



# Gaston County

Gaston County  
Board of Commissioners  
www.gastongov.com

## Finance

## Board Action

File #: 16-531

Commissioner Brown - To Appropriate Juvenile Justice and Delinquency Prevention Grant Funds Out of Fund Balance in Order to Refund the State for Unspent Funds in Fiscal Year 2015/2016 **(\$2,500)**

### STAFF CONTACT

Bryant Morehead - Assistant County Manager - 704-866-3038

### BUDGET IMPACT

Appropriation of \$2,500 from fund Balance into JCPC Psychological Testing project.

### BUDGET ORDINANCE IMPACT

There is minimal impact to the current budget ordinance.

### BACKGROUND

Each year the County receives grant funds for various juvenile crime prevention programs within the County. For fiscal year 2016, the County is required to return \$2,500 of the grant funds received for the Psychological Testing Program. These funds were unspent at June 30, 2016 and reverted into fund balance at the close of the fiscal year. The funds cannot be carried forward and must be returned to the NC Department of Public Safety. This Board Action appropriates the \$2,500 out of fund balance in order to submit the refund.

### POLICY IMPACT

N/A

### ATTACHMENTS

Budget Change Request and Refund Notification Letter

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NO.	DATE	M1	M2	Brown	Carpenter	Fraley	Kelgher	Phillbeck	Price	Williams	Vote
2016-313	11/10/2016	JC	MP	A	A	A	A	A	A	A	U

**DISTRIBUTION:**  
Laserfiche Users

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Earl Mathers COUNTY MANAGER

FROM: 4130 Finance  
Dept. # Department Name

\_\_\_\_\_  
Department Director's Signature Date

**TYPE OF REQUEST:**

- |  |   |
|--|---|
| <input type="checkbox"/> Line Item Transfer Within Department & Fund | <input type="checkbox"/> Line Item Transfer Between Funds *             |
| <input type="checkbox"/> Project Transfer Within Department & Fund   | <input checked="" type="checkbox"/> Additional Appropriation of Funds * |
| <input type="checkbox"/> Line Item Transfer Between Departments*     | <small>* Requires resolution by the Board of Commissioners</small>      |

Resolution #	Date
--------------	------

ACCOUNT DESCRIPTION <small>(As it appears in the budget)</small>	ACCOUNT NUMBER <small>Fund - Dept - Subdept - Div - Acct - Subacct xx - xxxx - xxxx - xxxx - xxx - xxx</small>	PROJECT SUBPROJECT <small>xxxxx - xxxxx</small>	AMOUNT <small>Whole Dollars Only (See Note Below)</small>
Psychological Testing	10-5830-699-028	16178-0001	2500
Fund Balance Appropriated	10-9900-991-500		(2500)

**JUSTIFICATION FOR REQUEST:**

To appropriate funds out of fund balance in order to refund the NC Department of Public Safety for FY2016 unspent Juvenile Justice and Delinquency Prevention grant funds.

**APPROVAL SIGNATURES:**

_____ <small>County Manager/Interim Assistant County Manager Date</small>	_____ <small>Financial Operations Manager/Asst. Financial Operations Mgr. Date</small>
	_____ <small>Interim Budget Administrator Date</small>

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.



# North Carolina Department of Public Safety

*Division of Adult Correction and Juvenile Justice*

Pat McCrory, Governor  
Frank L. Perry, Secretary

W. David Guice, Commissioner

## MEMORANDUM

**Refund Notification #: 2 36-00009**

**To:** Pat Laws, Program Manager  
**From:** Linda Graney  
**Subject:** Final Accounting Refund Due  
**Date:** Sep 29, 2016

Based on the FY 2015-16 Final Accounting computations of the expenditures submitted with your signature, the following refund is due:

Sponsoring Agency	Program Name	Amount Due
Gaston County	Psychological Testing	\$2,500.00

A total refund of \$2,500.00 is now due.

All refund checks/monies must be submitted to your County Finance Office with the DPS/JCPC Funding ID number noted on the check. If the County Finance Office has not contacted you regarding their payment procedures upon receipt of this letter, you must contact the finance office immediately for that information.

Please send a copy of the refund check(s) to the Area Office: Western Area Office  
2090 US Highway 70  
Swannanoa, NC 28778

If you have questions, please call: (828) 296-4747

cc: Gaston County Finance Officer

**MAILING ADDRESS:**  
MSC 4212  
Raleigh, NC 27699-4212  
Telephone: (919) 733-3388

**OFFICE LOCATION:**  
3010 Hammond Business Place  
Raleigh, NC 27603