



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Library Board Action

File #: 25-565

Commissioner Keigher - Library - To Accept and Appropriate a Donation from the Azalea Club (\$1,100)

STAFF CONTACT

Sandy Hunnicutt - Library - 704-868-2164 Ext 5520

BUDGET IMPACT

General Fund: Increase Donations and Gifts Revenue by \$1,100. Increase Donations Expense by \$1,100. No additional County funds.

BACKGROUND

The Azalea Club disbanded and donated the remainder of their funds to the Library for the purpose of maintaining the plants inside the Main Library location. Funds to be used at the discretion of Library Administration for purchasing supplies or additional plants for the beautification of the Library building.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NO.	DATE	M1	M2	JBailey	CBrown	CCloninger	AFraley	BHovis	TKeigher	SShehan	Vote
2025-373	11/17/2025	AF	SS	AB	A	A	A	A	A	A	U

DISTRIBUTION:

Laserfiche Users

A=AYE, N=NAY, AB=ABSENT, ABS=ABSTAIN, U=UNANIMOUS

GASTON COUNTY BUDGET CHANGE REQUEST (BCR)

TO: Matthew Rhoten, County Manager

FROM: 6110 Library
 Dept. Code Department Name
 Susan McDonald 11/5/25
 Department Director Date

REQUEST TYPE:

☒ Line-Item Transfer Within Department & Fund

☐ Line-Item Transfer Between Funds*

☐ Project Transfer Within Department & Fund

☐ Additional Appropriation of Funds*

☐ Line-Item Transfer Between Departments

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	AMOUNT**																														
As it appears in Munis	<table><tr><td>4</td><td>3</td><td>3</td><td>5</td><td>6</td><td>7</td><td>4</td><td>2</td><td>6</td><td>5</td></tr><tr><td>Fund</td><td>Dept</td><td>Div</td><td>SubDiv</td><td>Prog</td><td>SubProg</td><td>Future</td><td>Func</td><td>Obj</td><td>Proj</td></tr><tr><td>XXXX</td><td>XXX</td><td>XXX</td><td>XXXXX</td><td>XXXXXX</td><td>XXXXXX</td><td>XXXX</td><td>XX</td><td>XXXXXX</td><td>XXXXX</td></tr></table>	4	3	3	5	6	7	4	2	6	5	Fund	Dept	Div	SubDiv	Prog	SubProg	Future	Func	Obj	Proj	XXXX	XXX	XXX	XXXXX	XXXXXX	XXXXXX	XXXX	XX	XXXXXX	XXXXX	Ex. \$5,000.00 Ex. (\$5,000.00)
4	3	3	5	6	7	4	2	6	5																							
Fund	Dept	Div	SubDiv	Prog	SubProg	Future	Func	Obj	Proj																							
XXXX	XXX	XXX	XXXXX	XXXXXX	XXXXXX	XXXX	XX	XXXXXX	XXXXX																							
Ex. Employee Training	Ex. 1000-BGT-000-00000-000000-0000000-0000-01-520011-																															
Donations & Gifts	1000-LIB-000-00000-000000-0000000-0000-04-445004-	(\$1,100)																														
Miscellaneous Supplies/Expense	1000-LIB-000-00000-AZALEA-0000000-0000-04-520007-	\$1,100																														

JUSTIFICATION FOR REQUEST:

The Azalea Club has disbanded and donated their remaining funds to the Gaston County Public Library for the purpose of maintaining the plants at the Main Library location. Funds are to be used at the discretion of the Library Administration Staff to purchase supplies or new plants as needed.

** Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.