

# GASTON COUNTY BUDGET CHANGE REQUEST (BCR)

**TO:** Matthew Rhoten, County Manager

**FROM:** HLT Health  
 Dept. Code Department Name  
Brittain Kenney 6/24/2025  
 Department Director Date

## REQUEST TYPE:

- ☐ Line-Item Transfer Within Department & Fund

☐ Project Transfer Within Department & Fund

☐ Line-Item Transfer Between Departments

☐ Line-Item Transfer Between Funds\*

☒ Additional Appropriation of Funds\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION <small>As it appears in Munis</small>	ACCOUNT NUMBER										AMOUNT**
	4	3	3	5	6	7	4	2	6	5	
	Fund	Dept	Div	SubDiv	Prog	SubProg	Future	Func	Obj	Proj	
	XXXX	XXX	XXX	XXXXX	XXXXXX	XXXXXX	XXXX	XX	XXXXXX	XXXXX	
Ex. Employee Training	Ex. 1000-BGT-000-00000-000000-0000000-0000-01-520011-										Ex. \$5,000.00 Ex. (\$5,000.00)
Donations & Gifts	1000-HLT-255-00000-000000-CaroMnt-0000-05-445004-										(10,000)
Program Supplies	1000-HLT-255-00000-000000-CaroMnt-0000-05-520002-										1,500
Food and Provisions	1000-HLT-255-00000-000000-CaroMnt-0000-05-520005-										2,550
Employee Training	1000-HLT-255-00000-000000-CaroMnt-0000-05-520011-										5,250
Software Rental	1000-HLT-255-00000-000000-CaroMnt-0000-05-530029-										700

## JUSTIFICATION FOR REQUEST:

The Gaston County Department of Health and Human Services – Public Health Division received a \$10,000 donation from CaroMont Health for Gaston County Public Health's assistance in completing the 2025 Community Health Assessment. These funds will be used to further support future community health assessments through the purchase of incentives for participants; nourishment for community advisory group meetings; software for the community health assessment design reports; and training for Public Health staff at the North Carolina Community Health Assessment Institute. These funds will be appropriated July 1, 2025 (FY26) and carried forward for the duration of the community health assessment and community health improvement plan cycle ending June 30, 2029 (FY29). These are non-County funds.

\*\* Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.