

GASTON COUNTY BUDGET CHANGE REQUEST (BCR)

TO: Matthew Rhoten, County Manager

FROM: 6110 Library
Dept. Code Department Name

Susan McDonald 8/11/25
Department Director Date

REQUEST TYPE:

☐ Line-Item Transfer Within Department & Fund

☐ Line-Item Transfer Between Funds*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds*

☐ Line-Item Transfer Between Departments

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION

As it appears in Munis

Ex. Employee Training

ACCOUNT NUMBER

4	3	3	5	6	7	4	2	6	5
Fund	Dept	Div	SubDiv	Prog	SubProg	Future	Func	Obj	Proj
XXXX	XXX	XXX	XXXXX	XXXXXX	XXXXXX	XXXX	XX	XXXXXX	XXXXX

Ex. 1000-BGT-000-00000-0000000-00000000-0000-01-520011-

AMOUNT**

Ex. \$5,000.00
Ex. (\$5,000.00)

LSTA Scholarship Grant	1000-LIB-000-00000-0000000-00000000-0000-04-410000-G0157	(\$1500)
LSTA Scholarship Grant	1000-LIB-000-00000-0000000-00000000-0000-04-520011-G0157	\$1500

JUSTIFICATION FOR REQUEST:

LSTA Scholarship Grant for Janet Cranford (Library Technician, Union Rd Library Branch).

** Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.