# GASTON COUNTY
# BUDGET CHANGE REQUEST (BCR)

**TO:** Matthew Rhoten, County Manager

**FROM:**

| BDS | Building & Development Services |
|---|---|
| Dept. Code | Department Name |

| Mike Roper | 5/9/25 |
|---|---|
| Department Director | Date |

**REQUEST TYPE:**

- ☐ Line-Item Transfer Within Department & Fund
- ☐ Project Transfer Within Department & Fund
- ☐ Line-Item Transfer Between Departments
- ☐ Line-Item Transfer Between Funds*
- ☑ Additional Appropriation of Funds*

*Requires resolution by the Board of Commissioners

| ACCOUNT DESCRIPTION<br>As it appears in Munis<br>Ex. Employee Training | ACCOUNT NUMBER<br>Fund-Dept-Div-SubDiv-Prog-SubProg-Future-Obj-Proj<br>XXXX-XXX-XXX-XXXXX-XXXXXX-XXXXXXX-XXXX-XX-XXXXXX-XXXXX<br>Ex. 1000-BGT-000-00000-000000-0000000-0000-01-520011- | AMOUNT**<br><br>Ex. ($5,000.00)<br>Ex. $5,000.00 |
|---|---|---|
| Fund Balance Appropriated | 1000-NDP-000-00000-FBApro-0000000-0000-99-490000- | ($29,000.00) |
| Furn/Equip<$5K | 1000-MGR-000-00000-000000-0000000-0000-01-520020- | ($6,000.00) |
| Transfer to CIF | 1000-NDP-000-00000-TrfxTo-000000-0000-98-584000- | $35,000.00 |
| Transfer from General Fund | 4000-NDP-000-00000-TrfxFr-000000-0000-98-481000- | ($35,000.00) |
| Transfer to Capital Fund | 4000-NDP-000-00000-TrfxTo-000000-0000-98-584005- | $35,000.00 |
| Transfer from CIF | 4005-NDP-000-00000-TrfxFr-0000000-0000-98-484000- | ($35,000.00) |
| Prof Svcs: CapitalProj-AdminBld | 4005-MGR-000-00000-000000-0000000-0000-01-540016-P2308 | $6,000.00 |
| ProfSvcs:Capital Proj-BDS1stFl | 4005-BDS-230-00000-000000-0000000-0000-02-540016-P2516 | $29,000.00 |
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** Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.

**JUSTIFICATION FOR REQUEST:**

Building Inspection fund balance needed to pay invoice on Morris Berg Architects 2025-078. Also transferring budgeted furniture and equipment funds to capital for bathroom renovation. Transferring funds for architectural services is necessary to better optimize the workspace and enhance operational efficiency for both the Building and Development Services Department and the Managers Suite, ensuring a more functional and collaborative environment.