



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

DHHS - Social Services Division

Board Action

File #: 22-375

Commissioner Brown - DHHS (ACCESS) - To Request Permission to Apply for NCDOT/PTD FY24 Community Transportation Program (5311) Grant to Provide Rural Public Transportation Services; Enter into an Agreement with the NC Department of Transportation (NCDOT) and Provide the Necessary Assurances and Required Local Match

STAFF CONTACT

Michael Coone - Social Services Assistant Director - 704-862-6640

BUDGET IMPACT

N/A

BUDGET ORDINANCE IMPACT

This grant would not impact current budget.

BACKGROUND

The North Carolina Department of Transportation Public Transportation Division affords each community transportation system the opportunity to apply for administrative, operating and capital grant funding. The request for FY24 will be for administrative only. The approved funding is to cover administrative salaries and administrative costs. The total funds requested is \$224,058 including a local share of \$33,610.

Approval of this Board Action authorizes the County Manager to submit the application, enter into an agreement with the NCDOT and provide the necessary assurances and certifications, including the required local match.

POLICY IMPACT

N/A

ATTACHMENTS

Application Packet

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

| NO. | DATE | M1 | M2 | CBrown | AFrale | BHovis | KJohnson | TKelgher | TPhilbeck | RWotley | Vote |
|----------|------------|----|----|--------|--------|--------|----------|----------|-----------|---------|------|
| 2022-266 | 09/27/2022 | AF | RW | A | A | A | A | A | AB | A | U |

DISTRIBUTION:

Laserfiche Users

A=AYE, N=NAY, AB=ABSENT, ABS=ABSTAIN, U=UNANIMOUS

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY 2024 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by Commissioner Allen Fraley and seconded by Commissioner Ronnie Worley for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital Purchase of Service budget, Section 5310 program.

WHEREAS, (*Legal Name of Applicant*) Gaston County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the (Authorized Official's Title)* _____ of (Name of Applicant's Governing Body) Gaston County Board of Commissioners is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I (Certifying Official's Name)* Donna S. Buff (Certifying Official's Title) Clerk to the Board do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (Name of Applicant's Governing Board) Gaston County Board of Commissioners duly held on the 27th day of September, 2022.


Signature of Certifying Official

*Note that the authorized official, certifying official, and notary public should be three separate individuals.

Seal Subscribed and sworn to me
(date)

September 27, 2022


Notary Public *

Angela Stacks

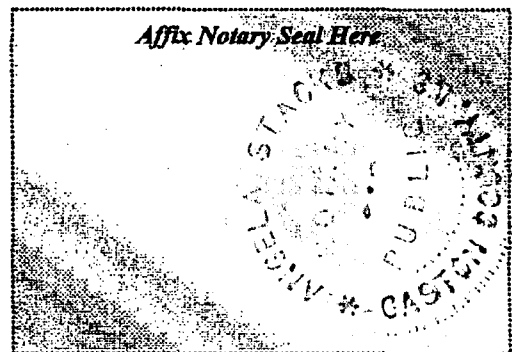
409 Ridge St., Stanley NC 28164

Printed Name and Address

My commission expires

(date)

August 8, 2024



5311 DESIGNEE CERTIFICATION FORM

Resolution No. 2022-

Resolution authorizing the filing of applications with the North Carolina Department of Transportation--Integrated Mobility Division for grant years FY2023-- FY2027, for federal transportation assistance authorized by 49 U.S.C. 5311, United States Code, other federal statutes administered by the Federal Transit Administration or state statutes administered by the State of North Carolina.

WHEREAS, the North Carolina Department of Transportation has been delegated authority to award federal financial assistance for transit projects as allocated throughout North Carolina by County;

NOW, THEREFORE, BE IT RESOLVED BY Gaston County Board of Commissioners.

1. That County Manager is authorized to execute and file an application for federal assistance on behalf of Gaston County with the State of North Carolina for federal assistance authorized by 49 U.S.C. Chapter 5311 United States Code, other federal statutes or state statutes authorizing a project administered by the Federal Transit Administration.
2. That County Manager is authorized to execute and file with its applications the annual certifications and assurances and other documents the State of North Carolina requires before awarding a federal assistance grant or cooperative agreement.
3. That County Manager is authorized to execute grant and cooperative agreements with the State of North Carolina on behalf of Gaston County.

The undersigned duly qualified County Manager, acting on behalf of the Gaston County, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Gaston County Board of Commissioners held on September 27, 2022 [If the Applicant has an official seal, impress here.]

(Signature of Recording Officer)

(Title of Recording Officer)

(Date)

PUBLIC HEARING NOTICE

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

This is to inform the public that a public hearing will be held on the proposed FY24 Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than October 7, 2022. The public hearing will be held on September 27, 2022 at 3:00 pm before the Gaston County Board of Commissioners, in the Harley B. Gaston, Jr. Public Forum, Courthouse.

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact Gaston County ACCESS on or before September 26, 2022, at telephone number 704-866-3254 or via email at Twanna.Littlejohn@gastongov.com.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Gaston County as well as provides transportation options and services for the communities within this service area. These services are currently provided using Gaston County ACCESS Transportation and private contractors. Services are rendered by Gaston County.

The total estimated amount requested for the period July 1, 2023 through June 30, 2024.

NOTE: Local share amount is subject to State funding availability.

| <u>Project</u> | <u>Total Amount</u> | <u>Local Share</u> |
|----------------------------|----------------------|---------------------|
| Administrative | \$ 224,058.00 | \$ 33,610.00 (15%) |
| Operating (5311) | \$ _____ | \$ _____ (50%) |
| Capital (Vehicles & Other) | \$ _____ | \$ _____ (10%) |
| 5310 Operating | \$ _____ | \$ _____ (50%) |
| Other _____ | \$ _____ | \$ _____ (____%) |
| TOTAL PROJECT | \$ 224,058.00 | \$ 33,610.00 |

Total Funding Request \$ 224,058.00

Total Local Share \$ 33,610.00

This application may be inspected at Gaston County ACCESS Transportation from 9:00 am - 5:00 pm, Monday through Friday. Written comments should be directed to Twanna Littlejohn, Gaston County, P.O. Box 1578 Gastonia NC 28053-1578 before September 26, 2022.

AVISO DE AUDIENCIA PÚBLICA

Sección 5311 (ADTAP), 5310, 5339, 5307 y fondos estatales aplicables, o una combinación de ellos.

Esto es para informar al público que se llevará a cabo una audiencia pública sobre la Solicitud del Programa de Transporte Comunitario FY24 propuesta que se presentará al Departamento de Transporte de Carolina del Norte a más tardar el 7 de octubre de 2022. La audiencia pública se llevará a cabo el 27 de septiembre de 2022 a las 3:00 pm ante la Junta de Comisionados del Condado de Gaston, en el Foro Público Harley B. Gaston, Jr., Palacio de Justicia.

Aquellos interesados en asistir a la audiencia pública y que necesiten ayudas y servicios auxiliares bajo la Ley de Estadounidenses con Discapacidades (ADA) o un traductor de idiomas deben comunicarse con Gaston County ACCESS el 26 de septiembre de 2022 o antes, al número de teléfono 704-866-3254 o a través de correo electrónico a Twanna.Littlejohn@gastongov.com.

El Programa de Transporte Comunitario brinda asistencia para coordinar los programas de transporte existentes que operan en el condado de Gaston y también brinda opciones y servicios de transporte para las comunidades dentro de esta área de servicio. Estos servicios se brindan actualmente mediante el transporte ACCESS del condado de Gaston y contratistas privados. Los servicios son prestados por el condado de Gaston.

El monto total estimado solicitado para el período del 1 de julio de 2023 al 30 de junio de 2024.

| <u>Proyecto</u> | <u>Cantidad total de</u> | <u>acciones locales</u> |
|-----------------------------|-----------------------------|----------------------------|
| Administrativo | \$ <u>224,058.00</u> | \$ <u>33,610.00</u> (15%) |
| En funcionamiento (5311) | \$ _____ | \$ _____ (50%) |
| Capital (Vehículos y Otros) | \$ _____ | \$ _____ (10%) |
| 5310 de funcionamiento | \$ _____ | \$ _____ (50%) |
| Otro _____ | \$ _____ | \$ _____ (____%) |
| PROYECTO TOTAL | \$ <u>224,058.00</u> | \$ <u>33,610.00</u> |

Esta solicitud puede ser inspeccionada en el Transporte ACCESS del Condado de Gaston de 9:00 am a 5:00 pm, de lunes a viernes. Los comentarios escritos deben dirigirse a Twanna Littlejohn, Gaston County, P.O. Box 1578 Gastonia NC 28053-1578 antes del 26 de septiembre de 2022.

Important – A public hearing MUST be conducted whether or not requested by the Public.

PUBLIC HEARING RECORD

Section 5311 (Including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

APPLICANT: Gaston County

DATE: September 27, 2022

PLACE: Gaston County Courthouse

TIME: 3:00pm

How many BOARD MEMBERS attended the public hearing? 6

How many members of the PUBLIC attended the public hearing? 32

Public Attendance Surveys

☐ (Attached)

☒ (Offered at Public Hearing but none completed)

I, the undersigned, representing (Legal Name of Applicant) Gaston County do hereby certify to the North Carolina Department of Transportation, that a Public Hearing was held as indicated above and

During the Public Hearing

☒ (NO public comments)

☐ (Public Comments were made and meeting minutes will be submitted after board approval)

The estimated date for board approval of meeting minutes is: 10/25/2022


Signature or Clerk to the Board

Donna S. Buff, Clerk to the Board

Printed Name and Title

September 27, 2022
Date



Voluntary Title VI Public Involvement

Title VI of the Civil Rights Act of 1964 requires the North Carolina Department of Transportation (NC DOT) to gather statistical data regarding participants and beneficiaries of the agency's federal-aid programs and activities. NC DOT collects information on race, color, national origin and gender of the attendees to this public meeting to ensure the inclusion of all segments of the population impacted by a proposed project.

NC DOT wishes to clarify that this information gathering process is **completely voluntary** and that you are not required to disclose the statistical data requested to participate in this meeting. This form is a public document used to collect data, only.

The completed forms will be held on file at the North Carolina Department of Transportation. For Further information regarding this process please contact the NCDOT Title VI Program at telephone number 919.508.1808 or email at titlevi@ncdot.gov.

| | | |
|--|---|--|
| Project Name: | | Date: |
| Meeting Location: | | |
| Name (please print) | | Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female |
| General ethnic identification categories (check one) | | |
| <input type="checkbox"/> Caucasian | <input type="checkbox"/> Hispanic American | <input type="checkbox"/> American Indian/Alaskan Native |
| <input type="checkbox"/> African American | <input type="checkbox"/> Asian/Pacific Islander | Other: |
| Color: | | National Origin: |

After completing this form, please fold and place it inside the designated box on the registration table.

Thank you for your cooperation.

FY 2024 LOCAL SHARE CERTIFICATION FOR FUNDING

Gaston County
(Legal Name of Applicant)

Requested Funding Amounts

| <u>Project</u> | <u>Total Amount</u> | <u>Local Share**</u> |
|----------------------------------|---------------------|------------------------|
| 5311 Administrative | <u>\$224,058</u> | <u>\$ 33,610</u> (15%) |
| 5311 Operating (No State Match) | \$ _____ | \$ _____ (50%) |
| 5310 Operating (No State Match) | \$ _____ | \$ _____ (50%) |
| 5307 Operating | \$ _____ | \$ _____ (50%) |
| 5307 Planning | \$ _____ | \$ _____ (10%) |
| Combined Capital | \$ _____ | \$ _____ (10%) |
| Mobility Management | \$ _____ | \$ _____ (50%) |
| 5310 Capital Purchase of Service | \$ _____ | \$ _____ (10%) |
| _____ | \$ _____ | \$ _____ (____%) |
| _____ | \$ _____ | \$ _____ (____%) |
| _____ | \$ _____ | \$ _____ (____%) |

Funding programs covered are 5311, 5310, 5339 Bus and Bus Facilities, 5307 (Small fixed route, regional, and consolidated urban-rural systems)

| | | |
|--------------|-------------------------------|----------------------------|
| TOTAL | <u>\$ 224,058.00</u> | <u>\$ 33,610.00</u> |
| | Total Funding Requests | Total Local Share |

****NOTE: Applicants should be prepared for the entire Local Share amount in the event State funding is not available.**

The Local Share is available from the following sources:

| <u>Source of Funds</u> | <u>Apply to Grant</u> | <u>Amount</u> |
|------------------------|----------------------------|------------------|
| <u>General Funds</u> | <u>5311 Administrative</u> | <u>\$ 33,610</u> |
| _____ | _____ | \$ _____ |
| _____ | _____ | \$ _____ |
| _____ | _____ | \$ _____ |
| _____ | _____ | \$ _____ |
| _____ | _____ | \$ _____ |

FY 2024 Local Share Certificate (page 2)

| | | |
|--------------|-------|----------------------------|
| _____ | _____ | \$ _____ |
| _____ | _____ | \$ _____ |
| TOTAL | | <u>\$ 33,610.00</u> |

**** Fare box revenue is not an applicable source for local share funding**

I, the undersigned representing (*Legal Name of Applicant*) Gaston County do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2024 Community Transportation Program and 5307 Governors Apportionment will be available as of July 1, 2023, which has a period of performance of July 1, 2023 – June 30, 2024.

Signature of Authorized Official

Type Name and Title of Authorized Official

Date

ATTEST:

Donna S. Buff, Clerk to the Board

Budget Summary

General Information

*Legal Name: **GASTON COUNTY**

Address: **PO Box 1578
GASTONIA, NC 28053-1578**

County:

Congressional District:

Period of Performance (from): **7/1/22**

Period of Performance (to): **6/30/24**

Federal Billable/Non-Billable:

Contact Information

Contact Person: **Tawanna Littlejohn**

Telephone: **7048663254**

Fax:

Email: **Twanna.littlejohn@gastongov.com**

Website:

Federal ID Number:

DUNS Number:

CFDA:

Project Number:

Total Project Expenditures

| (NCDOT Maximum Participation Amounts) | Requested | NCDOT (Use Only) |
|---------------------------------------|-----------|------------------|
| Total Expenses | 224058.00 | 0.00 |
| Total Contra Accts and Fare Revenue | 0.00 | 0.00 |
| Total Net Expenses/Cost | 224058.00 | 0.00 |

Proposed Project Funding

| | Total | Federal | Federal Non-Billing | NCDOT | Local |
|--------------------|-----------|-----------|---------------------|----------|----------|
| Total Funding (%) | 100.00000 | | 0.00000 | | |
| Total Funding (\$) | 224058.00 | 179246.00 | 0.00 | 11202.00 | 33610.00 |

Approved Funding (Do not complete this section - NCDOT only)

| | Total | Federal | Federal Non-Billing | NCDOT | Local |
|--------------------|---------|---------|---------------------|---------|---------|
| Total Funding (%) | 0.00000 | 0.00000 | 0.00000 | 0.00000 | 0.00000 |
| Total Funding (\$) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Proposed DBE, MBE, WBE Goals (Enter DBE Goal if Federal Funding applies, otherwise enter MBE/WBE Goals)

| | DBE | MBE | WBE |
|------------|------|---------|---------|
| Amount (%) | | 0.00000 | 0.00000 |
| Amount | 0.00 | 0.00 | 0.00 |

Approved DBE, MBE, WBE Goals (Enter DBE Goal if Federal Funding applies, otherwise enter MBE/WBE Goals)

| | DBE | MBE | WBE |
|------------|---------|---------|---------|
| Amount (%) | 0.00000 | 0.00000 | 0.00000 |
| Amount | 0.00 | 0.00 | 0.00 |

Summary

Summary Information

| Description | Total Cost | NCDOT Cost |
|---|------------|------------|
| Total Salaries | 113,743.00 | 0.00 |
| Total Fringe | 45,464.00 | 0.00 |
| Total Salary and Fringe | 159,207.00 | 0.00 |
| Total Contra Accounts | 0.00 | 0.00 |
| Total Fare Revenues | 0.00 | 0.00 |
| Total Contra Accounts and Fare Revenues | 0.00 | 0.00 |
| Total Expenses less Total Contra Accounts and Fare Revenues = Total Net Operating Expenses (TNOE) | 224,058.00 | 0.00 |
| Total Contract Service Revenue | 0.00 | 0.00 |
| Total Miscellaneous Revenue and Income | 0.00 | 0.00 |
| Total Local Match | 0.00 | 0.00 |
| Total Contract Service Revenue + Miscellaneous Revenue and Income + Local Match | 0.00 | 0.00 |

Cash Flow

*Please enter anticipated spending per quarter. Projections are only estimates. Projected cash flow will assist IMD in financial planning throughout the year. If the funding request is adjusted per NCDOT column, the projections will be adjusted to scale NCDOT changes. Please contact your Regional Grant Specialist for further assistance.

Projected Cash Flow

| Year (YYYY) | 1st Quarter Jul 1 - Sep 30 | 2nd Quarter Oct 1 - Dec 31 | 3rd Quarter Jan 1 - Mar 31 | 4th Quarter Apr 1 - Jun 30 | Total |
|----------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|----------------|
| 2023 | 68,000.00 | 34,000.00 | 34,000.00 | 34,000.00 | 170,000.00 |
| Total | 68,000.00 USD | 34,000.00 USD | 34,000.00 USD | 34,000.00 USD | 170,000.00 USD |

Proposed Budget Expenses

Full Time Employees (G121)

| Description | No of Positions | Annual Salary | Percentage | No of Years | Budgeted Amount | # of Approved Positions | NCDOT Maximum Participation |
|--------------------------|--------------------|---------------|------------|----------------|-----------------|-------------------------------|--------------------------------|
| Transportation Coordi... | 1 | 72,266.64 | 100.00 | 1 | 72,267.00 | 0 | 0.00 |
| Accounting Tech II | 1 | 41,475.58 | 100.00 | 1 | 41,476.00 | 0 | 0.00 |
| Total G121 Salaries | | | | | 113,743.00 USD | | 0.00 USD |

Part-Time Employees - Receiving Benefits (G125)



| Description | No of Positions | Annual Salary | Percentage | No of Years | Budgeted Amount | # of Approved Positions | NCDOT Maximum Participation |
|------------------------|-----------------|---------------|------------|-------------|-----------------|-------------------------|-----------------------------|
| No Employees Available | | | | | | | |
| Total G125 Salaries | | | | | 0.00 USD | | 0.00 USD |

Part-Time Employees - Receiving No Benefits (G126)



| Description | No of Positions | Annual Salary | Percentage | No of Years | Budgeted Amount | # of Approved Positions | NCDOT Maximum Participation |
|------------------------|-----------------|---------------|------------|-------------|-----------------|-------------------------|-----------------------------|
| No Employees Available | | | | | | | |
| Total G126 Salaries | | | | | 0.00 USD | | 0.00 USD |

Salaries and Wages (G120)

| Code | Description | Total Cost | NCDOT Cost |
|-------------------|--|----------------|------------|
| G121 | Full-time Employees | 113,743.00 | 0.00 |
| G122 | Overtime | 0.00 | 0.00 |
| G125 | Part-time (receives benefits) | 0.00 | 0.00 |
| G126 | Temporary and Part-time (receives no benefits) | 0.00 | 0.00 |
| G127 | Longevity | 0.00 | 0.00 |
| Subtotal Salaries | | 113,743.00 USD | 0.00 USD |

Fringe Benefits (G180)

| Code | Description | Total Salaries | % | Cost Per Month | # Of Employees | No Of Months | Total Cost | NCDOT Cost |
|-----------------|--|----------------|-------|----------------|----------------|--------------|---------------|------------|
| G181 | Social Security Contribution (7.65% of total salaries) | | | | | | 8,701.00 | 0.00 |
| G182 | Retirement Contribution (total salaries X participating percentage) | 113,742.22 | 12.10 | | | | 13,763.00 | 0.00 |
| G183 | Hospitalization Insurance (cost per month X no. of months X no. of employees) / Describe - | | | 958.33 | 2 | 12 | 23,000.00 | 0.00 |
| Subtotal Fringe | | | | | | | 45,464.00 USD | 0.00 USD |

| Code | Description | Total Salaries | % | Cost Per Month | # Of Employees | No Of Months | Total Cost | NCDOT Cost |
|-----------------|--|----------------|---|----------------|----------------|--------------|---------------|------------|
| G184 | Disability Insurance (cost per month X no. of months X no. of employees) | | | 0.00 | 0 | 0 | 0.00 | 0.00 |
| G185 | Unemployment Compensation (Number of Employees) | | | | 0 | | 0.00 | 0.00 |
| G186 | Workers Compensation | | | | 0 | | 0.00 | 0.00 |
| G189 | Other - | | | | | | 0.00 | 0.00 |
| Subtotal Fringe | | | | | | | 45,464.00 USD | 0.00 USD |

Professional Services (G190)

| Code | Description | No Of Employees | Total Cost | NCDOT Cost |
|------|--|-----------------|------------|------------|
| G191 | Accounting | | 0.00 | 0.00 |
| G192 | Legal | | 0.00 | 0.00 |
| G195 | Management Consultant | | 0.00 | 0.00 |
| G196 | Drug & Alcohol Testing Contract | | 0.00 | 0.00 |
| G197 | Drug & Alcohol tests (Provide # of employees in test pool) | 5 | 500.00 | 0.00 |
| G198 | Medical Review Officer | | 0.00 | 0.00 |
| G199 | Other - | | 0.00 | 0.00 |

Supplies and Materials (G200)

| Code | Description | Total Cost | NCDOT Cost |
|------|--------------------------------------|------------|------------|
| G211 | Janitorial Supplies - (Housekeeping) | 300.00 | 0.00 |
| G212 | Uniforms | 0.00 | 0.00 |
| G261 | Office Supplies and Materials | 0.00 | 0.00 |
| G281 | Air Conditioner / Furnace Filters | 0.00 | 0.00 |
| G291 | Computer Supplies | 0.00 | 0.00 |

Travel and Transportation (other than employee development) (G300)

| Code | Description | Total Cost | NCDOT Cost |
|------|---|------------|------------|
| G311 | Travel: Anticipated trips - NCPTA Conference, TLPD, NTD conference | 500.00 | 0.00 |
| G312 | Travel Subsistence | 1,000.00 | 0.00 |
| G314 | Travel - Motor-pool or Leased Vehicles (Does NOT include vehicles used in the provision of contracted transportation services.) | 0.00 | 0.00 |

Communications (G320)

| Code | Description | Total Cost | NCDOT Cost |
|------|------------------------|------------|------------|
| G321 | Telephone Service | 4,300.00 | 0.00 |
| G322 | Internet Service Fee | 0.00 | 0.00 |
| G323 | Combined Service Fee | 0.00 | 0.00 |
| G325 | Combined Service Fee | 100.00 | 0.00 |
| G329 | Other Communications - | 0.00 | 0.00 |

Utilities (G330)

| Code | Description | Total Cost | NCDOT Cost |
|------|------------------------------|------------|------------|
| G331 | Electricity | 1,000.00 | 0.00 |
| G332 | Fuel Oil | 0.00 | 0.00 |
| G333 | Natural Gas | 0.00 | 0.00 |
| G334 | Water | 0.00 | 0.00 |
| G335 | Sewer | 0.00 | 0.00 |
| G336 | Trash Collection | 0.00 | 0.00 |
| G337 | Single/Combined Utility Bill | 0.00 | 0.00 |
| G339 | Other - | 0.00 | 0.00 |

Printing and Binding (G340)

| Code | Description | Total Cost | NCDOT Cost |
|------|---------------------------|------------|------------|
| G341 | Printing and Reproduction | 500.00 | 0.00 |
| G349 | Other - | 0.00 | 0.00 |

Repairs and Maintenance (G350)

| Code | Description | Total Cost | NCDOT Cost |
|------|-------------------------------|------------|------------|
| G355 | Office and Computer Equipment | 0.00 | 0.00 |
| G357 | Communications Equipment | 0.00 | 0.00 |
| G359 | Other - | 0.00 | 0.00 |

Advertising/Promotion (G370)

| Code | Description | Maximum/Minimum Amount | Total Cost | NCDOT Cost |
|------|--|------------------------|------------|------------|
| G371 | Marketing (paid ads, marketing firm, etc.) (Minimum Amount - (2% of Admin Budget)) | | 4,481.00 | 0.00 |
| G372 | Promotional Items (Maximum Amount - (% of G371 Total Cost)) | 1,120.00 | 1,120.00 | 0.00 |
| G373 | Other - | | 0.00 | 0.00 |

Computer Support Services (contracted) (G380)

| Code | Description | Total Cost | NCDOT Cost |
|------|---------------------------------------|------------|------------|
| G381 | Computer Programming Services | 0.00 | 0.00 |
| G382 | Computer Support/Technical Assistance | 33,000.00 | 0.00 |

Other Services (G390)

| Code | Description | Total Cost | NCDOT Cost |
|------|--------------------------|------------|------------|
| G391 | Legal Advertising | 0.00 | 0.00 |
| G392 | Laundry and Dry Cleaning | 0.00 | 0.00 |

| Code | Description | Total Cost | NCDOT Cost |
|------|---|------------|------------|
| G393 | Temporary help services | 0.00 | 0.00 |
| G394 | Cleaning Services | 8,338.00 | 0.00 |
| G395 | Training - Employee Education Expense | 2,119.00 | 0.00 |
| G396 | Management services (contracted transit system mgmt/admin services) | 0.00 | 0.00 |
| G398 | Security Services | 0.00 | 0.00 |
| G399 | Other - | 0.00 | 0.00 |

Rental of Real Property (include copy of current lease agreement) (G410)

| Code | Description | Cost Per Month | No Of Months | Total Cost | NCDOT Cost |
|------|---|----------------|--------------|------------|------------|
| G412 | Rent of building X number of Monthly Payments | 0.00 | 0 | 0.00 | 0.00 |
| G413 | Rent of offices X number of Monthly Payments | 0.00 | 0 | 0.00 | 0.00 |
| G419 | Other - | | | 0.00 | 0.00 |

Lease of Computer Equipment (G420)

| Code | Description | Total Cost | NCDOT Cost |
|------|----------------------------|------------|------------|
| G421 | Lease of Computer Hardware | 0.00 | 0.00 |
| G422 | Lease of Computer Software | 2,843.00 | 0.00 |

Lease of Equipment (G430)

| Code | Description | Total Cost | NCDOT Cost |
|------|--|------------|------------|
| G431 | Lease of Reproduction Equipment | 2,450.00 | 0.00 |
| G432 | Lease of Postage Meter | 0.00 | 0.00 |
| G433 | Lease of Communications Equipment (includes radio, cable lines and antennae) | 0.00 | 0.00 |
| G439 | Other - | 0.00 | 0.00 |

Service and Maintenance Contracts (G440)

| Code | Description | Total Cost | NCDOT Cost |
|------|--------------------------|------------|------------|
| G441 | Communications Equipment | 0.00 | 0.00 |
| G442 | Office Equipment | 0.00 | 0.00 |
| G443 | Reproduction Equipment | 0.00 | 0.00 |
| G445 | Computer Equipment | 0.00 | 0.00 |
| G449 | Other - | 0.00 | 0.00 |

Insurance and Bonding (G450)

| Code | Description | Fleet Vehicles | Maximum Amount | Total Cost | NCDOT Cost |
|------|---|----------------|----------------|------------|------------|
| G451 | Property and General Liability (does not include vehicle insurance) | | | 0.00 | 0.00 |
| G452 | Vehicles | 0 | 0.00 | 0.00 | 0.00 |
| G453 | Fidelity | | | 0.00 | 0.00 |
| G454 | Professional liabilities | | | 0.00 | 0.00 |
| G455 | Special liabilities | | | 0.00 | 0.00 |

Indirect Costs (G480) (Prior approval of Indirect Cost Percentage Rate required. Questions should be directed to NCDOT Fina...

| Code | Description | Direct Cost | Percentage | Maximum Amount | Total Cost | NCDOT Cost |
|------|---|-------------|------------|----------------|------------|------------|
| G481 | Central Services: (Budget Direct Cost Base) X (Percentage rate) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Other Fixed Charges (G490)

| Code | Description | Total Cost | NCDOT Cost |
|------|--|------------|------------|
| G491 | Dues and Subscriptions --NCPTA Dues, NCTRAKS | 2,300.00 | 0.00 |
| G499 | Other - | 0.00 | 0.00 |

Comments

Agency Comments

DOT Comments

Supporting Documents

Attachments (0)

No Documents Attached

Drop files to upload, or use the "+" button.