



# Gaston County

Gaston County  
Board of Commissioners  
www.gastongov.com

## Budget & Strategy

### Board Action

File #: 24-270

Commissioner Brown - Budget & Strategy - To Approve the Carry Forward of an Estimated \$5,398,455 from FY 2024 into FY 2025

#### STAFF CONTACT

Elizabeth McGee - Budget & Strategy - 704-866-3171

#### BUDGET IMPACT

The final budget impact is to be determined depending on final account balances at year close. At the time of submission, the maximum amount to be carried forward with approval of this action is \$5,398,455. The attached list includes operating encumbrances (as described in the FY 2025 adopted budget ordinance) and other non-grant or capital project requests (ex. donations) that require Board approval. The list does not include multi-year grant and capital project requests that have received prior Board approval as described in the FY 2025 adopted budget ordinance.

#### BUDGET ORDINANCE IMPACT

The final budget impact is to be determined depending on final account balances at year close. At the time of submission, the maximum amount to be carried forward with approval of this action is \$5,398,455. The attached list includes operating encumbrances (as described in the FY 2025 adopted budget ordinance) and other non-grant or capital project requests (ex. donations) that require Board approval. The list does not include multi-year grant and capital project requests that have received prior Board approval as described in the FY 2025 adopted budget ordinance.

#### BACKGROUND

County departments submit annual carry forward requests for funds needed to complete projects that are continuing beyond the end of the fiscal year. The amounts included on the attached list represent current encumbrances and/or account balances as of May 24th and are subject to change.

#### POLICY IMPACT

This will continue to fund programs and projects that have prior Board approval, either in the budget process or in separate appropriations/amendments made through Board Actions throughout the year (ex. acceptance of a grant award.)

#### ATTACHMENTS

Carry Forward List

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NO.	DATE	M1	M2	CBrown	CCloninger	AFraley	BHovis	KJohnson	TKeigher	RWorley	Vote
2024-212	06/25/2024	TK	BH	A	A	A	A	A	A	A	U

#### DISTRIBUTION:

Laserfiche Users

A=AYE, N=NAY, AB=ABSENT, ABS=ABSTAIN, U=UNANIMOUS

Category	Description	Account Number	Amount Type	Amount as of 6/13/24*	Contract or PO	Justification
Encumbrance	DHHs Community Support Services	1000-CSS-000-00000-000000-000000-0000-05-530027-	Entire Balance	\$ 10,065.00	2023-310	Still ongoing
Encumbrance	Professional Services	1000-EDC-000-00000-000000-000000-0000-07-530010-	Encumbrance Amount	\$ 33,535.00	2024-188	Contract is still ongoing
Encumbrance	Professional Services	1000-EDC-000-00000-000000-000000-0000-07-530010-	Encumbrance Amount	\$ 10,700.00	2024-202	Contract is still ongoing
Encumbrance	Mobi 1A3 Folding Stretcher	1000-EMS-000-00000-000000-000000-0000-02-520020-	Encumbrance Amount	\$ 32,159.80	24000885	May not arrive before 6/30/24
Encumbrance	Defibrillator & Monitor	1000-EMS-000-00000-000000-000000-0000-02-520020-	Encumbrance Amount	\$ 29,527.06	Req 1329	May not arrive before 6/30/24 - working with finance to finalize PO
Encumbrance	EMS Medicaid Participation Fees	1000-EMS-000-00000-000000-000000-0000-02-530010-	Encumbrance Amount	\$ 46,000.00	24000348	Historically Invoices are received at end of FY
Encumbrance	Upfit MCI Trailer	1000-EMS-000-00000-000000-000000-0000-02-530023-	Encumbrance Amount	\$ 81,143.00	Req 1338	May not arrive before 6/30/24 - working with finance to finalize PO
Encumbrance	Graphics for tractor trailer	1000-EMS-000-00000-000000-000000-0000-02-530023-	Encumbrance Amount	\$ 24,061.96	Req 1331	May not arrive before 6/30/24 - working with finance to finalize PO
Encumbrance	Maintenance for 2 HT-70's Devices	1000-EMS-000-00000-000000-000000-0000-02-530023-	Encumbrance Amount	\$ 3,050.03	24000929	May not arrive before 6/30/24 waiting on 1 to be returned
Encumbrance	Vehicle Prep	1000-EMS-000-00000-000000-000000-0000-02-530052-	Encumbrance Amount	\$ 9,063.70	24000151	Upfit & TTT for FY23
Encumbrance	Furniture/Equipment<\$5K	1000-FIN-000-00000-000000-000000-0000-01-520020-	Encumbrance Amount	\$ 5,798.69	Quote	Orders placed; goods not yet received
Encumbrance	Professional Services	1000-FIN-000-00000-000000-000000-0000-01-530010-	Encumbrance Amount	\$ 1,627.00	24000815	Contract extends into FY25 - for Finance Director Search
Encumbrance	Banking services	1000-FIN-000-00000-000000-000000-0000-01-530012-	Encumbrance Amount	\$ 50,000.00	PO N/A	Potential banking service fees, due to new systems
Encumbrance	Software Rental	1000-FIN-000-00000-000000-000000-0000-01-530029-	Encumbrance Amount	\$ 48,740.00	PO N/A	Contract in progress, not yet encumbered
Encumbrance	Furn/Equip<\$5K	1000-GPD-000-00000-000000-000000-0000-02-520020-	Encumbrance Amount	\$ 6,428.40	24000812	Items will not be delivered in time.
Encumbrance	Repairs and Maint.	1000-GPD-000-00000-000000-000000-0000-02-530023-	Encumbrance Amount	\$ 35,127.37	24000994 & 24000995	Items and services will not be completed in time.
Encumbrance	Equipment Rental	1000-GPD-000-00000-000000-000000-0000-02-530030-	Encumbrance Amount	\$ 6,294.50	24000261	Services will not be completed in time.
Encumbrance	Vehicle Prep	1000-GPD-000-00000-000000-000000-0000-02-530052-	Encumbrance Amount	\$ 7,070.33	24000409	Upfit & TTT for FY23
Encumbrance	Furn/Equip<\$5,000	1000-GPD-201-00000-000000-000000-0000-02-520020-	Encumbrance Amount	\$ 7,225.00	24001034	Equipment not delivered yet

\* Note that Amount is subject to change depending on Available and/or Encumbered balance upon end of FY2024 on June 30, 2024

Category	Description	Account Number	Amount Type	Amount as of 6/13/24*	Contract or PO	Justification
Encumbrance	Professional Services	1000-HRM-000-00000-000000-000000-0000-01-530010-	Encumbrance Amount	\$ 60,000.00	24000721	Contract extends into FY 25. Final payment to be made by September 30, 2024..
Encumbrance	Insurance Deductible	1000-NDP-000-00000-InsSet-Vehicle-0000-01-530025-	Encumbrance Amount	\$ 7,911.12	24000899	vehicle prep for #581 wreck replacement
Encumbrance	Special Programs-Prof Svcs	1000-NDP-000-00000-SpcPrg-0000000-0000-01-530010-	Encumbrance Amount	\$ 8,513.21	24000473	Multi-year contract to pay out shared savings for utility audit to consultant
Encumbrance	Software Rental	1000-OIA-000-00000-000000-000000-0000-01-530029-	Encumbrance Amount	\$ 3,300.00	24000479	Multi-year contract with remaining hours of tech support for audit software
Encumbrance	Other Comm.: Poston Park Wifi	1000-PRK-000-00000-000000-000000-0000-04-530003-22034	Encumbrance Amount	\$ 1,640.00		Contract from FY'22 for years-long service for Poston Park Wifi
Encumbrance	Drainage & ADA Improvements	1000-PWK-000-00000-000000-000000-0000-01-530010-	Encumbrance Amount	\$ 6,010.00	2023-110	Still ongoing Project
Encumbrance	Tree Risk Assessment for Courthouse	1000-PWK-192-00000-Chprkg-0000000-0000-01-530015-	Encumbrance Amount	\$ 2,250.00	2024-149	Ongoing project
Encumbrance	Reimburse NCAOC for courtrooms	1000-PWK-192-00000-CourtF-0000000-0000-01-530015-	Encumbrance Amount	\$ 10,524.62	2022-327	Ongoing project
Encumbrance	Glock 43X	1000-SHF-000-00000-000000-000000-0000-02-520020-	Encumbrance Amount	\$ 10,022.50	24000957	Guns on backorder due to shortage-will be received in July 2024
Encumbrance	Vehicle Prep	1000-SHF-000-00000-Fleet1-0000000-0000-02-530052-	Encumbrance Amount	\$ 13,511.44	24000673	Vehicle Prep lights, sirens, cages, & install
Encumbrance	Other Services	2015-GPD-201-00000-000000-000000-0000-02-530015-	Encumbrance Amount	\$ 12,977.50	24001034	Equipment not delivered yet
Encumbrance	Furn/Equip>\$5,000	2015-GPD-201-00000-000000-000000-0000-02-540002-	Encumbrance Amount	\$ 160,676.50	24001034	Equipment not delivered yet
Encumbrance	HDR Engineering	6000-SWS-380-00000-000000-000000-0000-08-530010-	Encumbrance Amount	\$ 88,559.21	2022-294 / 24000337	Analysis and Reports Complete in FY25
Encumbrance	Buxton Pro Svc	6000-SWS-380-00000-000000-000000-0000-08-530010-	Encumbrance Amount	\$ 22,548.50	2022-293 / 24000323	Analysis and Reports Complete in FY25
Encumbrance	Southeast Trailer LLC	6000-SWS-380-00000-000000-000000-0000-08-540002-	Encumbrance Amount	\$ 107,797.00	24000874	Trailer Delivery Expected Aug 2024
Encumbrance	Buxton Pro Svc	6000-SWS-380-00000-000000-000000-0000-08-540006-18095	Encumbrance Amount	\$ 35,207.00	2022-293 / 24000323	Analysis and Reports Complete in FY25
Encumbrance	HDR Engineering	6000-SWS-380-00000-000000-000000-0000-08-540006-18097	Encumbrance Amount	\$ 67,500.00	2023-436 / 24000690	Analysis and Reports Complete in FY25
Encumbrance	HDR Engineering	6000-SWS-380-00000-000000-000000-0000-08-540006-20019	Encumbrance Amount	\$ 154,671.94	2023-311 / 24000398	Analysis and Reports Complete in FY25

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Category	Description	Account Number	Amount Type	Amount as of 6/13/24*	Contract or PO	Justification
Encumbrance	HDR Engineering	6000-SWS-380-00000-0000000-000008-540009-21012	Encumbrance Amount	\$ 507,687.28	2022-294 / 24000337	Analysis and Reports Complete in FY25
Encumbrance	Purchase PID"S216066,216065,216064,216063	6000-SWS-380-00000-0000000-000008-540016-BFPrp	Entire Balance	\$ 684.17	2023-537; 2023-528	purchase property
Encumbrance	Innio North America	6000-SWS-381-00000-0000000-000008-540002-18123	Encumbrance Amount	\$ 492,716.00	2023-501 / 24000734	Engine Delivery Expected September 2024
Encumbrance	Drainage & ADA Improvements	1000-PWK-000-00000-0000000-000001-530010-	Encumbrance Amount	\$ 6,010.00	2023-110	Still ongoing Project
Operating - Donations	Adult Daycare Donations	1000-CSS-272-00000-ADLTDC-0000000-000005-520019-	Entire Balance	\$ 2,507.14		donations by citizens
Operating - Donations	Nutrition Donations	1000-CSS-272-00000-AdtNut-0000000-000005-520019-15259	Entire Balance	\$ 40,832.09		donations by citizens
Operating - Donations	Miscellaneous Supplies/Expense	1000-CSS-291-00000-Donatn-0000000-000005-520007-	Entire Balance	\$ 0.45		Donations -no expiration carry forward balance
Operating - Donations	Donations Expense	1000-CSS-291-00000-Donatn-0000000-000005-520019-	Entire Balance	\$ 40,669.61		Donations -no expiration carry forward balance
Operating - Donations	Furn/Equip<\$5K	1000-CSS-291-00000-Donatn-0000000-000005-520020-	Entire Balance	\$ 738.48		Donations -no expiration carry forward balance
Operating - Donations	Food and Provisions	1000-CSS-291-00000-Hope4H-0000000-000005-520005-	Entire Balance	\$ 15,440.89		Hope for the Holidays Donation Accounts-no expiration and carry forward balance
Operating - Donations	Miscellaneous Supplies/Expense	1000-CSS-291-00000-Hope4H-0000000-000005-520007-	Entire Balance	\$ 29,169.36		Hope for the Holidays Donation Accounts-no expiration and carry forward balance
Operating - Donations	Advertising	1000-CSS-291-00000-Hope4H-0000000-000005-520015-	Entire Balance	\$ 66.00		Hope for the Holidays Donation Accounts-no expiration and carry forward balance
Operating - Donations	Furn/Equip<\$5K	1000-CSS-291-00000-Hope4H-0000000-000005-520020-	Entire Balance	\$ 2,162.75		Hope for the Holidays Donation Accounts-no expiration and carry forward balance
Operating - Donations	Food and Provisions	1000-CSS-291-00000-ThrdHp-0000000-000005-520005-	Entire Balance	\$ 464.66		Threads of Hope Donation Accounts - no expiration and carry forward balance
Operating - Donations	Miscellaneous Supplies/Expense	1000-CSS-291-00000-ThrdHp-0000000-000005-520007-	Entire Balance	\$ 443.09		Threads of Hope Donation Accounts - no expiration and carry forward balance
Operating - Donations	Donations Expense	1000-CSS-291-00000-ThrdHp-0000000-000005-520019-	Entire Balance	\$ 50,931.91		Threads of Hope Donation Accounts - no expiration and carry forward balance

\* Note that Amount is subject to change depending on Available and/or Encumbered balance upon end of FY2024 on June 30, 2024

Category	Description	Account Number	Amount Type	Amount as of 6/13/24*	Contract or PO	Justification
Operating - Donations	Miscellaneous Supplies/Expense	1000-CSS-291-29102-Donatn-0000000-0000-05-520007-	Entire Balance	\$ 62.97		Donations-No expiration carry forward entire balance
Operating - Donations	Donations Expense	1000-CSS-291-29102-Donatn-0000000-0000-05-520019-	Entire Balance	\$ 253,181.65		Donations-No expiration carry forward entire balance
Operating - Donations	Professional Services	1000-CSS-291-29102-Donatn-0000000-0000-05-530010-	Entire Balance	\$ -		Donations-No expiration carry forward entire balance
Operating - Donations	Legal Services	1000-CSS-291-29102-Donatn-0000000-0000-05-530011-	Entire Balance	\$ -		Donations-No expiration carry forward entire balance
Operating - Donations	Other Services	1000-CSS-291-29102-Donatn-0000000-0000-05-530015-	Entire Balance	\$ 36.00		Donations-No expiration carry forward entire balance
Operating - Donations	Repairs and Maint.	1000-CSS-291-29102-Donatn-0000000-0000-05-530023-	Entire Balance	\$ (696.72)		Donations-No expiration carry forward entire balance
Operating - Donations	Miscellaneous Supplies/Expense	1000-CSS-291-29103-Donatn-0000000-0000-05-520007-	Entire Balance	\$ 1.14		Donations-No expiration and carry forward balance
Operating - Donations	Donations Expense	1000-CSS-291-29103-Donatn-0000000-0000-05-520019-	Entire Balance	\$ 2,820.38		Donations-No expiration and carry forward balance
Operating - Donations	Professional Services	1000-CSS-291-29103-Donatn-0000000-0000-05-530010-	Entire Balance	\$ 1,750.00	2023-160 #1 expires 6/30/2024	Donations-No expiration and carry forward balance
Operating - Donations	Miscellaneous Supplies/Expense	1000-CSS-291-29103-KaraCl-0000000-0000-05-520007-	Entire Balance	\$ 5,903.99		Donations for Kara's Closet-No expiration and carry forward balance
Operating - Donations	Adoption Donations	1000-DSS-271-00000-Adoptn-0000000-0000-05-520019-19072	Entire Balance	\$ 857.19		donations by citizens
Operating - Donations	Links Program Donations	1000-DSS-271-00000-FostCr-Links01-0000-05-520019-13263	Entire Balance	\$ 1,458.57		donations by citizens
Operating - Donations	Adult Services Donations	1000-DSS-272-00000-Adtsvc-0000000-0000-05-520019-	Entire Balance	\$ 14,825.87		donations by citizens
Operating - Donations	Donations Expense	1000-GPD-200-00000-0000000-0000000-0000-02-520019-	Entire Balance	\$ 30,599.11		Donations
Operating - Donations	Medical Care	1000-GPD-200-00000-MedCar-0000000-0000-02-530015-	Entire Balance	\$ 1,255.59		Donations
Operating - Other	Multi-modal Comprehensive Transportation Plan	1000-BDS-231-00000-0000000-0000000-0000-07-530010-	Entire Balance	\$ 88,170.00	Contract number pending	Contract will be awarded/negotiated in July. \$250K was budgeted. Requesting \$88K to be carried forward in case of unanticipated cost escalations; if not needed the amount can roll back to fund balance.
Operating - Other	Piedmont Lithium Project	1000-BOC-000-00000-0000000-0000000-0000-01-530010-22049	Entire Balance	\$ 97,881.97	PO 24000373	Requesting to carry forward all available and encumbered funds to supplement amount budgeted for anticipated FY25 expenses

\* Note that Amount is subject to change depending on Available and/or Encumbered balance upon end of FY2024 on June 30, 2024

Category	Description	Account Number	Amount Type	Amount as of 6/13/24*	Contract or PO	Justification
Operating - Other	Prof Svcs: Small Bus. Loan Prog	1000-BOC-000-00000-SBALnP-0000000-0000-01-530010-	Entire Balance	\$ 64,192.00		unspent program funds needed for future years
Operating - Other	Small Business Loan Program	1000-BOC-000-00000-SBALnP-0000000-0000-01-560000-	Entire Balance	\$ 246,500.00		unspent program funds needed for future years
Operating - Other	Program Supplies	1000-CSS-292-00000-SrGame-0000000-0000-04-520002-	Entire Balance	\$ 19,812.31		Fees collected in FY'24 to use for programming and events in FY'25.
Operating - Other	Uniforms	1000-EMS-000-00000-0000000-0000000-0000-02-520006-	Entire Balance	\$ 47,936.06	24001046	Absorbing Ranlo and Stanley Squads - used for new staff members. Encumbered funds may not arrive before June 30
Operating - Other	Furn/Equip <\$5k	1000-GPD-200-00000-0000000-0000000-0000-02-520020-22047	Entire Balance	\$ 1,702.75		Furn/Equipment needs
Operating - Other	Xray Mach/Surgical Suite	1000-GPD-200-00000-0000000-0000000-0000-02-540002-22047	Entire Balance	\$ 1,766.20		Funds for Xray/Suite maintenance
Operating - Other	Program Supplies	1000-HRM-000-00000-EmpRec-0000000-0000-01-520002-	Entire Balance	\$ 31,172.40		Employee Recognition funds used to acknowledge County employees for professional weeks, excellent public service, leadership, and collaboration. Amount included in Budget Request.
Operating - Other	Food and Provisions	1000-HRM-000-00000-EmpRec-0000000-0000-01-520005-	Entire Balance	\$ 5,614.96		Employee Recognition funds used to acknowledge County employees for professional weeks, excellent public service, leadership, and collaboration. Amount included in Budget Request.
Operating - Other	Employee Recognition	1000-HRM-000-00000-EmpRec-0000000-0000-01-560000-	Entire Balance	\$ 27,804.18		Employee Recognition funds used to acknowledge County employees for professional weeks, excellent public service, leadership, and collaboration. Amount included in Budget Request.
Operating - Other	Insurance Deductible	1000-NDP-000-00000-InsSet-LegalEx-0000-01-530025-	Entire Balance	\$ 8,094.92		Request to carry over funds for potential claims that occur in FY 2023-24

\* Note that Amount is subject to change depending on Available and/or Encumbered balance upon end of FY2024 on June 30, 2024

Category	Description	Account Number	Amount Type	Amount as of 6/13/24*	Contract or PO	Justification
Operating - Other	Office Supplies	1000-PWK-191-00000-000000-0000000-0000-01-520001-	Entire Balance	\$ 302.85		Requesting carry forward of this fund for anticipated moving and outfitting expenditures associated with relocating into the new facility in FY25.
Operating - Other	Furn/Equip<\$5K	1000-PWK-191-00000-000000-0000000-0000-01-520020-	Entire Balance	\$ 8,280.55		Requesting carry forward of this fund for anticipated moving and outfitting expenditures associated with relocating into the new facility in FY25.
Operating - Other	Professional Services	1000-PWK-192-00000-000000-0000000-0000-01-530010-	Entire Balance	\$ 85,345.25	2022-418; 2022-425; 2022-450; 2023-113	Ongoing projects; unexpected janitorial contract increase
Operating - Other	Repairs and Maintenance	1000-PWK-192-00000-000000-0000000-0000-01-530023-	Entire Balance	\$ 78,745.15		Unexpected janitorial contract increase
Operating - Other	Various Repairs	1000-PWK-192-00000-000000-0000000-0000-01-530023-18084	Entire Balance	\$ 900,532.66	2023-498; 2023-308; 2024-097	Various Repairs
Operating - Other	Special programs Automation Furniture <5K Automation Preservation	1000-ROD-000-00000-AutoFD-0000000-0000-01-520020-	Entire Balance	\$ 25,207.50		Automation preservation fund
Operating - Other	CTAP	2005-TRM-000-00000-CTAPPg-0000000-0000-07-530054-	Entire Balance	\$ 40,000.00		We have been involved in a digital signage project with Mount Holly TDA to promote downtown businesses, but it won't be receiving final City approval until FY 2025 at the earliest.
Operating - Other	AFJPD	2020-GPD-000-00000-000000-0000000-0000-02-530043-AFJPD	Entire Balance	\$ 111,627.28		Special Revenue Fund
Operating - Other	AFTPD	2020-GPD-000-00000-000000-0000000-0000-02-530043-AFTPD	Entire Balance	\$ 291,133.57		Special Revenue Fund
Operating - Other	Drug Lab Supplies	2020-GPD-000-00000-000000-0000000-0000-02-530048-	Entire Balance	\$ 165.99		Special Revenue Fund

\* Note that Amount is subject to change depending on Available and/or Encumbered balance upon end of FY2024 on June 30, 2024