



# Gaston County

Gaston County  
Board of Commissioners  
www.gastongov.com

## Sheriff's Office

## Board Action

File #: 23-017

Commissioner Johnson - Sheriff's Office - To Accept PowerDMS as a Sole Source Vendor for the Purchase of Policy Management Software (\$8,557 - Year One)

### STAFF CONTACT

Chief Deputy Scott Wyatt - Sheriff's Office - 704-869-6837

### BUDGET IMPACT

Use budgeted funds.

### BUDGET ORDINANCE IMPACT

Use budgeted funds.

### BACKGROUND

In an effort to streamline policy management and compliance, the Gaston County Sheriff's Office has identified a company that offers a robust policy management software system. PowerDMS offers a platform that provides management, tracking, training, and reporting in an all in one, cloud-based system. The three-year software subscription agreement is \$38,583; however, PowerDMS will bill annually in three installments as outlined in the agreement.

PowerDMS serves over 6,000 customers in various fields such as law enforcement, emergency services, corrections, etc. Their proprietary platform was developed in-house and can only be maintained by their personnel. Additionally, PowerDMS is the exclusive software option to demonstrate compliance by the Commission on Accreditation for Law Enforcement Agencies (CALEA). It is with these merits that meet the sole source conditions of G.S. 143-129, a needed product is available from only one source of supply. Approval of this Board Action authorizes staff to proceed with the sole source purchase from PowerDMS.

### POLICY IMPACT

N/A

### ATTACHMENTS

Sole Source Justification

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NO.	DATE	M1	M2	CBrown	CCloninger	AFraley	BHovis	KJohnson	TKelgher	RWorley	Vote
2023-032	01/24/2023	BH	TK	A	A	A	A	A	A	A	U

### DISTRIBUTION:

Laserfiche Users

A=AYE, N=NAY, AB=ABSENT, ABS=ABSTAIN, U=UNANIMOUS

**Re: Sole Source Letter**

To Whom It May Concern:

PowerDMS serves over 6,000 customers in the fields of law enforcement, fire, corrections, health care and elsewhere. This letter confirms that PowerDMS is the only cloud-based software as a service ("SaaS") platform that combines document management, training management and accreditation management, and electronically links that content to alert users whenever a change may impact compliance. Other capabilities, including side-by-side comparison and Public Facing Document functionality are unique to PowerDMS and empower customer organizations to reduce risk, increase efficiency, and drive accountability by simplifying how they manage their most crucial content. This letter also confirms that PowerDMS is the exclusive software option for demonstrating compliance with the accreditation standards for the following entities and accreditation programs:

PowerDMS

www.powerdms.com

800.749.5104

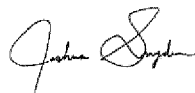
101 S. Garland Ave, Ste 300  
Orlando, FL 32801

- Arizona Law Enforcement Accreditation Program
- Arkansas Law Enforcement Accreditation Program
- Commission on Accreditation for Law Enforcement Agencies
- Commission for Florida Law Enforcement Accreditation
- Florida Telecommunications Accreditation Commission
- Illinois Law Enforcement Accreditation Program
- Indiana Law Enforcement Accreditation Commission
- Maine Law Enforcement Accreditation Program
- Michigan Association of Chiefs of Police
- New Jersey Local Government Accreditation Program
- Oregon Accreditation Alliance
- Pennsylvania Law Enforcement Accreditation Program
- Rhode Island Police Accreditation Commission
- South Carolina Law Enforcement Accreditation Program
- Tennessee Law Enforcement Accreditation Program
- Utah Law Enforcement Professional Standards Accreditation Program
- Washington Association of Sheriffs & Police Chiefs Law Enforcement Accreditation Program

No software other than PowerDMS is authorized by these accrediting bodies as a means to achieve or prove compliance or attain accreditation.

The PowerDMS proprietary platform was developed "in-house" by PowerDMS, Inc., and all maintenance, new releases and applicable support for the platform is provided by PowerDMS, Inc. personnel. Additionally, PowerDMS remains the only source from which PowerDMS professional services may be purchased. Note that this letter is for information purposes only, and the recipient of this letter is expected to conduct their own analysis to determine whether procurement regulations applicable to their agency permit sole source procurement.

Sincerely,



**Josh Snyder**

VP, Business Development