

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Earl Mathers COUNTY MANAGER

FROM: 6110 Gaston County Public Library

Dept. # Department Name

Samuel R. Morris 3/2/2016
Department Director's Signature Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☐ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

Resolution #

Date

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER Fund - Dept - Subdept - Div - Acct - Subacct xx - xxxx - xxxx - xxxx - xxx - xxx	PROJECT SUBPROJECT xxxxx - xxxx	AMOUNT Whole Dollars Only (See Note Below)
Gaston County Public Library --Steven and Margaret Geiger Fund	10-6110-6110-840-502		(\$450)
Special Gifts	10-6110-6110-621-000	11248-0001	\$450

JUSTIFICATION FOR REQUEST:

The Gaston County Public Library has received a Special Gift of \$450 from the Steven and Margaret Geiger Fund for audio material purchases. Resolution is to accept as revenue \$450 from the Steven and Margaret Geiger Fund and appropriate as expenditure into the Gaston County Public Library Special Gifts account.

APPROVAL SIGNATURES:

County Manager/Interim Assistant County Manager Date

Financial Operations Manager/Asst. Financial Operations Mgr. Date

Interim Budget Administrator Date

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.