

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Earl Mathers COUNTY MANAGER

FROM: 4350 Building Inspections
Dept. # Department Name

Joseph Brian Sciba 12/08/15
Department Director's Signature Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

Resolution #

Date

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	PROJECT	AMOUNT
	Fund - Dept - Subdept - Div - Acct - Subacct	SUBPROJECT	Whole Dollars Only
	xx - xxxx - xxxx - xxxx - xxx - xxx	xxxxx - xxxx	(See Note Below)
electronic plan review (revenue)	10-4350-410-541		(22000)
Software license fees	10-4350-422-000		3000
capital equipment over \$5000	10-4350-510-000		19000

JUSTIFICATION FOR REQUEST:

these are expected cost associated with the implementation of electronic plan review for: building inspections, zoning, erosion control, fire marshals office, and the health department. Also show an increase in revenue base on the addition of an electronic plan review fee of \$100.00 being added to the fee schedule as of February 1st 2015. software increase will purchase license for all 5 department. capital equipment account will purchase work stations that consist of (2) 27" monitors and stands one each for zoning, health, and erosion control and two stations for building inspections. total of 10 monitor and 5 stands will also purchase 2 large multi functions screens and wall mounts 1 each for fire and building insp.

APPROVAL SIGNATURES:

County Manager/Assistant County Manager Date

Interim Financial Services Director Date

Assistant Finance Director Date

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.