



**RESOLUTION TITLE: RESOLUTION REVISING THE PROCEDURES FOR THE
GASTON COUNTY BOARD OF COMMISSIONERS**

WHEREAS, the Gaston County Board of Commissioners recognizes the need for the adoption of a standard method of operations, and in keeping with N.C.G.S § 153A-41, the Board adopted its Standard Operating Procedures (hereinafter "Procedures"), Resolution 2023-089, at its Regular Meeting of March 28, 2023 (and as amended thereafter); and,

WHEREAS, the Board feels it is prudent and necessary to periodically review and update its Procedures for consistency with current laws, County ordinances and policies, best practices, and organizational philosophy; and,

WHEREAS, proposed revisions to Part IV., Rule 8; Part VI., Rule 16; and Part VIII., Rule 32 of the Procedures are outlined in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners adopts Revisions to its Standard Operating Procedures, as outlined in Exhibit A, and authorizes the County Attorney or Clerk to the Board to correct any minor administrative errors in the Procedures, if necessary.

BE IT FURTHER RESOLVED that any conflicting language from prior Resolutions of the Board is hereby rescinded.

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NO.	DATE	M1	M2	CBrown	CCloninger	AFraley	BHovis	KJohnson	TKeigher	RWorley	Vote
2024-282	08/27/2024	BH	AF	A	A	A	A	A	A	A	U

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A=AYE, N=NAY, AB=ABSENT, ABS=ABSTAIN, U=UNANIMOUS

Exhibit A

Gaston County Board of Commissioners Standard Operating Procedures – Proposed Revisions

Part IV. Structure of the Board

Rule 8. Structure of the Board

(c) Delegation of Authority. The authority of the Board of Commissioners is exercised by formal action or approval made in official meetings of the Board. Individual Commissioners may act pursuant to authority conferred upon such Commissioner or Commissioners by appropriate approval or direction of the Board made in formal session. Commissioners are elected to exercise authority conferred upon them as County Commissioners subject, however, to authority granted and the limitations thereon which are generally set forth in Chapter 153A of the North Carolina General Statutes. No comment or statement made by a Commissioner is binding upon any other Commissioner or upon the Board of Commissioners. It is the duty of a Commissioner to exercise deliberative judgment in determination of matters which lie within the discretion of the Board of Commissioners and to take appropriate action in formal session with respect to such matters, including the ratification of employment contracts for Board-appointed officials. The exercise of such judgment by a Commissioner upon such circumstances cannot be delegated.

Part VI. Agenda

Rule 16. Agenda

(b) Requested revisions to the Published Agenda (prior to the meeting) shall be reviewed or approved by the County Manager prior to submission to the Clerk to the Board. Requested revisions must be approved by the chair (or a majority of the Board) and submitted to the Board prior to being published the day of the meeting. ~~The Revised Agenda shall be published/distributed as described above no later than 2:00 p.m. on the day of the meeting.~~

Part VIII. Motions and Voting

Rule 32. Procedural Motions

ADD AND RENUMBER – MOTIONS 8-14

ADD: Motion 8. To Table (Defer Consideration). The board may defer its consideration of a substantive motion, and any proposed amendments thereto, to an unspecified time. A motion that has been tabled (deferred) expires unless the board votes to revive it pursuant to Motion 13 within 100 days of deferral. A new motion having the same effect as a tabled motion may not be introduced until the latter has expired.

Motion 9. To End Debate (Call the Previous Question)

Motion 9. 10. To Postpone to a Certain Time.

Motion 10. 11. To Refer a Motion to a Committee.

Motion 11. 12. To Amend.

ADD: Motion 13. To Take from the Table (Revive Consideration). The board may vote to revive consideration of any substantive motion that has been deferred pursuant to Motion 8, provided it does so within 100 days of its vote to defer consideration.

Motion 12. 14. To Reconsider.

Motion 13. 15. To Rescind.

Administrative Corrections: The County Attorney or Clerk to the Board are authorized to update the Standard Operating Procedures with any minor administrative corrections* (if necessary).

** Administrative errors are of a minor nature and can include punctuation or grammatical errors, typographical errors, and drafting errors such as misnumbering/lettering of sections.*



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Board of Commissioners

Board Action

File #: 24-376

Board of Commissioners - A Resolution Approving Revisions to the Procedures of the Gaston County Board of Commissioners

STAFF CONTACT

Donna S. Buff - Clerk to the Board - 704-866-3196

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

At its Regular Meeting on 3/28/2023, the Board of Commissioners approved Resolution 2023-089, adopting its Rules of Procedures. The Procedures are periodically reviewed and updated as needed. Approval of this Resolution amends portions of Part IV., Rule 8; Part VI., Rule 16; Part VIII., Rule 32, as outlined in Exhibit A, and rescinds any conflicting language from prior Resolutions of the Board. It also authorizes the County Attorney or Clerk to the Board to correct any minor administrative errors in the Procedures, if necessary.

POLICY IMPACT

N/A

ATTACHMENTS

Resolution; Exhibit A

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