

GASTON COUNTY BUDGET CHANGE REQUEST (BCR)

TO: _____ Dr. Kim S. Eagle _____ COUNTY MANAGER

FROM: _____ 4350 _____ Building & Development Services
 Dept. Code Department Name

_____ John Mike Roper _____ 07/24/2023
 Department Director Date

REQUEST TYPE:

☐ Line-Item Transfer Within Department & Fund

☐ Line-Item Transfer Between Funds*

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds*

☐ Line-Item Transfer Between Departments

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	AMOUNT**
As it appears in Munis	<div> <div>4</div> <div>3</div> <div>3</div> <div>5</div> <div>6</div> <div>7</div> <div>4</div> <div>2</div> <div>6</div> <div>5</div> </div> <div> <div>Fund</div> <div>Dept</div> <div>Div</div> <div>SubDiv</div> <div>Prog</div> <div>SubProg</div> <div>Future</div> <div>Func</div> <div>Obj</div> <div>Proj</div> </div> <div> <div>XXXX</div> <div>XXX</div> <div>XXX</div> <div>XXXXX</div> <div>XXXXXX</div> <div>XXXXXX</div> <div>XXXX</div> <div>XX</div> <div>XXXXXX</div> <div>XXXXX</div> </div>	Whole dollars only
Ex. Employee Training	Ex. 1000-BGT-000-000000-0000000-0000-01-520011-	Ex. \$5,000 Ex. (\$5,000)
Fund Balance Appropriated	1000-NDP-000-00000-FBApro-0000000-0000-99-490000	[\$86,550]
Software Rental: Tyler	1000-BDS-230-00000-0000000-0000000-0000-02-530029-TYLER	\$86,550

JUSTIFICATION FOR REQUEST:

Additional funds are needed for Tyler Software Rental due to inadequate number of license for staff members for FY24. The need to increase licenses to cover all users stems from additional staffing within the Building Inspections department, as well as additional County departments using Tyler software for permits and inspections. This transfer also includes the purchasing of Decision Engine, Tyler software, that will assist customers online when making permit requests and helping to improve the customer experience. The appropriation is being done through fund balance which will be reimbursed via an entry to move the \$86,550 from the Building Inspection Reserve account to the Fund Balance account in the General Fund.

** Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.