

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Earl Mathers COUNTY MANAGER

FROM:	5300	DHHS-Social Services
	Dept. #	Department Name

Department Director's Signature	Date
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## TYPE OF REQUEST:

X	Line Item Transfer Within Department & Fund
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Line Item Transfer Between Funds \*

	Project Transfer Within Department & Fund
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Additional Appropriation of Funds \*

## Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

Resolution #

Date \_\_\_\_\_

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER Fund - Dept - Subdept - Div - Acct - Subacct xx - xxxx - xxxx - xxxx - xxx - xxx	PROJECT SUBPROJECT xxxxx - xxxx	AMOUNT Whole Dollars Only (See Note Below)
Equip/Furn: \$250- \$4,999	20-5300-5310-530-000		(61,500)
Equip/Furn: \$5,000 or >	20-5300-5310-510-000	16278-0001	61,500

JUSTIFICATION FOR REQUEST:

The Social Services Division was approved in the FY15-16 budget to purchase a Universal Protection swipe card security system to be installed on all internal entrance doors of the building. We have received a quote for the full cost at \$61,456.27. Due to the cost amount, we are required to transfer the budgeted funds from Equip/Furn \$250-\$4,999 to the Equip/Furn \$5,000 or above account with an established project number.

APPROVAL SIGNATURES:

County Manager/Interim Assistant County Manager	Date
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Financial Operations Manager/Asst. Financial Operations Mgr. Date

Interim Budget Administrator

Date \_\_\_\_\_

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.