

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Earl Mathers COUNTY MANAGER

FROM: 4110 Commissioners
Dept. # Department Name

Donna S. Buff 7/18/2016
Department Director's Signature Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

Resolution #

Date

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	PROJECT	AMOUNT
	Fund - Dept - Subdept - Div - Acct - Subacct	SUBPROJECT	Whole Dollars Only
	xx - xxxx - xxxx - xxxx - xxx - xxx	xxxxx - xxxx	(See Note Below)
Road Closure Fees	10-4110-423-500		(500)
Advertising	10-4110-370-000		474
Miscellaneous Expend	10-4110-499-000		26

JUSTIFICATION FOR REQUEST:

The Board of Commissioners received a petition to close a portion of Gaither Road, which is an unimproved right-of-way, and to schedule the public hearing for closure on August 23, 2016. The Petitioner has provided the required deposit of \$500 to cover the fee for the public hearing advertisement (if approved) and, to cover the Register of Deeds filing fee if the road closure is approved on July 28, 2016. Once all fees are paid, the Petitioner will be refunded any balance. If the total costs exceed \$500, the Petitioner will be billed for the overage.

APPROVAL SIGNATURES:

County Manager/Interim Assistant County Manager Date

Financial Operations Manager/Asst. Financial Operations Mgr. Date

Interim Budget Administrator Date

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.