

**COUNTY MANAGER – LISTING OF DEPARTMENTAL BUDGET CHANGE REQUESTS  
TO BE ACCEPTED AS INFORMATION AT THE JUNE 27, 2017 BOARD MEETING**

<u>Department</u>	<u>Account Number</u>	<u>Project #</u>	<u>Amount</u>
<b>#4122 Human Resources</b>			
GFHS: Clinic/Pharm-Active	81-4190-189-011		(7,000)
GFHS: Clinic/Pharm-Retiree	81-4190-189-012		7,000
Justification For Request: Increase in number of retirees resulted in increased cost.			
<b>#4122 Human Resources</b>			
Other Services	10-4122-399-000		(480)
Mileage Reimbursement	10-4122-311-000		80
Employee Development/Training	10-4122-395-000		400
Justification For Request: To cover training and mileage for the remainder of the fiscal year.			
<b>#4131 Budget &amp; Purchasing</b>			
Retirees: Insurance Claims	81-4190-183-004		(77,350)
Retirees: Insurance Admin	81-4190-183-005		77,000
Retirees: Dental Admin	81-4190-183-007		350
Health Insurance: Claims	81-4190-189-004		(175,000)
Health Insurance: Admin Fee	81-4190-189-005		175,000
Justification For Request: Section VII of the Budget Ordinance states: The Budget Officer shall also have the authorization to make transfers between accounts for funds appropriated in the Self Insurance Fund. There is a need to move money to cover the last two months of the fiscal year.			
<b>#4140 Tax</b>			
Temporary Help	10-4140-393-000		(450)
Equipment/Furniture	10-4140-530-000		450
Justification For Request: To add a quad network jack to the board room to allow the network connections to be moved from behind the board members' seats.			
<b>#4170 Elections</b>			
HLW: Elections	10-4170-331-000		(5,000)
Elections	10-4170-697-000		5,000
Justification For Request: To cover Elections expenses through the end of the FY.			
<b>#4250 Public Works - Fleet</b>			
Other Vehicle Supplies	10-4265-4250-259-000		(200)
Postage	10-4265-4250-325-000		200
Justification For Request: Due to the usage of outside vendors, parts are being shipped more frequently for repairs. This resulted in an increase in postage costs.			
<b>#4260 Public Works - Facilities</b>			
Elevator Maintenance	10-4265-4260-355-000		(20,000)
Professional Services	10-4265-4265-199-000		(9,000)
Repairs & Maintenance: Equipment	10-4265-4260-352-000		29,000
Justification For Request: To cover costs associated with repairs and maintenance of chillers and generators. Costs have increased due to several generators that provide critical back-up power for 911 Communications towers requiring major repairs. As these units continue to age, the cost to maintain them and ensure that they function properly during power outages is becoming more frequent and expensive.			
<b>#4140 Tax</b>			
Temporary Help	10-4140-393-000		(1,115)
Equipment/Furniture	10-4140-530-000		1,115
Justification For Request: To cover five additional monitors needed for tax collections staff for FY17.			

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<b>#4170 Elections</b>			
Elections	10-4170-697-000		(2,600)
Employee Development/Training	10-4170-395-000		2,600
Justification For Request: To cover training expenses for national certification (CERA) classes for Deputy Director Mary Jane Garver and Elections Specialist Karen Foster.			
<b>#4180 Register of Deeds</b>			
Office Supplies	10-4180-260-000		(2,500)
Professional Services	10-4180-194-000		2,500
Justification For Request: use of credit card machines has been very successful and the amount budgeted for fees has been depleted.			
<b>#4230 Public Works - Print Shop</b>			
Employee Development/Training	10-4265-4230-395-000		(895)
Software Rental & License Fee	10-4265-4230-422-000		895
Justification For Request: To cover costs for the initial purchase and installation of a subscription-based web-to-print system for the Print Shop.			
<b>#4250 Public Works - Fleet Maint.</b>			
Other Vehicle Supplies	10-4265-4250-259-000		(280)
Mobile Telephone Usage	10-4265-4250-321-000		250
Software Rental & License Fee	10-4265-4250-422-000		30
Justification For Request: To cover a slight increase for the mobile telephone plan.			
<b>#4250 Public Works - Fleet Maint.</b>			
Other Vehicle Supplies	10-4265-4250-259-000		(100)
Postage	10-4265-4250-325-000		100
Justification For Request: Due to increased use of outside vendors, this budget change is necessary to cover increased shipping charges for parts.			
<b>#4260 Public Works - Facilities</b>			
Temporary Help Services	10-4265-4260-393-000		(800)
Repairs & Maintenance: Vehicles	10-4265-4260-353-000		800
Justification For Request: To cover estimated costs for the remainder of the fiscal year.			
<b>#4310 County Police</b>			
Photographic Supplies	10-4310-4310-294-000		(5,000)
Postage	10-4310-4310-325-000		(1,000)
Printing	10-4310-4310-341-000		(2,000)
Advertising	10-4310-4310-370-000		(2,000)
Dues & Subscriptions	10-4310-4310-491-000		(1,000)
Other Services	10-4310-4310-399-000		4,000
Professional Services: Medical	10-4310-4310-193-000		1,000
Uniforms	10-4310-4310-212-000		3,500
Law Enforcement Supplies	10-4310-4310-235-000		2,500
Justification For Request: To cover the above accounts for the remainder of the fiscal year. The hiring/outfitting of new employees along with the amount of Vice narcotic investigations have cause the deficits.			
<b>#4315 Sheriff's Office</b>			
Transport of Prisoners	10-4315-4315-313-000		(1,000)
Laundry & Dry Cleaning	10-4315-4315-392-000		(500)
Resource Materials	10-4315-4315-292-000		(500)
Uniforms	10-4315-4315-212-000		(500)
Other Medical Supplies	10-4315-4315-239-000		2,500
Justification For Request: To purchase 10 AED batteries. The batteries in rotation need replacing.			

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<b>#4315 Sheriff's Office</b> Clothing & Bedding Food Service Supplies	10-4315-4323-213-000 10-4315-4323-236-000		(1,050) 1,050
Justification For Request: To cover plastic meal trays and fry baskets for inmate meals. Deficit caused by higher than average inmate count and broken items in current inventory.			
<b>#4315 Sheriff's Office</b> Education Materials/Supplies Other Services Miscellaneous Expenditures	10-4315-4315-231-000 10-4315-4315-399-000 10-4315-4323-499-000		(250) 150 100
Justification For Request: To cover shredding services and phone interpreting for the remainder of the fiscal year. Also, funds needed in Misc Expenditures for reimbursement of an inmate's property.			
<b>#4315 Sheriff's Office</b> Postage Inmate Supplies Printing	10-4315-4323-325-000 10-4315-4323-230-000 10-4315-4323-341-000		(500) (1,000) 1,500
Justification For Request: To cover printing items used in the jail such as inmate property envelopes, shack envelopes, and money envelopes.			
<b>#4380 ACE</b> Professional Services Janitorial Supplies Food & Provisions - Animal	10-4380-193-000 10-4380-211-000 10-4380-221-000		(9,000) 6,000 3,000
Justification For Request: Funds will allow us to get the feeding and care supplies needed and meet the cleaning requirements set by the NC Animal Welfare Administrative Code.			
<b>#4911 Code Enforcement</b> Office Supplies/Materials Mileage Reimbursement	10-4910-4911-260-000 10-4910-4911-311-000		300 (300)
Justification For Request: To cover IT purchases.			
<b>#4921 Travel &amp; Tourism</b> Promotional Items Dues & Subscriptions	22-4921-372-000 22-4921-491-000		(1,020) 1,020
Justification For Request: To cover membership dues for Rotary Club of Gastonia for T&T Director and for the yearly subscription to the Gaston Gazette.			
<b>#5100 DHHS - Public Health</b> Travel/Training Mileage Reimbursement Mileage Reimbursement	11-5100-5112-5115-395-000 11-5100-5112-5115-311-000 11-5100-5112-5119-311-000		(3,000) 1,000 2,000
Justification For Request: Transfer needed for Community Health Education local travel reimbursement as expenses have exceeded original budgetary projections.			
<b>#5100 DHHS - Public Health</b> Printing Printing	11-5100-5113-5121-341-000 11-5100-5113-5123-341-000		(450) 450
Justification For Request: Transfer needed for printing in the Immunization clinic as expenses have exceeded original budgetary projections.			
<b>#5400/5300 DHHS - Social Services</b> FNS EBT Call Center Costs The Work Number	20-5400-5383-498-001 20-5300-5310-399-000	17259-0001	(8,000) 8,000
Justification For Request: The Work Number is a call center that DSS agencies use for wage verifications. This service was paid for the State of NC, but due to the increased cost for the service the State is passing the costs to the counties. Our county began being drafted in April 2017. We will be drafted again in May 2017 then will be drafted quarterly in FY18. Since this is a new cost, we have requested a new account code and now need to transfer funds fund the account.			

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<b>#5520/4800 DHHS - Social Services</b>			
WIOA Salaries	20-5520-4800-4827-121-000		(2,057)
WIOA Longevity	20-5520-4800-4827-127-000		2,057
WIOA Repairs & Maintenance: Equip	20-5520-4800-4827-352-000		(500)
WIOA Mileage Reimbursement	20-5520-4800-4827-311-000		500
WIOA Software Rental & License Fees	20-5520-4800-4827-422-000		(1,500)
WIOA Employee Development/Training	20-5520-4800-4827-395-000		1,500
Justification For Request: To reconcile the above accounts for the remainder of the fiscal year.			
<b>#5582 DHHS - Social Services</b>			
Employee Development/Training	20-5582-395-000		(120)
Mobile Telephone Usage	20-5582-321-010		120
Justification For Request: To cover broadband service for the remainder of the fiscal year.			
<b>#5582/5585 DHHS - Social Services</b>			
Shelter Donations	20-5582-298-000	08162-0001	(230)
Professional Services:Banking	20-5582-194-000		230
CAC Donations	20-5300-5585-298-000	16282-0001	(230)
Professional Services:Banking	20-5300-5585-194-000		230
Justification For Request: To accept credit card donations with a swipe square.			
<b>#5600 DHHS - Social Services</b>			
Nutrition: Repairs & Maintenance: Equip	20-5600-5622-352-000		(182)
MOW Volunteer Recruitment	20-5600-5622-298-000	16244-0001	182
Justification For Request: To cover Nutrition Program printing for the remainder of the fiscal year.			
<b>#5600 DHHS - Social Services</b>			
EGADC Donations	20-5600-298-000		(2,340)
EGADC Equipment/Furniture	20-5600-5650-530-000		1,170
GADC Equipment/Furniture	20-5600-5640-530-000		1,170
Justification For Request: To transfer donated funds to cover computers at Adult Day Care.			
<b>#5600 DHHS - Social Services</b>			
Other Medical Supplies	20-5600-5660-239-000		(2,000)
Professional Services	20-5600-5660-193-000		2,000
Justification For Request: The CAPDA program requires RN assessments for new CAP clients - this transfer covers an increase in assessments.			
<b>#5600 DHHS - Social Services</b>			
Nutrition Other Services	20-5600-5622-399-000		(3,500)
Nutrition Miscellaneous Expenditures	20-5600-5622-499-000		3,500
Justification For Request: To assist with volunteer recruitment for Meals on Wheels.			
<b>#5600 DHHS - Social Services</b>			
EGADC Transportation of Clients	20-5600-5650-315-000		14,000
GADC Transportation of Clients	20-5600-5640-315-000		(1,000)
GADC Other Services	20-5600-5640-399-000		(2,000)
GADC Equipment/Furniture	20-5600-5640-530-000		(900)
EGADC Other Services	20-5600-5650-399-000		(6,000)
EGADC Buildings, Structures	20-5600-5650-580-000	17187-0001	(1,900)
EGADC Equipment/Furniture	20-5600-5650-530-000		(1,150)
EGADC Employee Development/Training	20-5600-5650-395-000		(800)
EGADC Telephone	20-5600-5650-321-000		(250)
Justification For Request: The transportation costs for East Gaston Adult Daycare has increased drastically this fiscal year due to adding clients that live further from the facility.			
<b>#5600 DHHS - Social Services</b>			
EGADC Printing	20-5600-5650-341-000		(50)
EGADC Dues & Subscriptions	20-5600-5650-491-000		50
Justification For Request: To cover NCADSA membership dues for the EGADC.			

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<b>#6110 Library</b>			
Repairs & Maintenance: Equipment	10-6110-6113-352-000		(2,100)
Office Supplies/Materials	10-6110-6110-260-000		2,100
Justification For Request: To cover BMP contract for the remainder of the fiscal year.			
<b>#6120 Parks &amp; Recreation</b>			
Lawn Maintenance	10-6120-354-000		(1,000)
Motor Fuels & Lubricants	10-6120-251-000		1,000
Justification For Request: To reconcile the above account for the remainder of the fiscal year.			
<b>#6120 Parks &amp; Recreation</b>			
Recreation Programming	10-6120-298-000	17052-0001	(500)
Printing	10-6120-341-000		500
Justification For Request: To reconcile the above account for the remainder of the fiscal year.			
<b>#6140 Museum</b>			
Special Programs	10-6141-298-000	17053-0001	(10,000)
Repairs & Maintenance: Buildings	10-6141-351-000		10,000
Justification For Request: To provide matching funds to repair the ceiling of the Anne Biggers Furr Learning Station. At present, it cannot be used in the summer due to lack of insulation and HVAC.			
<b>#6141 Museum</b>			
Salaries	10-6141-121-000		(11,000)
Repairs & Maintenance: Bldgs	10-6141-351-000		11,000
Justification For Request: To repair and upgrade the Museum's train depot allowing its use during the summer with insulation and HVAC.			
<b>#6141 Museum</b>			
Salaries	10-6141-121-000		(5,000)
Professional Services: Other	10-6141-199-000		5,000
Justification For Request: To develop the Master Plan and Interpretation Plan for Re-Accreditation of the Museum and foster the development of the Dallas Historic District. The Museum board has acquired the services of a historic preservation architect to develop a plan to restore the old county jail.			