GASTON COUNTY
BUDGET CHANGE REQUEST (BCR)

TO: Matthew Rhoten, County Manager

FROM: HLT (Dept. Code) Health (Department Name)

Brittain Kenney (Department Director) 05/26/2026 (Date)

REQUEST TYPE:

- ☐ Line-Item Transfer Within Department & Fund
- ☐ Project Transfer Within Department & Fund
- ☐ Line-Item Transfer Between Departments
- ☑ Line-Item Transfer Between Funds*
- ☐ Additional Appropriation of Funds*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION As it appears in Munis Ex. Employee Training	ACCOUNT NUMBER 4 Fund XXXX; 3 Dept XXX; 3 Div XXX; 5 SubDiv XXXXX; 6 Prog XXXXXX; 7 SubProg XXXXXX; 4 Future XXXX; 2 Func XX; 6 Obj XXXXXX; 5 Proj XXXXX Ex. 1000-BGT-000-00000-000000-0000000-0000-01-520011-	AMOUNT** Ex. $5,000.00 Ex. ($5,000.00)
Furn/Equip<$5K	1000-HLT-252-00000-000000-0000000-0000-05-520020-	($18,919.00)
Transfer to CIF Fund	1000-NDP-000-00000-TrfxTo-0000000-0000-98-584000-	$18,919.00
Transfer from General Fund	4000-NDP-000-00000-TrfxFr-0000000-0000-98-481000-	($18,919.00)
Transfer to Gen Govt Capital	4000-NDP-000-00000-TrfxTo-0000000-0000-98-584005-	$18,919.00
Transfers from CIF	4005-NDP-000-00000-TrfxFr-0000000-0000-98-484000-	($18,919.00)
Furn/Equip>$5,000	4005-HLT-252-00000-OSWW00-0000000-0000-05-540002-	$18,919.00

JUSTIFICATION FOR REQUEST:

The Environmental Health division of Gaston County Public Health is requesting to transfer funds from the general fund (1000) to the capital fund (4005) to purchase a Ground Penetrating Radar (GPR) system for the Onsite Wastewater program to assist in locating septic systems. Onsite Wastewater's current practice of locating septic systems requires personnel to use a metal probe rod in the field. When accurate septic records (drawings) are not available (this is common for older systems) this method becomes labor-intensive, time-consuming, and highly dependent on repeated ground probing. Frequent probing is physically demanding and can increase the likelihood of injury, especially during dry summer conditions when soil is harder. Utilizing a ground-penetrating radar unit will improve the efficiency and accuracy of septic system location, particularly for systems that are difficult to identify using traditional methods. The GPR unit will be available for all onsite wastewater staff to utilize, supporting consistent field operations while reducing the need for extensive manual probing.

** Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.