

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Earl Mathers COUNTY MANAGER

FROM: 6110 Library
Dept. # Department Name

Paul Ward 9/6/2016
Department Director's Signature Date

TYPE OF REQUEST:

- | | |
|--|---|
| <input type="checkbox"/> Line Item Transfer Within Department & Fund | <input type="checkbox"/> Line Item Transfer Between Funds * |
| <input type="checkbox"/> Project Transfer Within Department & Fund | <input checked="" type="checkbox"/> Additional Appropriation of Funds * |
| <input type="checkbox"/> Line Item Transfer Between Departments* | * Requires resolution by the Board of Commissioners |

Resolution #	Date
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ACCOUNT DESCRIPTION <small>(As it appears in the budget)</small>	ACCOUNT NUMBER <small>Fund - Dept - Subdept - Div - Acct - Subacct xx - xxxx - xxxx - xxxx - xxx - xxx</small>	PROJECT SUBPROJECT <small>xxxxx - xxxx</small>	AMOUNT <small>Whole Dollars Only (See Note Below)</small>
Fund Balance Appropriated	10-9900-991-500		(1800)
Special Gifts	10-6110-6110-621-000	17212-0001	1800

JUSTIFICATION FOR REQUEST:
 We received a special gift from Georgia Pacific Foundation to purchase tablets for our Mt Holly Branch. The money was deposited in late June and reverted to fund balance. BCR is to appropriate funds as designated.

APPROVAL SIGNATURES:

_____ County Manager/Interim Assistant County Manager Date	_____ Financial Operations Manager/Asst. Financial Operations Mgr. Date
	_____ Interim Budget Administrator Date

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.