

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Earl Mathers COUNTY MANAGER

FROM: 4122 Human Resources
Dept. # Department Name

Pamela Overcash 7/20/18
Department Director's Name Date

TYPE OF REQUEST:

<input type="checkbox"/> Line Item Transfer Within Department & Fund	<input type="checkbox"/> Line Item Transfer Between Funds *
<input type="checkbox"/> Project Transfer Within Department & Fund	<input checked="" type="checkbox"/> Additional Appropriation of Funds *
<input type="checkbox"/> Line Item Transfer Between Departments*	<u>* Requires resolution by the Board of Commissioners</u>

ACCOUNT DESCRIPTION <small>(As it appears in the budget)</small>	ACCOUNT NUMBER <small>Fund - Function - Dept - Division - Object - Project xxx - xx - xxxx - xxxx - xxxxx - xxxxxx</small>	AMOUNT <small>Whole Dollars Only (See Note Below)</small>
Fund Balance Appropriation	010-99-9900-0000-490000	(4,229)
Employee Recognition	010-01-4122-0000-560000-18027	\$4,229

JUSTIFICATION FOR REQUEST:

Vending machine revenues have been earmarked for the employee recognition program. This Budget Change Request will appropriate those funds from the second quarter of 2018 to the appropriate account. Beginning with FY 19, vending machine revenues have been budgeted to streamline the process.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.