

# GASTON COUNTY BUDGET CHANGE REQUEST (BCR)

**TO:** Matthew Rhoten, County Manager

**FROM:** HLT DHHS - Public Health  
Dept. Code Department Name

Brittain Kenney 9/23/2025  
Department Director Date

## REQUEST TYPE:

- ☐ Line-Item Transfer Within Department & Fund ☐ Line-Item Transfer Between Funds\*
- ☐ Project Transfer Within Department & Fund ☒ Additional Appropriation of Funds\*
- ☐ Line-Item Transfer Between Departments \* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION As it appears in Munis	ACCOUNT NUMBER										AMOUNT**
	4	3	3	5	6	7	4	2	6	5	
	Fund	Dept	Div	SubDiv	Prog	SubProg	Future	Func	Obj	Proj	
	XXXX	XXX	XXX	XXXXX	XXXXXX	XXXXXX	XXXX	XX	XXXXXX	XXXXX	
Ex. Employee Training	Ex. 1000-BGT-000-00000-0000000-0000000-0000-01-520011-										Ex. \$5,000.00 Ex. (\$5,000.00)
Salaries: WIC Client Svcs	1000-HLT-251-00000-000000-0000000-0000-05-510001-GCLSV										\$16,717
FedGrtRev: WIC Client Svcs	1000-HLT-251-00000-000000-0000000-0000-05-410000-GCLSV										(\$16,717)

## JUSTIFICATION FOR REQUEST:

The Gaston County Department of Health and Human Services – Public Health Division was awarded additional Federal Grant funds in the amount of \$16,717 from NC Department of Health and Human Services Women's and Children's Health Section/Nutrition Services Branch for the Special Supplemental Nutrition Program for Public Health Women, Infants, and Children (WIC). This grant will allow WIC to continue with the objective of the Special Supplemental Nutrition Program, which is to provide supplemental nutritious foods, nutrition education, and referrals to health care for low-income persons during critical periods of growth and development. The funds will be used for personnel costs of staff implementing the WIC program. 403 WIC Agreement Addendum Revision #1. Service period of award \$4,559: 6/1/2025 – 9/30/2025. Service period of award \$12,158: 10/1/2025 – 5/31/2026. These are non-County funds.

\*\* Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.