

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Earl Mathers COUNTY MANAGER

FROM:	4265	Public Works
	Dept. #	Department Name

Department Director's Name	Date
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TYPE OF REQUEST:

Line Item Transfer Within Department & Fund

Line Item Transfer Between Funds *

	Project Transfer Within Department & Fund
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X	Additional Appropriation of Funds *
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Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER Fund - Function - Dept - Division - Object xxx - xx - xxxx - xxxx - xxxxx	PROJECT xxxxxx	AMOUNT Whole Dollars Only (See Note Below)
Surplus Property Sales Equip/Furn.	010-01-8300-0000-411014 010-01-4265-4260-540001		((\$3,000) \$3,000

JUSTIFICATION FOR REQUEST:

Public Works will hold a surplus equipment/furniture auction in August. We estimate that the funds from this auction will be approximately \$3,000 and will be deposited into the General Fund. This Board Action and Budget Change Request appropriates the \$3,000 into the equipment/furniture expense account to be used for future furniture/equipment purchases.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.