



# Gaston County

Gaston County  
Board of Commissioners  
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## Public Works

## Board Action

File #: 23-116

Commissioner Johnson - Public Works - To Appropriate Funds from the Gaston County Courthouse Parking Lot Fund Balance to Hire a Consulting Firm and Negotiate and Execute a Contract for Parking Lot Operations Analysis **(\$50,000)**

### STAFF CONTACT

Dan Ziehm, PE - Public Works Director - 704-862-6795

### BUDGET IMPACT

Appropriate Courthouse Parking Lot Fund Balance. No additional County funds.

### BUDGET ORDINANCE IMPACT

N/A

### BACKGROUND

The Gaston County Courthouse opened in 1998. As the County has grown, managing parking on behalf of residents and employees has become a challenge. Parking in the Courthouse lot was managed with the use of paid parking from 2007 through 2022, with free parking available in surrounding lots. As of June 2022, parking has been free in the courthouse lot, per Resolution 2022-146.

Staff research has determined that the six (6) NC Counties, which are more densely populated than Gaston County, charge parking fees and manage parking access at and around their courthouses.

In order to determine the best parking management approach, Gaston County Public Works proposes to hire an engineering or parking consultant firm for a comprehensive analysis including traffic flows, access for employees and the public, and possible fee structures.

Approval of this Board Action would appropriate \$50,000 from the Courthouse Parking Lot Fund Balance for the purposes of this analysis. Further, this Board Action will allow the County Manager, or her designee, to negotiate and execute a contract with a firm to perform the analysis described above and deliver recommendations.

### POLICY IMPACT

N/A

### ATTACHMENTS

Budget Change Request (BCR)

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NO.	DATE	M1	M2	CBrown	CCloninger	AFrale	BHovis	KJohnson	TKelgher	RWorley	Vote
2023-113	03/28/2023	BH	TK	A	A	A	A	A	A	A	U

### DISTRIBUTION:

Laserfiche Users

A=AYE, N=NAY, AB=ABSENT, ABS=ABSTAIN, U=UNANIMOUS

# GASTON COUNTY BUDGET CHANGE REQUEST (BCR)

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: PWK 192 PUBLIC WORKS  
Dept. Code Department Name

DAN ZIEHM

03/14/23

Department Director

Date

*David H. Ziehl*  
**03/16/2023**

## REQUEST TYPE:

☐ Line-Item Transfer Within Department & Fund

☐ Line-Item Transfer Between Funds\*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds\*

☐ Line-Item Transfer Between Departments

\* Requires resolution by the Board of Commissioners

## ACCOUNT DESCRIPTION

As it appears in Munis

Ex. Employee Training

## ACCOUNT NUMBER

4	3	3	5	6	7	4	2	6	5
Fund	Dept	Div	SubDiv	Frog	SubFrog	Future	Func	Obj	Froj
XXXX	XXX	XXX	XXXXX	XXXXXX	XXXXXX	XXXX	XX	XXXXXX	XXXXX

Ex. 1000-BGT-000-00000-000000-000000-0000-01-520011-

## AMOUNT\*\*

Whole dollars only

Ex. \$5,000

Ex. (\$5,000)

FUND BALANCE APPROPRIATED

2030-NDP-000-00000-FBAPRO-0000000-0000-99-490000-

(50000.00)

PROFESSIONALSERVICES

2030-PWK-192-00000-000000-0000000-0000-01-530010-

50000.00

## JUSTIFICATION FOR REQUEST:

"APPROPRIATION OF FUND BALANCE FOR A COMPREHENSIVE ANALYSIS OF THE COURTHOUSE PARKING LOT BY A CONSULTING FIRM."

\*\* Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require Inter-fund transfer accounts.