

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Earl Mathers COUNTY MANAGER

FROM: 4950 NC Cooperative Extension
Dept. # Department Name

David Fogarty 1/26/16
Department Director's Signature Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

Resolution #

Date

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	PROJECT	AMOUNT
	Fund - Dept - Subdept - Div - Acct - Subacct	SUBPROJECT	Whole Dollars Only
	xx - xxxx - xxxx - xxxx - xxx - xxx	xxxxx - xxxx	(See Note Below)
Coop Ext Serv Spec Proj	10-4950-4950-891-500		[4590]
Fee Based Programs Food/Supplie	10-4950-4950-298-000	15226-0001	4590

JUSTIFICATION FOR REQUEST:

This request is to appropriate \$4590 in 4-H Healthy Harvest School Gardening program fees which are used to offset supplies and food costs for our school gardening program.

APPROVAL SIGNATURES:

County Manager/Assistant County Manager Date

Interim Financial Services Director Date

Assistant Finance Director Date

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.