GASTON COUNTY		
BUDGET CHANGE REQUEST (BCR)		
TO:	Dr. Kim S. Eagle, County Manager	
FROM:	ROD Register of Deeds	
	Dept. Code Department Name	1
		1
	Susan Lockridge 6/12/2023 Department Director Date	İ
	Department Director Date	
REQUEST TYPE:	Line-Item Transfer Within Department & Fund Line-Item Transfer Project Transfer Within Department & Fund Additional Approp	
	Line-Item Transfer Between Departments *Requires resolution by the Bo	oard of Commissioners
ACCOUNT DESCRIPTION	ACCOUNT NUMBER	AMOUNT**
As it appears in Munis	Fund-Dept-Div-SubDiv-Prog-SubProg-Future-Obj-Proj	Whole dollars only
Ex. Employee Training	XXXX-XXX-XXXX-XXXXXX-XXXXXXXXXXXXXXXXX	Ex. (\$5,000)
	Ex. 1000-BGT-000-00000-000000-000000-01-520011-	Ex. \$5,000
Fund Balance Appropriated	1000-NDP-000-00000-FBApro-0000000-99-490000-	\$ (100,000.00)
Equipment Rental	1000-ROD-000-00000-000000-01-530030-	\$ 100,000.00
	Check cell- Amounts must sum to \$0	\$ -
* Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers		

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JUSTIFICATION FOR REQUEST:

NCGS 161-11.3 established an Automation Preservation Technology Fund for Register of Deeds by setting aside 10% of fees collected into a reserve account to be used for technology and preservation of records. The current equipment lease is up for renewal and \$100,000 is needed as a down payment on the lease in order to maintain the current monthly lease payment. The renewed lease will provide the Register of Deeds Office with new equipment, support, imaging and security of records.

The General Fund fund balance will be reimbursed for the \$100,000 appropriation by a transfer from the Automation Reserve account to the General Fund fund balance account on the general ledger.