



Gaston County

Gaston County
Board of Commissioners
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Finance Board Action

File #: 22-010

Commissioner Hovis - Finance - To Accept the Budget Change Request Report for the COVID-19 Vaccine Incentive for Gaston County Employees

STAFF CONTACT

Tiffany Murray - Finance Director - 704-866-3032

BUDGET IMPACT

Increase in general fund of \$333,539. The break down by fund is as follows; fund 10 \$291,542, fund 11 \$37,950, fund 12 \$4,037. Increase in the Public Assistance fund of \$75,085. Increase in Tourism fund of \$1,077, increase in the Landfill Enterprise fund of \$7,422. The self-insurance fund 81 increased by \$291,542.

BUDGET ORDINANCE IMPACT

Same as above.

BACKGROUND

Board Action 2021-235, adopted 8/24/21, approved the implementation of a COVID-19 Vaccine Incentive for Gaston County employees and authorized the County Manager or Finance Officer to make the necessary budget amendments with a report back to the Board of Commissioners. 62.41% of active employees submitted proof of vaccination by the October 15, 2021 deadline and received a one-time incentive in the amount of \$250 each.

Approval of the Board Action accepts the Budget Transfers in the Budget Change Request report.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NO.	DATE	M1	M2	CBrown	AFraley	BHovis	KJohnson	TKeigher	TPhilbeck	RWorley	Vote
2022-025	01/25/2022	BH	AF	A	A	A	AB	AB	AB	A	U

DISTRIBUTION:

Laserfiche Users

A=AYE, N=NAY, AB=ABSENT, ABS=ABSTAIN, U=UNANIMOUS

GASTON COUNTY BUDGET CHANGE REQUEST

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 4130 Finance
Dept. # Department Name
Mrs. Tiffany Murray 1-6-22
Department Director's Name Date

TYPE OF REQUEST:

☐ Line Item Transfer Within Department & Fund

☒ Line Item Transfer Between Funds *

☐ Project Transfer Within Department & Fund

☒ Additional Appropriation of Funds *

☐ Line Item Transfer Between Departments*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION (As it appears in the budget)	ACCOUNT NUMBER	AMOUNT
	Fund - Function - Dept - Division - Object - Project	Whole Dollars Only
	xxx - xx - xxxx - xxxx - xxxxx - xxxxxx	(See Note Below)
(Continued on Page 2)		

JUSTIFICATION FOR REQUEST:

Board Action 2021-235, adopted 8/24/21, approved the implementation of a COVID-19 Vaccine Incentive for Gaston County employees and authorized the County Manager or Finance Officer to make the necessary budget amendments with a report back to the Board of Commissioners. 62.41% of active employees submitted proof of vaccination by the October 15, 2021 deadline and received a one-time incentive in the amount of \$250 each.

Approval of the Board Action accepts the Budget Transfers in the Budget Change Request report.

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.

Budget Change Request

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Vaccine Incentive Budget Amendments			
<u>Account Description</u>	<u>Account Number</u>	<u>Debit</u>	<u>Credit</u>
Other Pay Types	010-01-4110-0000-510007-	1,000	
FICA	010-01-4110-0000-510100-	77	
Other Pay Types	010-01-4120-0000-510007-	2,750	
FICA	010-01-4120-0000-510100-	210	
Other Pay Types	010-01-4122-0000-510007-	3,250	
FICA	010-01-4122-0000-510100-	249	
Other Pay Types	010-01-4124-0000-510007-	1,250	
FICA	010-01-4124-0000-510100-	96	
Other Pay Types	010-01-4126-0000-510007-	500	
FICA	010-01-4126-0000-510100-	38	
Other Pay Types	010-01-4130-0000-510007-	2,300	
FICA	010-01-4130-0000-510100-	176	
Other Pay Types	010-01-4131-0000-510007-	1,500	
FICA	010-01-4131-0000-510100-	115	
Other Pay Types	010-01-4140-0000-510007-	7,250	
FICA	010-01-4140-0000-510100-	555	
Other Pay Types	010-01-4150-0000-510007-	250	
FICA	010-01-4150-0000-510100-	19	
Other Pay Types	010-01-4170-0000-510007-	1,250	
FICA	010-01-4170-0000-510100-	96	
Other Pay Types	010-01-4180-0000-510007-	2,750	
FICA	010-01-4180-0000-510100-	210	
Other Pay Types	010-01-4210-0000-510007-	5,000	
FICA	010-01-4210-0000-510100-	383	
Other Pay Types	010-01-4261-0000-510007-	1,750	
FICA	010-01-4261-0000-510100-	134	
Other Pay Types	010-01-4265-4230-510007-	500	
FICA	010-01-4265-4230-510100-	38	
Other Pay Types	010-01-4265-4250-510007-	1,000	
FICA	010-01-4265-4250-510100-	77	
Other Pay Types	010-01-4265-4260-510007-	2,250	
FICA	010-01-4265-4260-510100-	172	
Other Pay Types	010-01-4265-4265-510007-	1,750	
FICA	010-01-4265-4265-510100-	134	
Other Pay Types	010-01-4520-0000-510007-	250	
FICA	010-01-4520-0000-510100-	19	
Other Pay Types	010-01-4521-0000-510007-	2,500	
FICA	010-01-4521-0000-510100-	191	
Other Pay Types	010-02-4310-4310-510007-	24,100	
FICA	010-02-4310-4310-510100-	1,844	
Other Pay Types	010-02-4311-0000-510007-	6,500	
FICA	010-02-4311-0000-510100-	497	
Other Pay Types	010-02-4315-4315-510007-	11,750	

Budget Change Request

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Vaccine Incentive Budget Amendments			
<u>Account Description</u>	<u>Account Number</u>	<u>Debit</u>	<u>Credit</u>
FICA	010-02-4315-4315-510100-	899	
Other Pay Types	010-02-4315-4323-510007-	9,250	
FICA	010-02-4315-4323-510100-	708	
Other Pay Types	010-02-4330-0000-510007-	1,750	
FICA	010-02-4330-0000-510100-	134	
Other Pay Types	010-02-4370-0000-510007-	25,100	
FICA	010-02-4370-0000-510100-	1,920	
Other Pay Types	010-02-4380-0000-510007-	2,500	
FICA	010-02-4380-0000-510100-	191	
Other Pay Types	010-02-4910-4910-510007-	500	
FICA	010-02-4910-4910-510100-	38	
Extension Employees	010-07-4950-4950-530016-	1,615	
Other Pay Types	010-04-6110-6112-510007-	8,750	
FICA	010-04-6110-6112-510100-	669	
Other Pay Types	010-04-6110-6113-510007-	6,250	
FICA	010-04-6110-6113-510100-	478	
Other Pay Types	010-04-6120-0000-510007-	1,000	
FICA	010-04-6120-0000-510100-	77	
Other Pay Types	010-04-6130-0000-510007-	1,000	
FICA	010-04-6130-0000-510100-	77	
Other Pay Types	010-04-6141-0000-510007-	2,000	
FICA	010-04-6141-0000-510100-	153	
Other Pay Types	010-05-5810-4121-510007-	1,065	
FICA	010-05-5810-4121-510100-	81	
Temp Services	010-05-5810-4121-530013-	300	
Other Pay Types	010-05-5810-5582-510007-	1,750	
FICA	010-05-5810-5582-510100-	134	
Other Pay Types	010-05-5810-5585-510007-	1,185	
FICA	010-05-5810-5585-510100-	91	
Other Pay Types	010-05-5820-0000-510007-	1,000	
FICA	010-05-5820-0000-510100-	77	
Other Pay Types	010-07-4920-4920-510007-	1,000	
FICA	010-07-4920-4920-510100-	77	
Other Pay Types	010-07-4950-4950-510007-	500	
FICA	010-07-4950-4950-510100-	38	
Other Pay Types	010-07-4960-0000-510007-	1,750	
FICA	010-07-4960-0000-510100-	134	
Vaccine Incentive	010-01-4199-0000-560000-22028	5,000	
Transfer to Health Fund	010-98-9800-0000-580011-	37,950	
Transfer to Building Services	010-98-9800-0000-580012-	4,037	
Transfer to Public Assistance	010-98-9800-0000-580020-	75,085	
Transfer to Tourism	010-98-9800-0000-580022-	1,077	
Transfer to Enterprise Fund	010-98-9800-0000-580060-	7,422	

Budget Change Request

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Vaccine Incentive Budget Amendments			
Account Description	Account Number	Debit	Credit
Transfer from Self-Insurance Fund	010-98-9800-0000-480081-		(291,542)
Other Pay Types	011-05-5110-0000-510007-	3,000	
FICA	011-05-5110-0000-510100-	230	
Other Pay Types	011-05-5111-0000-510007-	750	
FICA	011-05-5111-0000-510100-	57	
Other Pay Types	011-05-5112-5115-510007-	3,750	
FICA	011-05-5112-5115-510100-	287	
Other Pay Types	011-05-5112-5116-510007-	1,250	
FICA	011-05-5112-5116-510100-	96	
Other Pay Types	011-05-5112-5117-510007-	500	
FICA	011-05-5112-5117-510100-	38	
Other Pay Types	011-05-5113-5120-510007-	3,250	
FICA	011-05-5113-5120-510100-	249	
Other Pay Types	011-05-5114-5125-510007-	5,000	
FICA	011-05-5114-5125-510100-	383	
Other Pay Types	011-05-5115-0000-510007-	5,750	
FICA	011-05-5115-0000-510100-	440	
Other Pay Types	011-05-5116-5131-510007-	1,500	
FICA	011-05-5116-5131-510100-	115	
Other Pay Types	011-05-5116-5132-510007-	1,750	
FICA	011-05-5116-5132-510100-	134	
Other Pay Types	011-05-5116-5133-510007-	1,750	
FICA	011-05-5116-5133-510100-	134	
Other Pay Types	011-05-5117-0000-510007-	3,000	
FICA	011-05-5117-0000-510100-	230	
Other Pay Types	011-05-5119-0000-510007-	3,000	
FICA	011-05-5119-0000-510100-	230	
Other Pay Types	011-05-5121-0000-510007-	1,000	
FICA	011-05-5121-0000-510100-	77	
Transfer from General Fund	011-98-9800-0000-480010-		(37,950)
Other Pay Types	012-02-4350-4351-510007-	3,250	
FICA	012-02-4350-4351-510100-	249	
Other Pay Types	012-02-4350-4911-510007-	500	
FICA	012-02-4350-4911-510100-	38	
Transfer from General Fund	012-98-9800-0000-480010-		(4,037)
Other Pay Types	020-05-4790-0000-510007-	61,750	
FICA	020-05-4790-0000-510100-	4,724	
Other Pay Types	020-05-4800-4810-510007-	750	
FICA	020-05-4800-4810-510100-	57	
Other Pay Types	020-05-5491-0000-510007-	1,000	
FICA	020-05-5491-0000-510100-	77	
Other Pay Types	020-05-5522-0000-510007-	2,500	
FICA	020-05-5522-0000-510100-	191	

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Vaccine Incentive Budget Amendments			
<u>Account Description</u>	<u>Account Number</u>	<u>Debit</u>	<u>Credit</u>
Other Pay Types	020-05-5622-0000-510007-	1,750	
FICA	020-05-5622-0000-510100-	134	
Other Pay Types	020-05-5623-0000-510007-	750	
FICA	020-05-5623-0000-510100-	57	
Other Pay Types	020-05-5624-0000-510007-	250	
FICA	020-05-5624-0000-510100-	19	
Other Pay Types	020-05-5640-0000-510007-	750	
FICA	020-05-5640-0000-510100-	57	
Other Pay Types	020-05-5650-0000-510007-	250	
FICA	020-05-5650-0000-510100-	19	
Transfer from General Fund	020-98-9800-0000-480010-		(75,085)
Other Pay Types	022-07-4921-0000-510007-	1,000	
FICA	022-07-4921-0000-510100-	77	
Transfer from General Fund	022-98-9800-0000-480010-		(1,077)
Other Pay Types	060-08-4720-0000-510007-	2,000	
FICA	060-08-4720-0000-510100-	153	
Other Pay Types	060-08-4721-0000-510007-	250	
FICA	060-08-4721-0000-510100-	19	
Temp Services	060-08-4720-0000-530013-	5,000	
Transfer from General Fund	060-98-9800-0000-480010-		(7,422)
Transfer to General Fund	081-98-9800-0000-580010-	291,542	
Fund Balance Appropriated	081-99-9900-0000-490000-		(291,542)
		708,655	(708,655)