



Gaston County

Gaston County
Board of Commissioners
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DHHS - Public Health Division Board Action

File # 25-459

Commissioner Keigher - DHHS - Health Division - To Accept and Appropriate Additional Federal Grant Funds Received from the NC Department of Health and Human Services - Women's and Children's Health Section/Nutrition Services Branch for the Special Supplemental Nutrition Program for Public Health Women, Infants, and Children (WIC) (\$16,717)

STAFF CONTACT

Tiffany Thomas - Maternal & Child Health Administrator - DHHS (Public Health Division) - 704-853-5113

BUDGET IMPACT

General Fund: Increase Federal Grant Revenue Project Account by \$16,717 and Increase Salary Project Account by \$16,717

BACKGROUND

The Gaston County Department of Health and Human Services - Public Health Division was awarded additional Federal Grant funds in the amount of \$16,717 from NC Department of Health and Human Services Women's and Children's Health Section/Nutrition Services Branch for the Special Supplemental Nutrition Program for Public Health Women, Infants, and Children (WIC) This grant will allow WIC to continue with the objective of the Special Supplemental Nutrition Program, which is to provide supplemental nutritious foods, nutrition education, and referrals to health care for low-income persons during critical periods of growth and development. The funds will be used for personnel costs of staff implementing the WIC program. 403 WIC Agreement Addendum Revision #1 Service period of award \$4,559 6/1/2025 - 9/30/2025 Service period of award \$12,158: 10/1/2025 - 5/31/2026. These are non-County funds.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows.

NO.	DATE	M1	M2	JBailey	CBrown	CCloninger	AFraley	BHovis	TKeigher	SShehan	Vote
2025-305	09/23/2025	TK	BH	A	A	A	A	A	A	A	U

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GASTON COUNTY BUDGET CHANGE REQUEST (BCR)

TO: Matthew Rhoten, County Manager

FROM: HLT DHHS - Public Health
 Dept. Code Department Name
Brittain Kenney 9/23/2025
 Department Director Date

REQUEST TYPE.

☐ Line-Item Transfer Within Department & Fund

☐ Line-Item Transfer Between Funds*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds*

☐ Line-Item Transfer Between Departments

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	AMOUNT**
As it appears in Munis		
Ex. Employee Training	Ex. 1000-BGT-000-00000-000000-0000000-0000-01-520011-	Ex. \$5,000.00 Ex. (\$5,000.00)
Salaries: WIC Client Svcs	1000-HLT-251-00000-000000-0000000-0000-05-510001-GCLSV	\$16,717
FedGrtRev: WIC Client Svcs	1000-HLT-251-00000-000000-0000000-0000-05-410000-GCLSV	(\$16,717)

JUSTIFICATION FOR REQUEST

The Gaston County Department of Health and Human Services – Public Health Division was awarded additional Federal Grant funds in the amount of \$16,717 from NC Department of Health and Human Services Women's and Children's Health Section/Nutrition Services Branch for the Special Supplemental Nutrition Program for Public Health Women, Infants, and Children (WIC). This grant will allow WIC to continue with the objective of the Special Supplemental Nutrition Program, which is to provide supplemental nutritious foods, nutrition education, and referrals to health care for low-income persons during critical periods of growth and development. The funds will be used for personnel costs of staff implementing the WIC program. 403 WIC Agreement Addendum Revision #1 Service period of award \$4,559: 6/1/2025 – 9/30/2025. Service period of award \$12,158: 10/1/2025 – 5/31/2026. These are non-County funds.

** Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.