

GASTON COUNTY BUDGET CHANGE REQUEST (BCR)

TO: Matthew Rhoten, County Manager

FROM: HRM Human Resources
Dept. Code Department Name

Amia Massey 05/08/2025
Department Director Date

REQUEST TYPE:

- ☒ Line-Item Transfer Within Department & Fund ☐ Line-Item Transfer Between Funds*
- ☐ Project Transfer Within Department & Fund ☐ Additional Appropriation of Funds*
- ☐ Line-Item Transfer Between Departments * Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION As it appears in Munis	ACCOUNT NUMBER										AMOUNT**
	4	3	3	5	6	7	4	2	6	5	
	Fund	Dept	Div	SubDiv	Prog	SubProg	Future	Func	Obj	Proj	
	XXXX	XXX	XXX	XXXXX	XXXXXX	XXXXXX	XXXX	XX	XXXXXX	XXXXX	
Ex. Employee Training	Ex. 1000-BGT-000-00000-000000-0000000-0000-01-520011-										Ex. \$5,000.00 Ex. (\$5,000.00)
Miscellaneous Revenue	1000-HRM-000-00000-000000-0000000-0000-01-445001-										(\$7,140.85)
Food and Provisions	1000-HRM-000-00000-000000-0000000-0000-01-520005-										\$3,191.85
Building Rental	1000-HRM-000-00000-000000-0000000-0000-01-530027-										\$3,075.00
Advertising	1000-HRM-000-00000-000000-0000000-0000-01-520015-										\$874.00

JUSTIFICATION FOR REQUEST:

To appropriate funds from Miscellaneous Revenue to offset costs associated with the Gaston County Job Fair. Revenue was generated by offering sponsorships to local businesses.

** Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.