

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Earl Mathers COUNTY MANAGER

FROM: 5520 DHHS-DSS  
Dept. # Department Name

\_\_\_\_\_  
Department Director's Signature Date

### TYPE OF REQUEST:

☒ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds \*

☐ Project Transfer Within Department & Fund

☐ Additional Appropriation of Funds \*

☐ Line Item Transfer Between Departments\*

\* Requires resolution by the Board of Commissioners

Resolution #

Date

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	PROJECT	AMOUNT
	Fund - Dept - Subdept - Div - Acct - Subacct	SUBPROJECT	Whole Dollars Only
	xx - xxxx - xxxx - xxxx - xxx - xxx	xxxxx - xxxx	(See Note Below)
Temporary Help Services	20-5520-4800-4827-393-000		(32,500)
Employee Development/Trng	20-5520-4800-4827-395-000		30,000
Food and Provisions	20-5520-4800-4827-220-000		2,500
WIA Admin Mileage Reimbursemen	20-5520-4800-4810-311-000		(1,500)
WIA Admin Equip/Furn \$250-4,999	20-5520-4800-4810-530-000		(1,500)
Employee Development/Trng	20-5520-4800-4810-395-000		3,000

### JUSTIFICATION FOR REQUEST:

The Workforce Innovation & Opportunity Acts provides employment & training to Adults, Dislocated Workers and Youth who need job placement, retraining or career development services. Funds are being transferred to cover required training for employees of the program to become certified Career Development Facilitators. There are approximately 45 participants to be trained. There is no required match in county funds. 100% Federal Funds, No County Funds.

### APPROVAL SIGNATURES:

\_\_\_\_\_  
County Manager/Interim Assistant County Manager Date

\_\_\_\_\_  
Financial Operations Manager/Asst. Financial Operations Mgr. Date

\_\_\_\_\_  
Interim Budget Administrator Date

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.