

January 08, 2024

Dear Tara Joyner:

The Council for Women and Youth Involvement Office (CFWYI) is pleased to inform you that your agency is eligible to receive funding from the FVPSA Formula Grants to States and Territories that funds more than 1,600 local public, private, nonprofit, and faith-based organizations and programs demonstrating effectiveness in the field of domestic violence services and prevention. This determination was made following an assessment of performance and compliance measures.

We are pleased to announce that you have been selected to receive a FVPSA Core award for FY23-24 in the amount of \$54,000. The award project period is October 1, 2023 through August 31, 2024. Retroactive pre-award costs incurred from October 1, 2023 through the date of this notification letter are allowed. Please review the project purpose and goals stated in your original FY21-23 application to determine whether you will be able to continue to meet the goals and objectives as currently approved. Should a scope of work change be needed, please reach out to discuss before signing the contract.

All subgrantees will be required to attend CFWYI FVPSA grants management training for the project manager, the staff person responsible for financial reporting, and the Executive Director. More information will be provided regarding a date and time for the virtual training. The training will provide information that will help with financial reporting and project management. As required by the federal government and the state, program compliance, performance, and risk factors will be assessed during the cycle and may impact present and future funding amounts or eligibility.

To receive the FVPSA grant award, please follow the steps below:

1. Complete and submit the grant contract documents and provide the required signatures on all applicable contract documents. The grant contract will be delivered to you electronically via DocuSign.
2. In addition, [attachment E](#), which is required by law to be notarized, must be uploaded to your grantee profile in EBS. If you are a CFWYI state grantee, please note that you will need to have a new/separate attachment E uploaded for this award.
3. Complete and submit the FVPSA Core FY23-24: [Subgrantee Supplemental Statement of Need](#).
4. If you are a FVPSA subgrantee that does not already have a grantee profile in EBS, please complete the grantee profile. [Instructions for completing the profile](#). If you already have a grantee profile, please make sure it is accurate and up to date.

Before you can begin submitting reimbursement claims, CFWYI FVPSA staff will need to approve your budget in EBS. Please locate the FY23-24 FVPSA Core program within EBS to submit a budget. The deadline for a budget submission is January 26, 2024.

CFWYI's FVPSA staff are very excited to partner with and support your agency's efforts in serving the citizens of North Carolina. We sincerely thank you for your service to the citizens of our state. Please contact the FVPSA staff if you have any questions.

Sincerely,

Barbara B. Smith

Barbara B. Smith
FVPSA Administrator

Cc: Danielle M. Carman, Executive Director
Charnessa L. Ridley, Deputy Director