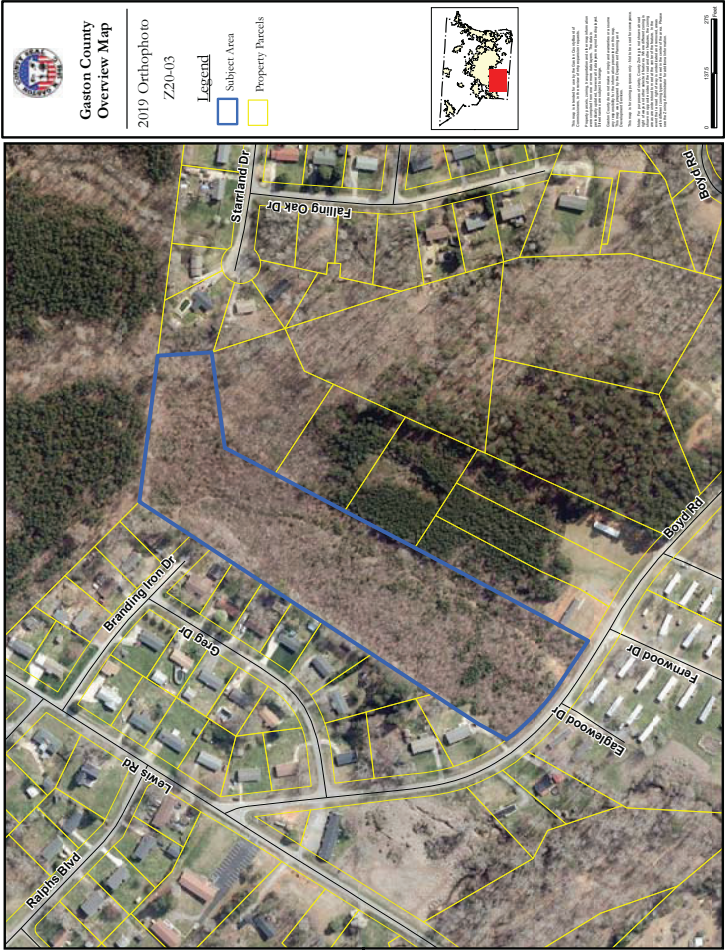
NOW, THEREFORE, BE IT RESOLVED by the County Commission that after consideration of the map change application, public hearing comment and Planning Board recommendation:

- 1) The map change request (**is consistent**) or (**is not consistent**) with the County's approved Comprehensive Land Use Plan and the Commission considers this action to be (**reasonable**) or (**not reasonable**) and in the public interest, based on: Planning Board recommendation and compatibility with existing land uses in the immediate area. Property parcel: 145718, is hereby (**approved**) or (**disapproved**), effective with the passage of this Resolution.
- 2) The County Manager is authorized to make necessary notifications in this matter to appropriate parties.

Tracy L. Philbeck, Chairman
Gaston County Board of Commissioners

Attest:

Donna S. Buff, Clerk to the Board





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Planning Board Action

File #: 20-004

Commissioner Philbeck - Planning & Development Services - Zoning Map Change: Z20-05 NC Department of Transportation (C. Blake Guffey, District Supervisor) (Applicant); Property Parcel: 170401 (part of), Located at Dallas Cherryville Hwy., Dallas, NC, Rezone from the (R-1) Single Family Limited Zoning District with (CH) Corridor Highway and (US) Urban Standards Overlays to the (I-2) General Industrial Zoning District with (CH) Corridor Highway and (US) Urban Standards Overlays

STAFF CONTACT

David L. Williams - Planning Director - 704-866-3473

BACKGROUND

Chapter 5 of the Unified Development Ordinance requires a public hearing by the Planning Board and Commission, with recommendation by the Planning Board prior to consideration for final action by the Commission. NC Department of Transportation (Applicant); Rezone Parcel: 170401 (part of) from the (R-1) Single Family Limited Zoning District with (CH) Corridor Highway and (US) Urban Standards Overlays to the (I-2) General Industrial District with (CH) Corridor Highway and (US) Urban Standards Overlays. A joint public hearing was advertised and held on January 28, 2020 with the Public Hearing comments being on file in the Board of Commission Clerk's Office. Planning Board recommendation was provided on the same date, and the Commission is requested to consider the public hearing comment, Planning Board recommendation and other pertinent information, then (approve), (disapprove) or (modify) the map change.

ATTACHMENTS

Resolution Z20-05; Maps - Z20-05



RESOLUTION TITLE: ZONING MAP CHANGE: Z20-05 NC DEPARTMENT OF TRANSPORTATION (C. BLAKE GUFFEY, DISTRICT SUPERVISOR) (APPLICANT); PROPERTY PARCEL: 170401 (PART OF), LOCATED AT DALLAS CHERRYVILLE HWY., DALLAS, NC, REZONE FROM THE (R-1) SINGLE FAMILY LIMITED ZONING DISTRICT WITH (CH) CORRIDOR HIGHWAY AND (US) URBAN STANDARDS OVERLAYS TO THE (I-2) GENERAL INDUSTRIAL ZONING DISTRICT WITH (CH) CORRIDOR HIGHWAY AND (US) URBAN STANDARDS OVERLAYS

WHEREAS, a County Ordinance was adopted on April 24, 2008 and a joint public hearing was held on January 28, 2020 by the County Commission and the Planning Board, to take citizen comment into a map change application, as follows:

Tax Parcel Number(s): 170401 (part of)
Applicant: NC Department of Transportation, C. Blake Guffey, District Supervisor
Owner(s): NC State Highway Dept.
Property Location: Dallas Cherryville Hwy.
Request: Rezone Parcel 170401 (part of) from the (R-1) Single Family Limited Zoning District with (CH) Corridor Highway and (US) Urban Standards Overlays to the (I-2) General Industrial Zoning District with (CH) Corridor Highway and (US) Urban Standards Overlays

public hearing comments are on file in the Commission Clerk's Office as a part of the minutes of the meeting; and,

WHEREAS, the Planning Board recommended **(approval)** or **(disapproval)** of the map change for parcel: 170401 (part of), located at Dallas Cherryville Hwy., Dallas, NC, from the (R-1) Single Family Limited Zoning District with (CH) Corridor Highway and (US) Urban Standards Overlays to the (I-2) General Industrial Zoning District with (CH) Corridor Highway and (US) Urban Standards Overlays on January 28, 2020 based on: the public hearing comment, staff recommendation, and the request is **(in accordance with)** or **(not in accordance with)** the County's Comprehensive Land Use Plan.

Motion: _____ Second: _____ Vote: _____
Aye: _____
Nay: _____
Absent: _____
Abstain: _____

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

Zoning Map Change: Z20-05 NC Department of Transportation (C. Blake Guffey, District Supervisor) (Applicant); Property Parcel: 170401 (part of), Located at Dallas Cherryville Hwy., Dallas, NC, Rezone from the (R-1) Single Family Limited Zoning District with (CH) Corridor Highway and (US) Urban Standards Overlays to the (I-2) General Industrial Zoning District with (CH) Corridor Highway and (US) Urban Standards Overlays

Page 2

NOW, THEREFORE, BE IT RESOLVED by the County Commission that after consideration of the map change application, public hearing comment and Planning Board recommendation:

- 1) The map change request (**is consistent**) or (**is not consistent**) with the County's approved Comprehensive Land Use Plan and the Commission considers this action to be (**reasonable**) or (**not reasonable**) and in the public interest, based on: Planning Board recommendation and compatibility with existing land uses in the immediate area. Property parcel: 170401 (part of), is hereby (**approved**) or (**disapproved**), effective with the passage of this Resolution.
- 2) The County Manager is authorized to make necessary notifications in this matter to appropriate parties.

Tracy L. Philbeck, Chairman
Gaston County Board of Commissioners

Attest:

Donna S. Buff, Clerk to the Board



Gaston County

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Planning Board Action

File #: 19-546

Commissioner Philbeck - Planning & Development Services - Zoning Text Amendment: ZTA20-01, Gaston County Planning Board (Applicant); To Consider Proposed Text Amendments to the Unified Development Ordinance (UDO): Chapter 5 (Permit and Modification Procedures): Section 5.16.6(B); Chapter 13 (Subdivision Regulations): Sections 13.2(A)(5), 13.15.3(D)

STAFF CONTACT

David L. Williams - Planning Director - 704-866-3473

BACKGROUND

The Unified Development Ordinance (approved April 24, 2008), sets forth procedures for amendment procedures in Chapter 5, requiring a joint public hearing by the Planning Board and Commission. A recommendation on the amendments is provided by the Planning Board, with final action on said amendments by the Commission, to consider text amendments to Application Number ZTA20-01 Gaston County Planning Board (Applicant), to request the Board of Commission to consider approval of the proposed text amendments to the UDO: Chapter 5 (Permit and Modification Procedures): Section 5.16.6(B); Chapter 13 (Subdivision Regulations): Sections 13.2(A)(5), 13.15.3(D). A joint public hearing was advertised and held on January 28, 2020 with the Public Hearing comments being on file in the Board of Commission Clerk's Office. Planning Board recommendation was provided on the same date, and the Commission is requested to consider the public hearing comment, Planning Board recommendation and other pertinent information, then (approve), (disapprove) or (modify) the zoning text amendments. The proposed amendments reflect minor modifications to the Conditional District (CD) submittal procedure and modifications to the Subdivision Regulations to include family exemptions. The Planning Board reviewed the amendments at its last regular Planning Board meeting (12/10/2019) and unanimously recommended to move them to the public hearing process.

ATTACHMENTS

Resolution - ZTA20-01; Zoning Text Amendments - ZTA20-01



RESOLUTION TITLE: ZONING TEXT AMENDMENT: ZTA20-01, GASTON COUNTY PLANNING BOARD (APPLICANT); TO CONSIDER PROPOSED TEXT AMENDMENTS TO THE UNIFIED DEVELOPMENT ORDINANCE (UDO): CHAPTER 5 (PERMIT AND MODIFICATION PROCEDURES): SECTION 5.16.6(B); CHAPTER 13 (SUBDIVISION REGULATIONS): SECTIONS 13.2(A)(5), 13.15.3(D)

WHEREAS, the County Ordinance (approved April 24, 2008), sets forth Amendment procedures in Chapter 5, requiring a joint public hearing by the Planning Board and Commission, with said hearing being conducted January 28, 2020 to take public comment (comments are on file in the Commission Clerk's Office as a part of the minutes of the meetings); and,

WHEREAS, the Text Amendments are requested by the Gaston County Planning Board as the amendments relate to minor modifications and changes to the UDO; and,

WHEREAS, the Gaston County Planning Board met during its regular meeting on December 10, 2019, and reviewed proposed text amendments and approved a recommendation to move the proposed amendments to the public hearing format for the Board of Commissioners consideration; and,

WHEREAS, the Planning Board recommended **(approval)** or **(disapproval)** of the text amendment to amend UDO Chapter 5 (Permit and Modification Procedures): Section 5.16.6(B); Chapter 13 (Subdivision Regulations): Sections 13.2(A)(5), 13.15.3(D), on January 28, 2020, based on: public hearing comment and staff recommendation, the request **(is)** or **(is not)** reasonable and in the public interest and **(is)** or **(is not)** in accordance with the County's Comprehensive Land Use Plan.

Motion:
Aye:
Nay:
Absent:
Abstain:

Second:

Vote:

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NOW, THEREFORE, BE IT RESOLVED that after consideration of the proposed amendments, public hearing comment and Planning Board recommendation, the Commission considers this action to be **(reasonable and in the public interest)** or **(not reasonable and not in the public interest)** and finds the proposed amendment to be **(consistent)** or **(not consistent)** with the Comprehensive Land Use Plan.

The Commission hereby **(approves)** or **(disapproves)** the amendments to UDO Chapter 5 (Permit and Modification Procedures): Section 5.16.6(B); Chapter 13 (Subdivision Regulations): Sections 13.2(A)(5), 13.15.3(D), effective with the passage of this Resolution.

The County Manager is authorized to make necessary notifications in this matter to appropriate parties.

Tracy L. Philbeck, Chairman
Gaston County Board of Commissioners

Certification

I, Donna S. Buff, Clerk to the Gaston County Board of Commissioners, do hereby certify that the above is a true and accurate copy of the Zoning Text Amendment: ZTA20-01, Gaston County Planning Board (Applicant); To Consider Proposed Text Amendments to the Unified Development Ordinance (UDO) Chapters 5, and 13 (*Attached*), as adopted by the Board of Commissioners on January 28, 2020 and is to be set forth in the Gaston County Unified Development Ordinance (UDO) upon adoption.

Donna S. Buff, Clerk

SEAL



PROPOSED TEXT AMENDMENTS – PUBLIC HEARING – JANUARY 2020

Highlighted italics = additions; strikeouts = deletions

(Chapter 5 – Permit and Modification Procedures)

SECTION 5.16.6 PROCEDURES

Procedures for application submittal are as follows:

- B. The application shall be accompanied by a plan, drawn to scale, that includes or is accompanied by the following:
 - 11. A list, if any, of all additional development conditions or standards that differs from those that would normally apply to that use. ~~Only conditions that exceed the UDO minimum standards can be considered and listed by the applicant, except those minor modifications listed in Table 5.15-1(B).~~

(Chapter 13 – Subdivision Regulations)

SECTION 13.2 ACTIVITIES THAT CONSTITUTE A SUBDIVISION

- A. For purposes of this Ordinance, “subdivision” means all division of a tract or parcel of land into two (2) or more lots, building sites, or the divisions when those divisions are created for the purpose of sale or building development (whether immediate or future) and shall include all divisions of land involving the dedication of a new street or a change in existing streets; but the following activities do not constitute a subdivision and are expressly exempt from the design and improvement standards of this Chapter:
 - 1. The combination or recombination of portions of previously subdivided and recorded lots where the total number of lots is not increased and the resultant lots are equal to or exceed the standards of the County as shown in this Ordinance;
 - 2. The division of land into parcels greater than ten (10) acres where no street right-of-way dedication is involved;
 - 3. The public acquisition by purchase of strips of land for the express purpose of widening or opening of streets;
 - 4. The division of a tract in single ownership whose entire area is no greater than two (2) acres into not more than three (3) lots, where no street right-of-way dedication is involved and where the resultant lots are equal to or exceed the standards of the County as required by this ordinance.
 - 5. *The division of land solely among members of the same family, as defined in Chapter 2 of this Ordinance under the term family member, by any method of transfer. Lots subdivided under this family exemption shall comply with Section 13.15.3(D).*



13.15.3 LOTS TO ABUT A PUBLIC STREET

Each lot shall have frontage on a public street and meet the requirements of Section 9.5, with the following exceptions:

- A. Existing lots meeting the requirements set forth in Section 3.5.7; or
- B. Lots fronting on a private road meeting the requirements set forth in 13.15.2; or
- C. Proposed lots for use by single-family dwellings and individual manufactured homes that do not have frontage on a public street may be approved by the Administrator after determining the following:
 - 1. Each such resultant lot is a minimum of three (3) acres in size, outside all easements and / or right-of-ways; and
 - 2. Not more than three (3) lots served by an easement have been created out of said parent tract.
 - 3. Each such lot is provided with access to a public street by means of a recorded twenty (20) foot wide access easement; and
 - 4. Each such resultant lot is served, at a minimum, by an all weather road; defined as: a well drained travel surface composed of gravel, crusher run, or other similar material, having a center crown to prevent ponding of water on the travel surface, and have a minimum twelve (12) foot travel surface and shall be built in accordance with the Figure 13.15.3-1.
- D. *Lots created as the result of a family exemption and which meet the following criteria:*
 - 1. *Each resultant lot must be a minimum of one (1) acre in size; and,*
 - 2. *Not more than five (5) lots may be created out of parent tract and served by an easement, with any subsequent lots to be approved by the Planning Board as a special exception; and,*
 - 3. *A road maintenance agreement must be recorded with the deed or plat; and*
 - 4. *Each resultant lot is served, at a minimum, by an all weather road; defined as: a well drained travel surface composed of gravel, crusher run, or other similar material, having a center crown to prevent ponding of water on the travel surface, and have a minimum twelve (12) foot travel surface and shall be built in accordance with the Figure 13.15.3-1.*
 - 5. *Yearly inspections shall be made by Planning staff to ensure regulations have been met.*



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Commissioners

Board Action

File #: 20-006

Commissioners Chad Brown, Jack Brown, Fraley, Philbeck & Worley - BOC - Resolution Declaring Gaston County A Second Amendment Sanctuary

STAFF CONTACT

Donna S. Buff - Clerk to the Board - 704-866-3196

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

N/A

POLICY IMPACT

N/A

ATTACHMENTS

Resolution



RESOLUTION TITLE: RESOLUTION DECLARING GASTON COUNTY A SECOND AMENDMENT SANCTUARY

- WHEREAS, the Constitution of the United States is the Supreme Law of our nation; and,
- WHEREAS, the Second Amendment to the Constitution of the United States of America states: "A well-regulated Militia being necessary to the security of a free State, the right of the people to keep and bear arms shall not be infringed"; and,
- WHEREAS, the North Carolina Constitution, Article I, Section 30, states: "A well-regulated militia being necessary to the security of a free State, the right of the people to keep and bear arms shall not be infringed; and, as standing armies in time of peace are dangerous to liberty, they shall not be maintained, and the military shall be kept under strict subordination to, and governed by, the civil power. Nothing herein shall justify the practice of carrying concealed weapons, or prevent the General Assembly from enacting penal statutes against that practice; and,
- WHEREAS, the Gaston County Board of Commissioners is concerned about the passage of any bill or legislation which could be interpreted as infringing the rights of the citizens of Gaston County to keep and bear arms or which may unduly restrict their right to the same; and,
- WHEREAS, the criminal misuse of firearms is not a reason to infringe the rights of law abiding citizens of Gaston County; and,
- WHEREAS, the Gaston County Board of Commissioners wishes to express its deep commitment to the rights of all citizens of Gaston County to keep and bear arms; and,
- WHEREAS, the Gaston County Board of Commissioners wishes to express opposition to any law that would unconstitutionally restrict the rights under the Second Amendment of the U.S. Constitution and under the North Carolina Constitution of the citizens of Gaston County to keep and bear arms; and,

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

WHEREAS, the Gaston County Board of Commissioners wishes to express its intent to stand as a Sanctuary County for Second Amendment rights and to oppose, within the limits of the Constitutions of the United States and the State of North Carolina, any efforts to unconstitutionally restrict such rights, and to use such legal means at its disposal to protect the rights of the citizens to keep and bear arms.

NOW, THEREFORE, BE IT RESOLVED by the Gaston County Board of Commissioners:

- 1) That the Gaston County Board of Commissioners hereby expresses its intent to uphold the Second Amendment rights of the citizens of Gaston County and that public funds, resources, employees, buildings or offices not be used to restrict Second Amendment rights or to aid or assist in the enforcement of the unnecessary and unconstitutional restriction of the rights under the Second Amendment of the citizens of Gaston County to keep and bear arms.
- 2) That the Board of Commissioners hereby declares Gaston County, North Carolina, as a "Second Amendment Sanctuary."

Adopted this the 28th day of January, 2020.

Tracy L. Philbeck, Chairman
Gaston County Board of Commissioners

ATTEST:

Donna S. Buff, Clerk to the Board



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Sheriff's Office

Board Action

File #: 20-019

Commissioner Worley - Sheriff's Office - Appropriation of Additional Funds to House Inmates Out of County for November & December 2019 **(\$31,360)**

STAFF CONTACT

Alan Cloninger - Sheriff - 704-869-6860

BUDGET IMPACT

Appropriation from Fund Balance

BUDGET ORDINANCE IMPACT

Appropriation from Fund Balance \$31,360

BACKGROUND

The jail population for November and December 2019 exceeded operational capacity (526) daily. As a result, inmates were shipped to the following counties: Hoke, Madison, and Sampson. Inmates were housed between 2-30 days. The total cost for November is \$26,645 and \$4,715 (est.) for December. The population started to decrease in December which allowed all inmates to be brought back December 7th. The Sheriff's Office does not have funds allocated for this expense. Although the population has started to decrease, it is possible additional inmates will have to be shipped until the jail expansion is operational this year.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR) and Housing Invoices

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4315 Sheriff's Office

Dept. # Department Name

Sheriff Alan Cloninger 1/13/2020

Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
FUND BALANCE APPROPRIATED	010-99-9900-0000-490000	{31,360}
INMATES HOUSED OUT OF COUNTY	010-02-4315-4323-530015-18126	31,360

JUSTIFICATION FOR REQUEST:

The jail population for November and December 2019 exceeded operational capacity (526) daily. As a result, inmates were shipped to the following counties: Hoke, Madison, and Sampson. Inmates were housed between 2-30 days. The total cost for November is \$26,645 and \$4,715 (est.) for December. The population started to decrease in December which allowed all inmates to be brought back December 7th. The Sheriff's Office does not have funds allocated for this expense. Although the population has started to decrease, it is possible additional inmates will have to be shipped until the jail expansion is operational this year.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



Office of the Sheriff

Hoke County Sheriff's Office and Detention Center

HUBERT A. PETERKIN, Sheriff

125 E. Edinborough Ave
Raeford, NC 28376

PO Box 300
Raeford, NC 28376

Phone (910) 875-5113
Fax (910) 875-2394

RECEIVED

NOV 17 2019

HOKE COUNTY DETENTION CENTER November 2019

Inmate Name	Start Date	End Date	Days Confined	Booking JCA Number	Rate per day
					\$55.00
	11/03/2019	12/01/2019	28	02202438	
	11/03/2019	12/01/2019	28	02202437	
	11/10/2019	11/24/2019	14	02202457	
	11/17/2019	12/01/2019	14	02202473	
	10/27/2019	11/03/2019	07	02202416	
	10/06/2019	11/03/2019	28	02202372	
	09/29/2019	11/03/2019	35	02202351	
	09/29/2019	11/03/2019	35	02202352	
	09/15/2019	11/10/2019	56	02202318	
	11/03/2019	11/17/2019	14	02202436	
	11/03/2019	11/17/2019	14	02202439	
	11/17/2019	12/01/2019	14	02202472	
		Total	287 X 55.00		\$15,785.00

Madison County Sheriff's Office

348 Medical Park Dr.

Marshall, NC 28753

Agency Billing Report

From: 11/01/2019 to 11/30/2019

RECEIVED

DEC 09 2019

Initial: _____

Bill To: Gaston**Daily Rate:** \$55.00

Name	Booking ID	Admitted	Released	Billed Days	Amount
		09/28/2019	11/24/2019	24	\$1,320.00
		10/16/2019	11/03/2019	3	\$165.00
		10/26/2019	11/03/2019	3	\$165.00
		11/10/2019		21	\$1,155.00
		11/03/2019	11/04/2019	2	\$110.00
		11/24/2019		7	\$385.00
		10/13/2019	11/03/2019	3	\$165.00
		11/03/2019	11/04/2019	2	\$110.00
		10/23/2019	11/03/2019	3	\$165.00
		11/03/2019	11/04/2019	2	\$110.00
		09/14/2019		30	\$1,650.00
		11/03/2019	11/04/2019	2	\$110.00
		11/03/2019	11/10/2019	8	\$440.00
		11/03/2019	11/04/2019	2	\$110.00
		10/23/2019		30	\$1,650.00
Totals:				142	\$7,810.00

Examined and certified correct this the

4th Day of December 20 19

RESPONSIBLE JAIL AUTHORITY

(SHERIFF, CHIEF JAILER,

OTHER)

Sampson County Detention Center112 Fontana St
Clinton, NC 28328**Agency Billing Report**

From: 11/01/2019 to 11/30/2019

RECEIVED

DEC 16 2019

Initial: _____

				Daily Rate:	\$50.00
Bill To: Gaston					
Name	Booking ID	Admitted	Released	Billed Days	Amount
	11/20/2019	12/07/2019		11	\$550.00
	11/20/2019	12/07/2019		11	\$550.00
	11/20/2019	12/01/2019		11	\$550.00
	11/20/2019	11/25/2019		6	\$300.00
	11/20/2019	12/07/2019		11	\$550.00
	11/20/2019	12/07/2019		11	\$550.00
Totals:				61	\$3,050.00

Examined and certified correct this the

13 Day of Dec, 20 19M. Bass

RECEIVED

JAN 06 2020



Office of the Sheriff

Hoke County Sheriff's Office and Detention Center

Initial: _____

HUBERT A. PETERKIN, Sheriff

125 E. Edinborough Ave
Raeford, NC 28376

PO Box 300
Raeford, NC 28376

Phone (910) 875-5113
Fax (910) 875-2394

HOKE COUNTY DETENTION CENTER

December 2019

Inmate Name	Start Date	End Date	Days Confined	Booking JCA Number	Rate per day
	12/01/2019	12/05/2019	04	02202504	\$55.00
	12/01/2019	12/05/2019	04	02202503	
	11/24/2019	12/05/2019	11	02202489	
	12/01/2019	12/03/2019	02	02202439	
	12/01/2019	12/05/2019	04	02202502	
		Total	25 X 55.00		\$1,375.00

Sampson County Detention Center

112 Fontana St
Clinton, NC 28328

Agency Billing Report

From: 12/01/2019 to 12/31/2019

RECEIVED

JAN 10 2020

Initial: _____

Bill To: Gaston

Daily Rate: \$50.00

Name	Booking ID	Admitted	Released	Billed Days	Amount
		11/20/2019	12/07/2019	7	\$350.00
		11/20/2019	12/07/2019	7	\$350.00
		11/20/2019	12/01/2019	1	\$50.00
		11/20/2019	12/07/2019	7	\$350.00
		12/01/2019	12/07/2019	7	\$350.00
		11/20/2019	12/07/2019	7	\$350.00
Totals:				36	\$1,800.00

Examined and certified correct this the

9th Day of Jan, 20 20

dfm. Bass

B



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Board of Commissioners

Board Action

File #: 19-532

Appointment List - Current Expiring Terms/Vacant Positions

STAFF CONTACT

Donna S. Buff - Clerk to the Board - 704-866-3196

Appointment List

COMMISSIONER BOARD

January 28, 2020

END DATE

REPRESENTING

REASON

NAME

Full Board

Full Board	Quality of Natural Resources Committee (QNRC)	Agriculture	Vacant	Vacancy/Richard "Ricky" Rhyme	10/31/2021
Full Board	Quality of Natural Resources Committee (QNRC)	Land Conservation	Vacant	Vacancy/Robert Cloninger, III	10/31/2019
Full Board	Quality of Natural Resources Committee (QNRC)	Health	Vacant	Vacancy/Steve Tracy	10/31/2019
Full Board	Quality of Natural Resources Committee (QNRC)	Education	Vacant	Vacancy	10/31/2017

Chad Brown

#7-CB	Child Fatality Prevention Team (CFPT)	At Large or County Agency Rep.	Vacant	Vacancy/Belinda Bogle	01/31/2023
#7-CB	Community Child Protection Team (CCPT)	At Large or County Agency Rep.	Vacant	Vacancy/Belinda Bogle	01/31/2023
#7-CB	Council on Aging	Region F AAC Alternate	Vacant	Vacancy/Shirley Wiggins	05/31/2019
#7-CB	Nursing Home Community Advisory Committee	NHA Appt.	Vacant	Vacancy/Shirley Ferguson	11/30/2011
RB Twp.	Planning Board	RB Twp.	Term Expiring	Mark Hollar	01/31/2020
#7-CB	Region F Aging Advisory Committee	Alternate	Vacant	Vacancy/Shirley Wiggins	05/31/2019
#7-CB	SARA Local Planning Committee (LEPC)	Environmental Health Admin/Ex-Officio (Non-Voting)	Vacant	Vacancy/Curtis Hopper	12/31/2022
#7-CB	SARA Local Planning Committee (LEPC)	Local Industry	Term Expiring	Joe Parkulo	01/31/2020
#7-CB	Transportation Advisory Board (TAB)	Civic Organization	Vacant	Vacancy/Randy Watson	10/31/2016

Jack Brown

#1-JB	Adult Care Home Community Advisory Committee	Commission	Vacant	Vacancy	08/31/2018
#1-JB	Nursing Home Community Advisory Committee	NHA Appt.	Vacant	Vacancy/Mr. Jonathan Fletcher	06/30/2018

Legend: Vacant = Person does not wish to be reappointed or has resigned: Term Expiring = Commissioner may reappoint if appointee desires to continue serving:
 Appointment or Reappoint Recommended = Agency has requested action, if Commissioner desires to do so.
 Full Board = Appointment is made with motion/second/vote from the Board.

Appointment List

January 28, 2020

COMMISSIONER BOARD

REPRESENTING REASON NAME END DATE

Allen Fraley

#4-AF	Adult Care Home Community Advisory Committee	Commission	Vacant	Vacancy/Erin Barbee	05/01/2019
#4-AF	Adult Care Home Community Advisory Committee	Domiciliary Home Appt.	Vacant	Vacancy/Jane Patrick	01/31/2018
CH Twp.	Council on Aging	At Large	Vacant	Vacancy/Ronald Pinkerton	11/30/2019
#4-AF	Environmental Review Advisory Board	HBA Nominee Dev./Grading Expertise	Term Expiring	Jeff Howe Jr.	01/31/2020
#4-AF	Family Advisory Board	Citizen At Large	Vacant	Vacancy/Frank Morehead	09/30/2021
#4-AF	Nursing Home Community Advisory Committee	At Large	Vacant	Vacancy/Michelle Mills	06/30/2019
#4-AF	SARA Local Planning Committee (LEPC)	Transportation/Ex-Officio (Non-Voting)	Vacant	Vacancy/Cheree Wilson	12/31/2020
#4-AF	SARA Local Planning Committee (LEPC)	Fire	Term Expiring	Jeffery Cash	01/31/2020
#4-AF	SARA Local Planning Committee (LEPC)	Law Enforcement	Vacant	Vacancy/Adam Wilson	12/31/2019
#4-AF	SARA Local Planning Committee (LEPC)	Emergency Mgt/Ex-Officio (Non-Voting)	Vacant	Vacancy/Keith Rapp	
#4-AF	Transportation Advisory Board (TAB)	Services for the Blind	Vacant	Vacancy/Charity Patterson	10/31/2020

Bob Hovis

#5-BH	Adult Care Home Community Advisory Committee	NHA Appt	Vacant	Vacancy/Mary Alice Brown	04/30/2019
#5-BH	Child Fatality Prevention Team (CFPT)	At Large or County Agency Rep.	Term Expiring	Darrell Griffin	01/31/2020
#5-BH	Community Child Protection Team (CCPT)	Law Enforcement	Term Expiring	Darrell Griffin	01/31/2020
CM Twp.	Industrial Facilities and Pollution Control Financing Authority	CM Twp.	Vacant	Vacancy/Neil Styers	10/31/2018
#5-BH	Transportation Advisory Board (TAB)	Business/Industry	Vacant	Vacancy/Carolyn Dow	12/31/2019
#5-BH	Transportation Advisory Board (TAB)	Local Elected Officials/Staff	Vacant	Vacancy/Donnie Loftis	10/31/2012
#5-BH	Transportation Advisory Board (TAB)	United Way of Gastonia	Vacant	Vacancy/Daughtry Hopper	10/31/2021
#5-BH	Workforce Development Board	Public Sector - EDC Agencies/Ex-Officio (Non-Voting)	Vacant	Vacancy/Malissa Gordon	05/31/2022

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Appointment List

January 28, 2020

COMMISSIONER BOARD

		REPRESENTING	REASON	NAME	END DATE
<u>Tom Keigher</u>					
#6-TK	Adult Care Home Community Advisory Committee	NHA Appt	Vacant	Vacancy/Patricia (Patti) Lineberger	02/01/2017
#6-TK	Child Fatality Prevention Team (CFPT)	Bereaved Parent	Vacant	Vacancy/Kelly Stafford	01/31/2022
G Twp./TK	Council on Aging	At Large	Vacant	Vacancy/Brandy Lineberger	11/30/2019
#6-TK	Nursing Home Community Advisory Committee	NHA Appt.	Vacant	Vacancy/Velda Robinson	06/30/2018
#6-TK	Nursing Home Community Advisory Committee	At Large	Vacant	Vacancy/Thomas Gillespie	03/31/2016
G Twp./TK	Planning Board	G Twp./TK	Term Expiring	J.R. (Randy) Vinson	01/31/2020
#6-TK	Transportation Advisory Board (TAB)	Vocational Rehabilitation	Vacant	Vacancy/Eric F. Davis	10/31/2020
#6-TK	Transportation Advisory Board (TAB)	Local Elected Officials/ Staff	Vacant	Vacancy/Don Grant	10/31/2020
#6-TK	Transportation Advisory Board (TAB)	Chamber of Commerce/Economic Development	Vacant	Vacancy/Commissioner Tom Keigher	05/31/2021

Tracy Philbeck

#2-TP	Adult Care Home Community Advisory Committee	Commission	Vacant	Vacancy/Judy Wall	10/31/2019
#2-TP	Animal Care and Enforcement Advisory Board	Citizen At Large	Vacant	Vacancy/David Young	09/30/2019
#2-TP	Child Fatality Prevention Team (CFPT)	At Large or County Agency Rep.	Vacant	Vacancy/Shannon Childress	01/31/2021
#2-TP	Juvenile Crime Prevention Council (JCPC)	United Way Rep./ Nonprofit Agency	Vacant	Vacancy/Cody Carpenter	06/30/2019
#2-TP	Juvenile Crime Prevention Council (JCPC)	HHS - Health Div. Director/Designee/ Ex-Officio	Vacant	Vacancy/Curtis Hopper	06/30/2021
#2-TP	Juvenile Crime Prevention Council (JCPC)	Community Rep.	Vacant	Vacancy/Daniel Buckley	06/30/2019
#2-TP	Transportation Advisory Board (TAB)	Private Citizen (Handicapped)	Vacant	Vacancy/Bill Dellinger, Jr.	10/31/2020

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Appointment List

COMMISSIONER BOARD

January 28, 2020

END DATE

Ronnie Worley

#3-RW	Adult Care Home Community Advisory Committee	Domiciliary Home Appt.	Vacant	Vacancy/Keith Hart	11/01/2016
#3-RW	Child Fatality Prevention Team (CFPT)	Law Enforcement	Term Expiring	Adrienne Hall	01/31/2020
#3-RW	Community Child Protection Team (CCPT)	At Large/County Agency Rep.	Term Expiring	Gina Ramsey	01/31/2020
#3-RW	Environmental Review Advisory Board	HBA Nominee Dev./Grading Expertise	Term Expiring	Jason Cloninger	01/31/2020
#3-RW	Family Advisory Board	Dream Center	Vacant	Vacancy	12/31/2019
#3-RW	Health and Human Services Board	Psychologist (PhD)	Vacant	Vacancy/Ann Navarro	06/30/2017
#3-RW	Juvenile Crime Prevention Council (JCPC)	Youth Rep.	Vacant	Vacancy/Dickson Jentsch	06/30/2019
#3-RW	Nursing Home Community Advisory Committee	NHA Appt.	Vacant	Vacancy/Effie Locklear	06/30/2019
SP Twp.	Planning Board	SP Twp.	Term Expiring	Darryl O. Barber	01/31/2020
#3-RW	SARA Local Planning Committee (LEPC)	Fire	Term Expiring	William (Bill) S. Melton	01/31/2020
#3-RW	SARA Local Planning Committee (LEPC)	Radio/TV	Term Expiring	Ken Lemon	01/31/2020
#3-RW	SARA Local Planning Committee (LEPC)	Law Enforcement	Vacant	Vacancy/Randy Graham	12/31/2018
#3-RW	Transportation Advisory Board (TAB)	Intercity Bus Operator	Vacant	Vacancy/Cindy Forrester	10/31/2020
SP Twp.	Travel & Tourism Advisory Board	Citizen At Large	Vacant	Vacancy/Troy L. Lanier	04/30/2021
#3-RW	Workforce Development Board	Private Sector	Vacant	Vacancy/Karol DeWitt	05/31/2020

***NOTE:** Quality Natural Resources Committee- Positions Assigned to Full Board.
Council on Aging - Appointee will automatically serve on the Home & Community Block Grant Advisory Committee
Nursing Home Community Advisory Committee - Membership Prerequisites for new appointees should be cleared through
Ruth Murphy (704) 862-7667

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