

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Earl Mathers COUNTY MANAGER

FROM: 4380 GC Animal Care and Enforcement
Dept. # Department Name

Department Director's Signature Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

Resolution #

Date

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	PROJECT	AMOUNT
	Fund - Dept - Subdept - Div - Acct - Subacct	SUBPROJECT	Whole Dollars Only
	xx - xxxx - xxxx - xxxx - xxx - xxx	xxxxx - xxxx	(See Note Below)
Fund Balance	10-9900-991-500		[2399.00]
Special Programs	10-4380-298-000	16200-0001	2399.00

JUSTIFICATION FOR REQUEST:

During the past 10 years the revenue account 10-4380-840-501 (donations) has received \$2399.00 of unappropriated funds that has reverted back to fund balance 10-9900-991-500 at the end of each fiscal year, the Budget Change Request will appropriate the revenue back into the special Programs-spay/neuter voucher program to assist Gaston County citizens that fall below 100 % of the federal poverty level have their pets spayed or neutered. The donations will help decrease the unwanted pet population in Gaston County.

APPROVAL SIGNATURES:

County Manager/Interim Assistant County Manager Date

Financial Operations Manager/Asst. Financial Operations Mgr. Date

Interim Budget Administrator Date

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.