

June 11, 2024

Dear Executive director:

The Council for Women and Youth Involvement Office (CFWYI) is pleased to inform you that your agency has been selected to receive a new award from the Family Violence Prevention and Services Act (FVPSA) American Rescue Plan (ARP) Supplemental Funds to Support Survivors of Domestic Violence (DV) Formula Grants to States and Territories. Following an assessment of subgrantee performance and compliance measures, CFWYI based this determination on subgrantees who have demonstrated the highest need for increased funding for client victim service needs.

If you complete the application process and accept this FY 24-25 award, it will be in the amount of \$42,836 with a project period of July 1, 2024 – June 30, 2025. As a condition of this award, subgrantees must use at least 30% of the award amount to support client victim costs.

As required by the federal government and the State, program compliance, performance, and risk factors will be assessed during the cycle and may impact present and future funding amounts or eligibility. Please read carefully the instructions providing directions for completing the application process.

**Before you can begin submitting reimbursement claims, the following must be submitted/confirmed.**

1. Updated grantee profile in EBS.
2. Locate program name FFY 24-25 FVPSA ARP DV in the EBS portal and upload a completed supplemental application by June 21, 2024.
3. Create and submit a budget, including budget narratives and job descriptions, in the EBS portal by June 21, 2024.
4. Upload an unexpired Attachment E. \*note if the attachment E you submitted to receive FVPSA Core for FY 23-24 is up to date, you do not have to submit a new Attachment E.\*
5. The contract will be delivered electronically via DocuSign. When you receive the email notification from DocuSign, please complete and submit the grant contract documents. Once all signatures are received, the contract will be fully executed.

See the attached instructions for guidance on completing the grantee profile and submitting the supplemental application. CFWYI's FVPSA staff are very excited to partner with and support your agency's efforts in serving the citizens of North Carolina. We sincerely thank you for your service to the citizens of our state. Please contact the FVPSA staff if you have any questions.

Sincerely,  
*Barbara B. Smith*  
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