



RESOLUTION TITLE: A RESOLUTION TO APPROVE UPDATES TO THE RETENTION SCHEDULE FOR THE OFFICE OF THE REGISTER OF DEEDS

WHEREAS, the employees of the Register of Deeds Office handle important public records for the County's Citizens on a daily basis; and,

WHEREAS, NC G.S. 121-5(b) and 132-3 provide that counties may destroy public records only with the consent of the Department of Natural and Cultural Resources (DNCR); and,

WHEREAS, the State Archives of North Carolina is the division of DNCR charged with administering a records management program through an approved Records Retention and Disposition Schedule; and,

WHEREAS, the State Archives of North Carolina has approved a new schedule for local adoption as of April 13, 2026; and,

WHEREAS, the Register of Deeds has requested approval of the new schedule with additional recommendations for local policy based on the administrative value of certain records.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners hereby approves the County Register of Deeds Records Retention and Disposition Schedule issued by the North Carolina Department of Natural and Cultural Resources, Division of Archives and Records, Government Records Section as of April 13, 2026 with local amendments.

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:
