



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Financial and Management Services - Grants Board Action

File #: 26-278

Commissioner Shehan - Financial and Management Services - Grants - To Accept and Appropriate Additional State Grant Funds from the NC Council for Women & Youth Involvement for The Cathy Mabry Cloninger Center for FY 2026 (\$2,013.98)

STAFF CONTACT

Kyle Sutherland - Finance - 704-866-3130

BUDGET IMPACT

General Fund: appropriate additional State funds

Increase revenues by \$2,013.98

Increase expenses by \$2,013.98

BACKGROUND

Due to recalculations of funding allocations, NC Council for Women & Youth Involvement has awarded additional funds for fiscal year 2026 to The Cathy Mabry Cloninger Center for the Marriage License Fees (MLF) and Divorce Filing Fees (DFF) grants. Grant award amounts have been increased by \$2,013.98 total. The Marriage License Fees (MLF) grant award amount of \$18,500 is increased by \$2,130.69 and the Divorce Filing Fees (DFF) grant award amount of \$19,000 is decreased by \$116.71. The period of performance for each grant remains as 7/1/25-6/30/26.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR), Change in Fund Notice

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NO.	DATE	M1	M2	JBailey	CBrown	CCloninger	AFraley	BHovis	TKeigher	SShehan	Vote
2026-242	07/28/2026	TK	SS	A	A	A	A	A	A	A	U

DISTRIBUTION:
Laserfiche Users

GASTON COUNTY BUDGET CHANGE REQUEST (BCR)	
TO:	Matthew Rhoten, County Manager
FROM:	GRT Financial & Management Services - Grants Dept. Code Department Name
	Kyle Sutherland 6/15/26 Department Director Date

*Requires resolution by the Board of Commissioners

** Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.

Due to recalculations of funding allocations, NC Council for Women & Youth Involvement has awarded additional funds for fiscal year 2026 to the Cathy Mabry Cloninger Center for the Marriage License Fees (MLF) and Divorce Filing Fees (DFF) grants. Grant award amounts have been increased by \$2,013.98 total. The Marriage License Fees (MLF) grant award amount of \$18,500 is increased by \$2,130.69 and the Divorce Filing Fees (DFF) grant award amount of \$19,000 is decreased by \$116.71.

Tammy L. Smith

From: Gerber, Lori <lori.gerber@doa.nc.gov>
Sent: Friday, June 12, 2026 4:29 PM
To: Tammy L. Smith
Subject: RE: [External] RE: Updates: Budget Adjustment Request

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Tammy

The total request must equal the amount below. If it is not the correct amount, I cannot approve it as somewhere during this year someone miscalculated a penny. If anything changes, I will let you know.

- FY 25–26 MLF budget increase: \$2,130.69
New MLF budget total: \$20,630.69
- FY 25–26 DFF budget decrease: \$116.70
New DFF budget total: \$18,883.29



Lori Gerber, MS
She/her
Western Region Director/DVIP Coordinator
Division for Women & Youth
828-641-7730 | Office
Lori.Gerber@doa.nc.gov
46 Haywood Street, Suite 315
Asheville, NC 28801
www.councilforwomen.nc.gov

[Rate Our Customer Service](#)

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.

From: Tammy L. Smith <Tammy.Smith@gastongov.com>
Sent: Friday, June 12, 2026 4:25 PM
To: Gerber, Lori <lori.gerber@doa.nc.gov>
Subject: [External] RE: Updates: Budget Adjustment Request

CAUTION: External email. Do not click links or open attachments unless verified. Report suspicious emails with the Report Message button located on your Outlook menu bar on the Home tab.

Hi Lori,

I just received the returned change request asking me to update the new DFF budget total to \$18,883.29. I wanted to double check, as I may be misunderstanding something.

Based on the information provided, the budget was decreased by \$116.70 from the original \$19,000, which would calculate to \$18,883.30. I do see the updated total listed as \$18,883.29, so I just want to confirm which amount is correct before I resubmit.

I want to make sure we have the correct figure as this will be going before our Board of Commissioners for appropriation.

Thanks so much for your help!

Warmly (and with a smile),
Tammy



Tammy L Smith
Grants Coordinator

Grants Development &
Oversight Department

Phone : 704-862-6604

128 W Main Ave
Gastonia, NC 28052
www.gastongov.com



This message may contain confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this email. Please notify the sender immediately by email if you have received this email by mistake and delete it from your system. Emails that do not contain confidential medical information are subject to North Carolina General Statute, Chapter 132 and may be considered a matter of public record.

From: CFWGrantAdmins <CFW.GrantAdmins@doa.nc.gov>

Sent: Thursday, June 11, 2026 1:38 PM

To: CFWGrantAdmins <CFW.GrantAdmins@doa.nc.gov>

Cc: Ridley, Charnessa L <charnessa.ridley@doa.nc.gov>; Davis, Jamie S <jamie.davis@doa.nc.gov>; Gerber, Lori <lori.gerber@doa.nc.gov>; Harrington, Eugena <eugena.harrington@doa.nc.gov>; Marrow, Charmyka <charmmyka.marrow@doa.nc.gov>; McLaughlin, Lisa G <lisa.mclaughlin@doa.nc.gov>; Mohamed, Ikhlas <ikhlas.mohamed@doa.nc.gov>; Winston-Hill, Angela <angela.winston-hill@doa.nc.gov>

Subject: Updates: Budget Adjustment Request

Importance: High

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Grantee,

As we prepare to process the Q4 MLF and DFF payments, we identified a budget adjustment that must be completed before your final payout can be issued.

Please revise your budget and **submit a change request** to update your budgets to reflect the adjusted award amounts:

- FY 25–26 MLF budget increase: \$2,130.69
New MLF budget total: \$20,630.69

- FY 25–26 DFF budget decrease: \$116.70
New DFF budget total: \$18,883.29

Please submit the required change request for MLF and DFF by close of business day **Monday, June 15th** to ensure your payment is processed. The payment will be processed next week so please make sure you submit your change request starting today.

Final deadline for all other change request is July 1.

Expense reports submission starts on July 1 and ends **July 20th**.

As you prepare to submit your upcoming expense report for DV, SA and SASA, please remember to also submit any required match documentation if you have not already done so. Since this is the final reporting period, all match requirements should be fully met and documented with this submission.

Thank you!

Email correspondence to and from this address may be subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized state official.