

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Earl Mathers COUNTY MANAGER

FROM: 4265 Public Works
Dept. # Department Name

Ray Maxwell 3/14/2019
Department Director's Signature Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

Resolution #

Date

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	PROJECT	AMOUNT
	Fund - Dept - Subdept - Div - Acct - Subacct	SUBPROJECT	Whole Dollars Only
	xx - xxxx - xxxx - xxxx - xxx - xxx	xxxxx - xxxx	(See Note Below)
Fund Balance Appropriated	010-99-9900-0000-490000		(3,225)
Dues & Subscriptions	010-01-4265-4265-520012		3,225

JUSTIFICATION FOR REQUEST:

This Budget Change Request transfers available funds from the Fund Balance Appropriated account into the Dues & Subscriptions account to satisfy all sums due to the Homeowners Association (HOA) as described in the Claim of Lien (\$1,412.66) as well as HOA dues for calendar year 2019 to be paid in the amount of \$1,812.00.

APPROVAL SIGNATURES:

County Manager/Interim Assistant County Manager Date

Financial Operations Manager/Asst. Financial Operations Mgr. Date

Interim Budget Administrator Date

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.