



Gaston County

Gaston County
Board of Commissioners
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Register of Deeds

Board Action

File #: 25-379

Commissioner Brown - Register of Deeds - To Appropriate Restricted Automation Preservation Fund Balance to Fund IT Equipment and Record Imaging and Preservation **(\$279,581)**

STAFF CONTACT

Jonathan L. Fletcher - Register of Deeds - 704-862-7535

BUDGET IMPACT

General Fund: Appropriate \$279,581 in restricted Automation Funds fund balance. Increase Automation Funds expenditures by \$279,581. No additional County funds.

BACKGROUND

State law requires that ten percent (10%) of the fees collected pursuant to G.S. 161-10 and retained by the county, or six dollars and twenty cents (\$6.20) in the case of a fee collected pursuant to G.S. 161-10(a)(1a) for the first page of a deed of trust or mortgage, shall be set aside annually and placed in a nonreverting Automation Enhancement and Preservation Fund, the proceeds of which shall be expended on computer or imaging technology and needs associated with the preservation and storage of public records in the office of the Register of Deeds.

As of the FY24 audit, Automation Enhancement and Preservation Fund fund balance totaled \$1,714,050. This Board Action and BCR appropriates \$279,581 of the restricted funds for the following expenditures:

1. IT equipment
2. Imaging of birth records
3. Imaging of death records
4. Preservation of death records
5. Preservation of land records

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NO.	DATE	M1	M2	JBailey	CBrown	CCloninger	AFraley	BHovis	TKeigher	SShehan	Vote
2025-255	07/22/2025	BH	TK	A	A	A	A	A	A	A	U

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A=AYE, N=NAY, AB=ABSENT, ABS=ABSTAIN, U=UNANIMOUS

GASTON COUNTY									
BUDGET CHANGE REQUEST (BCR)									
TO:	Matthew Rhoten, County Manager								
FROM:	<table><tr><td>ROD</td><td>Register of Deeds</td></tr><tr><td>Dept. Code</td><td>Department Name</td></tr><tr><td>Jonathan Fletcher</td><td>7/8/25</td></tr><tr><td>Department Director</td><td>Date</td></tr></table>	ROD	Register of Deeds	Dept. Code	Department Name	Jonathan Fletcher	7/8/25	Department Director	Date
ROD	Register of Deeds								
Dept. Code	Department Name								
Jonathan Fletcher	7/8/25								
Department Director	Date								

*Requires resolution by the Board of Commissioners

** Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.

This BA and BCR appropriate \$279,581 in Register of Deeds' restricted Automation Funds for new IT equipment (\$58,250), imaging of birth and death records (\$172,000), and preservation of death and land records (\$49,331).