



North Carolina Department of Natural and Cultural Resources
State Historic Preservation Office

Ramona M. Bartos, Administrator

Governor Roy Cooper
Secretary D. Reid Wilson

Office of Archives and History
Deputy Secretary Darin J. Waters, Ph.D.

December 4, 2024

Jamie Mendoza Kanburoglu, Director of Planning and Zoning
Shelby Barkley, Planning Technician
Gaston County
PO Box 1578
Gastonia, NC 28053-1578

Re: 2023 CLG Grant Project: Scope of Work Change to Ground Penetrating Radar (GPR) at the
Historic Hoyle Homestead

Dear Ms. Kanburoglu and Ms. Barkely:

This letter is to document the change in the Scope of Work for the FY 2023 award for a FY 2023 Historic Preservation Fund (HPF) grant to Certified Local Governments (CLGs). Originally, the project was to help fund roof repair at the Hoyle Historic Homestead. However, upon further study of the roof by qualified contractors, it has become clear that the project is significantly under budget. As there are many potential projects that qualify for CLG funding at the site, staff at the State Historic Preservation Office (HPO) and the Office of State Archaeology (OSA) consulted with HHH volunteers to develop a new project that would both meet federal guidelines and could be completed within the grant period. The specific area to be surveyed will assist in locating historical information about the site and the area that will be disturbed by water and sewer lines. The grant award amount remains \$8,500.

The HPF is a federal program administered by the National Park Service, United States Department of the Interior. HPF grants for made available to CLGs (including non-profit organizations and educational institutions within a CLG) through the State Historic Preservation Office (HPO), Division of Historical Resources, Office of Archives and History, North Carolina Department of Natural and Cultural Resources.

You have received via email a Grant Contract for your project. I will assist you with any questions you may have concerning the contract and the attachments. In the meantime, if there are questions, please contact me at michele.patterson.mccabe@dncr.nc.gov or 919-814-6582.

Please remember that no grant activities may take place until the Grant Contract has been signed by our agency's authorized representative. In order to follow federal and state procurement guidelines, our office will assist the county in developing a Request for Proposals (RFP) and will then help the county to select a project consultant that meets those guidelines. No activities may be performed by a project consultant until the county and the consultant have signed a two-party Project Description and Contract. The HPO will prepare the Project Description and Contract, using an approved template, in consultation with the county and the consultant.

Due to federal deadlines for spending FY 2023 HPF funds, all project activities should be satisfactorily completed and approved final products should be submitted to the HPO no later than **May 31, 2025.**
All requests for reimbursement of grant funds and final accounting should be submitted to the HPO no later than **June 30, 2025.**

Thank you for participating in North Carolina's Certified Local Government Program. We look forward to working with you through the successful completion of your project.

Sincerely,

A handwritten signature in blue ink that reads "Michele Patterson McCabe". The signature is written in a cursive style.

Michele Patterson McCabe
Grants Coordinator

cc: Micheal Nelson, OSA
Alan May, HHH
Lucy Penegar, HHH
Robert Carpenter, HHH