



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Library Board Action

File # 25-482

Commissioner Keigher - Library - To Approve the Transfer of \$6,800 from North Carolina State Aid to Library Equipment Fund to the State Aid Capital Improvements State Aid Fund for the Literacy Garden Creation

STAFF CONTACT

Sandy Hunnicutt - Library - 704-868-2164 Ext 5520

BUDGET IMPACT

General Fund. Decrease grant operating expenditures by \$6,800 Increase transfers out by \$6,800

Community Investment Fund: Increase transfers in by \$6,800 Increase transfers out by \$6,800

Capital Fund Increase transfers in by \$6,800 Increase grant capital expenditures by \$6,800

No additional County Funds.

BACKGROUND

The library has partnered with Parks & Recreation to transform a small area at the Main Library's entrance to install chairs and benches, mulch and gravel to create a Literacy Garden. Funds used are 100% Grant Funds (North Carolina State Aid to Libraries Fund) No County Funds will be impacted. This Board Action transfers funds from State Aid to Libraries Equipment funds to Capital Improvements for State Aid to Libraries Fund

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows.

NO.	DATE	M1	M2	JBalley	CBrown	CCloninger	AFraleley	BHovis	TKeigher	SShehan	Vote
2025-320	09/23/2025	TK	BH	A	A	A	A	A	A	A	U

DISTRIBUTION.

Laserfiche Users

A=AYE, N=NAY, AB=ABSENT, ABS=ABSTAIN, U=UNANIMOUS

GASTON COUNTY BUDGET CHANGE REQUEST (BCR)

TO: Matthew Rhoten, County Manager

FROM: 6110 Library
 Dept. Code Department Name
 Susan McDonald 9/8/25
 Department Director Date

REQUEST TYPE.

- ☐ Line-Item Transfer Within Department & Fund

☐ Project Transfer Within Department & Fund

☐ Line-Item Transfer Between Departments

☒ Line-Item Transfer Between Funds*

☐ Additional Appropriation of Funds*
- * Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION As it appears in Munis	ACCOUNT NUMBER	AMOUNT**
Ex. Employee Training	<div style="text-align: center; font-size: small;"> 4 3 3 5 6 7 4 2 6 5 Fund Dept Div SubDiv Prog SubProg Future Func Obj Proj XXXX XXX XXX XXXXX XXXXXX XXXXXX XXXX XX XXXXXX XXXXX </div> Ex. 1000-BGT-000-00000-000000-0000000-0000-01-520011-	Ex. \$5,000.00 Ex. (\$5,000 00)
Furn/Equip<\$5K-FY26 State Aid	1000-LIB-000-00000-000000-0000000-0000-04-520020-G0156	\$(6,800 00)
Transfer to CIF	1000-NDP-000-00000-TrfxTo-0000000-0000-98-584000-	\$6,800.00
Transfer from General Fund	4000-NDP-000-00000-TrfxFr-0000000-0000-98-481000-	\$(6,800 00)
Transfer to Gen Gov Capital	4000-NDP-000-00000-TrfxTo-0000000-0000-98-584005-	\$6,800.00
Transfer from CIF	4005-NDP-000-00000-TrfxFr-0000000-0000-98-484000-	\$(6,800.00)
Othimprov&CapOutlay-FY26 State	4005-LIB-000-00000-000000-0000000-0000-04-540006-G0156	\$6,800 00

JUSTIFICATION FOR REQUEST

Move funds to Capital Projects GL created for the Literacy Garden at the Main Library location.

** Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.