



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Building and Development Services Board Action

File #: 25-107

Commissioner Brown - Building & Development Services - To Appropriate Restricted Building Inspections Fund Balance to Support the "Get to Know Gaston" Public Engagement Event and Building and Development Services Renovation (\$39,750)

STAFF CONTACT

Brian Sciba - County Manager's Office - 704-866-3970

BUDGET IMPACT

General Fund: Appropriate \$39,750 in restricted fund balance. Appropriate \$39,750 in expenditures.

BACKGROUND

State law requires that local governments specifically track building inspection fee revenue and the expending of that revenue. G.S. 160A-414 restricts the expenditure of building inspection fees to those incurred "for support of the administration and activities of the inspections department and for no other purpose." Building inspections revenue and expenditures are accounted for in the General Fund, but any fund balance resulting from excess revenue over expenditures is reported separately. As of June 30, 2024, restricted fund balance for building inspections totaled \$11.5 million.

This Board Action and BCR appropriates \$39,750 of restricted fund balance for the following expenditures to support the County's Building & Development Service department:

- \$5,000 to support the costs of the Get to Know Gaston public engagement event on April 3, 2025
- \$34,750 in professional services for Building and Development Services' renovation

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NO.	DATE	M1	M2	JBailey	CBrown	CCloninger	AFraleley	BHovis	TKeigher	SShehan	Vote
2025-069	03/25/2025	BH	AF	A	A	A	A	A	A	A	U

DISTRIBUTION:

Laserfiche Users

A=AYE, N=NAY, AB=ABSENT, ABS=ABSTAIN, U=UNANIMOUS

GASTON COUNTY BUDGET CHANGE REQUEST (BCR)									
TO:	Matthew Rhoten, County Manager								
FROM:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%; padding: 5px;">BDS</td> <td style="padding: 5px;">Building & Development Services</td> </tr> <tr> <td style="text-align: center; padding: 5px;">Dept. Code</td> <td style="text-align: center; padding: 5px;">Department Name</td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%; padding: 5px;">Brian Sciba</td> <td style="padding: 5px;">3/25/25</td> </tr> <tr> <td style="text-align: center; padding: 5px;">Department Director</td> <td style="text-align: center; padding: 5px;">Date</td> </tr> </table>	BDS	Building & Development Services	Dept. Code	Department Name	Brian Sciba	3/25/25	Department Director	Date
BDS	Building & Development Services								
Dept. Code	Department Name								
Brian Sciba	3/25/25								
Department Director	Date								

REQUEST TYPE:

- ☐ Line-Item Transfer Within Department & Fund
- ☐ Project Transfer Within Department & Fund
- ☐ Line-Item Transfer Between Departments
- ☐ Line-Item Transfer Between Funds*
- ☒ Additional Appropriation of Funds*

*Requires resolution by the Board of Commissioners

[illegible]

** Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.

<p>JUSTIFICATION FOR REQUEST:</p> <p>This Board Action and BCR appropriates \$5,000 total in restricted Building Inspections fund balance for the following:</p> <ul style="list-style-type: none"> Get to Know Gaston public engagement event on April 3, 2025 Building Development Services Renovation Professional Services
