

GASTON COUNTY BUDGET CHANGE REQUEST (BCR)

TO: Mr. Matthew Rotten COUNTY MANAGER

FROM: DSS Social Services

Dept. Code Department Name

Shannon Myers 7/16/25

Department Director Date

REQUEST TYPE:

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Line-Item Transfer Within Department & Fund

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Line-Item Transfer Between Funds*

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Project Transfer Within Department & Fund

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Additional Appropriation of Funds*

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Line-Item Transfer Between Departments

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION As it appears in Munis Ex. Employee Training	ACCOUNT NUMBER										AMOUNT** Whole dollars only Ex. \$5,000 Ex. (\$5,000)
	4	3	3	5	6	7	4	2	6	5	
	Fund	Dept	Div	SubDiv	Prog	SubProg	Future	Func	Obj	Proj	
	xxxx	xxx	xxx	xxxxx	xxxxxx	xxxxxx	xxxx	xx	xxxxxx	xxxxx	
	Ex. 1000-BGT-000-00000-000000-000000-0000-01-520011-										
Fund Balance Appropriated	1000-NDP-000-00000-FBApro-0000000-0000-99-490000-										(211,144)
Special Adoption Prog: Food & Prov	1000-DSS-271-00000-Adoptn-0000000-0000-05-520005-00324										\$20,000
Special Adoption Prog: Travel/Train	1000-DSS-271-00000-Adoptn-0000000-0000-05-520011-00324										\$10,000
Special Adoption Prog: Printing	1000-DSS-271-00000-Adoptn-0000000-0000-05-520013-00324										\$10,000
Special Adoption Prog: Postage	1000-DSS-271-00000-Adoptn-0000000-0000-05-520014-00324										\$1,144
Special Adoption Prog: Advertising	1000-DSS-271-00000-Adoptn-0000000-0000-05-520015-00324										\$40,000
Special Adoption Prog: Misc Exp	1000-DSS-271-00000-Adoptn-0000000-0000-05-520017-00324										\$10,000
Special Adoption Prog:Furniture/Equi	1000-DSS-271-00000-Adoptn-0000000-0000-05-520020-00324										\$20,000
Special Adoption Prog:Profess Svc	1000-DSS-271-00000-Adoptn-0000000-0000-05-530010-00324										\$10,000
Special Adoption Prog: Temp Svc	1000-DSS-271-00000-Adoptn-0000000-0000-05-530013-00324										\$75,000
Special Adoption Prog: Other Svc	1000-DSS-271-00000-Adoptn-0000000-0000-05-530015-00324										\$15,000

JUSTIFICATION FOR REQUEST:

In June 2025, DHHS Adoption Promotion Program received \$211,144 in additional Adoption Promotion Funds to be used exclusively to enhance the adoption program. The funds rolled into the County fund balance and needs to be appropriated into the FY26 Social Services Budget in order to be expensed for the appropriate use. No County Funds Required.

** Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.